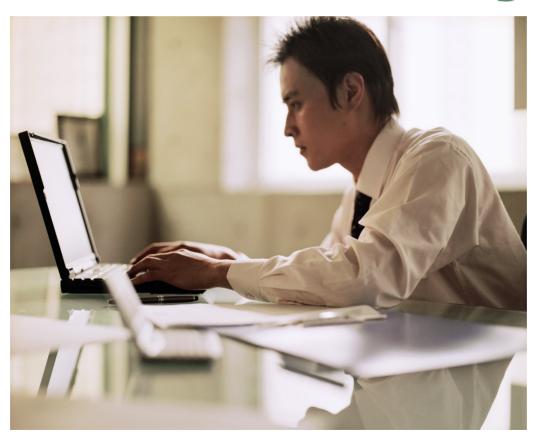
2009-11 Telecommute Analysis Form Summary



Office of Management and Budget

2009-2011 BIENNIUM TELECOMMUTE ANALYSIS FORM SUMMARY

		Telecon		9-2011 Biennium orms Relating to Request	ted Positions	-
				Position Location		
		200				New Positions Included in
Agency	y	Total	Central Office	Telecommute	Total	2009-2011 Executive Recommendation
108	SECRETARY OF STATE	1.00	1.00	0.00	1.00	1.00
110	OFFICE OF MANAGEMENT AND BUDGET	2.00	2.00	0.00	2.00	1.00
112	INFORMATION TECHNOLOGY	32.00	32.00	0.00	32.00	29.00
117	OFFICE OF THE STATE AUDITOR	4.00	4.00	0.00	4.00	0.00
125	OFFICE OF THE ATTORNEY GENERAL	13.50	12.50	1.00	13.50	11.50
180	JUDICIAL BRANCH	11.00	11.00	0.00	11.00	11.00
188	COMMISSION ON LEGAL COUNSEL FOR INDIGENTS	4.00	4.00	0.00	4.00	4.00
201	DEPARTMENT OF PUBLIC INSTRUCTION	6.00	6.00	0.00	6.00	5.00
226	STATE LAND DEPARTMENT	3.00	3.00	0.00	3.00	3.00
252	SCHOOL FOR THE DEAF	3.00	3.00	0.00	3.00	0.00
253	ND VISION SERVICES	2.00	0.00	2.00	2.00	0.00
301	ND DEPARTMENT OF HEALTH	49.00	43.50	5.50	49.00	12.00
321	DEPARTMENT OF VETERANS AFFAIRS	1.00	1.00	0.00	1.00	0.00
325	DEPARTMENT OF HUMAN SERVICES	33.50	33.50	0.00	33.50	21.50
405	INDUSTRIAL COMMISSION	8.50	8.00	.50	8.50	4.69
406	OFFICE OF THE LABOR COMMISSIONER	1.00	1.00	0.00	1.00	1.00
408	PUBLIC SERVICE COMMISSION	4.00	4.00	0.00	4.00	3.00
413	DEPT OF FINANCIAL INST	2.00	2.00	0.00	2.00	2.00
473	ND HOUSING FINANCE AGENCY	7.00	7.00	0.00	7.00	4.00
504	HIGHWAY PATROL	14.00	14.00	0.00	14.00	3.00
530	DEPT OF CORRECTIONS AND REHAB	55.50	55.50	0.00	55.50	32.00
540	ADJUTANT GENERAL	19.00	19.00	0.00	19.00	3.00
601	DEPARTMENT OF COMMERCE	2.50	2.50	0.00	2.50	2.00
602	DEPARTMENT OF AGRICULTURE	7.00	5.00	2.00	7.00	3.00
627	UPPER GREAT PLAINS TRANS INST	2.00	2.00	0.00	2.00	2.00
628	BRANCH RESEARCH CENTERS	17.10	0.00	17.10	17.10	0.00
630	NDSU EXTENSION SERVICE	23.60	10.70	12.90	23.60	1.00
638	NORTHERN CROPS INSTITUTE	2.00	2.00	0.00	2.00	1.00
640	NDSU MAIN RESEARCH CENTER	36.50	36.50	0.00	36.50	6.00
701	HISTORICAL SOCIETY	9.00	9.00	0.00	9.00	2.00
720	GAME AND FISH DEPARTMENT	2.00	2.00	0.00	2.00	2.00
750	PARKS AND RECREATION DEPT	7.75	7.75	0.00	7.75	2.50
770	WATER COMMISSION	2.00	1.00	1.00	2.00	2.00
801	DEPARTMENT OF TRANSPORTATION	4.00	4.00	0.00	4.00	2.00
	TOTALS	391.45	349.45	42.00	391.45	177.19

108 SECRETARY OF STATE

Version: 2009-B-01-00108

Project: 1 Accounting / Budget Specialist III

Date: 10/29/2008

Time: 2:40 PM

Page 5 of 11

Version 2009B0100108 Number 1			
Description Accounting / Budget Specialist III 1. Number of full-time equivalent (FTE) positions included in analysis Number that are new positions Number that are vacant pending reclassification Number that are proposed to be relocated Number that are proposed to be assigned to a new program	Base 0 0 0	Options 1 0 0	
Total	0	1	
2. Position Class and Title: Class No. 223 Position Title 3. Salary range 3,082 to 5,136 4. Budgeted starting salary 3,500	e Account/Budget Spec III		
5. Funding source percentages	pecial Fund 0		
6. Will the position or positions continue past the current biennium?	Yes	(Yes/No	7
7. Is space currently available to house the position or positions at the central office	.9	Yes	(Yes/No)
8. If financial or in-kind contributions are available from a third party, identify be	ow	103	(168/140)
Name of party Amount		In-kind	0
9. Cost Comparison		III-KIIIQ	O
Central Office Setting	Te	lecommute Setting	
Startup Recurring Total	Startup	Recurring	Total
Salaries and wages 0 114,426 114,426	0	114,426	114,426
Operating expenses $0 0$	0	0	0
Capital improvements 0 0	0	0	Ö
Total 0 114,426 114,426	0	114,426	114,426
General fund 0 114,426 114,426	0	114,426	114,426
Federal funds 0 0	0	0	0
Special funds 0 0	0	0	0
10. Is this position(s) requested as a telecommuting position?	No	(Yes/No)	
11. Use the narrative button to provide a description of the position or positions, in benefits of locating the position or positions outside of a central office setting and the	cluding specific job tasks ar	nd the percent of tim	e spent at each task. Also discuss the

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will plan and prepare program and agency budgets; analyze and interpret accounting records to determine trends; prepare grant requests and monitor grants and contracts; analyze accounting needs and requirements; develop and implement accounting and budgeting policies and procedures to ensure

The agency does not currently have an accounting specialist.

The individual in this position will be an integral part of the SOS management team. Therefore, telecommuting is not feasible.

that funds are obligated for authorized purpose; and oversee one or more major accounting and reporting functions.

10 OFFICE OF MANAGEMENT AND BUDGET

Version: 2009-B-01-00110

Project: 1 IT buyer for State Procurement

Date: 11/17/2008

Time: 11:22 AM Page 53 of 79

Version 2009B0100110 Description IT buyer for State Pro 1. Number of full-time equivalent Number that are new positi Number that are vacant per Number that are proposed to	(FTE) positions in ons iding reclassificati to be relocated	cluded in analysis		Base 0 0 0	Options	
Total				0	1	
2. Position Class and Title:	Class No. 6	06	Position Title	St. Procurement Officer	•	
3. Salary range 3,082	to	5,136				
4. Budgeted starting salary 3,596	5	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ntinue past the cu	rrent biennium?	•	Yes	(Yes/No	o)
7. Is space currently available to h	ouse the position o	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribut		from a third party	, identify belo			` ,
Name of party		4	Amount		In-kind	0
9. Cost Comparison		C41 Off C-44	•			
		Central Office Setti	0		elecommute Setting	
Calanian and manage	Startup	Recurring	Total	Startup 122 1 60	Recurring	Total
Salaries and wages	122,160	122,160	244,320	122,160	122,160	244,320
Operating expenses	10,000	10,000	20,000	10,000	10,000	20,000
Capital improvements	0	0	0	0	0	0
Total	132,160	132,160	264,320	132,160	132,160	264,320
General fund	132,160	132,160	264,320	132,160	132,160	264,320
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	osition?		No	(Yes/No)	

^{11.} Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Telecommute – Agency Submitted 110 OFFICE OF MANAGEMENT AND BUDGET

Number 2

Version: 2009-B-01-00110 Project: 2 HR Officer II

Version 2009B0100110

Time: 11:22 AM

Date: 11/17/2008

Page 55 of 79

Description HR Officer II						
1. Number of full-time equivalent	(FTE) positions i	ncluded in analysi	s	Base	Options	
Number that are new positi	ons			0	1	
Number that are vacant per	nding reclassifica	tion		0	0	
Number that are proposed	to be relocated			0	0	
Number that are proposed	to be assigned to	a new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	804	Position Title	HR Officer II	•	
3. Salary range 3,388	to	5,646	1 00101011 11010	• •		
4. Budgeted starting salary 4,000		-,				
5. Funding source percentages						
General Fund 1	Federa	l Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ntinue past the c	urrent biennium?	•	YE	S (Yes/N	0)
7. Is space currently available to h	-		e central office?		YES	(Yes/No)
8. If financial or in-kind contribut	•	-				` ,
Name of party		•	Amount		In-kind	0
9. Cost Comparison						
•		Central Office Set	tting	,	Felecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	134,044	134,044	268,088	134,044	134,044	268,088
Operating expenses	10,000	10,000	20,000	10,000	10,000	20,000
Capital improvements	0	0	0	0	0	0
Total	144,044	144,044	288,088	144,044	144,044	288,088
General fund	144,044	144,044	288,088	144,044	144,044	288,088
Federal funds		^	0	0	0	Λ
reactar funds	0	U	0	U	U	0
Special funds	0 0	0	0	0	0	0

10. Is this position(s) requested as a telecommuting position?

No (Yes/No)

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

1. Number of full-time equivalent (FTE) positions included in analysis

112 INFORMATION TECHNOLOGY

Number that are new positions

Version: 2009-B-01-00112

Version 2009B0100112

Project: 1 EduTech Existing - 22

Description EduTech Existing - 22

Date: 11/17/2008

Time: 2:08 PM

Page 15 of 60

Options

22

Base

0

			U	22	
ig reclassificat	tion		0	0	
_			0	0	
	a new program		0	0	
	- non program		v	v	
			0	22	
Class No.	9,998	Position Title Pend	ling Classification		
to	7,250				
Federal	l Fund 0	Special 1	Fund .18		
iue past the cu	rrent biennium?	1		(Yes/No)
		central office?		•	(Yes/No)
					()
s are available	from a third part	v. identify below.			
s are available	from a third part	y, identify below. Amount		In-kind	0
s are available	- '			In-kind	0
	- '	Amount	Tel	In-kind	0
	•	Amount	Tel Startup		0 Total
•	Central Office Sett	Amount ting		lecommute Setting	-
Startup	Central Office Sett Recurring	Amount ting Total	Startup	lecommute Setting Recurring	Total
Startup	Central Office Sett Recurring 3,327,852	Amount ting Total 3,327,852	Startup	lecommute Setting Recurring 3,327,852	Total 3,327,852
Startup	Central Office Sett Recurring 3,327,852 653,840	Amount Total 3,327,852 653,840	Startup	Recurring 3,327,852 653,840	Total 3,327,852 653,840
Startup	Central Office Sett Recurring 3,327,852 653,840 0	Amount Total 3,327,852 653,840 0	Startup 0 0 0	Recurring 3,327,852 653,840 0	Total 3,327,852 653,840 0
Startup	Central Office Sett Recurring 3,327,852 653,840 0 3,981,692	Amount Total 3,327,852 653,840 0 3,981,692	Startup 0 0 0 0 0 0	Recurring 3,327,852 653,840 0 3,981,692	Total 3,327,852 653,840 0 3,981,692
Startup	Central Office Sett Recurring 3,327,852 653,840 0 3,981,692	Amount Total 3,327,852 653,840 0 3,981,692	Startup 0 0 0 0 0 0	Recurring 3,327,852 653,840 0 3,981,692	Total 3,327,852 653,840 0 3,981,692
	e relocated he assigned to a Class No. to Federa hue past the cuse the position	ce assigned to a new program Class No. 9,998 to 7,250 Federal Fund 0 nue past the current biennium? se the position or positions at the	re relocated re assigned to a new program Class No. 9,998 Position Title Pend to 7,250 Federal Fund 0 Special In the position or positions at the central office?	re relocated of eassigned to a new program O Class No. 9,998 to 7,250 Position Title Pending Classification to 7,250 Federal Fund 0 Special Fund .18 nue past the current biennium? Yes we the position or positions at the central office?	reclassification 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number 1

These are existing FTE that are currently grant employees on the NDSU payroll funded by pass through dollars from ITD. We have an optional package that we would make these ITD employees. All employees would remain at their existing locations in Fargo and in EduTech's regional offices.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

The budgeted salary is an average salary of all 22 existing employees.

112 INFORMATION TECHNOLOGY

Version: 2009-B-01-00112

Project: 2 PowerSchool New - 5

Date: 11/17/2008

Time: 2:08 PM

Page 17 of 60

Version 2009B0100112 Description PowerSchool New - 5 1. Number of full-time equivalent Number that are new positi Number that are vacant per Number that are proposed Number that are proposed	(FTE) positions in ions nding reclassificati to be relocated	ion		Base 0 0 0 0	Options 5 0 0 0	
Total				0	5	
2. Position Class and Title:	Class No. 9	,998	Position Title	EduTech PowerSchool	J	
3. Salary range 3,000	to	6,000	- 02101011 21010			
4. Budgeted starting salary 3,580	0	,				
5. Funding source percentages						
General Fund .93	Federal	Fund 0	Sp	ecial Fund .07		
6. Will the position or positions co	ntinue past the cu	rrent biennium?	•	Yes	(Yes/No	o)
7. Is space currently available to h			central office?	•	Yes	(Yes/No)
8. If financial or in-kind contribut						,
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Sett	ing	Te	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	582,290	582,290	0	582,290	582,290
Operating expenses	0	148,600	148,600	0	148,600	148,600
Capital improvements	0	0	0	0	0	0
Total	0	730,890	730,890	0	730,890	730,890
General fund	0	679,728	679,728	0	679,728	679,728
Federal funds	0	0	0	0	0	0
Special funds	0	51,162	51,162	0	51,162	51,162
10. Is this position(s) requested as	a telecommuting	position?		No	(Yes/No)	

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

These five positions would be project manager/technical support positions who will assist in the implementation and support of deploying PowerSchool to all public schools districts in North Dakota.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

112 INFORMATION TECHNOLOGY

Version: 2009-B-01-00112

Version 2009B0100112

Project: 3 PowerSchool Admin - 2

Date: 11/17/2008

Time: 2:08 PM

Page 19 of 60

Description PowerSchool Admir	n - 2					
1. Number of full-time equivalen	t (FTE) positions i	ncluded in analysis		Base	Options	
Number that are new posi	tions			0	2	
Number that are vacant p	ending reclassifica	tion		0	0	
Number that are proposed	l to be relocated			0	0	
Number that are proposed	l to be assigned to	a new program		0	0	
Total				0	2	
2. Position Class and Title:	Class No.	9,998	Position Title	Power School System A	dmin	
3. Salary range 3,000	to	6,000		·		
4. Budgeted starting salary 4,9	00					
5. Funding source percentages						
General Fund 1	Federa	d Fund 0	Spe	ecial Fund 0		
6. Will the position or positions of	continue past the c	urrent biennium?		Ye	s (Yes/N	o)
o. Whit the position of positions t	ontinue pust the c				`	
7. Is space currently available to			central office?		Yes	(Yes/No)
	house the position	or positions at the			•	•
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position	or positions at the efrom a third part			•	•
7. Is space currently available to8. If financial or in-kind contribution	house the position	or positions at the efrom a third part	y, identify belo	w.	Yes In-kind	(Yes/No)
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position utions are available	or positions at the e from a third part Central Office Sett	y, identify belo [.] Amount .ing	w.	Yes In-kind Felecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison 	house the position utions are available	or positions at the e from a third part Central Office Sett Recurring	y, identify belo [.] Amount ing Total	w.	Yes In-kind Felecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages 	house the position utions are available	cor positions at the efrom a third part	y, identify belo Amount ing Total 304,760	w.	Yes In-kind Felecommute Setting Recurring 304,760	(Yes/No) 0 Total 304,760
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses 	house the position utions are available Startup	central Office Sett Recurring 304,760 59,440	y, identify belo Amount ing Total 304,760 59,440	w. Startup 0 0	Yes In-kind Felecommute Setting Recurring	(Yes/No) 0 Total 304,760 59,440
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	house the position utions are available Startup	central Office Sett Recurring 304,760 59,440	y, identify below Amount ing Total 304,760 59,440 0	w. Startup 0	Yes In-kind Felecommute Setting Recurring 304,760 59,440 0	(Yes/No) 0 Total 304,760 59,440 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	house the position utions are available Startup	Central Office Sett Recurring 304,760 59,440 0 364,200	y, identify below Amount ing Total 304,760 59,440 0 364,200	Startup 0 0 0 0 0	Yes In-kind Felecommute Setting Recurring 304,760 59,440 0 364,200	(Yes/No) 0 Total 304,760 59,440 0 364,200
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position utions are available Startup	central Office Sett Recurring 304,760 59,440	y, identify below Amount Total 304,760 59,440 0 364,200 364,200	Startup	Yes In-kind Felecommute Setting Recurring 304,760 59,440 0	(Yes/No) 0 Total 304,760 59,440 0 364,200 364,200
7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	house the position utions are available Startup	Central Office Sett Recurring 304,760 59,440 0 364,200	y, identify below Amount Total 304,760 59,440 0 364,200 364,200 0	Startup 0 0 0 0 0	Yes In-kind Felecommute Setting Recurring 304,760 59,440 0 364,200	(Yes/No) 0 Total 304,760 59,440 0 364,200 364,200 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 0 0 0 0 0 0 0 0	Central Office Sett Recurring 304,760 59,440 0 364,200 364,200 0	y, identify below Amount Total 304,760 59,440 0 364,200 364,200	Startup 0 0 0 0 0	Yes In-kind Felecommute Setting Recurring 304,760 59,440 0 364,200	(Yes/No) 0 Total 304,760 59,440 0 364,200 364,200

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number 3

These two positions would be system administrators who will administer the additional computing infrastructure required to host the deployment of PowerSchool to all public schools districts in North Dakota.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

112 INFORMATION TECHNOLOGY

Version: 2009-B-01-00112

Project: 4 CJIS SAVIN Existing - 1

Date: 11/17/2008

Time: 2:08 PM

Page 21 of 60

Version 2009B0100112	Numb	oer 4				
Description CJIS SAVIN Existing 1. Number of full-time equivalent	nt (FTE) positions in	cluded in analysis		Base	Options	
Number that are new pos				0	1	
Number that are vacant p		ion		0.	0	
Number that are propose				0	0	
Number that are propose	d to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 9	,998 F	Position Title	SAVIN Coordinator		
3. Salary range 3,500	to	5,500				
4. Budgeted starting salary 4,5	532	,				
5. Funding source percentages						
General Fund 0	Federal	Fund 1	Spe	ecial Fund 0		
6. Will the position or positions	continue past the cu	rrent biennium?	~ F	Yes	(Yes/No	o)
7. Is space currently available to			entral office?		Yes	(Yes/No)
8. If financial or in-kind contrib						(200110)
Name of party			Amount		In-kind	0
9. Cost Comparison						-
•	(Central Office Setti	ng	Te	ecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	143,138	143,138	0	143,138	143,138
Operating expenses	0	29,720	29,720	0	29,720	29,720
Capital improvements	0	0	0	0	0	0
Total	0	172,858	172,858	0	172,858	172,858
General fund	0	0	0	0	0	0
Federal funds	0	172,858	172,858	0	172,858	172,858
Special funds	0	0	0	0	0	0
10. Is this position(s) requested	as a telecommuting i	position?	-	No	(Yes/No)	-
F(b) 10queboou	I	r		· - · -	(· - · - · - · - · - · - · - ·	_

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position is a existing program manager who administers the SAVIN program. This position was authorized by the Emergency Commission since ITD received a federal grant. We are asking for this position to be continued on an ongoing basis.

INFORMATION TECHNOLOGY

Version: 2009-B-01-00112 Project: 5 LDS New - 1 Date: 11/17/2008

Time: 2:08 PM

Page 23 of 60

Version 2009B0100112 Description LDS New - 1	Numb	per 5				
1. Number of full-time equivalen	ot (FTF) positions in	cluded in analysis		Base	Ontions	
Number that are new posi		ciuded ili alialysis		Dase	Options	
Number that are vacant p		ion		0	1	
Number that are proposed		IOII		0	0	
Number that are proposed		MANY MNOGNAM		0	0	
Number that are proposed	a to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 9),998	Position Title IT	Analyst	-	
3. Salary range 4,500	to	6,500				
4. Budgeted starting salary 5,4	00	-,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Specia	al Fund 0		
6. Will the position or positions of			~peck	Yes	(Yes/No	<i>a</i>)
7. Is space currently available to	house the position	or positions at the	central office?	1 05	Yes	(Yes/No)
8. If financial or in-kind contribu	utions are available	from a third party	, identify below.		105	(163/110)
Name of party		• •	Amount		In-kind	0
9. Cost Comparison		•			III IIIIW	v
•	(Central Office Sett	ing	Te	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	167,464	167,464	0	167,464	167,464
Operating expenses	0	29,720	29,720	0	29,720	29,720
Capital improvements	0	0	0	0	0	0
Total	0	197,184	197,184	0	197,184	197,184
General fund	0	197,184	197,184	0	197,184	197,184
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested a	as a telecommuting	position?		No	(Yes/No)	
44 TT 41						

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

This position is an IT Analyst who will assist in the implementation of a K-12 Longitudinal Data System.

112 INFORMATION TECHNOLOGY

Version: 2009-B-01-00112

Project: 6 E-Mail Retention New - 1

Date: 11/17/2008

Time: 2:08 PM

Page 25 of 60

Version 2009B0100112 Description E-Mail Retention New 1. Number of full-time equivalent Number that are new positi Number that are vacant per Number that are proposed Number that are proposed	v - 1 (FTE) positions in ons nding reclassificati to be relocated	ion		Base 0 0 0 0		Options 1 0 0 0	
Total				. 0		1	
2. Position Class and Title:	Class No. 9	,998	Position Title	Sys Admin		•	
3. Salary range 4,000	to	6,000		-,			
4. Budgeted starting salary 4,750	0	,					
5. Funding source percentages							
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0			
6. Will the position or positions co	ntinue past the cu	rrent biennium?	•		Yes	(Yes/N	o)
7. Is space currently available to h			central office?			Yes	(Yes/No)
8. If financial or in-kind contribut							,
Name of party		•	Amount			In-kind	0
9. Cost Comparison							
	(Central Office Sett	ing		Tele	commute Setting	
	Startup	Recurring	Total	Sta	rtup	Recurring	Total
Salaries and wages	0	149,246	149,246	0		149,246	149,246
Operating expenses	0	29,720	29,720	0		29,720	29,720
Capital improvements	0	0	0	0		0	0
Total	0	178,966	178,966	0		178,966	178,966
General fund	0	178,966	178,966	0		178,966	178,966
Federal funds	0	0	0	0		0	0
Special funds	0	0	0	0		0	0
10. Is this position(s) requested as	a telecommuting	oosition?		No		(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position is a system administrator who will administer the enterprise e-mail retention solution and assist agencies in developing and maintaining rule sets specific to their business needs.

117 OFFICE OF THE STATE AUDITOR

Version: 2009-B-01-00117

Project: 1 Info. Systems Auditor

Date: 9/10/2008

Time: 1:13 PM

Page 3 of 10

Version 2009B0100117	Num	iber 1				
Description Info. Systems Auditor						
1. Number of full-time equivalent (FTE) positions i	ncluded in analysis		Base	Options	
Number that are new positio				1	ĺ	
Number that are vacant pen		tion		0	0	
Number that are proposed to				0	0	
Number that are proposed to	be assigned to a	a new program		0	0	
Total				1	1	
2. Position Class and Title:	Class No.	231	Position Title	Infomartion Systems Aud	•	
3. Salary range 2,750	to	3,858				
4. Budgeted starting salary 3,100						
5. Funding source percentages						
General Fund 1		l Fund 0	Spe	ecial Fund 0		
6. Will the position or positions con	tinue past the cu	ırrent biennium?	_	Yes	(Yes/No	o)
7. Is space currently available to ho	use the position	or positions at the	central office?		No	(Yes/No)
8. If financial or in-kind contribution	ouse the position ons are available	or positions at the from a third party	central office? , identify belo	w.	No	(Yes/No)
8. If financial or in-kind contribution Name of party	use the position ons are available	from a third party	central office? , identify belo Amount	w.	No In-kind	(Yes/No)
8. If financial or in-kind contribution	ons are available	e from a third party	, identify belo Amount	w.		,
8. If financial or in-kind contribution Name of party	ons are available	e from a third party Central Office Setti	, identify belo Amount	w.		,
8. If financial or in-kind contributionName of party9. Cost Comparison	ons are available Startup	e from a third party Central Office Setti Recurring	, identify belo Amount ing Total	w. Tele Startup	In-kind	,
8. If financial or in-kind contributionName of party9. Cost ComparisonSalaries and wages	ons are available Startup 96,720	e from a third party Central Office Setti Recurring 96,720	r, identify below Amount ing Total 193,440	w. Tele Startup 96,720	In-kind ecommute Setting Recurring 96,420	0 Total 193,140
 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses 	Startup 96,720 4,800	Central Office Settle Recurring 96,720 4,800	r, identify below Amount ing Total 193,440 9,600	w. Tele Startup	In-kind ecommute Setting Recurring	0 Total
 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	Startup 96,720 4,800	Central Office Setti Recurring 96,720 4,800 0	r, identify below Amount Ing Total 193,440 9,600 0	Tele Startup 96,720 4,800 0	In-kind ecommute Setting Recurring 96,420	7 tal 193,140 9,600 0
 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	Startup 96,720 4,800 0 101,520	Central Office Setti Recurring 96,720 4,800 0 101,520	r, identify below Amount Total 193,440 9,600 0 203,040	Tele Startup 96,720 4,800 0 101,520	In-kind ecommute Setting Recurring 96,420 4,800	Total 193,140 9,600 0 202,740
 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 96,720 4,800	Central Office Setti Recurring 96,720 4,800 0	r, identify below Amount Total 193,440 9,600 0 203,040 203,040	Tele Startup 96,720 4,800 0 101,520 101,520	In-kind Recommute Setting Recurring 96,420 4,800 0 101,220 101,220	7 tal 193,140 9,600 0
8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	Startup 96,720 4,800 0 101,520	Central Office Setti Recurring 96,720 4,800 0 101,520	r, identify below Amount Total 193,440 9,600 0 203,040 203,040 0	Tele Startup 96,720 4,800 0 101,520 101,520 0	In-kind Recommute Setting Recurring 96,420 4,800 0 101,220	Total 193,140 9,600 0 202,740
 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 96,720 4,800 0 101,520 101,520 0	Central Office Setti Recurring 96,720 4,800 0 101,520 101,520 0	r, identify below Amount Total 193,440 9,600 0 203,040 203,040	Tele Startup 96,720 4,800 0 101,520 101,520	In-kind Recommute Setting Recurring 96,420 4,800 0 101,220 101,220	Total 193,140 9,600 0 202,740 202,740

^{11.} Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

117 OFFICE OF THE STATE AUDITOR

Version: 2009-B-01-00117

Project: 2 Info. Systems Auditor 4

Date: 9/10/2008

Time: 1:13 PM

Page 5 of 10

Version 2009B0100117	Numl	oer 2				
Description Info. Systems Audito	r 4					
1. Number of full-time equivalent	(FTE) positions in	cluded in analysis	}	Base	Options	
Number that are new posit	ions	•		1	1	
Number that are vacant pe	nding reclassificat	ion		0	0	
Number that are proposed				0	0	
Number that are proposed		new program		0	0	
Total				1	1	
2. Position Class and Title:	Class No. 2	34	Position Title	Info. Systems Auditor	1	
3. Salary range 3,750	to	6,060	1 OSHIOH THE	into. Systems Additor		
4. Budgeted starting salary 3,80		0,000				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	~ F -	Yes	(Yes/No	n)
7. Is space currently available to l	house the position o	or positions at the	central office?		No	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third part	y, identify below	v.		(= 52.1 (5)
			Ámount		In-kind	0
Name of party						
9. Cost Comparison						
_ v	(Central Office Sett	ing	Tel	ecommute Setting	
9. Cost Comparison	(Startup		ing Total	Tel Startup	ecommute Setting Recurring	Total
9. Cost Comparison Salaries and wages		Central Office Sett	•			Total 193,440
9. Cost Comparison Salaries and wages Operating expenses	Startup	Central Office Sett Recurring	Total	Startup	Recurring	
9. Cost Comparison Salaries and wages Operating expenses Capital improvements	Startup 96,720	Central Office Sett Recurring 96,720	Total 193,440	Startup 96,720	Recurring 96,720	193,440
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total	Startup 96,720 4,800	Central Office Sett Recurring 96,720 4,800	Total 193,440 9,600	Startup 96,720 4,800	Recurring 96,720 4,800	193,440 9,600
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	Startup 96,720 4,800 0	Central Office Sett Recurring 96,720 4,800 0	Total 193,440 9,600 0	Startup 96,720 4,800 0	Recurring 96,720 4,800 0	193,440 9,600 0
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	Startup 96,720 4,800 0 101,520	Central Office Sett Recurring 96,720 4,800 0 101,520	Total 193,440 9,600 0 203,040	Startup 96,720 4,800 0 101,520	Recurring 96,720 4,800 0 101,520	193,440 9,600 0 203,040
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	Startup 96,720 4,800 0 101,520 101,520 0	Central Office Sett Recurring 96,720 4,800 0 101,520 101,520 0	Total 193,440 9,600 0 203,040 203,040	Startup 96,720 4,800 0 101,520 101,520	Recurring 96,720 4,800 0 101,520	193,440 9,600 0 203,040 203,040

^{11.} Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

125 OFFICE OF THE ATTORNEY GENERAL

Description Forensic Scientists - Significant workload incr

Version: 2009-B-01-00125

Version 2009B0100125

Project: 1 Forensic Scientists - Significant workload incr

Number 1

Date: 9/24/2008

Time: 9:24 AM Page 114 of

232

1. Number of full-time equivalent (l		included in analysi	is	Base	Options	
Number that are new positions			0	4		
Number that are vacant pending reclassification				0	0	
Number that are proposed to	be relocated			0	0	
Number that are proposed to	be assigned to	a new program		0	0	
Total				0	4	
2. Position Class and Title:	Class No.	3,236	Position Title	Forensic Scientist II		
3. Salary range 33,816	to	56,352				
4. Budgeted starting salary 39,600)					
5. Funding source percentages						
General Fund 1	Federa	al Fund 0	Sp	ecial Fund 0		
6. Will the position or positions con	tinue past the c	current biennium?	•	Yes	(Yes/N	0)
7. Is space currently available to ho			e central office?		Yes	(Yes/No)
8. If financial or in-kind contribution						,
Name of party		1	Amount		In-kind	0
9. Cost Comparison						
-		Central Office Set	ting	T	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	435,256	478,782	914,038	514,496	565,946	1,080,442
Operating expenses	159,496	82,396	241,892	458,170	226,528	684,698
Capital improvements	0	0	0	1,011,050	0	1,011,050
Total	594,752	561,178	1,155,930		792,474	2,776,190
General fund	594,752	561,178	1,155,930		792,474	2,776,190
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as a	telecommuting	g position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The Crime Laboratory's Toxicology Section is responsible for processing and analyzing questioned death and coroner samples. The section has experienced approximately **an average 9% increase each year** in casework over the past twelve years. The turn-around for these samples is approximately 60 to 90 days. This is not timely for law enforcement purposes or for the family members waiting for toxicology results of their deceased family members. An acceptable time frame for analysis is two weeks. Several instruments have been purchased to increase efficiency, but workload demands have increased to the point of needing additional FTE's to adequately carry out legislative mandates. With an additional **2** forensic scientist FTE's the workload in the Toxicology Section could be as short as to three weeks to six weeks for analysis.

125 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Project: 1 Forensic Scientists - Significant workload incr

Date: 9/24/2008

Time: 9:24 AM

Page 115 of

232

The DNA unit is responsible for maintaining the DNA database for convicted and registered offenders and performing DNA analysis on criminal casework. The DNA Unit of the laboratory has experienced a 37.9% increase in casework from 2005 to 2006 and a 33% increase from 2006 to 2007. Current trends indicate this will continue to increase, putting an additional workload and stress on existing staff. To handle the current workload, Biological Screening/DNA cases are processed on a priority basis. Court dates or the urgency of a case drives the workload prioritization. Priority basing casework is not a long term solution; all cases should be worked within two to four weeks. DNA technology is an extremely valuable tool for law enforcement to solve crimes, but the laboratory needs to provide timely analysis. In order to provide timely service to the law enforcement community at least 3 additional forensic scientist FTE's are needed. With proper staffing, turn-around time for DNA casework could be as short as three weeks to six weeks. The present staffing level is not adequate to meet the needs of the law enforcement community or its legislative mandates. If the laboratory can process the caseload in a timely manner, law enforcement and the citizens of North Dakota will be better served because the law enforcement community will have more tools available to solve crimes (more DNA profiles).

Law enforcement agencies are requesting a quicker turn-around time on pending casework which equates to better service to law enforcement agencies, the entire criminal justice system and the protection of North Dakota citizens.

Telecommute – Agency Subm	itted
---------------------------	-------

OFFICE OF THE ATTORNEY GENERAL 125

Version: 2009-B-01-00125

Project: 10 Civil Commitment Sexually Dangerous Ind paralegal

Date: 9/24/2008

Time: 9:24 AM

Page 117 of

32		

Version 2009B0100125	Num					
Description Civil Commitment S						
1. Number of full-time equivalent		icluded in analysis	}	Base	Options	
Number that are new positions				0	1	
Number that are vacant pe		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	703	Position Title	Paralegal		
3. Salary range 33,816	to	56,352		<i>8</i>		
4. Budgeted starting salary 44,7	748					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spec	cial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	•		Yes (Yes/No	o)
7. Is space currently available to	house the position	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third party	y, identify below	,		,
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Sett	ing		Telecommute Setting	
	Startup	Recurring	Total	Start	up Recurring	Total
Salaries and wages	120,844	131,138	251,982	120,844	131,138	251,982
Operating expenses	31,631	26,984	58,615	32,631	28,034	60,665
Capital improvements	0	0	0	0	0	0
Total	152,475	158,122	310,597	153,475	159,172	312,647
General fund	152,475	158,122	310,597	153,475	159,172	312,647
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting j	position?		No	(Yes/No)	

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This general fund request is for a paralegal and related operating expenses to assist in civil commitments of sexually dangerous individuals. The paralegal will assist the assistant attorney general with these cases, particularly those located in small counties who may not have the resources, expertise and/or time for these proceedings. It is critical to commit sexually dangerous individuals to protect the public from very serious public safety issues.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

In addition to the preliminary and commitment hearings, once a sexually dangerous individual is committed, the individual can request a review hearing annually.

125 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Project: 10 Civil Commitment Sexually Dangerous Ind paralegal

Date: 9/24/2008

Time: 9:24 AM

Page 118 of

232

Due to the need to work with other legal and administrative staff located in Bismarck, this position is requested to be located in Bismarck.

125 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Version 2009B0100125

Project: 2 Crime Lab quality assurance/control, caseload mgr

Number 2

Date: 9/24/2008

Time: 9:24 AM

Page 120 of

232

Version 2007D0100123	Num					
Description Crime Lab quality a	assurance/control, cas	seload mgr				
1. Number of full-time equivalent	nt (FTE) positions in	ncluded in analysis		Base	Options	
Number that are new pos	sitions	·		0	ĺ	
Number that are vacant j	pending reclassificat	tion		0	0	
Number that are propose	d to be relocated			0	0	
Number that are propose	d to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 3	3,234	Position Title	Forensic Scientist Superv	1	
3. Salary range 44,976		74,952	i osition Title	Toteliste Scientist Superv		
4. Budgeted starting salary 58		71,552				
5. Funding source percentages	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,					
General Fund 1	Federal	Fund 0	Sne	ecial Fund 0		
6. Will the position or positions	continue past the cu	rrent biennium?			(Ves/N	(n)
6. Will the position or positions 7. Is space currently available to	continue past the cu	rrent biennium?	-	Yes	(Yes/N	,
7. Is space currently available to	house the position	or positions at the	central office?	Yes	(Yes/N Yes	o) (Yes/No)
7. Is space currently available to8. If financial or in-kind contrib	house the position	or positions at the from a third party	central office?	Yes	Yes	,
7. Is space currently available to 8. If financial or in-kind contrib Name of party	house the position	or positions at the from a third party	central office? , identify belov	Yes	,	(Yes/No)
7. Is space currently available to8. If financial or in-kind contrib	o house the position outions are available	or positions at the from a third party	central office? , identify belov Amount	Yes w.	Yes In-kind	(Yes/No)
7. Is space currently available to 8. If financial or in-kind contrib Name of party	o house the position outlions are available	or positions at the from a third party Central Office Sett	central office? , identify below Amount	Yes w. Tel	Yes In-kind lecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison 	o house the position of outions are available (Startup	or positions at the from a third party Central Office Sett Recurring	central office? , identify below Amount ing Total	Yes w. Tel Startup	Yes In-kind lecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages 	o house the position outlions are available	or positions at the from a third party Central Office Sette Recurring 171,864	central office? y, identify below Amount ing Total 328,104	Yes w. Tel Startup 156,240	Yes In-kind lecommute Setting Recurring 171,864	(Yes/No) 0 Total 328,104
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses 	o house the position outions are available Startup 156,240	or positions at the from a third party Central Office Sett Recurring	central office? , identify below Amount ing Total	Yes W. Tel Startup 156,240 148,830	Yes In-kind lecommute Setting Recurring	(Yes/No) 0 Total 328,104 250,356
 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages 	o house the position outions are available Startup 156,240 23,306	or positions at the from a third party Central Office Setti Recurring 171,864 17,275	central office? 7, identify below Amount ing Total 328,104 40,581	Yes w. Tel Startup 156,240	Yes In-kind lecommute Setting Recurring 171,864 101,526 0	(Yes/No) 0 Total 328,104 250,356 266,000
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	Startup 156,240 23,306 0	or positions at the from a third party Central Office Setti Recurring 171,864 17,275 0	central office? v, identify below Amount ing Total 328,104 40,581 0 368,685	Yes Tel Startup 156,240 148,830 266,000 571,070	Yes In-kind Recommute Setting Recurring 171,864 101,526 0 273,390	(Yes/No) 0 Total 328,104 250,356 266,000 844,460
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	Startup 156,240 23,306 0 179,546	or positions at the from a third party Central Office Setti Recurring 171,864 17,275 0 189,139	central office? v, identify below Amount ing Total 328,104 40,581 0	Yes Tel Startup 156,240 148,830 266,000	Yes In-kind lecommute Setting Recurring 171,864 101,526 0	(Yes/No) 0 Total 328,104 250,356 266,000
 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 156,240 23,306 0 179,546	or positions at the from a third party Central Office Setti Recurring 171,864 17,275 0 189,139	central office? v, identify below Amount Total 328,104 40,581 0 368,685 368,685	Yes Tel Startup 156,240 148,830 266,000 571,070	Yes In-kind lecommute Setting	(Yes/No) 0 Total 328,104 250,356 266,000 844,460 844,460
 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	Startup 156,240 23,306 0 179,546 179,546 0 0	Central Office Sett Recurring 171,864 17,275 0 189,139 189,139 0	central office? y, identify below Amount Total 328,104 40,581 0 368,685 368,685 0	Yes Tel Startup 156,240 148,830 266,000 571,070	Yes In-kind lecommute Setting	(Yes/No) 0 Total 328,104 250,356 266,000 844,460 844,460 0

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The Crime Laboratory's Toxicology Section is responsible for processing and analyzing questioned death and coroner samples. The section has experienced approximately an average 9% increase each year in casework over the past twelve years. The turn-around for these samples is approximately 60 to 90 days. This is not timely for law enforcement purposes or for the family members waiting for toxicology results of their deceased family members. An acceptable time frame for analysis is two weeks. Several instruments have been purchased to increase efficiency, but workload demands have increased to the point of needing additional FTE's to adequately carry out legislative mandates. With an additional 2 forensic scientist FTE's the workload in the Toxicology Section could be as short as to three weeks to six weeks for analysis.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

25 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Project: 2 Crime Lab quality assurance/control, caseload mgr

Date: 9/24/2008

Time: 9:24 AM

Page 121 of

232

The DNA unit is responsible for maintaining the DNA database for convicted and registered offenders and performing DNA analysis on criminal casework. The DNA Unit of the laboratory has experienced a 37.9% increase in casework from 2005 to 2006 and a 33% increase from 2006 to 2007. Current trends indicate this will continue to increase, putting an additional workload and stress on existing staff. To handle the current workload, Biological Screening/DNA cases are processed on a priority basis. Court dates or the urgency of a case drives the workload prioritization. Priority basing casework is not a long term solution; all cases should be worked within two to four weeks. DNA technology is an extremely valuable tool for law enforcement to solve crimes, but the laboratory needs to provide timely analysis. In order to provide timely service to the law enforcement community at least 3 additional forensic scientist FTE's are needed. With proper staffing, turn-around time for DNA casework could be as short as three weeks to six weeks. The present staffing level is not adequate to meet the needs of the law enforcement community or its legislative mandates. If the laboratory can process the caseload in a timely manner, law enforcement and the citizens of North Dakota will be better served because the law enforcement community will have more tools available to solve crimes (more DNA profiles).

Law enforcement agencies are requesting a quicker turn-around time on pending casework which equates to better service to law enforcement agencies, the entire criminal justice system and the protection of North Dakota citizens.

125 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Version 2000P0100125

Project: 3 IT Programmer Analyst II

Date: 9/24/2008

Time: 9:24 AM

Page 123 of

232

Version 2009B0100125		ber 3				
Description IT Programmer Ana	ılyst II					
1. Number of full-time equivaler	nt (FTE) positions in	cluded in analysis		Base	Options	
Number that are new pos	itions	•		0	1	
Number that are vacant p	ending reclassificat	ion		0	0	
Number that are propose				0	0	
Number that are proposed		new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 1	.42 F	Position Title P	Programmer Analyst II		
3. Salary range 36,984	to	61,632				
4. Budgeted starting salary 44,	424					
5. Funding source percentages						
General Fund 1		Fund 0	Speci	ial Fund 0		
6 Will the position or positions	4th			Van	(Vog/NI	-)
6. Will the position or positions				Yes	(Yes/No	"
			entral office?	i es	Yes (Tes/No	•
7. Is space currently available to	house the position	or positions at the c	entral office? , identify below.			(Yes/No)
	house the position	or positions at the c from a third party	entral office? , identify below. Amount			•
7. Is space currently available to8. If financial or in-kind contribution	house the position	or positions at the c from a third party	, identify below.		Yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position outions are available	or positions at the c from a third party	, identify below. Amount		Yes In-kind	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison 	house the position outions are available	or positions at the c from a third party A	, identify below. Amount		Yes	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages 	house the position outions are available	or positions at the c from a third party A Central Office Setti	, identify below. Amount ng	Tel	Yes In-kind ecommute Setting	(Yes/No) 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison 	house the position outions are available Startup	or positions at the c from a third party A Central Office Setti Recurring	, identify below. Amount ng Total	Tel Startup	Yes In-kind ecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages 	house the position of utions are available Startup 120,086	or positions at the c from a third party A Central Office Setti Recurring 132,095	ng Total 252,181	Tel Startup 120,086	Yes In-kind ecommute Setting Recurring 132,095	(Yes/No) 0 Total 252,181
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages Operating expenses 	house the position of utions are available Startup 120,086 14,334	or positions at the confrom a third party. A Central Office Settin Recurring 132,095 11,497	ridentify below. Amount Total 252,181 25,831	Tel Startup 120,086 78,208	Yes In-kind lecommute Setting Recurring 132,095 83,118	(Yes/No) 0 Total 252,181 161,326
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	Startup 120,086 14,334 0	or positions at the confrom a third party. A Central Office Settin Recurring 132,095 11,497 0	ridentify below. Amount Total 252,181 25,831 0	Tel- Startup 120,086 78,208 0	Yes In-kind lecommute Setting Recurring 132,095 83,118 0	(Yes/No) 0 Total 252,181 161,326 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	Startup 120,086 14,334 0 134,420	Central Office Settin Recurring 132,095 11,497 0 143,592	ridentify below. Amount Total 252,181 25,831 0 278,012	Tel- Startup 120,086 78,208 0 198,294	Yes In-kind lecommute Setting Recurring 132,095 83,118 0 215,213	(Yes/No) 0 Total 252,181 161,326 0 413,507
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 120,086 14,334 0 134,420	Central Office Settin Recurring 132,095 11,497 0 143,592	ridentify below. Amount Total 252,181 25,831 0 278,012 278,012	Tele Startup 120,086 78,208 0 198,294 198,294	Yes In-kind Recommute Setting Recurring 132,095 83,118 0 215,213 215,213	(Yes/No) 0 Total 252,181 161,326 0 413,507 413,507
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	Startup 120,086 14,334 0 134,420 134,420 0 0	Central Office Settin Recurring 132,095 11,497 0 143,592 143,592 0	ridentify below. Amount Total 252,181 25,831 0 278,012 278,012 0	Tele Startup 120,086 78,208 0 198,294 198,294 0	Yes In-kind Recommute Setting Recurring 132,095 83,118 0 215,213 215,213	(Yes/No) 0 Total 252,181 161,326 0 413,507 413,507 0

NI----- 1 --- 2

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The office needs 2 FTE programmer analyst positions to at least maintain the current level of support and enhance needed law enforcement / criminal justice services. With all the additional programs and automation of manual processes, the office is at a very critical point. If these positions do not become a reality, some of the programs are going to drastically suffer. For instance, BCI has needed a new case management system for many years, but other priorities have taken precedence over this. Now the office cannot upgrade to the current version of Office until the case management rewrite is completed.

The 24/7 sobriety program put the case management rewrite on hold for several months because there is not enough staff to do both. With the increasing amount

125 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Project: 3 IT Programmer Analyst II

Date: 9/24/2008

Time: 9:24 AM

Page 124 of

232

of IT support needed but unable to be provided due to current staffing levels, these types of issues will occur frequently and put other projects further behind. The office is already using consultants, but they must be managed to prevent rework. Because of the business knowledge resident in the IT staff, IT staff manage the consultants. Using consultants becomes detrimental to the process when there is a need for more consultants than can be managed by the IT staff.

The IT staff currently is unable to support all the office programs yet new programs continue to need to be implemented by the agency. This is particularly true in law enforcement / criminal justice areas and is absolutely necessary, but then other important projects must be delayed to work on the higher priority new programs.

Currently 85% of the office's application development efforts support the BCI, Crime Lab, and the Criminal Justice Information Sharing / State Radio interfaces supporting local law enforcement. This leaves just 15% to support the Legal Services, Consumer Protection, Gaming, Lottery and other business areas of the office. The other divisions need the service, but law enforcement / criminal justice becomes a higher priority most of the time. With the current IT staff the office cannot provide enough support for all of the office divisions and their needs.

The pending workload in requested general support (fixes and small enhancements) continues to grow. In July 2006, the pending workload was 1,912 hours. Pending workload means requested IT items the staff does not have the time to do. The pending workload in July 2007 was 2,224 hours, an increase of 14%. The pending workload in July 2008 was 2,798 hours, an increase of 21%. This number does not reflect the needed rewrites of some office applications or address any new programs. The office cannot move ahead using current IT staffing levels, or continue to support what has already been built using current staffing levels. Burnout of the office's current IT staff becomes a real possibility if this workload is not addressed.

Telecommute – Agency Submit	ted	d
-----------------------------	-----	---

125 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Project: 4 Programmer Analyst III

Date: 9/24/2008

Time: 9:24 AM

Page 126 of

232

Version 2009B0100125 Description Programmer Analyst 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	III (FTE) positions in ions nding reclassificat to be relocated	ion	:	Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 1	.43	Position Title	Programmer/Analyst III	1	
3. Salary range 40,656	to	67,752		110814111111111111111111111111111111111		
4. Budgeted starting salary 55,2	00					
5. Funding source percentages						
General Fund 1		Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	-	Yes	(Yes/No	o)
7. Is space currently available to l	nouse the position	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribute	tions are available	from a third part	y, identify belo	w.		,
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Sett	ing	Tel	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	142,252	159,777	302,029	145,252	159,777	305,029
Operating expenses	14,334	11,497	25,831	78,338	83,255	161,593
Capital improvements	0	0	0	0	0	0
Total	156,586	171,274	327,860	223,590	243,032	466,622
General fund	159,586	171,274	330,860	223,590	243,032	466,622
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The office needs 2 FTE programmer analyst positions to at least maintain the current level of support and enhance needed law enforcement / criminal justice services. With all the additional programs and automation of manual processes, the office is at a very critical point. If these positions do not become a reality, some of the programs are going to drastically suffer. For instance, BCI has needed a new case management system for many years, but other priorities have taken precedence over this. Now the office cannot upgrade to the current version of Office until the case management rewrite is completed.

The 24/7 sobriety program put the case management rewrite on hold for several months because there is not enough staff to do both. With the increasing amount

125 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Project: 4 Programmer Analyst III

Date: 9/24/2008

Time: 9:24 AM

Page 127 of

232

of IT support needed but unable to be provided due to current staffing levels, these types of issues will occur frequently and put other projects further behind. The office is already using consultants, but they must be managed to prevent rework. Because of the business knowledge resident in the IT staff, IT staff manage the consultants. Using consultants becomes detrimental to the process when there is a need for more consultants than can be managed by the IT staff.

The IT staff currently is unable to support all the office programs yet new programs continue to need to be implemented by the agency. This is particularly true in law enforcement / criminal justice areas and is absolutely necessary, but then other important projects must be delayed to work on the higher priority new programs.

Currently 85% of the office's application development efforts support the BCI, Crime Lab, and the Criminal Justice Information Sharing / State Radio interfaces supporting local law enforcement. This leaves just 15% to support the Legal Services, Consumer Protection, Gaming, Lottery and other business areas of the office. The other divisions need the service, but law enforcement / criminal justice becomes a higher priority most of the time. With the current IT staff the office cannot provide enough support for all of the office divisions and their needs.

The pending workload in requested general support (fixes and small enhancements) continues to grow. In July 2006, the pending workload was 1,912 hours. Pending workload means requested IT items the staff does not have the time to do. The pending workload in July 2007 was 2,224 hours, an increase of 14%. The pending workload in July 2008 was 2,798 hours, an increase of 21%. This number does not reflect the needed rewrites of some office applications or address any new programs. The office cannot move ahead using current IT staffing levels, or continue to support what has already been built using current staffing levels. Burnout of the office's current IT staff becomes a real possibility if this workload is not addressed.

Telecommute – .	Agency	Submitted
-----------------	--------	-----------

125 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Voncion 2000D0100125

Project: 5 Cybercrime agent

Date: 9/24/2008

Time: 9:24 AM

Page 129 of

232

Version 2009B0100125	Numb	per 5				
Description Cybercrime agent						
1. Number of full-time equivalent	(FTE) positions in	cluded in analysis		Base	Options	
Number that are new posit		-		0	ĺ	
Number that are vacant pe		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 5	,211	Position Title	Criminal Investigator I	-	
3. Salary range 36,984	to	61,632				
4. Budgeted starting salary 42,8	76	•				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	cial Fund 0		
6. Will the position or positions co	ontinue past the cui	rrent biennium?		Yes	(Yes/No	D)
6. Will the position or positions co7. Is space currently available to I			central office?	Yes	(Yes/No	•
7. Is space currently available to l8. If financial or in-kind contribute	nouse the position o	or positions at the of from a third party	, identify below		No	(Yes/No)
7. Is space currently available to b 8. If financial or in-kind contribute Name of party	nouse the position o	or positions at the of from a third party	central office? , identify belov Amount		· · · · · · · · · · · · · · · · · · ·	•
7. Is space currently available to l8. If financial or in-kind contribute	house the position of tions are available	or positions at the of from a third party	, identify belov Amount	v.	No In-kind	(Yes/No)
7. Is space currently available to b8. If financial or in-kind contributionName of party	house the position of tions are available	or positions at the of from a third party A Central Office Setti	, identify belov Amount ng	v. T	No In-kind elecommute Setting	(Yes/No) 0
 7. Is space currently available to b 8. If financial or in-kind contributed Name of party 9. Cost Comparison 	house the position of tions are available to C Startup	or positions at the of from a third party A Central Office Setti Recurring	, identify belov Amount ng Total	v. T Startup	No In-kind elecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to be 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages 	house the position of tions are available to C Startup 125,664	or positions at the of from a third party Central Office Setti Recurring 138,230	, identify below Amount ng Total 263,894	v. T Startup 125,664	No In-kind elecommute Setting Recurring 138,230	(Yes/No) 0 Total 263,894
 7. Is space currently available to be 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses 	house the position of tions are available to Startup 125,664 59,707	or positions at the of from a third party Central Office Setti Recurring 138,230 45,399	, identify below Amount ng Total 263,894 105,106	v. T Startup 125,664 59,707	No In-kind elecommute Setting Recurring 138,230 45,399	(Yes/No) 0 Total 263,894 105,106
 7. Is space currently available to be 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	Startup 125,664 59,707 20,000	or positions at the of from a third party Central Office Setti Recurring 138,230 45,399 10,000	, identify below Amount ng Total 263,894 105,106 30,000	T Startup 125,664 59,707 20,000	No In-kind elecommute Setting Recurring 138,230 45,399 10,000	(Yes/No) 0 Total 263,894 105,106 30,000
 7. Is space currently available to h 8. If financial or in-kind contribute Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	Startup 125,664 59,707 20,000 205,371	central Office Setti Recurring 138,230 45,399 10,000 193,629	ng Total 263,894 105,106 30,000 399,000	T Startup 125,664 59,707 20,000 205,371	No In-kind elecommute Setting Recurring 138,230 45,399 10,000 193,629	(Yes/No) 0 Total 263,894 105,106 30,000 399,000
 7. Is space currently available to h 8. If financial or in-kind contributed Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 125,664 59,707 20,000 205,371 205,371	or positions at the of from a third party Central Office Setti Recurring 138,230 45,399 10,000	ridentify below Amount Total 263,894 105,106 30,000 399,000 399,000	T Startup 125,664 59,707 20,000 205,371 205,371	No In-kind elecommute Setting	(Yes/No) 0 Total 263,894 105,106 30,000 399,000 399,000
 7. Is space currently available to be 8. If financial or in-kind contributed Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	Startup 125,664 59,707 20,000 205,371 205,371 0	central Office Setti Recurring 138,230 45,399 10,000 193,629	ridentify below Amount Total 263,894 105,106 30,000 399,000 399,000 0	T Startup 125,664 59,707 20,000 205,371 205,371 0	No In-kind elecommute Setting Recurring 138,230 45,399 10,000 193,629 193,629 0	(Yes/No) 0 Total 263,894 105,106 30,000 399,000 399,000 0
 7. Is space currently available to h 8. If financial or in-kind contributed Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 125,664 59,707 20,000 205,371 205,371 0	central Office Setti Recurring 138,230 45,399 10,000 193,629 193,629 0	ridentify below Amount Total 263,894 105,106 30,000 399,000 399,000	T Startup 125,664 59,707 20,000 205,371 205,371	No In-kind elecommute Setting	(Yes/No) 0 Total 263,894 105,106 30,000 399,000 399,000

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

BCI continues to be the only agency in the state which forensically analyzes computers used in criminal activity. Three agents are currently assigned to investigate these activities. They are inundated with requests to assist with investigations including narcotics activity to child pornography, child abuse, child molesters, and counterfeit documents such as drivers' licenses, internet auction fraud, terrorizing, extortion, and identity theft.

Technology advances and greater storage capacities of new hardware have resulted in increased criminal activity and an enormous volume of information contained on each computer to be examined. As a result, the agents' have a five to six month pending workload. In several recent sex offense cases involving the

125 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Project: 5 Cybercrime agent

Date: 9/24/2008

Time: 9:24 AM

Page 130 of 232

abuse of children, systems seized each had storage capacity greater than what is available to IT Division of the Office of Attorney General. Each of these systems included one to two terabytes of information and consisted of at least eight computers, with three to four hard drives in each computer, and at least eight external hard drives as part of the set up. These types of cases also typically require the analysis of numerous personal digital assistants (PDAs), thumb drives, and CD ROMs. Only a few years ago, this volume of storage capacity would have been unheard of at any level other than a university-type system. Now, adding to the challenge is file encryption software which is readily available and easily downloaded. Breaking through this software can increase the imaging process of the average home computer from six to 38 hours. It is not uncommon for one case, from start to finish, to take literally hundreds of hours to thoroughly investigate.

BCI also coordinates a task force which allows officers to work in an undercover capacity and develop cases against individuals who contact and lure victims into inappropriate sexual and criminal activities. This, along with assisting local agencies, has resulted in a workload beyond what three agents can handle. This general fund request is for an additional agent to be located in the eastern part of North Dakota.

Telecommute – Agency Submi	itted
----------------------------	-------

125 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Version 2009B0100125

Project: 6 .5 FTE Concealed weapon permit admin asst

Number 6

Date: 9/24/2008

Time: 9:24 AM

Page 132 of

232

Description .5 FTE Concealed w		acet				
1. Number of full-time equivalent			ic	Base	Options	
Number that are new posi	itions	related in analysi	1.5	0	Options 1	
Number that are vacant p		ion		0	0	
Number that are proposed				0	0	
Number that are proposed		new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	12	Position Title	Administrative Asst. II	1	
3. Salary range 23,076	to	38,460	1 osition 1 itic	7 Kammistrative 7135t. II		
4. Budgeted starting salary 13,		20,100				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions of	continue past the cu	rrent biennium?		Yes	(Yes/N	(o)
7. Is space currently available to	house the position	or positions at the	e central office?		Yes	(Yes/No)
8. If financial or in-kind contribu	utions are available	from a third par	ty, identify belo	w.		(=,
Name of party		•	Amount		In-kind	0
9. Cost Comparison						
		Central Office Set	ting	Te	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	33,153	34,468	67,621	33,153	36,468	69,621
Operating expenses	41,518	37,971	79,489	41,518	37,971	79,489
Capital improvements	0	0	0	0	0	0
Total	74,671	72,439	147,110	74,671	74,439	149,110
General fund	74,671	72,439	147,110	74,671	74,439	149,110
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	•
10. Is this position(s) requested a	· ·	U	U	U	U	0

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Changes to state statute in August 2005 reduced the testing requirements for concealed weapon permit applications, and has resulted in substantial increases in the number of applications. During the 2005-2007 bienniums, 5,900 new and renewal permits were issued. This is a 45% increase compared to the number of permits issued in the 2001-2003 biennium which was just over 4,100. Based on 2007-2009 activity to date, the office anticipates a total of 6,700 permits will be issued, which is a 63% increase compared to 2001-03.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

State statute requires the BCI to process new and renewal permits within thirty days of receipt from the forwarding agency. The increased workload jeopardizes

125 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Project: 6 .5 FTE Concealed weapon permit admin asst

Date: 9/24/2008

Time: 9:24 AM

Page 133 of

232

the office's ability to complete this work on time. As a result, this general fund request for a .5 administrative assistant position will allow the office to process permits in a more timely manner and address the requirements set forth in state statute.

125 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Version 2009B0100125

Project: 7 All Arrestees Forensic Scientist

Date: 9/24/2008

Time: 9:24 AM

Page 135 of

232

VEISION 2009B0100123						
Description All Arrestees Foren	sic Scientist					
1. Number of full-time equivalent	nt (FTE) positions in	ncluded in analysis	5	Base	Options	
Number that are new pos	sitions	•		0	1	
Number that are vacant	pending reclassificat	tion		0	0	
Number that are propose	ed to be relocated			0	0	
Number that are propose		new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 3	3,236	Position Title	Forensic Scientist II	1	
3. Salary range 33,816		56,352	1 OSITION TITLE	Potensic Scientist II		
4. Budgeted starting salary 38		30,332				
5. Funding source percentages	, 100					
General Fund 1	Federal	Fund 0	Sne	ecial Fund 0		
		I WII U	Sp	cciai i unu		
6. Will the position or positions	continue past the cu	rrent biennium?	-	Yes	(Ves/N	n)
6. Will the position or positions7. Is space currently available to	continue past the cu house the position	rrent biennium?	central office?	Yes	(Yes/N	-
7. Is space currently available to	house the position	or positions at the	central office?		(Yes/N Yes	o) (Yes/No)
7. Is space currently available to8. If financial or in-kind contrib	house the position	or positions at the from a third part	y, identify belo		Yes	(Yes/No)
7. Is space currently available to 8. If financial or in-kind contrib Name of party	house the position	or positions at the from a third part	central office? y, identify belo Amount			•
7. Is space currently available to8. If financial or in-kind contrib	o house the position outions are available	or positions at the from a third part	y, identify belo ^r Amount	w.	Yes In-kind	(Yes/No)
7. Is space currently available to 8. If financial or in-kind contrib Name of party	o house the position outions are available	or positions at the from a third part Central Office Sett	y, identify belo ^r Amount	w. Te	Yes In-kind lecommute Setting	(Yes/No) 0
7. Is space currently available to 8. If financial or in-kind contrib Name of party	o house the position outions are available	or positions at the from a third part Central Office Sett Recurring	y, identify belo [.] Amount iing Total	w. Te Startup	Yes In-kind lecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison 	o house the position of outions are available (Startup	or positions at the from a third part Central Office Sett	y, identify belo [,] Amount iing	w. Te	Yes In-kind lecommute Setting Recurring 119,695	(Yes/No) 0 Total 228,509
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages 	o house the position outions are available Startup 108,814	or positions at the from a third part Central Office Sett Recurring 119,695	y, identify belo Amount ting Total 228,509	w. Te Startup 108,814	Yes In-kind lecommute Setting Recurring	(Yes/No) 0 Total 228,509 926,460
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses 	o house the position outions are available Startup 108,814 414,909	or positions at the from a third part Central Office Sett Recurring 119,695 415,874	y, identify below Amount Eing Total 228,509 830,783	w. Te Startup 108,814 491,828	Yes In-kind lecommute Setting Recurring 119,695 434,632	(Yes/No) 0 Total 228,509 926,460 266,000
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	o house the position outions are available Startup 108,814 414,909 0	or positions at the from a third party Central Office Sett Recurring 119,695 415,874 0	y, identify below Amount Eing Total 228,509 830,783 0	Te Startup 108,814 491,828 266,000	Yes In-kind lecommute Setting Recurring 119,695 434,632 0	(Yes/No) 0 Total 228,509 926,460 266,000 1,420,969
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	Startup 108,814 414,909 0 523,723	or positions at the from a third party Central Office Sett Recurring 119,695 415,874 0 535,569	y, identify below Amount ing Total 228,509 830,783 0 1,059,292	Te Startup 108,814 491,828 266,000 866,642	Yes In-kind lecommute Setting Recurring 119,695 434,632 0 554,327	(Yes/No) 0 Total 228,509 926,460 266,000
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 108,814 414,909 0 523,723 181,043	Central Office Sett Recurring 119,695 415,874 0 535,569 192,889	y, identify below Amount ting Total 228,509 830,783 0 1,059,292 373,932	Te Startup 108,814 491,828 266,000 866,642 523,962	Yes In-kind lecommute Setting	(Yes/No) 0 Total 228,509 926,460 266,000 1,420,969 735,610
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	Startup 108,814 414,909 0 523,723 181,043 342,680 0	Central Office Sett Recurring 119,695 415,874 0 535,569 192,889 342,680 0	y, identify below Amount ting Total 228,509 830,783 0 1,059,292 373,932 685,360	Te Startup 108,814 491,828 266,000 866,642 523,962 342,680	Yes In-kind lecommute Setting	(Yes/No) 0 Total 228,509 926,460 266,000 1,420,969 735,610 685,360

Number 7

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The 2007 legislature enacted an all arrestee DNA collection program which is effective August 1, 2009. The Crime Lab did not receive additional funding or staff to handle the anticipated workload. The Crime Lab needs 2.0 additional FTEs (one scientist and one evidence technician) to handle the anticipated workload. The evidence technician is needed just to process the anticipated number of new samples which will come to the lab. The forensic scientist is needed to process and analyze arrestee samples in a timely manner.

125 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Version 2009B0100125

Project: 8 Civil Commitment of Sexually Dangerous Indiv aag

Number 8

Date: 9/24/2008

Time: 9:24 AM

Page 137 of

232

Description Civil Commitment of	of Sexually Dangerou	ıs Indiv aag				
1. Number of full-time equivalen	t (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi	itions	·		0	1	
Number that are vacant p		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	d to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	9,011 P	Position Title A	Asst Atty Gen - Not Class	1	
3. Salary range 0	to	9,999	osmon the A	assi Atty Gell - Not Class		
4. Budgeted starting salary 54,0		,,,,,				
5. Funding source percentages	001					
General Fund 1	Federal	Fund 0	Speci	al Fund 0		
6. Will the position or positions of			Specia	Yes	(Yes/N	(a)
6. Will the position or positions continue past the current biennium?7. Is space currently available to house the position or positions at the central office?						
7. Is space currently available to	house the position	or positions at the c	entral office?	105	•	•
7. Is space currently available to	house the position	or positions at the c		103	Yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribution	house the position	or positions at the c from a third party,		103	Yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position	or positions at the c from a third party,	identify below.	163	•	•
7. Is space currently available to8. If financial or in-kind contribution	house the position outions are available	or positions at the c from a third party, A	identify below. mount		Yes In-kind	(Yes/No)
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position outions are available	or positions at the c from a third party, A Central Office Settii	identify below. mount		Yes In-kind commute Setting	(Yes/No)
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position outions are available	or positions at the c from a third party, A	identify below. mount	Tele	Yes In-kind	(Yes/No) 0
7. Is space currently available to8. If financial or in-kind contributionName of party9. Cost Comparison	house the position of ations are available (Startup	or positions at the c from a third party, A Central Office Settin Recurring	identify below. Imount ng Total	Tele Startup	Yes In-kind commute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages 	house the position of ations are available Startup 142,646	or positions at the c from a third party, A Central Office Settin Recurring 154,747	identify below. mount Total 297,393	Tele Startup 142,646	Yes In-kind commute Setting Recurring 154,747	(Yes/No) 0 Total 297,393
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses 	house the position of ations are available Startup 142,646 117,400	or positions at the c from a third party, A Central Office Settin Recurring 154,747 118,029	identify below. mount Total 297,393 235,429	Tele Startup 142,646 141,760	Yes In-kind commute Setting Recurring 154,747 143,607	(Yes/No) 0 Total 297,393 285,367
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of ations are available Startup 142,646 117,400 0	or positions at the c from a third party, A Central Office Settin Recurring 154,747 118,029 0	ridentify below. mount Total 297,393 235,429 0	Tele Startup 142,646 141,760 0	Yes In-kind commute Setting Recurring 154,747 143,607 0	(Yes/No) 0 Total 297,393 285,367 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	house the position of ations are available Startup 142,646 117,400 0 260,046	or positions at the c from a third party, A Central Office Settin Recurring 154,747 118,029 0 272,776	identify below. mount Total 297,393 235,429 0 532,822	Tele Startup 142,646 141,760 0 284,406	Yes In-kind commute Setting Recurring 154,747 143,607 0 298,354	(Yes/No) 0 Total 297,393 285,367 0 582,760
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of ations are available Startup 142,646 117,400 0 260,046 260,046 0 0	or positions at the c from a third party, A Central Office Settin Recurring 154,747 118,029 0 272,776 272,776 0	Total 297,393 235,429 0 532,822 532,822	Tele Startup 142,646 141,760 0 284,406	Yes In-kind commute Setting Recurring 154,747 143,607 0 298,354	(Yes/No) 0 Total 297,393 285,367 0 582,760 582,760

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This general fund request is for an assistant attorney general and related operating expenses to handle civil commitments of sexually dangerous individuals. This attorney will assist states attorneys, particularly those located in small counties who may not have the resources, expertise and/or time for these proceedings. It is critical to commit sexually dangerous individuals to protect the public from very serious public safety issues.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

In addition to the preliminary and commitment hearings, once a sexually dangerous individual is committed, the individual can request a review hearing annually.

125 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Project: 8 All Arrestees Evidence Technician

Date: 9/24/2008

Time: 9:24 AM

Page 139 of

232

Version 2009B0100125		ber 8				
Description All Arrestees Evidence	e Technician					
1. Number of full-time equivalent	(FTE) positions in	icluded in analysi	S	Base	Options	
Number that are new positi				0	ĺ	
Number that are vacant per		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 3	3,239	Position Title	Evidence Technician	•	
3. Salary range 25,764	to	42,948				
4. Budgeted starting salary 26,40	00	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ntinue past the cu	rrent biennium?		Yes	(Yes/N	o)
7. Is space currently available to h	ouse the position	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribut	ions are available	from a third part	v, identify below	w.	2 40	(100/110)
Name of party		•	Amount		In-kind	0
9. Cost Comparison						
	(Central Office Set	ting	Te	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	75,080	82,588	157,668	75,080	82,588	157,668
Operating expenses	12,503	6,597	19,100	40,079	18,838	58,917
Capital improvements	0	0	0	0	0	0
Total	87,583	89,185	176,768	115,159	101,426	216,585
General fund	87,583	89,185	176,768	115,159	101,426	216,585
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting	position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The 2007 legislature enacted an all arrestee DNA collection program which is effective August 1, 2009. The Crime Lab did not receive additional funding or staff to handle the anticipated workload. The Crime Lab needs 2.0 additional FTEs (one scientist and one evidence technician) to handle the anticipated workload. The evidence technician is needed just to process the anticipated number of new samples which will come to the lab. The forensic scientist is needed to process and analyze arrestee samples in a timely manner.

125 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Project: 9 Civil Commitment Sexually Dangerous Ind admin asst

Date: 9/24/2008

Time: 9:24 AM

Page 142 of

232

Version 2009B0100125	Num	ber 9				
Description Civil Commitment S	Sexually Dangerous 1	Ind admin asst				
1. Number of full-time equivalen	t (FTE) positions in	icluded in analysis	•	Base	Options	
Number that are new posi-		•		0	.50	
Number that are vacant po	ending reclassificat	ion		0	0	
Number that are proposed				0	0	
Number that are proposed	l to be assigned to a	new program		0	0	
Total				0	.50	
2. Position Class and Title:	Class No. 4	12	Position Title	Administrative Asst II	.50	
3. Salary range 23,076	to	38,460	1 Ostaon Title	Administrative Asst II		
4. Budgeted starting salary 17,4		30,100				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions c	ontinue past the cu	rrent biennium?	Sp.	Yes	(Yes/No	a)
7. Is space currently available to	house the position	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third part	v. identify belo	w.	1 05	(103/110)
Name of party			Amount		In-kind	0
9. Cost Comparison						Ů
-	(Central Office Sett	ing	Te	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	56,934	61,928	118,862	56,934	61,928	118,862
Operating expenses	21,881	14,646	36,527	23,381	16,221	39,602
Capital improvements	0	0	0	0	0	0
Total	78,815	76,574	155,389	80,315	78,149	158,464
General fund	78,815	76,574	155,389	80,315	78,149	158,464
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting j	position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This .5 administrative assistant will assist the assistant attorney general and paralegal with civil commitments of sexually dangerous individuals. This team will assist states attorneys, particularly those located in small counties who may not have the resources, expertise and/or time for these proceedings. It is critical to commit sexually dangerous individuals to protect the public from very serious public safety issues.

In addition to the preliminary and commitment hearings, once a sexually dangerous individual is committed, the individual can request a review hearing annually.

25 OFFICE OF THE ATTORNEY GENERAL

Version: 2009-B-01-00125

Project: 9 Civil Commitment Sexually Dangerous Ind admin asst

Date: 9/24/2008

Time: 9:24 AM

Page 143 of

232

Due to the need to work with other legal and administrative staff located in Bismarck, this position is requested to be located in Bismarck.

180 JUDICIAL BRANCH

Version: 2009-B-01-00180
Project: 1 Staff attorney

Date: 11/20/2008

Time: 12:07 PM

Page 39 of 80

Version 2009B0100180	Numb	oer 1				
Description Staff attorney						
1. Number of full-time equivalent	(FTE) positions in	cluded in analysis		Base	Options	
Number that are new posit	ions			1	o o	
Number that are vacant pe	nding reclassificat	ion		0	0	
Number that are proposed	to be relocated			0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				1	0	
2. Position Class and Title:	Class No. 9	,022 P	osition Title Sta	ff attorney		
3. Salary range 4,876	to	7,680		······································		
4. Budgeted starting salary 5,12	:2	,				
5. Funding source percentages						
General Fund 1	· Federal	Fund 0	Special	Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	•	yes	(Yes/No)
7. Is space currently available to			entral office?	·	yes	(Yes/No)
8. If financial or in-kind contribu					•	` ,
Name of party		Ā	mount		In-kind	0
9. Cost Comparison						
_	1	741 OCC C-44				
	•	Central Office Setti	ng	Tel	ecommute Setting	
	Startup	Lentral Office Setting	ng Total	Tel Startup	ecommute Setting Recurring	Total
Salaries and wages			O		_	Total 319,768
Salaries and wages Operating expenses	Startup	Recurring	Total	Startup	Recurring	
9	Startup 159,884	Recurring 159,884	Total 319,768	Startup 159,884	Recurring 159,884	319,768
Operating expenses	Startup 159,884 3,500	Recurring 159,884 1,200	Total 319,768 4,700	Startup 159,884 4,800	Recurring 159,884 2,500	319,768 7,300
Operating expenses Capital improvements	Startup 159,884 3,500 0	Recurring 159,884 1,200 0	Total 319,768 4,700 0	Startup 159,884 4,800 0	Recurring 159,884 2,500 0	319,768 7,300 0
Operating expenses Capital improvements Total	Startup 159,884 3,500 0 163,384	Recurring 159,884 1,200 0 161,084	Total 319,768 4,700 0 324,468	Startup 159,884 4,800 0 164,684	Recurring 159,884 2,500 0 162,384	319,768 7,300 0 327,068
Operating expenses Capital improvements Total General fund	Startup 159,884 3,500 0 163,384	Recurring 159,884 1,200 0 161,084	Total 319,768 4,700 0 324,468 324,468	Startup 159,884 4,800 0 164,684 164,684	Recurring 159,884 2,500 0 162,384 162,384	319,768 7,300 0 327,068 327,068

^{11.} Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

180 JUDICIAL BRANCH

Version: 2009-B-01-00180

Version 2009B0100180

Project: 2 Family Court Coordinator

Date: 11/20/2008

Time: 12:07 PM

Page 41 of 80

		ber 2				
Description Family Court Coord						
1. Number of full-time equivaler	nt (FTE) positions in	ncluded in analysi	s	Base	Options	
Number that are new pos	itions	-		1	0	
Number that are vacant p	ending reclassificat	tion		0	0	
Number that are propose	d to be relocated				0	
Number that are propose	d to be assigned to a	new program		0	0	
Total				1	0	
2. Position Class and Title:	Class No.	9,022	Position Title	Family Court Coordinator		
3. Salary range 3,396	to	5,349		•		
4. Budgeted starting salary 3,5	567					
5. Funding source percentages						
General Fund 1		l Fund 0	Spe	cial Fund 0		
6. Will the position or positions	yes	(Yes/No)				
7. Is space currently available to	house the position	or positions at the		·	yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contrib	house the position	or positions at the		·	yes	,
7. Is space currently available to8. If financial or in-kind contribName of party	house the position	or positions at the		·	`	,
7. Is space currently available to8. If financial or in-kind contrib	o house the position utions are available	or positions at the from a third par	ty, identify below Amount	·	yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribName of party	o house the position utions are available	or positions at the	ty, identify below Amount	v.	yes	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison 	o house the position utions are available	or positions at the from a third par	ty, identify below Amount	v.	yes In-kind	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribName of party	o house the position utions are available	or positions at the from a third par Central Office Se Recurring 116,306	ty, identify below Amount tting	v. Tele	yes In-kind commute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison 	o house the position utions are available Startup	or positions at the from a third par Central Office Se Recurring	ty, identify below Amount tting Total	v. Tele Startup	yes In-kind commute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages 	o house the position utions are available Startup 116,306	or positions at the from a third par Central Office Se Recurring 116,306	ty, identify below Amount tting Total 232,612	v. Tele Startup 116,306	yes In-kind commute Setting Recurring 116,306	(Yes/No) 0 Total 232,612
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses 	Startup 116,306 3,200	or positions at the from a third par Central Office Se Recurring 116,306 1,200	ty, identify below Amount tting Total 232,612 4,400	Tele Startup 116,306 4,200	yes In-kind commute Setting Recurring 116,306 2,500	(Yes/No) 0 Total 232,612 6,700
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	Startup 116,306 3,200 0	or positions at the from a third par Central Office Se Recurring 116,306 1,200 0	ty, identify below Amount tting Total 232,612 4,400 0	Tele Startup 116,306 4,200 0	yes In-kind ccommute Setting Recurring 116,306 2,500 0	(Yes/No) 0 Total 232,612 6,700 0
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	Startup 116,306 3,200 0 119,506	or positions at the from a third par Central Office Se Recurring 116,306 1,200 0 117,506	ty, identify below Amount tting Total 232,612 4,400 0 237,012	Tele Startup 116,306 4,200 0 120,506	yes In-kind ccommute Setting Recurring 116,306 2,500 0 118,806	(Yes/No) 0 Total 232,612 6,700 0 239,312
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 116,306 3,200 0 119,506	or positions at the from a third par Central Office Se Recurring 116,306 1,200 0 117,506 117,506	ty, identify below Amount Total 232,612 4,400 0 237,012 237,012	Tele Startup 116,306 4,200 0 120,506 120,506	yes In-kind commute Setting Recurring 116,306 2,500 0 118,806 118,806	(Yes/No) 0 Total 232,612 6,700 0 239,312 239,312
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	Startup 116,306 3,200 0 119,506 119,506 0 0	or positions at the from a third par Central Office Se Recurring 116,306 1,200 0 117,506 117,506 0	ty, identify below Amount Total 232,612 4,400 0 237,012 237,012 0	Tele Startup 116,306 4,200 0 120,506 120,506 0	yes In-kind commute Setting Recurring 116,306 2,500 0 118,806 118,806 0	(Yes/No) 0 Total 232,612 6,700 0 239,312 239,312 0

Number 2

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

JUDICIAL BRANCH Version: 2009-B-01-00180

Project: 3 Deputy Clerk of Court

Date: 11/20/2008

Time: 12:07 PM

Page 43 of 80

Version 2009B0100180 Description Deputy Clerk of Court 1. Number of full-time equivalent (Number that are new position Number that are vacant performance of the court of	(FTE) positions in ons ding reclassificat o be relocated	ion	s	Base 3 0 0	Options 0 0 0	
Number that are proposed t	o be assigned to a	new program		0	0	
Total				3	0	
2. Position Class and Title:	Class No.	9,022	Position Title	Deputy Clerk of Court II		
3. Salary range 2,763	to	4,351		•		
4. Budgeted starting salary 2,681						
5. Funding source percentages						
General Fund 1		Fund 0	Spe	ecial Fund 0		
6. Will the position or positions con				yes	(Yes/No))
7. Is space currently available to he					yes	(Yes/No)
8. If financial or in-kind contributi	ions are available	from a third part	y, identify belo	w.		
Name of party			Amount		In-kind	0
9. Cost Comparison			_			
		Central Office Set	•		ecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	273,786	273,786	547,572	273,786	273,786	547,572
Operating expenses	7,500	3,000	10,500	10,500	6,000	16,500
Capital improvements	0	0	0	0	0	0
Total	281,286	276,786	558,072	284,286	279,786	564,072
General fund	281,286	276,786	558,072	284,286	279,786	564,072
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting	position?		no	(Yes/No)	

^{11.} Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

JUDICIAL BRANCH

Version: 2009-B-01-00180 Project: 4 Law clerks

Date: 11/20/2008

Time: 12:07 PM

Page 45 of 80

Version 2009B0100180 Description Law clerks	Numl	per 4				
1. Number of full-time equivalent	t (FTE) positions in	cluded in analysis		Base	Options	
	Number that are new positions					
Number that are vacant pe		ion		$\frac{2}{0}$	0	
	Number that are proposed to be relocated					
Number that are proposed		new program		0	0	
Total				2	0	
2. Position Class and Title:	Class No. 9	0,022	Position Title	Law Clerk	·	
3. Salary range 3,608	to	5,684				
4. Budgeted starting salary 3,93	31	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	cial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	•	yes	(Yes/No	o)
7. Is space currently available to			central office?	•	ves	(Yes/No)
8. If financial or in-kind contribu Name of party		from a third party	, identify below	v.	To Literal	,
1 U		A	Amount		In-kind	0
9. Cost Comparison		Cambral Office Catt		T	.l	
		Central Office Setti	ng Total		elecommute Setting	Total
Salaries and wages	Startup 253,012	Recurring 253,012		Startup 253,012	Recurring 253,012	506,024
Operating expenses	6,400	•	506,024	9,000	5,000	14,000
Capital improvements	0,400	2,400 0	8,800 0	9,000	0	0
Total	259,412	255,412	514,824	262,012	258,012	520,024
General fund	259,412	255,412	•	262,412	258,012	520,024
Federal funds	439,414 0	0	514,824 0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	v s a talaaammuting i	•	U	· ·	(Yes/No)	U
10. 15 tills position(s) requested as	s a telecommuting j	กดอเทดแ		no	(163/110)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

180 JUDICIAL BRANCH Version: 2009-B-01-00180

Project: 5 Technology coordinator

Date: 11/20/2008

Time: 12:07 PM

Page 47 of 80

Version 2009B0100180 Description Technology coordinat 1. Number of full-time equivalent Number that are new positi Number that are vacant per Number that are proposed to number that are proposed to the company of the company of the coordinate that are proposed to the coordinate that the coordinate that are proposed to the coordinate that t	or (FTE) positions in ons nding reclassificat to be relocated	ion	S	Base 4 0 0 0	Options 0 0 0 0 0	
Total				4	0	
2. Position Class and Title:	Class No. 9	0,022	Position Title	Technology coordinator	v	
3. Salary range 3,091	to	4,872				
4. Budgeted starting salary 3,248	3	•				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ntinue past the cu	rrent biennium?		yes	(Yes/No	o)
7. Is space currently available to h	ouse the position	or positions at the	central office?	•	yes	(Yes/No)
8. If financial or in-kind contribut	ions are available	from a third part	y, identify belo	w.		
Name of party			Amount		In-kind	0
9. Cost Comparison						
		Central Office Set	0	Те	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	429,464	429,464	858,928	429,464	429,464	858,928
Operating expenses	14,000	4,800	18,800	19,200	10,000	29,200
Capital improvements	0	0	0	0	0	0
Total	443,464	434,264	877,728	448,664	439,464	888,128
General fund	443,464	434,264	877,728	448,664	439,464	888,128
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting	position?		no	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

188 COMMISSION ON LEGAL COUNSEL FOR INDIGENTS

Version: 2009-B-01-00188

Project: 1 Financial position for the agency

Date: 9/10/2008

Time: 1:19 PM

Page 1 of 10

Version 2009B0100188 Description Financial position for 1. Number of full-time equivalent	the agency (FTE) positions in	ber 1 ncluded in analysis		Base	Options		
Number that are new positi		••••		1	0		
Number that are vacant per Number that are proposed		.ion		0	0		
Number that are proposed		now program		0	0		
rumoer that are proposed	to be assigned to a	i new program		U	U		
Total				1	0		
2. Position Class and Title:	Class No. 2	225 P	osition Title Acc	ounting Manager II	O .		
3. Salary range 4,174	to	6,956		ounding manager in			
4. Budgeted starting salary 5,565	5	,					
5. Funding source percentages							
General Fund 0	Federal	Fund 0	Special :	Fund 1			
6. Will the position or positions co	ntinue past the cu	rrent biennium?	•	Yes	(Yes/No)	
7. Is space currently available to h	sauca tha pacition		41 . 600		,	•	
" is space currently available to it	iouse the position (or positions at the co	entrai office?		Y es	(Yes/NO)	
					Yes	(Yes/No)	
8. If financial or in-kind contribut Name of party		from a third party,			r es In-kind	(res/No)	
8. If financial or in-kind contribut		from a third party,	identify below.			,	
8. If financial or in-kind contribut Name of party	tions are available	from a third party,	identify below. mount	Tel		,	
8. If financial or in-kind contribut Name of party9. Cost Comparison	tions are available (Startup	from a third party,	identify below. mount	Tel Startup	In-kind	,	
8. If financial or in-kind contribut Name of party9. Cost ComparisonSalaries and wages	tions are available (from a third party, A Central Office Settin	identify below. mount		In-kind	0	
 8. If financial or in-kind contribut Name of party 9. Cost Comparison Salaries and wages Operating expenses 	tions are available (Startup	from a third party, A Central Office Settin Recurring	identify below. mount g Total	Startup	In-kind lecommute Setting Recurring	0 Total	
 8. If financial or in-kind contribut Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	tions are available Startup 172,296 0 0	from a third party, A Central Office Settin Recurring 172,296 0	identify below. mount g Total	Startup 172,296	In-kind lecommute Setting Recurring 172,296	0 Total	
 8. If financial or in-kind contribut Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	tions are available Startup 172,296	from a third party, A Central Office Settin Recurring	identify below. mount g Total	Startup 172,296 0	In-kind lecommute Setting Recurring 172,296	0 Total	
8. If financial or in-kind contribut Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	tions are available Startup 172,296 0 0	from a third party, A Central Office Settin Recurring 172,296 0	identify below. mount Ig Total 344,592 0 0	Startup 172,296 0 0	In-kind lecommute Setting Recurring 172,296 0 0	0 Total 344,592 0 0	
8. If financial or in-kind contribut Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	tions are available Startup 172,296 0 0 172,296 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	from a third party, A Central Office Settin Recurring 172,296 0 172,296 0	identify below. mount Ig Total 344,592 0 0	Startup 172,296 0 0 172,296	In-kind lecommute Setting Recurring 172,296 0 0 172,296	0 Total 344,592 0 0	
8. If financial or in-kind contribut Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds Special funds	tions are available Startup 172,296 0 0 172,296 0 0 172,296	from a third party, A Central Office Settin Recurring 172,296 0 172,296 0 0	identify below. mount Ig Total 344,592 0 0	Startup 172,296 0 0 172,296	In-kind lecommute Setting Recurring 172,296 0 0 172,296	0 Total 344,592 0 0	
8. If financial or in-kind contribut Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	Startup 172,296 0 172,296 0 172,296 0 172,296 a telecommuting p	from a third party, A Central Office Settin Recurring 172,296 0 172,296 0 172,296 position?	identify below. mount Total 344,592 0 0 344,592 0 0 344,592	Startup 172,296 0 0 172,296 0 0 172,296 No	In-kind Recommute Setting Recurring 172,296 0 172,296 0 172,296 (Yes/No)	Total 344,592 0 0 344,592 0 0 344,592	

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will be housed in Bismarck or Valley City

188 COMMISSION ON LEGAL COUNSEL FOR INDIGENTS

Number 2

Version: 2009-B-01-00188

Version 2009B0100188

Project: 2 Public Defender Office in Devils Lake

Date: 9/10/2008

Time: 1:19 PM

Page 3 of 10

D ' 4' D 11' D C 1 CC	raa in Dariila I al-a					
Description Public Defender Of						
1. Number of full-time equivaler	ıt (FTE) positions ir	icluded in analysi	S	Base	Options	
Number that are new pos				2	o o	
Number that are vacant p	ending reclassificat	ion		0	0	
Number that are proposed	d to be relocated			0	0	
Number that are proposed	d to be assigned to a	new program		0	0	
Total				2	0	
2. Position Class and Title:	Class No.	12	Position Title Att	orney II	v	
3. Salary range 3,748	to	6,246				
4. Budgeted starting salary 4,7	21	,				
5. Funding source percentages						
General Fund 0	Federal	Fund 0	Special	Fund 1		
6. Will the position or positions	continue past the cu	rrent biennium?	орески.	Yes	(Yes/N	(a)
7. Is space currently available to	house the position	or positions at the	e central office?	105	No	(Yes/No)
8. If financial or in-kind contribu	ıtions are available	from a third part	tv. identify below.		110	(103/110)
Name of party		oil w viii a pai	Amount			
1 0					In-kind	0
9. Cost Comparison			Amount		In-kind	0
9. Cost Comparison	(Central Office Set		Te		·
9. Cost Comparison	(Startup	Central Office Set Recurring	ting		elecommute Setting	·
9. Cost Comparison Salaries and wages		Recurring	ting Total	Startup	elecommute Setting Recurring	Total
-	Startup	Recurring 293,506	ting Total 587,012	Startup 293,506	elecommute Setting Recurring 293,506	Total 587,012
Salaries and wages	Startup 293,506	Recurring	ting Total	Startup	elecommute Setting Recurring	Total
Salaries and wages Operating expenses	Startup 293,506 88,510	Recurring 293,506 88,510 0	ting Total 587,012 177,020 0	Startup 293,506 88,510 0	Recurring 293,506 88,510	Total 587,012 177,020 0
Salaries and wages Operating expenses Capital improvements	Startup 293,506 88,510 0	Recurring 293,506 88,510	ting Total 587,012 177,020	Startup 293,506 88,510 0 382,016	Recurring 293,506 88,510 0 382,016	Total 587,012 177,020 0 764,032
Salaries and wages Operating expenses Capital improvements Total	Startup 293,506 88,510 0	Recurring 293,506 88,510 0	Total 587,012 177,020 0 764,032	Startup 293,506 88,510 0 382,016	Recurring 293,506 88,510	Total 587,012 177,020 0 764,032
Salaries and wages Operating expenses Capital improvements Total General fund	Startup 293,506 88,510 0	Recurring 293,506 88,510 0 382,016 0 0	Total 587,012 177,020 0 764,032 0 0	Startup 293,506 88,510 0 382,016 0	Recurring 293,506 88,510 0 382,016 0	Total 587,012 177,020 0 764,032 0 0
Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	Startup 293,506 88,510 0 382,016 0 382,016	Recurring 293,506 88,510 0 382,016 0 0 382,016	Total 587,012 177,020 0 764,032	Startup 293,506 88,510 0 382,016	Recurring 293,506 88,510 0 382,016	Total 587,012 177,020 0 764,032

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

These are field positions and will be housed outside the main campus

COMMISSION ON LEGAL COUNSEL FOR INDIGENTS

Version: 2009-B-01-00188

Project: 3 Public Defender Office in Devils Lake

Date: 9/10/2008

Time: 1:19 PM

Page 5 of 10

Version 2009B0100188 Description Public Defender Office		iber 3					
1. Number of full-time equivalent		ncluded in analysis		Base	Options		
Number that are new positi	ions	included in dianysis		Dasc 1	Options		
Number that are vacant pe		tion		0	0		
Number that are proposed				0	0		
Number that are proposed		a new program		0	0		
1 1		brogram		O	U		
Total				1	0		
2. Position Class and Title:	Class No.	42 P	osition Title	Administrative Asst II	V		
3. Salary range 1,923	to	3,205		tallimistrative risst if			
4. Budgeted starting salary 2,41.	5	- ,					
5. Funding source percentages							
General Fund 0	Federa	l Fund 0	Snec	ial Fund 1			
6. Will the position or positions co			Брсс	Yes	(Yes/No	.)	
7. Is space currently available to h	house the position	or nositions at the c	entral office?	1 CS	No	(Yes/No)	
8. If financial or in-kind contribut	tions are available	from a third narty	identify helow		NO	(168/110)	
Name of party	cions are a valiable		mount	•	In-kind	0	
9. Cost Comparison		A	mount		III-KIIIU	U	
ar sear comparison		Central Office Settin	ıσ	То	lecommute Setting		
	Startup	Recurring	g Total		U	Total	
Salaries and wages	83,808	83,808	167,616	Startup 83,808	Recurring 83,808	Total 167,616	
Operating expenses	05,000	03,000	0	05,606	03,000		
Capital improvements	0	0	0	0	0	0	
Total	83,808	83,808	167,616	83,808	83,808	•	
General fund	05,000	05,606	0	03,000	03,808	167,616	
Federal funds	0	0	0	-	0	0	
Special funds	83,808	83,808	167,616	0	02 000	U 167.616	
10. Is this position(s) requested as			107,010	83,808	83,808	167,616	
				No	(Yes/No)		
II lice the nerrotive button to no	arida a dagarintia	- of the		ding specific job tasks ar	1.11		4.7 70 .7

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

These are field positions and will be housed outside the main campus

DEPT OF PUBLIC INSTRUCTION

Description Director, Primary/Secondary Education Programs

Version: 2009-B-01-00201

Version 2009B0100201

201

Project: 1 Director, Primary/Secondary Education Programs

Number 1

Date: 11/20/2008

Time: 12:51 PM

Page 135 of

167

1. Number of full-time equivalent		cluded in analysis	S	Base	Options	
Number that are new posit				0	1	
Number that are vacant pe	ending reclassificati	ion		0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 1	,605	Position Title	Director, P/S Ed Progams		
3. Salary range 4,174	to	6,956				
4. Budgeted starting salary 4,71	7					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	_	Yes	(Yes/No	0)
7. Is space currently available to	house the position (or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third part	y, identify belo	w.		
Name of party N/A			Amount 0		In-kind	0
9. Cost Comparison						
	(Central Office Set	ting	Tel	ecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	113,208	113,208	0	113,208	113,208
Operating expenses	12,200	335,564	347,764	15,200	353,764	368,964
Capital improvements	0	0	0	0	0	0
Total	12,200	448,772	460,972	15,200	466,972	482,172
General fund	12,200	460,972	473,172	15,200	466,972	482,172
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting p	position?		No	(Yes/No)	

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The Department of Public Instruction has been working with representatives of Career and Technical Education and the State Board of Higher Education through the Chancellor's Office in the University System on a career planning initiative. The goal of this effort is to put into place a comprehensive, high quality career planning process that provides career planning support to students K - college.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

The Department of Public Instruction will implement this program through the Regional Eucation Agency (REA) network to ensure uniform access to career planning programs at the school district level.

201 DEPT OF PUBLIC INSTRUCTION

Version: 2009-B-01-00201

Project: 1 Director, Primary/Secondary Education Programs

Date: 11/20/2008

Time: 12:51 PM

Page 136 of

167

In its collaborative effort to put into place the career planning process, the Department of Public Instruction will need an additional full time professional staff person at the Director level. Because of the amount of travel and the collaboration required between the program partners, this position will be located in Bismarck.

Critical Job Functions Include:

40% - Work with the REA network to implement the career planning process across every public school district in North Dakota.

20% - Develop and implement accreditation requirements for public school districts to ensure the delivery of a comprehensive K-12 career planning program.

20% - Develop, in cooperation with program partners, and implement credentialing requirements for personnel working with career planning programs.

10% - Evaluate the effectiveness of the career planning program through appropriate accountability measures*.

10% - Coordinate quarterly meetings of a career planning advisory committee jointly appointed by the program partners.**

^{*} The primary accountability measure will be an evaluation by an outside evaluator. The proposed budget includes \$160,000 for an evaluator contracted through the RFP process by the cooperating program partners.

^{**} The proposed budget includes \$75,000 for advisory committee travel.

Te	lecon	ımute —	Agency	Submitted
----	-------	---------	--------	------------------

201 DEPT OF PUBLIC INSTRUCTION

Version: 2009-B-01-00201

Project: 2 Asst. Dir., Primary/Secondary Education Programs

Date: 12/30/2008

Time: 1:40 PM

Page 138 of

167

Version 2009B0100201 Description Asst. Dir., Primary/Set 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	econdary Education (FTE) positions in ions nding reclassificati to be relocated	cluded in analysis		Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 1	,604	Position Title	Assistant Director	•	
3. Salary range 3,388	to	5,646				
4. Budgeted starting salary 3,82	8	•				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	-	Yes	(Yes/No	o)
7. Is space currently available to l	nouse the position (or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribute	tions are available	from a third part	y, identify belo	w.		,
Name of party N/A			Amount 0		In-kind	0
9. Cost Comparison						
	(Central Office Sett	ing	T	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	91,872	91,872	0	91,872	91,872
Operating expenses	12,200	23,400	35,600	15,200	33,400	48,600
Capital improvements	0	0	0	0	0	0
Total	12,200	115,272	127,472	15,200	125,272	140,472
General fund	12,200	104,712	116,912	13,000	115,512	128,512
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This Assistant Director position is necessary for the School Approval and Accreditation Unit to handle an increasingly complex and heavy workload. This position must collaborate with other Unit personnel and must be located at the central office.

The rationale for this position includes:

The mainframe migration has had a tremendous impact on staff time. New programming to be implemented in 2009-10 will require meetings and testing during

201 DEPT OF PUBLIC INSTRUCTION

Version: 2009-B-01-00201

Project: 2 Asst. Dir., Primary/Secondary Education Programs

Date: 11/20/2008

Time: 12:51 PM

Page 139 of

167

peak approval/accreditation times.

Each legislative session creates additional reporting or monitoring. For example: changes to calendar law (professional development time); changes in curriculum law (North Dakota Studies); high school graduation requirements require additional reporting and monitoring; administrative education grant requires additional reporting and monitoring, Pre Kindergarten issues, etc.

Critical Job Functions Include:

40% - Manage the state education improvement process by providing training workshops, as well as on-line and telephone support regarding the education improvement process to schools and teachers.

30% - Compile ad hoc reports for schools, the Legislature, and other audiences. For example: post secondary enrollment options program each semester, annual high school graduation requirements, etc., special reports based on

school data - number of counselors, number of teachers holding licensure, etc.

30% - Conduct acceptance testing on computer programming for school approval, school accreditation, etc., and other technological applications for the Unit.

201 DEPT OF PUBLIC INSTRUCTION

Number that are new positions

Version: 2009-B-01-00201

Version 2009B0100201

Project: 3 Asst. Dir., Primary/Secondary Education Programs

1. Number of full-time equivalent (FTE) positions included in analysis

Description Asst. Dir., Primary/Secondary Education Programs

10. Is this position(s) requested as a telecommuting position?

Number 3

Date: 11/20/2008

Time: 12:51 PM

Page 141 of

167

Options

(Yes/No)

Base

No

Number that are vacant per	nding reclassifica	ition		0	0	
Number that are proposed	to be relocated			0	0	
Number that are proposed	to be assigned to	a new program		0	0	
Total				1	0	
2. Position Class and Title:	Class No.	1,604	Position Title	Assistant Director		
3. Salary range 3,388	to	5,646				
4. Budgeted starting salary 3,82	8	,				
5. Funding source percentages						
General Fund 0	Federa	ıl Fund 1	Spe	ecial Fund 0		
	ntinue past the ci	urrent biennium?	-	Yes	(Yes/No	o)
6. Will the position or positions co						
6. Will the position or positions co7. Is space currently available to h	-		central office?		Yes	(Yes/No)
7. Is space currently available to h	ouse the position	or positions at the			Yes	(Yes/No)
	ouse the position	or positions at the e e from a third party			Yes In-kind	(Yes/No)
7. Is space currently available to h8. If financial or in-kind contribute	ouse the position	or positions at the e e from a third party	, identify belo			
7. Is space currently available to h8. If financial or in-kind contributeName of party N/A	ouse the position ions are available	or positions at the e e from a third party	, identify below Amount 0	w.		
7. Is space currently available to h8. If financial or in-kind contributeName of party N/A	ouse the position ions are available	or positions at the e from a third party	, identify below Amount 0	w.	In-kind	
7. Is space currently available to h8. If financial or in-kind contributeName of party N/A	ouse the position ions are available	or positions at the e from a third party Central Office Sett	, identify below Amount 0 ing	w. T	In-kind elecommute Setting	0
 7. Is space currently available to h 8. If financial or in-kind contributed Name of party N/A 9. Cost Comparison 	ouse the position ions are available Startup	or positions at the e from a third party Central Office Sett Recurring	, identify belo Amount 0 ing Total	w. T Startup	In-kind elecommute Setting Recurring	0 Total
 7. Is space currently available to h 8. If financial or in-kind contributed Name of party N/A 9. Cost Comparison Salaries and wages 	ouse the position ions are available Startup 0	or positions at the e from a third party Central Office Sett Recurring 91,872	r, identify below Amount 0 ing Total 91,872	w. T Startup 0	In-kind Telecommute Setting Recurring 91,872	0 Total 91,872
 7. Is space currently available to h 8. If financial or in-kind contribute Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses 	ouse the position ions are available Startup 0	central Office Sett Recurring 91,872 23,400	r, identify below Amount 0 ing Total 91,872 35,600	w. T Startup 0 15,200	In-kind Recommute Setting Recurring 91,872 23,400	0 Total 91,872 38,600
 7. Is space currently available to h 8. If financial or in-kind contribute Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	Startup 0 12,200 0	cor positions at the efrom a third party Central Office Sett Recurring 91,872 23,400 0	r, identify below Amount 0 ing Total 91,872 35,600 0	w. T Startup 0 15,200 0	In-kind Telecommute Setting Recurring 91,872 23,400 0	0 Total 91,872 38,600 0
 7. Is space currently available to h 8. If financial or in-kind contribute Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	Startup 0 12,200 0	Central Office Sett Recurring 91,872 23,400 0 115,272	r, identify below Amount 0 ing Total 91,872 35,600 0	w. T Startup 0 15,200 0 15,200	In-kind Relecommute Setting Recurring 91,872 23,400 0 115,272	Total 91,872 38,600 0 130,472

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This Assistant Director position will be assigned to the Standards and Achievement Unit. This position is to aid in the development and implementation of the state's assessment system to meet federal and state statutory accountability duties.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Critical job functions include:

50% - Manage the development and implementation of the North Dakota State Assessment system.

201 DEPT OF PUBLIC INSTRUCTION

Version: 2009-B-01-00201

Project: 3 Asst. Dir., Primary/Secondary Education Programs

Date: 11/20/2008

Time: 12:51 PM

Page 142 of

167

30% - Direct comprehensive testing and data analysis system for statewide education improvement.

10% - Coordinate the management of the North Dakota Assessment in order to ensure proper linkage with the State Alternate Assessment and the State English Language Proficiency Assessment.

10% - Manage the development and dissemination of the North Dakota State Assessment data management system and assist in the administration of the state accountability system.

Telecommute -	- Agency	Submitted
---------------	----------	------------------

201 DEPT OF PUBLIC INSTRUCTION

Version: 2009-B-01-00201

Version 2009B0100201

Project: 4 Administrative Assistant II

Date: 11/20/2008

Time: 12:51 PM

Page 144 of

167

Description Administrative Assis	stant II					
1. Number of full-time equivalent		icluded in analysis		Base	Options	
Number that are new posi		ioidada ili diidiy bib		0	2	
Number that are vacant p		ion		0	<u></u>	
Number that are proposed	•			0	0	
Number that are proposed		new program		0	0	
Total				0	2	
2. Position Class and Title:	Class No. 4	42 P	osition Title	Admin. Assistant II		
3. Salary range 1,923	to	3,205				
4. Budgeted starting salary 1,9	23	,				
5. Funding source percentages						
General Fund 1						
General Pung 1	Federal	Fund 0	Spe	ecial Fund 0		
			Spo	ecial Fund 0 Yes	(Yes/N	0)
6. Will the position or positions of	continue past the cu	rrent biennium?	-		(Yes/N	o) (Yes/No)
6. Will the position or positions of7. Is space currently available to	continue past the cu house the position	rrent biennium? or positions at the c	entral office?	Yes	•	•
6. Will the position or positions of7. Is space currently available to	continue past the cu house the position	rrent biennium? or positions at the c from a third party,	entral office?	Yes	•	•
 6. Will the position or positions of 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 	continue past the cu house the position	rrent biennium? or positions at the c from a third party,	entral office?	Yes	Yes	(Yes/No)
 6. Will the position or positions of 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 	continue past the cu house the position utions are available	rrent biennium? or positions at the c from a third party,	entral office? dentify below dentify below	Yes w.	Yes	(Yes/No)
 6. Will the position or positions of 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 	continue past the cu house the position utions are available	rrent biennium? or positions at the c from a third party,	entral office? dentify below dentify below	Yes w.	Yes In-kind	(Yes/No)
 6. Will the position or positions of 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 	continue past the cu o house the position utions are available	rrent biennium? or positions at the c from a third party. A Central Office Setti	central office? dentify below denount 0	Yes w.	Yes In-kind elecommute Setting	(Yes/No)
 6. Will the position or positions of 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison 	continue past the cu o house the position utions are available Startup	or positions at the confrom a third party. A Central Office Setting Recurring	central office? , identify belo amount 0 ng Total	Yes w. To Startup	Yes In-kind elecommute Setting Recurring	(Yes/No) 0 Total
 6. Will the position or positions of 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages 	continue past the cu o house the position utions are available Startup	or positions at the confrom a third party. A Central Office Setting Recurring 92,304	central office? didentify belowed the control of th	Yes w. To Startup	Yes In-kind elecommute Setting Recurring 92,304	(Yes/No) 0 Total 92,304
 6. Will the position or positions of 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses 	continue past the cu o house the position utions are available Startup	or positions at the confrom a third party. Central Office Setting Recurring 92,304 18,600	rentral office? , identify belomount 0 mg Total 92,304 37,200	Yes w. To Startup 0 18,600	Yes In-kind elecommute Setting Recurring 92,304 18,600	(Yes/No) 0 Total 92,304 37,200
 6. Will the position or positions of 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	continue past the cu house the position of utions are available Startup 0 18,600 0	rrent biennium? or positions at the c from a third party. A Central Office Setti Recurring 92,304 18,600 0	rentral office? , identify belomount 0 mg Total 92,304 37,200 0	Yes w. To Startup 0 18,600 0	Yes In-kind elecommute Setting Recurring 92,304 18,600 0	(Yes/No) 0 Total 92,304 37,200 0
 6. Will the position or positions of 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	continue past the cu house the position of utions are available Startup 0 18,600 0 18,600	central Office Settin Recurring 92,304 18,600 0 110,904	rentral office? didentify belowmount 0 mg Total 92,304 37,200 0 129,504	Yes w. To Startup 0 18,600 0 18,600	Yes In-kind elecommute Setting Recurring 92,304 18,600 0 110,904	(Yes/No) 0 Total 92,304 37,200 0 129,504
 6. Will the position or positions of 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	continue past the cu house the position of utions are available Startup 0 18,600 0 18,600	central Office Settin Recurring 92,304 18,600 0 110,904	rentral office? didentify below mount 0 mg Total 92,304 37,200 0 129,504 129,504	Yes w. To Startup 0 18,600 0 18,600 18,600	Yes In-kind elecommute Setting Recurring 92,304 18,600 0 110,904 110,904	(Yes/No) 0 Total 92,304 37,200 0 129,504 129,504

Number 4

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Administrative Assistant II (two positions)

One position will provide support to the School Approval and Accreditation Unit while the other position will provide support to the Career Counseling Unit. The work of both positions must be conducted at the central office site in Bismarck.

Critical job functions include:

DEPT OF PUBLIC INSTRUCTION

Version: 2009-B-01-00201

Project: 4 Administrative Assistant II

Date: 11/20/2008

Time: 12:51 PM

Page 145 of

167

60% - Provide general office support.
20% - Meeting planning and coordination.
20% - Screen documents for accuracy and verify data.

201 DEPT OF PUBLIC INSTRUCTION

Version: 2009-B-01-00201

Project: 5 Administrative Assistant III

Date: 11/20/2008

Time: 12:51 PM

Page 147 of

167

Version 2009B0100201	Numł	oer 5				
Description Administrative Assist	ant III					
1. Number of full-time equivalent	(FTE) positions in	cluded in analysis		Base	Options	
Number that are new positions				1	0	
Number that are vacant pending reclassification				0	: 0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				1	0	
2. Position Class and Title:	Class No. 4	3	Position Title A	Admin. Asst. III		
3. Salary range 2,147	to	3,579				
4. Budgeted starting salary 2,14	7					
5. Funding source percentages						
General Fund 0	Federal	Fund 1	Spec	eial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?		Yes	(Yes/No)
7. Is space currently available to l	nouse the position (or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third party	, identify below.	•		
Name of party N/A			Amount 0		In-kind	0
			imount o			U
9. Cost Comparison						V
	(Central Office Sett		Tel	ecommute Setting	
9. Cost Comparison	C Startup	Central Office Sett Recurring	ing Total	Tel Startup	Recurring	Total
9. Cost Comparison Salaries and wages	Startup 0	Central Office Sett Recurring 51,528	ing Total 51,528	Startup 0	Recurring 51,528	Total 51,528
9. Cost Comparison Salaries and wages Operating expenses	Startup	Central Office Sett Recurring 51,528 13,700	Total 51,528 23,000	Startup 0 12,300	Recurring 51,528 13,700	Total 51,528 26,000
9. Cost Comparison Salaries and wages Operating expenses Capital improvements	Startup 0 9,300 0	Central Office Sett Recurring 51,528 13,700 0	Total 51,528 23,000 0	Startup 0 12,300 0	Recurring 51,528 13,700 0	Total 51,528 26,000
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total	Startup 0 9,300	Central Office Sett Recurring 51,528 13,700	Total 51,528 23,000 0 74,528	Startup 0 12,300	Recurring 51,528 13,700	Total 51,528 26,000 0 77,528
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	Startup 0 9,300 0 9,300 0	Central Office Sett Recurring 51,528 13,700 0 65,228	Total 51,528 23,000 0 74,528 0	Startup 0 12,300 0 12,300 0 0	Recurring 51,528 13,700 0 65,228	Total 51,528 26,000 0 77,528
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	Startup 0 9,300 0 9,300 0 9,300 0 9,300	Central Office Sett Recurring 51,528 13,700 0 65,228	Total 51,528 23,000 0 74,528 0 74,528	Startup 0 12,300 0 12,300 0 12,300 0 12,300	Recurring 51,528 13,700 0 65,228 0 65,228	Total 51,528 26,000 0 77,528 0 77,528
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	Startup 0 9,300 0 9,300 0 9,300 0 9,300 0	Central Office Sett Recurring 51,528 13,700 0 65,228 0 65,228	Total 51,528 23,000 0 74,528 0	Startup 0 12,300 0 12,300 0 0	Recurring 51,528 13,700 0 65,228	Total 51,528 26,000 0 77,528

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will be working with the Early Reading First Grant. The work must be conducted at the central office site in Bismarck.

Critical job elements include:

20% - General support and communication.

20% - Design and prepare business documents, files, publications, distribution lists, charts, surveys, and spreadsheets.

Telecommute – Agency Submitted 201 DEPT OF PUBLIC INSTRUCTION

Version: 2009-B-01-00201

Project: 5 Administrative Assistant III

Date: 11/20/2008

Time: 12:51 PM

Page 148 of

167

20% - Fiscal record keeping20% - Plan and coordinate workshops, trainings, and meetings20% - Coordinate monitoring process.

226 STATE LAND DEPARTMENT

Version: 2009-B-01-00226

Project: 1 Minerals Division - Auditor II

Date: 9/10/2008

Time: 1:27 PM

Page 7 of 14

Version 2009B0100226		ber 1				
Description Minerals Division -						
1. Number of full-time equivalen	t (FTE) positions in	icluded in analysis		Base	Options	
Number that are new posi				0	Ī	
Number that are vacant po		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 2	242	Position Title	Auditor II	1	
3. Salary range 2,818	to	4,696	rosition Title	Auditor II		
4. Budgeted starting salary 3,64		.,020				
5. Funding source percentages						
General Fund 0	Federal	Fund 0	Sn	ecial Fund 1		
6. Will the position or positions c			Sp		s (Yes/N	.)
7. Is space currently available to	house the position (or nositions at the	central office?	ye.	,	•
8. If financial or in-kind contribu	itions are available	from a third norty	identify belo	** 7	yes	(Yes/No)
Name of party	and are a vanable		Amount	w.	In-kind	0
9. Cost Comparison		•	Amount		III-KIIIQ	0
FF	(Central Office Sett	ing		Telecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	43,776	43,776	0	43,776	43,776
Operating expenses	0	2,189	2,189	0	2,189	2,189
Capital improvements	0	0	0	0	0	0
Total	0	45,965	45,965	0	45,965	45,965
General fund	0	0	0	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	45,965	45,965	0	45,965	45,965
10. Is this position(s) requested as	s a telecommuting p	position?	,	No	(Yes/No)	.2,203

10. Is this position(s) requested as a telecommuting position?

No (Yes/No)

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This auditor position will be filled to work on Unclaimed Property audits primarily.

226 STATE LAND DEPARTMENT

Version: 2009-B-01-00226

Project: 2 Minerals Division - Audit Technician

Date: 9/10/2008

Time: 1:27 PM

Page 9 of 14

Version 2009B0100226 Description Minerals Division - A 1. Number of full-time equivalen Number that are new posit Number that are vacant porture of the proposed of the pr	Audit Technician t (FTE) positions in tions ending reclassificat I to be relocated	ion	S	Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 2	240	Position Title	Audit Technician	1	
3. Salary range 1,923	to	3,205				
4. Budgeted starting salary 3,08	36	•				
5. Funding source percentages						
General Fund 0		Fund 0	Spe	ecial Fund 1		
6. Will the position or positions c	ontinue past the cu	rrent biennium?		yes	(Yes/N	o)
7. Is space currently available to	house the position of	or positions at the	central office?	•	yes	(Yes/No)
8. If financial or in-kind contribu	ıtions are available	from a third part	y, identify belo	w.	•	,
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Set	ting	T	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	37,032	37,032	0	37,032	37,032
Operating expenses	0	1,852	1,852	0	1,852	1,852
Capital improvements	0	0	0	0	0	0
Total	0	38,884	38,884	0	38,884	38,884
General fund	0	0	0	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	38,884	38,884	0	38,884	38,884
10. Is this position(s) requested as	s a telecommuting p	oosition?		no	(Yes/No)	

Minerals Audit Technician to work on increased compliance with minerals lease terms and other areas in managing our mineral resources.

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

226 STATE LAND DEPARTMENT

Version: 2009-B-01-00226

Project: 3 IT Position - Programmer

Date: 9/10/2008

Time: 1:27 PM

Page 11 of 14

Version 2009B0100226		ber 3				
Description IT Position - Progra						
1. Number of full-time equivaler	nt (FTE) positions in	cluded in analysis		Base	Options	
Number that are new pos	itions	-		0	ĺ	
Number that are vacant p	Number that are vacant pending reclassification					
Number that are propose	d to be relocated			0	0	
Number that are propose	d to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 1	.31	Position Title	Programmer	•	
3. Salary range 2,384	to	3,974		1 Togrammer		
4. Budgeted starting salary 3,0)70	-,-,-				
5. Funding source percentages						
General Fund 0	Federal	Fund 0	Sne	ecial Fund 1		
6. Will the position or positions	continue past the cu	rrent biennium?	~	yes	(Yes/Ne	n)
7. Is space currently available to	house the position	or positions at the o	entral office?	<i>y</i> 0.0	ves	(Yes/No)
8. If financial or in-kind contrib	utions are available	from a third party	, identify belov	W.	<i>y</i> 0.5	(163/110)
Name of party			Amount	••	In-kind	0
9. Cost Comparison		,				· ·
-	(Central Office Setti	ng	Т	Telecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	36,840	36,840	0	36,840	36,840
Operating expenses	0	1,842	1,842	0	1,842	1,842
Capital improvements	0	0	0	0	0	0
Total	0	38,682	38,682	0	38,682	38,682
General fund	0	0	0	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	36,682	36,682	0	36,682	36,682
10. Is this position(s) requested a	as a telecommuting p	oosition?	•	no	(Yes/No)	,
11 TI 41 4* 1 44 4		0.3			. ,	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will increase the overall in-house programming capacity of the department. It will take on some of the programming tasks currently being done by the Systems Analyst so that he may spend more time on Investment Division duties.

252 SCHOOL FOR THE DEAF

Version: 2009-B-01-00252

Project: 1 Vacant pending reclassification to outreach

Date: 9/18/2008

Time: 8:31 AM

Page 26 of 40

Version 2009B0100252 Description Vacant pending recl 1. Number of full-time equivalent Number that are new posit Number that are vacant pending recl Number that are proposed Number that are proposed	t (FTE) positions in tions ending reclassificat I to be relocated	ch cluded in analysis		Base 0 1 0 0	Options 0 0 0 0	
Total				1	0	
2. Position Class and Title:	Class No.	0.007	Position Title	Faculty-Not Classified	U	
3. Salary range 30,831	to	52,206		radity from Classifica	•	
4. Budgeted starting salary 35,	062	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions of	ontinue past the cu	rrent biennium?	~F	yes	(Yes/N	o)
7. Is space currently available to	house the position	or positions at the	central office?	yes	yes	(Yes/No)
8. If financial or in-kind contribu	ıtions are available	from a third party	, identify belo	w.	yes	(163/110)
Name of party			Amount		In-kind	0
9. Cost Comparison						· ·
	(Central Office Sett	ing	To	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	85,170	0	85,170	0	0	0
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	85,170	0	85,170	0	0	0
General fund	85,170	0	85,170	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested a	s a telecommuting i	osition?		no	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Vacant pending reclassification to outreach

252 SCHOOL FOR THE DEAF

Version: 2009-B-01-00252

Version 2009B0100252

Project: 2 Outreach Service Expansion

Date: 9/18/2008

Time: 8:31 AM

Page 28 of 40

1. Number of full-time equivalent (FTE) positions included in analysis	Description Outreach Service E	xpansion					
Number that are new positions 0			cluded in analysis		Base	Options	
Number that are proposed to be relocated Number that are proposed to be assigned to a new program 0	Number that are new pos	sitions	•		0	1	
Number that are proposed to be assigned to a new program			ion		0	0	
Total					0	0	
2. Position Class and Title: Class No. 9,007	Number that are propose	ed to be assigned to a	new program		0	0	
3. Salary range 30,831 to 52,206 4. Budgeted starting salary 38,485 5. Funding source percentages General Fund 1 Federal Fund 0 Special Fund 0 6. Will the position or positions continue past the current biennium? 7. Is space currently available to house the position or positions at the central office? 8. If financial or in-kind contributions are available from a third party, identify below. Name of party 9. Cost Comparison Central Office Setting Startup Recurring Total Salaries and wages 54,234 0 54,234 0 0 54,234 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Total				0	1	
3. Salary range 30,831 to 52,206 4. Budgeted starting salary 38,485 5. Funding source percentages	2. Position Class and Title:	Class No.	9,007 F	Position Title Fac	ulty-Not Classfied	•	
4. Budgeted starting salary 38,485 5. Funding source percentages General Fund 1 Federal Fund 0 Special Fund 0 6. Will the position or positions continue past the current biennium? 7. Is space currently available to house the position or positions at the central office? 8. If financial or in-kind contributions are available from a third party, identify below. Name of party 9. Cost Comparison Central Office Setting Startup Recurring Total Salaries and wages 54,234 0 54,234 0 0 54,234 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	3. Salary range 30,831		•		arty rect Classifica		
General Fund 1 Federal Fund 0 Special Fund Special	4. Budgeted starting salary 38.	,485	•				
6. Will the position or positions continue past the current biennium? 7. Is space currently available to house the position or positions at the central office? 8. If financial or in-kind contributions are available from a third party, identify below. Name of party Amount Startup Central Office Setting Central Office Setting Total Salaries and wages 54,234 Operating expenses 28,935 Operating expenses 28,935 Operating expenses 0 0 0 0 0 0 0 0 0 0 0 0 0							
6. Will the position or positions continue past the current biennium? 7. Is space currently available to house the position or positions at the central office? 8. If financial or in-kind contributions are available from a third party, identify below. Name of party Amount Startup Central Office Setting Startup Recurring Total Salaries and wages 54,234 0 0 0 0 0 0 0 0 Capital improvements 0 83,169 0 83,169 0 83,169 0 0 0 0 0 0 0 0 0 0 0 0 0				Special	Fund 0		
7. Is space currently available to house the position or positions at the central office? 8. If financial or in-kind contributions are available from a third party, identify below. Name of party Central Office Setting Central Office Setting Startup Recurring Total Salaries and wages 54,234 Operating expenses 28,935 Operating expenses 28,935 Operating improvements 0 Capital improvements 0 Salaries and	✓ ¥¥79¥¥ .¥	_					
8. If financial or in-kind contributions are available from a third party, identify below. Name of party 9. Cost Comparison Central Office Setting Telecommute Setting	6. Will the position or positions	continue past the cu	rrent biennium?		ves	(Yes/N	No)
Name of party Amount In-kind 0 9. Cost Comparison Central Office Setting Telecommute Setting Startup Recurring Total Salaries and wages 54,234 0	7. Is space currently available to	continue past the cu house the position	rrent biennium? or positions at the c	entral office?	yes	·	•
Central Office Setting Telecommute Setting Startup Recurring Total Startup Recurring Total Salaries and wages 54,234 0	7. Is space currently available to	house the position	or positions at the c	entral office?	yes	·	•
Startup Recurring Total Startup Recurring Total Salaries and wages 54,234 0 54,234 0 0 0 Operating expenses 28,935 0 28,935 0 0 0 0 Capital improvements 0 0 0 0 0 0 0 Total 83,169 0 83,169 0 0 0 0 0 General fund 83,169 0 83,169 0 0 0 0 Federal funds 0 0 0 0 0 0 0	7. Is space currently available to8. If financial or in-kind contrib	house the position	or positions at the c from a third party	, identify below.	yes	yes	(Yes/No)
Startup Recurring Total Startup Recurring Total Salaries and wages 54,234 0 0 0 0 Operating expenses 28,935 0 28,935 0 0 0 Capital improvements 0 0 0 0 0 0 0 Total 83,169 0 83,169 0 0 0 0 0 0 General fund 83,169 0 0 0 0 0 0 0 0 0 Federal funds 0	7. Is space currently available to8. If financial or in-kind contribName of party	house the position	or positions at the c from a third party	, identify below.	yes	yes	(Yes/No)
Salaries and wages 54,234 0 54,234 0 0 0 0 Operating expenses 28,935 0 28,935 0 <th>7. Is space currently available to8. If financial or in-kind contribName of party</th> <th>o house the position outions are available</th> <th>or positions at the c from a third party A</th> <th>, identify below. Amount</th> <th>·</th> <th>yes In-kind</th> <th>(Yes/No)</th>	7. Is space currently available to8. If financial or in-kind contribName of party	o house the position outions are available	or positions at the c from a third party A	, identify below. Amount	·	yes In-kind	(Yes/No)
Capital improvements 0	 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison 	o house the position outions are available	or positions at the c from a third party, A Central Office Settin	, identify below. Amount	Te	yes In-kind elecommute Setting	(Yes/No)
Total 83,169 0 83,169 0 0 0 General fund 83,169 0 83,169 0 0 0 0 Federal funds 0 0 0 0 0 0 0 Special funds 0 0 0 0 0 0 0	 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages 	o house the position outions are available Startup	or positions at the c from a third party, A Central Office Settin	, identify below. Amount ng Total	Te Startup	yes In-kind elecommute Setting	(Yes/No)
General fund 83,169 0 83,169 0 0 Federal funds 0 0 0 0 0 Special funds 0 0 0 0 0	 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses 	o house the position outions are available Startup 54,234	or positions at the c from a third party, A Central Office Settin	ng Total 54,234	Te Startup 0	yes In-kind elecommute Setting	(Yes/No)
Federal funds 0 0 0 0 0 0	 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses 	o house the position outions are available Startup 54,234 28,935	or positions at the c from a third party, A Central Office Settin	ridentify below. Amount Total 54,234 28,935	Te Startup 0	yes In-kind elecommute Setting	(Yes/No)
Special formula	 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	Startup 54,234 28,935 0	or positions at the c from a third party, A Central Office Settin	ridentify below. Amount Total 54,234 28,935 0	Te Startup 0	yes In-kind elecommute Setting	(Yes/No)
Special founds	 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 54,234 28,935 0 83,169	or positions at the c from a third party, A Central Office Settin	Total 54,234 28,935 0 83,169	Startup 0 0 0 0 0 0	yes In-kind elecommute Setting	(Yes/No)
-	 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	Startup 54,234 28,935 0 83,169	or positions at the c from a third party, A Central Office Settin	Total 54,234 28,935 0 83,169	Startup 0 0 0 0 0 0 0 0	yes In-kind elecommute Setting	(Yes/No)
10. Is this position(s) requested as a telecommuting position? no (Yes/No)	 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds Special funds 	Startup 54,234 28,935 0 83,169 83,169 0	or positions at the confrom a third party. A Central Office Settin Recurring 0 0 0 0 0 0 0 0 0	Total 54,234 28,935 0 83,169	Startup 0 0 0 0 0 0 0 0	yes In-kind elecommute Setting	(Yes/No)

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Number 2

Outreach Service

252 SCHOOL FOR THE DEAF

Version: 2009-B-01-00252

Project: 3 Virtual Services to the Deaf

Date: 9/18/2008

Time: 8:31 AM

Page 30 of 40

Version 2009B0100252		iber 3					
Description Virtual Services to t							
1. Number of full-time equivaler	nt (FTE) positions in	ncluded in analysis		Base	Options		
Number that are new posi-				0	ĺ		
Number that are vacant p	ending reclassificat	tion		0	0		
Number that are proposed				0	0		
Number that are proposed	d to be assigned to a	a new program		0	0		
Total				0	1		
2. Position Class and Title:	Class No.	9 007 P	osition Title Facu	ulty-Not Classified	1		
3. Salary range 41,621	to	70,478	osition Title Tact	inty-140t Classifica			
4. Budgeted starting salary 50,		70,170					
5. Funding source percentages							
General Fund 1	Federal	l Fund 0	Special	Fund 0			
6. Will the position or positions of	continue past the cu	rrent biennium?	~prom.	yes	(Yes/No)	
7. Is space currently available to	house the position	or positions at the co	entral office?	J • • •	yes	(Yes/No)	
						(10)	
					•		
8. If financial or in-kind contribution Name of party		from a third party,			In-kind	0	
8. If financial or in-kind contribution		from a third party,	identify below.		In-kind	0	
8. If financial or in-kind contribution Name of party	utions are available	from a third party,	identify below. mount	Т		0	
8. If financial or in-kind contribution Name of party	utions are available	from a third party, A Central Office Settin	identify below. mount		elecommute Setting		
8. If financial or in-kind contribution Name of party	utions are available	e from a third party, A	identify below. mount	T Startup 0		0 Total 0	
8. If financial or in-kind contributionName of party9. Cost Comparison	utions are available (Startup	from a third party, A Central Office Settin Recurring	identify below. mount ng Total		elecommute Setting Recurring	Total	
8. If financial or in-kind contribution9. Cost ComparisonSalaries and wages	utions are available Startup 68,146	from a third party, A Central Office Settin Recurring	identify below. mount ng Total 68,146		elecommute Setting Recurring	Total	
 8. If financial or in-kind contribution 9. Cost Comparison 9. Salaries and wages Operating expenses 	utions are available Startup 68,146 275,556	from a third party, A Central Office Settin Recurring	identify below. mount Total 68,146 275,556		elecommute Setting Recurring	Total	
 8. If financial or in-kind contribution 9. Cost Comparison 9. Salaries and wages Operating expenses Capital improvements 	utions are available Startup 68,146 275,556 60,000	from a third party, A Central Office Settin Recurring	identify below. mount Total 68,146 275,556 60,000		elecommute Setting Recurring	Total	
8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	startup 68,146 275,556 60,000 403,702	from a third party, A Central Office Settin Recurring	Total 68,146 275,556 60,000 403,702		elecommute Setting Recurring	Total	
8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	startup 68,146 275,556 60,000 403,702	from a third party, A Central Office Settin Recurring	Total 68,146 275,556 60,000 403,702 403,702		elecommute Setting Recurring	Total	
8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	Startup 68,146 275,556 60,000 403,702 403,702 0 0	e from a third party, A Central Office Settin Recurring 0 0 0 0 0	Total 68,146 275,556 60,000 403,702 403,702 0		elecommute Setting Recurring	Total	
8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds Special funds	Startup 68,146 275,556 60,000 403,702 403,702 0 0 as a telecommuting	c from a third party, A Central Office Settin Recurring 0 0 0 0 0 0 position?	identify below. mount Total 68,146 275,556 60,000 403,702 403,702 0 0	Startup 0 0 0 0 0 0 0 0 0 0 0 no	Recurring 0 0 0 0 0 0 0 0 (Yes/No)	Total 0 0 0 0 0 0 0 0 0	lso discuss the

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Virtual Services to the Deaf

Number that are new positions

253 ND VISION SERVICES

Version: 2009-B-01-00253

Version 2009B0100253

Project: 1 FTE Request for Eastern ND & NDAB FTE Request

Description FTE Request for Eastern ND & NDAB FTE Request
1. Number of full-time equivalent (FTE) positions included in analysis

Number 1

Date: 9/10/2008

Time: 1:35 PM

Page 17 of 25

Number that are new position				0	2		
Number that are vacant pend	ing reclassifica	ıtion		0	0		
Number that are proposed to				0	Ô		
Number that are proposed to		a new program		$\overset{\circ}{0}$	Õ		
	8	rg		· ·	V		
Total				0	2		
2. Position Class and Title:	Class No.	1,021 F	Position Title	Vision Outreach Specialis			
3. Salary range 2,818	to	4,696		F			
4. Budgeted starting salary 2,958		·					
5. Funding source percentages							
General Fund 1	Federa	d Fund 0	Spe	ecial Fund 0			
6. Will the position or positions conti	inue past the c	urrent biennium?		Yes	(Yes/No	o)	
7. Is space currently available to hou	ise the position	or positions at the c	entral office?		Yes	(Yes/No)	
8. If financial or in-kind contribution	ns are availabl	e from a third party	identify below	w.	2.00	(100/1(0)	
Name of party		- *:	mount		In-kind	0	
9. Cost Comparison						•	
		Central Office Setti	ng	Tele	ecommute Setting		
	Startup	Recurring	Total	Startup	Recurring	Total	
Salaries and wages	99,080	99,080	198,160	99,080	99,080	198,160	
Operating expenses	16,054	16,054	32,108	21,654	21,654	43,308	
Capital improvements	0	0	0	0	0	0	
Total	115,134	115,134	230,268	120,734	120,734	241,468	
General fund	115,134	115,134	230,268	120,734	120,734	241,468	
Federal funds	0	0	0	0	0	0	
Special funds	0	0	0	0	0	0	
10. Is this position(s) requested as a	telecommuting	position?		Yes	(Yes/No)		
11. Use the narrative button to provi			positions, inclu	uding specific job tasks and		ne spent at each tasl	k. Also discuss the
homofita of location the second				G I	F	T T-	

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This includes a request for two FTE's for Vision Outreach Specialists through an optional request. The preference is to have one position located in Fargo and one at the central office in Grand Forks.

Base

Options

The ND Association for the Blind at it's annual convention, June 2008, is advocating for the expansion of the adult skills training program at NDVS/SB. As quoted from Allen Peterson, "In fact, those we have benefited from this training testify that it is superior to that which is offered at agencies in other states and the only drawback to the NDVS/SB adult program is the limited time that is available to teach these skills."

253 ND VISION SERVICES

Version: 2009-B-01-00253

Project: 1 FTE Request for Eastern ND & NDAB FTE Request

Date: 9/10/2008

Time: 1:35 PM

Page 18 of 25

Our plan is to offer an additional two weeks of intensive center based skills training per year and with adequate staff be able to provide intense follow up in the clients home community. Currently the Fargo area has a high concentration of visually impaired or blind adults. These positions would work primarily with adults and will work at the Center Base during weeks of adult skills training. These positions will work to recruit adults to the program, perform the training and follow up with the client. If the adult is vocational eligible, the staff member will work with adult to become employed.

Telecommute –	Agency	Submitted
---------------	--------	------------------

ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 1 Immunization

Date: 11/18/2008

Time: 12:45 PM Page 318 of

483

Version 2009B0100301 Description Immunization	Numl	per 1					
1. Number of full-time equivalent	t (FTE) positions in	cluded in analysis	S	Base		Options	
Number that are new positions				1		0	
Number that are vacant pending reclassification				0		0	
Number that are proposed	to be relocated			0		0	
Number that are proposed	to be assigned to a	new program		0		0	
Total				1		0	
2. Position Class and Title:	Class No. 3	,412	Position Title	Epidemiologist II		v	
3. Salary range 2,588	to	4,314		-F			
4. Budgeted starting salary 2,99	00	,					
5. Funding source percentages							
General Fund 0		Fund 1	Spe	ecial Fund 0			
6. Will the position or positions c	ontinue past the cu	rrent biennium?	-		Yes	(Yes/N	0)
7. Is space currently available to	house the position (or positions at the	central office?			Yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third part	y, identify belo	w.			()
Name of party		-	Amount			In-kind	0
9. Cost Comparison							
	(Central Office Set	ting		Telec	ommute Setting	
	Startup	Recurring	Total	Start	up	Recurring	Total
Salaries and wages	50,067	50,067	100,134	50,067		50,067	100,134
Operating expenses	12,000	12,000	24,000	12,000		10,000	22,000
Capital improvements	0	0	0	0		0	0
Total	62,067	62,067	124,134	62,067		60,067	122,134
General fund	0	0	0	0		0	0
Federal funds	62,067	62,067	124,134	62,067		60,067	122,134
Special funds	0	0	0	0		0	0
10. Is this position(s) requested as	s a telecommuting p	oosition?		No		(Yes/No)	

10. Is this position(s) requested as a telecommuting position?

No (Yes/No)

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position is responsible for analysis of the Immunization Registry data. It is located in Bismarck.

Telecommute – .	Agency	Submitted

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 10 Associate Trauma Coordinator

Date: 11/18/2008

Time: 12:45 PM

Page 320 of

483

Version 2009B0100301 Description Associate Trauma Co 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	(FTE) positions in ions inding reclassificati to be relocated	cluded in analysis		Base 1 0 0 0	Options 0 0 0 0 0	
Total				1	0	
2. Position Class and Title:	Class No. 3	,061	Position Title	Registered Nurse I	-	
3. Salary range 2,588	to	4,314		g		
4. Budgeted starting salary 3,00	0	•				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	_	Ye	es (Yes/No	o)
7. Is space currently available to	house the position (or positions at the	central office?	•	No	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third party	y, identify belo	W.		
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Sett	ing		Telecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	50,207	50,208	100,415	50,207	50,208	100,415
Operating expenses	5,250	5,250	10,500	5,250	5,250	10,500
Capital improvements	0	0	0	0	0	0
Total	55,457	55,458	110,915	55,457	55,458	110,915
General fund	55,457	55,458	110,915	55,457	55,458	110,915
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting j	position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Will assist the state trauma coordinator in hospital trauma verification activities. Hospital verification visits 25%; trauma performance improvement program 50%; trauma coordinator training and meetings 25%; other duties as assigned 10%.

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 11 State EMS Medical Director

Date: 11/18/2008

Time: 12:45 PM

Page 322 of

483

Version 2009B0100301 Description State EMS Medical D 1. Number of full-time equivalent Number that are new positi Number that are vacant per Number that are proposed to	irector (FTE) positions in ons nding reclassificati to be relocated	on		Base .50 0 0 0		Options 0 0 0 0 0	
Total				.50		0	
2. Position Class and Title:	Class No. 9	,009	Position Title	Physician		· ·	
3. Salary range 14,733	to	17,333		,			
4. Budgeted starting salary 5,849)	,					
5. Funding source percentages							
General Fund 1		Fund 0	Spec	cial Fund 0			
6. Will the position or positions co	ntinue past the cui	rrent biennium?			Yes	(Yes/No	0)
7. Is space currently available to h						No	(Yes/No)
8. If financial or in-kind contribut	ions are available	from a third party	, identify below	/.			
Name of party		4	Amount			In-kind	0
9. Cost Comparison							
		Central Office Setti	O			ommute Setting	
~	Startup	Recurring	Total	Star	tup	Recurring	Total
Salaries and wages	90,129	90,129	180,258	90,129		90,129	180,258
Operating expenses	5,250	5,250	10,500	5,250		5,250	10,500
Capital improvements	0	0	0	0		0	0
Total	95,379	95,379	190,758	95,379		95,379	190,758
General fund	95,379	95,379	190,758	95,379		95,379	190,758
Federal funds	0	0	0	0		0	0
Special funds	0	0	0	0		0	0
10. Is this position(s) requested as	a telecommuting p	osition?		No		(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The state EMS medical director would provide physician leadership, oversight and coordination, access to best practices, system quality management, and research to ensure the safest and highest quality of care for patients. He/she would be a resource to local medical directors which are predominantly volunteers with little EMS experience. Establish and monitor quality control indicators 40%; interact with local medical directors 25%; EMS research 15%; protocol development 10%; other duties as assigned 10%.

Telecommute –	Agency	Submitted
_ 01000111111111		~ unitted

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 12 Energy Imapet Environmental Scientist

Date: 11/18/2008

Time: 12:45 PM

Page 324 of

483

Version 2009B0100301	Num	ber 12				
Description Energy Imapet Enviro						
1. Number of full-time equivalent		ıcluded in analysi	is	Base	Options	
Number that are new posit				0	1	
Number that are vacant pe	nding reclassificat	ion		0	0	
Number that are proposed	to be relocated			0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	5,272	Position Title	Environmental Scientist I		
3. Salary range 2,818	to	4,696				
4. Budgeted starting salary 3,08	5	•				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	•	Yes	(Yes/No)
7. Is space currently available to l			e central office?		Yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third par	ty, identify belo	w.		
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Set	tting	Tel	ecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	51,398	51,398	102,796	51,398	51,398	102,796
Operating expenses	18,582	14,937	33,519	18,583	14,937	33,520
Capital improvements	0	0	0	0	0	0
	U	U				
Total	69,980	66,335	136,315	69,981	66,335	136,316
Total General fund	· ·	· ·	136,315 136,315	69,981 69,981	66,335 66,335	136,316 136,316
	69,980	66,335	•	*		•
General fund	69,980	66,335 66,335	136,315	69,981		•

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The environmental scientist position is requested to respond to increasing activity in the general area of energy development. Energy development activities have resulted in the requirement to dedicate staff to address an increasing number of oil field spills, an increased need for ambient monitoring (i.e., air, waste, water), oversight of waste disposal and confined animal feed operation installations and drinking water facility inspections. Job duties will be assigned within the Environmental Health Section where needed most, at the present time they are: Spill response - 30%; Ambient monitoring - 20%; CAFO inspection - 20%; drinking water - 10%; Waste management - 15%; and enforcement - 5% = 100%.

ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 13 Energy Imapet Engineer

Date: 11/18/2008

Time: 12:45 PM

Page 326 of

483

Version 2009B0100301 Description Energy Imapet Engin	Numb neer	er 13				
1. Number of full-time equivalent	t (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posit	tions	•		0	1	
Number that are vacant pe	ending reclassificati	on		0	0	
Number that are proposed	to be relocated			0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 2	,042	Position Title	Environmental Engineer II		
3. Salary range 3,082	to	5,136		S		
4. Budgeted starting salary 3,33	35					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions c	ontinue past the cui	rrent biennium?		Yes	(Yes/No	o)
7. Is space currently available to	house the position of	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribu	itions are available	from a third party	, identify belo	w.		
Name of party		4	Amount		In-kind	0
9. Cost Comparison						
	C	Central Office Setti	ing	Tele	ecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	54,901	54,901	109,802	54,901	54,901	109,802
Operating expenses	18,582	14,938	33,520	18,582	14,938	33,520
Capital improvements	0	0	0	0	0	0
Total	73,483	69,839	143,322	73,483	69,839	143,322
General fund	73,483	69,839	143,322	73,483	69,839	143,322
Federal funds	0	0	0	0	0	0
Special funds	Λ	Λ	0	0	0	0
10. Is this position(s) requested a	U	U	U	No	(Yes/No)	U

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The environmental engineer position is requested to respond to increasing activity in the general area of energy development. Energy development activities have resulted in the requirement to dedicate staff to address an increasing number of oil field spills, an increased need for ambient monitoring (i.e., air, waste, water), oversight of waste disposal and confined animal feed operation installations and drinking water facility inspections. Job duties will be assigned within the Environmental Health Section where needed most, at the present time they are: Spill response - 30%; Ambient monitoring - 20%; CAFO inspection - 20%; drinking water - 10%; Waste management - 15%; and enforcement - 5% = 100%.

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Version 2009B0100301

Description Onsite Sewage Scientist

Project: 14 Onsite Sewage Scientist

Number 14

Date: 11/18/2008

Time: 12:45 PM

Page 328 of

483

1. Number of full-time equivalent (icliided in analysi	e	Base	Options	
Number that are new positio		iciaaca in analysi	.	()	Options 1	
Number that are vacant pend		ion		0	0	
Number that are proposed to	•			0	0	
Number that are proposed to		new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	5,272	Position Title	Enviromental Scientist II		
3. Salary range 2,818	to	4,696				
4. Budgeted starting salary 3,420						
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions con	tinue past the cu	rrent biennium?	-	Yes	(Yes/N	0)
7. Is space currently available to ho	use the position	or positions at the	e central office?		Yes	(Yes/No)
8. If financial or in-kind contribution						
Name of party		-	Amount		In-kind	0
9. Cost Comparison						
-		Central Office Set	ting	Te	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	56,092	56,092	112,184	56,092	56,092	112,184
Operating expenses	36,538	36,538	73,076	36,538	36,538	73,076
Capital improvements	0	0	0	0	0	0
Total	92,630	92,630	185,260	92,630	92,630	185,260
General fund	92,630	92,630	185,260	92,630	92,630	185,260
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as a	telecommuting	nosition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Position will provide technical assistance, certification, training, installation oversight and enforcement assistance to counties and local health units regarding the installation and maintenance of onsite sewage treatment installations. This position will provide assistance statewide thus requiring a central location for easier access throughout the state. Time requirements are as follows: Training - 25%; Certification - 25%; Technical assistance - 25%; installation oversight - 15%; and enforcement - 10% = 100%.

ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 15 Onsite Sewage Engineer

10. Is this position(s) requested as a telecommuting position?

Date: 11/18/2008

Time: 12:45 PM

Page 330 of

483

Version 2009B0100301 Description Onsite Sewage Eng		per 15				
1. Number of full-time equivalen		cluded in analysis		Base	Options	
Number that are new pos		iciudeu in anaiysis		0	Options 1	
Number that are vacant p		ion		0	0	
Number that are propose		IOII		0	0	
Number that are propose		now program		0	0	
rumber that are propose	u to be assigned to a	new program		U	U	
Total				0	1	
2. Position Class and Title:	Class No. 2	2,042 I	Position Title	Environmental Engineer II		
3. Salary range 3,082	to	5,136		S		
4. Budgeted starting salary 3,6	570	•				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sne	cial Fund 0		
				ciai i una		
6. Will the position or positions	continue past the cu		эрс	Yes	(Yes/N	0)
6. Will the position or positions7. Is space currently available to		rrent biennium?	-		(Yes/No	o) (Yes/No)
7. Is space currently available to	house the position o	rrent biennium? or positions at the o	central office?	Yes	,	•
7. Is space currently available to8. If financial or in-kind contrib	house the position o	rrent biennium? or positions at the of from a third party	central office?	Yes	,	•
7. Is space currently available to8. If financial or in-kind contribName of party	house the position o	rrent biennium? or positions at the of from a third party	central office? , identify belov	Yes	Yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contrib	o house the position outions are available	rrent biennium? or positions at the of from a third party	central office? , identify belov Amount	Yes v.	Yes In-kind	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribName of party	o house the position of the position of the positions are available	rrent biennium? or positions at the of from a third party A Central Office Setti	central office? , identify belov Amount	Yes v. Tele	Yes In-kind commute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison 	o house the position of outions are available (Startup	rrent biennium? or positions at the of from a third party	central office? , identify below Amount	Yes v.	Yes In-kind	(Yes/No) 0
 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages 	o house the position of the position of the positions are available	rrent biennium? or positions at the of from a third party Central Office Setti Recurring 59,595	central office? , identify below Amount ing Total	Yes v. Tele Startup	Yes In-kind commute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses 	o house the position of putions are available Startup 59,595	rrent biennium? or positions at the office from a third party Central Office Setti Recurring	central office? , identify below Amount ing Total 119,190	Yes v. Tele Startup 59,595	Yes In-kind commute Setting Recurring 59,595	(Yes/No) 0 Total 119,190
 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages 	Startup 59,595 36,538 0	rrent biennium? or positions at the of from a third party Central Office Setti Recurring 59,595 36,538 0	central office? , identify below Amount Ing Total 119,190 73,076 0	Yes v. Tele Startup 59,595 36,538 0	Yes In-kind commute Setting Recurring 59,595 36,538 0	(Yes/No) 0 Total 119,190 73,076 0
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	Startup 59,595 36,538 0 96,133	rrent biennium? or positions at the of from a third party Central Office Setti Recurring 59,595 36,538 0 96,133	central office? c, identify below Amount Total 119,190 73,076 0 192,266	Yes Tele Startup 59,595 36,538 0 96,133	Yes In-kind commute Setting Recurring 59,595 36,538 0 96,133	(Yes/No) 0 Total 119,190 73,076
 7. Is space currently available to 8. If financial or in-kind contribents Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	Startup 59,595 36,538 0	rrent biennium? or positions at the of from a third party Central Office Setti Recurring 59,595 36,538 0	central office? , identify below Amount Ing Total 119,190 73,076 0	Yes v. Tele Startup 59,595 36,538 0	Yes In-kind commute Setting Recurring 59,595 36,538 0	(Yes/No) 0 Total 119,190 73,076 0 192,266

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

No

(Yes/No)

Position will provide technical assistance, certification, training, installation oversight and enforcement assistance to counties and local health units regarding the installation and maintenance of onsite sewage treatment installations. This position will provide assistance statewide thus requiring a central location for easier access throughout the state. Time requirements are as follows: Training - 25%; Certification - 25%; Technical assistance - 25%; installation oversight - 15%; and enforcement - 10% = 100%.

Telecommute –	Agency	Submitted
	~ ~	

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 16 Enviromental Scientist

Date: 11/18/2008

Time: 12:45 PM

Page 332 of

483

Version 2009B0100301	Numl	oer 16				
Description Environmental				ъ.	O 41	
1. Number of full-time equ		icluded in analysis		Base	Options	
Number that are new		• .		.50	0	
	cant pending reclassificat	ion		0	0	
	oposed to be relocated			0	0	
Number that are pro	oposed to be assigned to a	new program		0	0	
Total				.50	0	
2. Position Class and Title:	Class No. 5	5,272	Position Title	Envrn Scientist II		
3. Salary range 3	,082 to	5,136				
4. Budgeted starting salary	y 1,544	•				
5. Funding source percentage						
General Fund 0	Federal	Fund 0	Spe	ecial Fund 1		
6. Will the position or posi	tions continue past the cu	rrent biennium?	-	Yes	(Yes/No)
7. Is space currently availa	ble to house the position	or positions at the	central office?		No	(Yes/No)
8. If financial or in-kind co	ontributions are available	from a third party	, identify below	w.		
Name of party		1	Amount		In-kind	0
9. Cost Comparison						
-		Central Office Setti	ing	Tel	lecommute Setting	
-	Startup	Central Office Setti Recurring	ing Total	Tel Startup	lecommute Setting Recurring	Total
Salaries and wages	Startup 30,660	Recurring 30,660	•		_	Total 61,320
Salaries and wages Operating expenses	Startup	Recurring	Total	Startup	Recurring	
	Startup 30,660 6,395	Recurring 30,660	Total 61,320	Startup 30,660	Recurring 30,660	61,320
Operating expenses	Startup 30,660 6,395	Recurring 30,660 6,395	Total 61,320 12,790	Startup 30,660 6,395	Recurring 30,660 6,395	61,320 12,790
Operating expenses Capital improvements	Startup 30,660 6,395 0	Recurring 30,660 6,395 0	Total 61,320 12,790 0	Startup 30,660 6,395 0	Recurring 30,660 6,395 0	61,320 12,790 0
Operating expenses Capital improvements Total	Startup 30,660 6,395 0 37,055	Recurring 30,660 6,395 0 37,055	Total 61,320 12,790 0 74,110	Startup 30,660 6,395 0 37,055	Recurring 30,660 6,395 0 37,055	61,320 12,790 0 74,110
Operating expenses Capital improvements Total General fund	Startup 30,660 6,395 0 37,055	Recurring 30,660 6,395 0 37,055 0	Total 61,320 12,790 0 74,110	Startup 30,660 6,395 0 37,055	Recurring 30,660 6,395 0 37,055	61,320 12,790 0 74,110

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will provide inspection and regulatory oversight at the Fargo Municipal Landfill. Job tasks include landfill permit compliance, inspections, disposal plan review and waste characterization. Inspector will be required to work with Fargo personnel to ensure all aspects of the state permit are enforced.

Description Emergency Commission Microbiologist

Number that are new positions

ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Version 2009B0100301

Project: 17 Emergency Commission Microbiologist

1. Number of full-time equivalent (FTE) positions included in analysis

Number 17

Date: 11/18/2008

Time: 12:45 PM

Page 334 of

483

Number that are vacant pen	ding reclassific	ation		0	0	
Number that are proposed t	o be relocated			0	0	
Number that are proposed t	o be assigned to	a new program		0	0	
Total				1	0	
2. Position Class and Title:	Class No.	3,241	Position Title	Microbiologist I		
3. Salary range 2,384	to	3,974		Č		
4. Budgeted starting salary 2,947						
5. Funding source percentages						
General Fund 0	Feder	al Fund 1	Sp	ecial Fund 0		
6. Will the position or positions con	itinue past the c	current biennium?		Y	es (Yes/I	No)
7. Is space currently available to he	ouse the positio	n or positions at th	e central office?)	Yes	(Yes/No)
8. If financial or in-kind contributi	ons are availab	le from a third par	ty, identify belo	w.		
Name of party			Amount		In-kind	0
9. Cost Comparison						
		Central Office Se	tting		Telecommute Setting	5
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	49,461	49,461	98,922	49,461	49,461	98,922
Operating expenses	17,975	15,000	32,975	130,000	125,000	255,000
Capital improvements	0	0	0	500,000	50,000	550,000
Total	67,436	64,461	131,897	679,461	224,461	903,922
General fund	0	0	0	0	0	0
Federal funds	67,436	64,461	131,897	679,461	224,461	903,922
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as					(Yes/No)	

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will increase testing capacity such as molecular testing, protocol development, validation of testing protocols, and maintaining year round influenza testing and surveillance activities. Duties include: Influenza Preparedness (30%) including preparing and updating procedure manuals, participating in exercises, proficiency testing, and conference calls, and develop and validate new influenza and respiratory panels on the Luminex microsphere system including all influenza markers: Year Round Influenza Surveillance (50%) including setup and perform all procedures for culture and ID of influenza strains and evaluate and interpret results, perform, evaluate, and record all quality control, validate new methods, process lab information using the LIMS and instrument software, maintain confidentiality of protected health information, document and prepare written procedures once validated, responsible for instrument operation and necessary

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Base

Options

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 17 Emergency Commission Microbiologist 483

preventative maintenance, integrate the ABI7500 plate PCR instrument system into routine influenza testing protocols; Immunology / Serology (10%) including assisting with IgG and IgM testing; Specimen Receipt (5%) including assisting with receiving, opening, numbering and distributing specimens delivered to the lab; and IT Support (5%) including assisting IT managers with LIMS issues, tape back-ups, software installation, patching computers, and instrumental communication connections. This postion is located in the laboratory setting and the costs to set up elsewhere would be extensive. It would necessitate the purchase of additional laboratory instrumentation and the computer connectivity to communicate with the LIMS. It would also require federal clinical laboartory certification for labs that test human specimens as well as safety requirements in dealing with biohazards such as blood, urine, sputum.

Date: 11/18/2008

Time: 12:45 PM

Page 335 of

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 18 Pesticide Monitoring

Date: 11/18/2008

Time: 12:45 PM

Page 337 of

483

Version 2009B0100301 Description Pesticide Monitoring 1. Number of full-time equivalent Number that are new positi Number that are vacant pe Number that are proposed Number that are proposed	(FTE) positions in ions nding reclassificat to be relocated	on		Base 1 0 0 0	Options 0 0 0 0 0	
Total				1	0	
2. Position Class and Title:	Class No. 5	,272	Position Title	Environmental Scien	· · · · · · · · · · · · · · · · · · ·	
3. Salary range 2,818	to	4,696				
4. Budgeted starting salary 3,33	3	,				
5. Funding source percentages						
General Fund 0	Federal	Fund .6	Sp	ecial Fund .4		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	•		Yes (Yes/No	o)
7. Is space currently available to l			central office?		Yes	(Yes/No)
8. If financial or in-kind contribute	tions are available	from a third party	, identify belo	w.		
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Sett	ing		Telecommute Setting	
	Startup	Recurring	Total	Start	up Recurring	Total
Salaries and wages	54,878	54,878	109,756	54,878	54,878	109,756
Operating expenses	619,288	36,389	655,677	619,288	36,389	655,677
Capital improvements	0	0	0	0	0	0
Total	674,166	91,267	765,433	674,166	91,267	765,433
General fund	0	0	0	0	0	0
Federal funds	404,500	54,760	459,260	404,500	54,760	459,260
Special funds	269,666	36,507	306,173	269,666	36,507	306,173
10. Is this position(s) requested as	a telecommuting	position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will collect surface water quality samples for analysis by the state lab. Job duties include sample site selection, sample collection, sample analysis and data interpretation.

	Te	lecom	mute —	Agency	Submitte	d
--	----	-------	--------	--------	----------	---

1. Number of full-time equivalent (FTE) positions included in analysis

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Version 2009B0100301

Project: 19 Fraud Assessment Auditor II

Description Fraud Assessment Auditor II

Date: 11/18/2008

Time: 12:45 PM

Page 339 of

483

Options

Base

1. I tambér of fair time equivalen		nciuucu iii anaiysi	3	Dasc	Options	
Number that are new posi-	tions			0	1	
Number that are vacant po	ending reclassifica	tion		0	0	
Number that are proposed	to be relocated			0	0	
Number that are proposed	l to be assigned to	a new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	242	Position Title	Auditor II		
3. Salary range 2,818	to	4,696				
4. Budgeted starting salary 3,70	00	.,				
5. Funding source percentages						
General Fund 1	Federa	d Fund 0	Sn	ecial Fund 0		
6. Will the position or positions c			~P	Yes	(Yes/No	n)
7. Is space currently available to			e central office?		No	(Yes/No)
8. If financial or in-kind contribu					110	(105/110)
Name of party		e irom a tima par	Amount	•	In-kind	0
9. Cost Comparison			2xmount		III-KIIIQ	· ·
2. Cost Comparison		Central Office Set	ting	т	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	60,016	60,016	120,032	60,016	60,016	120,032
Operating expenses	10,000	•		· · · · · · · · · · · · · · · · · · ·		•
- · ·	10,000	15,000	25,000	9,875	7,875	17,750
Capital improvements Total	70.016	75.016	145.022	0	0	0
	70,016	75,016	145,032	69,891	67,891	137,782
General fund	70,016	75,016	145,032	69,891	67,891	137,782
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested a	s a telecommuting	position?		No	(Yes/No)	

Number 19

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will be responsible for a contract compliance program. A standardized process will be implemented to help us do a better job of achieving accountability and monitoring compliance with both state and federal contract requirements. The position will be most beneficial if it is located in our central office as they will need to coordinate activities with the various programs in the Department.

Telecommute – Agency Submitted	Te	lecom	mute –	- Agency	Submitted
--------------------------------	----	-------	--------	----------	------------------

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Version 2009B0100301

Project: 2 Influenza Surveillance

Date: 11/18/2008

Time: 12:45 PM

Page 341 of

483

Version 2007D0100301	Mulli	Dei 2				
Description Influenza Surveillar						
1. Number of full-time equivalent		ıcluded in analysis	5	Base	Options	
Number that are new pos				1	0	
Number that are vacant p		ion		0	0	
Number that are propose			·	0	0	
Number that are propose	ed to be assigned to a	new program		0	0	
Total				1	0	
2. Position Class and Title:	Class No. 3	3,412	Position Title	Epidemiologist II		
3. Salary range 2,588	to	4,314				
4. Budgeted starting salary 3,0	066	,				
5. Funding source percentages						
General Fund 0	Federal	Fund 1	Spe	cial Fund 0		
6. Will the position or positions	continue past the cu	rrent biennium?	•	Yes	(Yes/I	(o)
7. Is space currently available to			central office?		Yes	(Yes/No)
8. If financial or in-kind contrib				/.		,
Name of party			Amount		In-kind	0
9. Cost Comparison						
_		Central Office Sett	ting	Te	lecommute Setting	Į
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	51,131	51,131	102,262	51,131	51,131	102,262
Operating expenses	12,000	12,000	24,000	12,000	10,000	22,000
Capital improvements	0	0	0	0	0	0
Total	63,131	63,131	126,262	63,131	61,131	124,262
General fund	0	0	0	0	0	0
Federal funds	63,131	63,131	126,262	63,131	61,131	124,262
Special funds	0	0	0	0	0	0
	U	U	U	U	U	U
10. Is this position(s) requested	v	· ·	U	No	(Yes/No)	U

Number 2

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position supports year-around influenza surveillance in North Dakota. The position also assists with educational efforts to reduce influenza mobidity in the state.

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 20 Fraud Assessment Auditor III

Date: 11/18/2008

Time: 12:45 PM

Page 343 of

483

Version 2009B0100301	Numb	oer 20				
Description Fraud Assessment	Auditor III					
1. Number of full-time equivale	nt (FTE) positions in	cluded in analysis		Base	Options	
Number that are new pos		-		0	ĺ	
Number that are vacant	pending reclassificati	ion		0	0	
Number that are propose	ed to be relocated			0	0	
Number that are propose	ed to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 2	43	Position Title A	Auditor III	•	
3. Salary range 3,082	to	5,136				
4. Budgeted starting salary 4,	300	-,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Speci	ial Fund 0		
TE 1933 13 11	4		-		(Mag/NI	.,
6. Will the position or positions	continue past the cui	rrent biennium:		Yes	(Yes/INC))
6. Will the position or positions7. Is space currently available t			central office?	Yes	(Yes/No	(Yes/No)
6. Will the position or positions7. Is space currently available t8. If financial or in-kind contril	o house the position o	or positions at the o			•	
7. Is space currently available t	o house the position o	or positions at the of from a third party			•	
7. Is space currently available t8. If financial or in-kind contril	o house the position o	or positions at the of from a third party	, identify below.		No	(Yes/No)
7. Is space currently available t8. If financial or in-kind contrilName of party	o house the position o outions are available	or positions at the of from a third party	, identify below. Amount		No	(Yes/No)
7. Is space currently available t8. If financial or in-kind contrilName of party	o house the position o outions are available	or positions at the of from a third party	, identify below. Amount		No In-kind	(Yes/No) 0 Total
 7. Is space currently available t 8. If financial or in-kind contril Name of party 9. Cost Comparison Salaries and wages 	o house the position of putions are available	or positions at the of from a third party Leading to the control of the control	, identify below. Amount ng	Tel	No In-kind lecommute Setting	(Yes/No) 0 Total 136,847
 7. Is space currently available t 8. If financial or in-kind contril Name of party 9. Cost Comparison Salaries and wages Operating expenses 	o house the position of putions are available (Startup	or positions at the of from a third party / Central Office Setti Recurring	, identify below. Amount ng Total	Tel Startup	No In-kind lecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available t 8. If financial or in-kind contril Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	o house the position of putions are available Startup 68,423	or positions at the of from a third party Central Office Setti Recurring 68,424	, identify below. Amount ng Total 136,847	Tel Startup 68,423	No In-kind Recommute Setting Recurring 68,424 7,875 0	(Yes/No) 0 Total 136,847 17,750 0
 7. Is space currently available t 8. If financial or in-kind contril Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	o house the position of putions are available Startup 68,423 10,000 0 78,423	Central Office Setti Recurring 68,424 15,000 0 83,424	ng Total 136,847 25,000	Tel Startup 68,423 9,875 0 78,298	No In-kind Recommute Setting Recurring 68,424 7,875 0 76,299	(Yes/No) 0 Total 136,847 17,750 0 154,597
 7. Is space currently available t 8. If financial or in-kind contril Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	o house the position of putions are available Startup 68,423 10,000 0	Central Office Setti Recurring 68,424 15,000	ridentify below. Amount Total 136,847 25,000 0	Tel Startup 68,423 9,875 0	No In-kind Recommute Setting Recurring 68,424 7,875 0	(Yes/No) 0 Total 136,847 17,750 0
7. Is space currently available t 8. If financial or in-kind contril Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	o house the position of putions are available Startup 68,423 10,000 0 78,423	Central Office Setti Recurring 68,424 15,000 0 83,424	ng Total 136,847 25,000 0 161,847	Tel Startup 68,423 9,875 0 78,298	No In-kind Recommute Setting Recurring 68,424 7,875 0 76,299	(Yes/No) 0 Total 136,847 17,750 0 154,597
 7. Is space currently available t 8. If financial or in-kind contril Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	o house the position of putions are available Startup 68,423 10,000 0 78,423 78,423 0 0	Central Office Setti Recurring 68,424 15,000 0 83,424 83,424 0	ridentify below. Amount Total 136,847 25,000 0 161,847 161,847	Tel Startup 68,423 9,875 0 78,298 78,298	No In-kind Recommute Setting Recurring 68,424 7,875 0 76,299	(Yes/No) 0 Total 136,847 17,750 0 154,597

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will be responsible for a providing a fraud risk assessment for the various programs in the Health Department on an ongoing basis (40%) and provide assistance with our contract compliance program (60%). The position will be most beneficial if it is located in our central office as they will need to coordinate activities with the various programs in the Department.

1 elecommute – Agency Submitte	ecommute – Agenc	v Submitted
--------------------------------	------------------	-------------

Version: 2009-B-01-00301

Version 2009B0100301

Project: 21 Oral Health

Number 21

Version 2007D0100301	Num	Dei 21				
Description Oral Health						
1. Number of full-time equivaler		ncluded in analysis	5	Base	Options	
Number that are new pos				.50	0	
Number that are vacant p		tion		0	0	
Number that are propose				0	0	
Number that are propose	d to be assigned to a	a new program		0	0	
Total				.50	0	
2. Position Class and Title:	Class No. 4	4,033	Position Title	Human Srv Prgm Ac	lmin III	
3. Salary range 2,818	to	4,696		Č		
4. Budgeted starting salary 3,0	00					
5. Funding source percentages						
~	173 1 1	L Trund 1	C	ecial Fund 0		
General Fund 0	Federal	truna 1	Sp	eciai ruliu 0		
General Fund 0 6. Will the position or positions			Sp		Yes (Yes	No)
6. Will the position or positions	continue past the cu	rrent biennium?	•		Yes (Yes	•
	continue past the cu house the position	rrent biennium? or positions at the	central office?	,	•	/No) (Yes/No)
6. Will the position or positions7. Is space currently available to	continue past the cu house the position	rrent biennium? or positions at the	central office?	,	•	•
6. Will the position or positions7. Is space currently available to8. If financial or in-kind contrib	continue past the cu house the position	rrent biennium? or positions at the	central office? y, identify belo	,	Yes	(Yes/No)
6. Will the position or positions7. Is space currently available to8. If financial or in-kind contribName of party	continue past the cu house the position utions are available	rrent biennium? or positions at the	central office? y, identify belo Amount	,	Yes	(Yes/No)
6. Will the position or positions7. Is space currently available to8. If financial or in-kind contribName of party	continue past the cu house the position utions are available	urrent biennium? or positions at the	central office? y, identify belo Amount	,	Yes In-kind Telecommute Settin	(Yes/No) 0
6. Will the position or positions7. Is space currently available to8. If financial or in-kind contribName of party	continue past the cu house the position utions are available	or positions at the from a third part	central office? y, identify belo Amount	w. Starti	Yes In-kind Telecommute Settin	(Yes/No) 0
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison 	continue past the cu house the position utions are available Startup	or positions at the from a third party Central Office Sette Recurring	central office? y, identify belo Amount ting Total	w.	Yes In-kind Telecommute Settin In Recurring	(Yes/No) 0 ng Total
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages	continue past the cu o house the position utions are available Startup 29,163	or positions at the from a third party Central Office Sette Recurring 29,163	central office? y, identify belo Amount ting Total 58,326	Startu 29,163	Yes In-kind Telecommute Settin Recurring 29,163	(Yes/No) 0 Total 58,326
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses 	continue past the cu house the position utions are available Startup 29,163 9,500	corpositions at the from a third party Central Office Sette Recurring 29,163 5,500	central office? y, identify belo Amount ting Total 58,326 15,000	Startu 29,163 7,500	Yes In-kind Telecommute Settin Recurring 29,163 5,500	(Yes/No) 0 Total 58,326 13,000
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	continue past the cu house the position utions are available Startup 29,163 9,500 0	central Office Sett Recurring 29,163 5,500 0	central office? y, identify belo Amount ting Total 58,326 15,000 0	Startu 29,163 7,500 0	Yes In-kind Telecommute Settin Recurring 29,163 5,500 0	(Yes/No) 0 Total 58,326 13,000 0
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	continue past the cu house the position utions are available Startup 29,163 9,500 0 38,663	central Office Sett Recurring 29,163 5,500 0 34,663	central office? y, identify belo Amount ting Total 58,326 15,000 0 73,326	Startu 29,163 7,500 0 36,663	Yes In-kind Telecommute Settin Recurring 29,163 5,500 0 34,663	(Yes/No) 0 Total 58,326 13,000 0 71,326
 6. Will the position or positions of the control of the c	continue past the cu house the position utions are available Startup 29,163 9,500 0 38,663 0	central Office Sett Recurring 29,163 5,500 0 34,663 0	central office? y, identify belo Amount ting Total 58,326 15,000 0 73,326 0	Startu 29,163 7,500 0 36,663 0	Yes In-kind Telecommute Settin Recurring 29,163 5,500 0 34,663 0	(Yes/No) 0 Total 58,326 13,000 0 71,326 0
 6. Will the position or positions of the control of the c	continue past the cu house the position utions are available Startup 29,163 9,500 0 38,663 0 38,663 0	central Office Sett Recurring 29,163 5,500 0 34,663 0 34,663	central office? y, identify belo Amount ting Total 58,326 15,000 0 73,326 0 73,326	Startu 29,163 7,500 0 36,663 0	Yes In-kind Telecommute Settin Recurring 29,163 5,500 0 34,663 0 34,663	(Yes/No) 0 Total 58,326 13,000 0 71,326 0 71,326

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position coordinates the development and implementation of the statewide dental sealant and fluoride varnish program. The coordinator will be responsible for the administration of the sealant/varnish program including development of the program protocols, program budget, and estimation of program costs, site selection, training of staff, and site monitoring and evaluation. Because of the complexity of the program and coordination required with other on-site oral health staff and state partners, this postion will not be considered for telecommuting.

Date: 11/18/2008

Time: 12:45 PM

Page 345 of

483

Telecommute – Agency Submitte	ted
-------------------------------	-----

Version: 2009-B-01-00301

Version 2000R0100301

Project: 22 Oral Health Admin Assistant

Date: 11/18/2008

Time: 12:45 PM

Page 347 of

483

Version 2009B0100301		per 22				
Description Oral Health Admin A	Assistant					
1. Number of full-time equivalen	t (FTE) positions in	cluded in analysi	S	Base	Options	
Number that are new posi-	Number that are new positions					
Number that are vacant po	0	. 0				
Number that are proposed	0	0				
Number that are proposed	l to be assigned to a	new program		0	0	
Total				.50	0	
2. Position Class and Title:	Class No. 4	1	Position Title Adn	nin Assistant I		
3. Salary range 1,734	to	2,890				
4. Budgeted starting salary 2,03	56					
5. Funding source percentages						
General Fund 0	Federal		Special	Fund 0		
6 Will 4b :4: :4: :4:	4 4 11		=	17	(Vac/NI	a)
6. Will the position or positions c				Yes	(Yes/N	U)
7. Is space currently available to	house the position	or positions at the		Y es	Yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribution	house the position	or positions at the		Yes	•	•
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position	or positions at the		Yes	•	•
7. Is space currently available to8. If financial or in-kind contribution	house the position outions are available	or positions at the from a third part	ty, identify below. Amount		Yes In-kind	(Yes/No)
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position outions are available	or positions at the	ty, identify below. Amount		Yes	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison 	house the position outions are available	or positions at the from a third part Central Office Set Recurring	ty, identify below. Amount tting		Yes In-kind	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages 	house the position outions are available	or positions at the from a third part	ty, identify below. Amount tting	Te Startup 22,497	Yes In-kind lecommute Setting Recurring 22,497	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages Operating expenses 	house the position of attions are available Startup	or positions at the from a third part Central Office Set Recurring	ty, identify below. Amount tting Total	Te Startup	Yes In-kind lecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages 	house the position of ations are available Startup 22,497	or positions at the from a third part central Office Set Recurring 22,497	ty, identify below. Amount tting Total 44,994	Te Startup 22,497	Yes In-kind lecommute Setting Recurring 22,497	(Yes/No) 0 Total 44,994
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	house the position of ations are available Startup 22,497 8,000	Central Office Set Recurring 22,497 4,000	ty, identify below. Amount tting Total 44,994 12,000	Te Startup 22,497 6,000	Yes In-kind lecommute Setting Recurring 22,497 4,000	(Yes/No) 0 Total 44,994 10,000
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	startup 22,497 8,000 0 30,497 0	Central Office Set Recurring 22,497 4,000 0 26,497 0	ty, identify below. Amount Total 44,994 12,000 0 56,994 0	Te Startup 22,497 6,000 0	Yes In-kind lecommute Setting Recurring 22,497 4,000 0	(Yes/No) 0 Total 44,994 10,000 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	Startup 22,497 8,000 0 30,497	Central Office Set Recurring 22,497 4,000 0 26,497	ty, identify below. Amount tting Total 44,994 12,000 0 56,994	Te Startup 22,497 6,000 0 28,497	Yes In-kind Recommute Setting Recurring 22,497 4,000 0 26,497	(Yes/No) 0 Total 44,994 10,000 0 54,994
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of ations are available Startup 22,497 8,000 0 30,497 0 30,497 0	Central Office Set Recurring 22,497 4,000 0 26,497 0 26,497 0	ty, identify below. Amount Total 44,994 12,000 0 56,994 0	Te Startup 22,497 6,000 0 28,497 0	Yes In-kind Recommute Setting Recurring 22,497 4,000 0 26,497 0	(Yes/No) 0 Total 44,994 10,000 0 54,994 0

Number 22

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will provide adminstrative support to the oral health program. Because this position will be required to work side-by-side with on-site oral health program staff, this position will not be considered for telecommuting. Specific duties of the position include:

- Answer the phones and route to appropriate staff.
- · Arrange conference calls.

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 22 Oral Health Admin Assistant

Date: 11/18/2008

Time: 12:45 PM

Page 348 of

483

- Type and edit correspondence, program reports, and funding applications.
- Develop, organize, and maintain program files.
- · Facilitate and track purchasing.
- Perform data entry.
- Schedule appointments and meeting sites, type and distribute agendas, take and prepare meeting minutes.
- Prepare travel authorizations, make travel arrangements, and complete expense vouchers.
- Handle mail preparation and coordinate bulk mailings, prepare information packets for mailing, and maintain

mailing lists.

Provide assistance to section support staff team as needed.

1 diccommute 1 izency Submittee	Telecommute	Agency	Submitted
---------------------------------	-------------	--------------------------	------------------

Version: 2009-B-01-00301

Project: 23 School Health Coordinator

Date: 11/18/2008

Time: 12:45 PM

Page 350 of

483

Description School Health Coordinator 1. Number of full-time equivalent (FTE) positions included in analysis Number that are new positions Number that are vacant pending reclassification Number that are proposed to be relocated Number that are proposed to be assigned to a new program Total 2. Position Class and Title: Class No. 3 076 Position Title Public Hith Nurse Con II
Number that are new positions Number that are vacant pending reclassification Number that are proposed to be relocated Number that are proposed to be assigned to a new program Total
Number that are new positions Number that are vacant pending reclassification Number that are proposed to be relocated Number that are proposed to be assigned to a new program Total
Number that are proposed to be relocated Number that are proposed to be assigned to a new program Total 0 0 0 0
Number that are proposed to be assigned to a new program 0 0 Total 0
Total 1 0
2 Desirion Class and Title. Class Nr. 2076 B. tt. Title D. tt. Title D. tt. Title D. tt. Title D. tt.
2. Position Class and Title: Class No. 3,076 Position Title Public Hith Nurse Con II
3. Salary range 2,818 to 4,696
4. Budgeted starting salary 3,150
5. Funding source percentages
General Fund 0 Federal Fund 1 Special Fund 0
6. Will the position or positions continue past the current biennium? Yes (Yes/No)
7. Is space currently available to house the position or positions at the central office? Yes (Yes/No
8. If financial or in-kind contributions are available from a third party, identify below.
Name of party Amount In-kind 0
9. Cost Comparison
Central Office Setting Telecommute Setting
Startup Recurring Total Startup Recurring Tot
Salaries and wages 54,074 54,074 108,148 54,074 54,074 108,14
Operating expenses 9,500 5,500 15,000 7,500 5,500 13,000
Capital improvements 0 0 0 0 0
Total 63,574 59,574 123,148 61,574 59,574 121,14
General fund 0 0 0 0 0
Federal funds 63,574 59,574 123,148 61,574 59,574 121,14
Special funds 0 0 0 0 0
10. Is this position(s) requested as a telecommuting position? No (Yes/No)

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position uses a team approach to implement a statewide comprehensive coordinated school health program through a cross agency approach. Because of the complexity of the program and collaboration that needs to occur with other state partners, this position will not be considered for telecommuniting. Specific duties include:

Maintain a lateral relationship with the Coordinated School Health (CSH) Project Director located in the Department of Public Instruction. Co-administer the CDC cooperative agreement including: planning and implementing annual work plan per grant requirements.

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 23 School Health Coordinator

Date: 11/18/2008

Time: 12:45 PM

Page 351 of

483

Co-administer intra-agency and interagency collaborative efforts for coordinated school health.

Develop budget and manage fiscal requirements.

Write and submit federal grant applications and required reports.

Recruit, train and mentor direct reports.

Build, maintain and use collaborative efforts, partnerships and coalitions to achieve program goals and objectives.

Solicit, review, award and monitor program contracts, coordinating implementation across program areas and assessing program performance.

Coordinate and facilitate CSH Core Team and expanded team meetings.

Provide information and interpretation of CSH to all departmental staff and to the general public.

Provide technical assistance and training to department staff, school personnel, school nurses and community partners.

Evaluate the effectiveness of program objectives and recommend program improvements.

Serve as lead for ensuring CSH Indicators data are recorded in a systematic and coordinated fashion.

Assist in drafting and monitoring legislation, as needed.

Represent the division in advocating for coordinated school health.

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Version 2009B0100301

Project: 24 Suicide Prevention

Date: 11/18/2008

Time: 12:45 PM

Page 353 of

483

Description Suicide Prevention						
1. Number of full-time equivaler	nt (FTE) positions in	icluded in analys	is	Base	Options	
Number that are new pos	itions			0	ĺ	
Number that are vacant p	pending reclassificat	ion		0	0	
Number that are propose	d to be relocated			0	0	
Number that are propose	d to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	4,033	Position Title	Hmn Srvce Prgm Admin III		
3. Salary range 2,818	to	4,696		C		
4. Budgeted starting salary 3,3	380					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions	continue past the cu	rrent biennium?	-	yes	(Yes/N	lo)
7. Is space currently available to	house the position	or positions at th	e central office?	,	No	(Yes/No)
8. If financial or in-kind contrib	utions are available	from a third par	ty, identify belo	w.		
Name of party						
ivanie oi party			Amount		In-kind	0
9. Cost Comparison			Amount		In-kind	0
	,	Central Office Se		Tele	In-kind commute Setting	v
- •	Startup	Central Office Se Recurring	tting	Tele Startup		v
			tting		commute Setting	5
9. Cost Comparison	Startup	Recurring	tting Total	Startup	commute Setting Recurring	g Total
9. Cost Comparison Salaries and wages	Startup 55,532	Recurring 55,532	tting Total 111,064	Startup 55,532	commute Setting Recurring 55,532	Total
9. Cost Comparison Salaries and wages Operating expenses	Startup 55,532 13,000	Recurring 55,532 12,000	Total 111,064 25,000	Startup 55,532 11,000	commute Setting Recurring 55,532 12,000	Total 111,064 23,000
9. Cost Comparison Salaries and wages Operating expenses Capital improvements	Startup 55,532 13,000 0	Recurring 55,532 12,000 0	Total 111,064 25,000 0	Startup 55,532 11,000 0	Recurring 55,532 12,000	Total 111,064 23,000 0
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total	Startup 55,532 13,000 0 68,532	Recurring 55,532 12,000 0 67,532	Total 111,064 25,000 0 136,064	Startup 55,532 11,000 0 66,532	Recurring 55,532 12,000 0 67,532	Total 111,064 23,000 0 134,064
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	Startup 55,532 13,000 0 68,532	Recurring 55,532 12,000 0 67,532	Total 111,064 25,000 0 136,064 136,064	Startup 55,532 11,000 0 66,532 66,532	commute Setting Recurring 55,532 12,000 0 67,532 67,532	Total 111,064 23,000 0 134,064 134,064
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	Startup 55,532 13,000 0 68,532 68,532 0 0	Recurring 55,532 12,000 0 67,532 67,532 0 0	Total 111,064 25,000 0 136,064 136,064 0	Startup 55,532 11,000 0 66,532 66,532 0	Commute Setting Recurring 55,532 12,000 0 67,532 67,532 0	Total 111,064 23,000 0 134,064 134,064 0

- 11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.
- Address the issue of statewide suicide prevention activities over a structured and long-term basis.

Number 24

- Increase education and public awareness of, and reduce the stigma about, the issue of suicide as the leading cause of death and a significant public health issue in North Dakota for all ages.
- Reduce the danger and harm of suicidal behavior.
- Promote assets and resiliency to all people, with attention toward building healthy relationships.

This position would need to be located at the NDDoH as it is a new program and complex to manage. The cost of bring the staff member in for weekly meetings

Telecommute – Agency Submitted 301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 24 Suicide Prevention

Date: 11/18/2008

Time: 12:45 PM

Page 354 of

483

would be difficult to justify along with costs related to technolgy to do the work remotely.

ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 25 Adult Injury Prevention

Date: 11/18/2008

Time: 12:45 PM

Page 356 of

483

Version 2009B0100301 Description Adult Injury Preventi		per 25				
1. Number of full-time equivalent	(FTE) positions in	cluded in analysis		Base	Options	
Number that are new posit		•		0	ĺ	
Number that are vacant pe	Number that are vacant pending reclassification					
Number that are proposed	0	0				
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 4	,033	Position Title	Hmn Srvce Prgm Admin III		
3. Salary range 2,818	to	4,696		G		
4. Budgeted starting salary 3,19	0					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?		Yes	(Yes/No)
7. Is space currently available to	house the position (or positions at the	central office?		No	(Yes/No)
8. If financial or in-kind contribu Name of party	tions are available		, identify belo [,] Amount	w.	In-kind	0
9. Cost Comparison		•	Amount		III-KIIIQ	O
J. Cost Comparison	(Central Office Sett	ing	Tele	commute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	52,869	52,869	105,738	52,869	52,869	105,738
Operating expenses	9,000	6,000	15,000	7,000	6,000	13,000
Capital improvements	0	0	0	0	0	0
Total	61,869	58,869	120,738	59,869	58,869	118,738
General fund	61,869	58,869	120,738	59,869	58,869	118,738
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting p	oosition?		No	(Yes/No)	

- 11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.
- Collecting and analyzing injury data from ND hospitals.
- Determining the current factors contributing to injuries in adulthood,
- Assessing trends as to how and why adulthood injuries are occurring.
- Developing awareness and educational programs to prevent injuries from occurring,
- · Collaborating with state, local, and private partners to develop and implement prevention programs based on best practices, and
- Providing funding statewide to appropriate local agencies to implement adult injury prevention programs.

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 25 Adult Injury Prevention

Date: 11/18/2008

Time: 12:45 PM

Page 357 of

483

This position is not conductive for telecommuting as collaboration will need to occur with other injury staff and the CHS epi on data collection on injuries from ND hospitals. The cost of bring the staff member in for weekly meetings would be difficult to justify along with costs related to technology to do the work remotely.

Felecommute – .	Agency (Submitted
-----------------	----------	-----------

Description ND Forly Housing Dat & Interpretion Director

ND DEPARTMENT OF HEALTH 301

Version: 2009-B-01-00301

Version 2009B0100301

Project: 26 ND Early Hearing Det. & Intervention - Director

Number 26

Date: 11/18/2008

Time: 12:45 PM

Page 359 of

483

Description ND Early Hearing De						
1. Number of full-time equivalent		icluded in analysis		Base	Options	
	Number that are new positions 0					
Number that are vacant pe	-	ion		0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	1,033	Position Title	Hmn Srvce Prgm Admin III		
3. Salary range 2,818	to	4,696		J		
4. Budgeted starting salary 4,05	0					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spec	eial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	•	Yes	(Yes/N	0)
1 1						
7. Is space currently available to l			central office?		No	(Yes/No)
	house the position	or positions at the o			•	•
7. Is space currently available to	house the position	or positions at the of from a third party			•	•
7. Is space currently available to l8. If financial or in-kind contribu	house the position	or positions at the of from a third party	, identify below		No	(Yes/No)
7. Is space currently available to l8. If financial or in-kind contribuName of party	house the position tions are available	or positions at the of from a third party	, identify below Amount		No	(Yes/No)
7. Is space currently available to l8. If financial or in-kind contribuName of party	house the position tions are available	or positions at the of from a third party	, identify below Amount		No In-kind	(Yes/No)
 7. Is space currently available to l 8. If financial or in-kind contribu	house the position tions are available	or positions at the of from a third party A Central Office Setti	, identify below Amount ng	Telec	No In-kind commute Setting	(Yes/No) 0
 7. Is space currently available to l 8. If financial or in-kind contribu Name of party 9. Cost Comparison 	house the position tions are available Startup	or positions at the of from a third party A Central Office Setti Recurring	, identify below Amount ng Total	Teleo Startup	No In-kind commute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to l 8. If financial or in-kind contribu	house the position tions are available Startup	or positions at the of from a third party Central Office Setti Recurring 64,920	, identify below Amount ng Total 64,920	Teleo Startup 0	No In-kind commute Setting Recurring 64,920	(Yes/No) 0 Total 64,920
 7. Is space currently available to l 8. If financial or in-kind contribu Name of party 9. Cost Comparison Salaries and wages Operating expenses 	house the position tions are available Startup	or positions at the of from a third party Central Office Setti Recurring 64,920 5,000	, identify below Amount Ing Total 64,920 13,000	Teleo Startup 0 5,000	No In-kind commute Setting Recurring 64,920 5,000	(Yes/No) 0 Total 64,920 10,000
 7. Is space currently available to l 8. If financial or in-kind contribu Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	house the position of tions are available Startup 0 8,000 0	or positions at the of from a third party Central Office Setti Recurring 64,920 5,000 0	, identify below Amount ng Total 64,920 13,000 0	Telec Startup 0 5,000 0	No In-kind commute Setting Recurring 64,920 5,000 0	(Yes/No) 0 Total 64,920 10,000 0
 7. Is space currently available to 1 8. If financial or in-kind contribu Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	house the position of tions are available Startup 0 8,000 0 8,000	or positions at the of from a third party Central Office Setti Recurring 64,920 5,000 0 69,920	, identify below Amount Ing Total 64,920 13,000 0 77,920	Telec Startup 0 5,000 0 5,000	No In-kind commute Setting Recurring 64,920 5,000 0 69,920	(Yes/No) 0 Total 64,920 10,000 0 74,920
 7. Is space currently available to 1 8. If financial or in-kind contribu Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of tions are available Startup 0 8,000 0 8,000	or positions at the of from a third party Central Office Setti Recurring 64,920 5,000 0 69,920	, identify below Amount Total 64,920 13,000 0 77,920 77,920	Telec Startup 0 5,000 0 5,000 5,000	No In-kind commute Setting Recurring 64,920 5,000 0 69,920	(Yes/No) 0 Total 64,920 10,000 0 74,920 74,920

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

EHDI Program Director job tasks include: Program Development (15%), Program Administration (40%), Data Analysis and Reporting (30%) and Consultation and Community Outreach (15%). Collaborative work needed within the CSHS division would be hampered and operating costs increased if this person were outstationed.

Version: 2009-B-01-00301

Version 2009B0100301

Project: 27 ND Early Hearing Det. & Intervention Admin Assist

Description ND Early Hearing Det. & Intervention Admin Assist

Number 27

Date: 11/18/2008

Time: 12:45 PM

Page 361 of

483

1. Number of full-time equivalent		ncluded in analysi	S	Base	Options	
Number that are new posit				0	.50	
Number that are vacant pe		tion		0	0	
	Number that are proposed to be relocated Number that are proposed to be assigned to a new program					
Number that are proposed	to be assigned to a	a new program		0	0	
Total				0	.50	
2. Position Class and Title:	Class No.	41	Position Title	Admin Assistant I		
3. Salary range 1,734	to	2,890				
4. Budgeted starting salary 2,10	00	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sn	ecial Fund 0		
6. Will the position or positions co	Yes	(Yes/No)				
7. Is space currently available to	no (103/14)	(Yes/No)				
8. If financial or in-kind contribu					110	(163/110)
Name of party	itions are available	nom a third part	Amount	**.	In-kind	0
9. Cost Comparison			Amount		III-KIIIU	U
3. Cost Comparison	,	Control Office Set	4:	T	I	
		Central Office Set	_		lecommute Setting	/TD - 4 - 1
Caladaaaal	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	22,273	22,273	0	22,273	22,273
Operating expenses	8,000	5,000	13,000	5,000	5,000	10,000
Capital improvements	0	0	0	0	0	0
Total	8,000	27,273	35,273	5,000	27,273	32,273
General fund	8,000	27,273	35,273	5,000	27,273	32,273
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting	position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

EHDI Administrative Assistant job tasks include: Information Management (60%), Program Administration Support/General Office Support (20%), and Program Correspondence (20%). Collaborative work needed within the CSHS division would be hampered and operating costs increased if this person were outstationed.

10. Is this position(s) requested as a telecommuting position?

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 28 Medical Home - Director

Date: 11/18/2008

Time: 12:45 PM

Page 363 of 483

Version 2009B0100301 Description Medical Home - Dire 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	ctor (FTE) positions in ions nding reclassificat to be relocated	ion	s	Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 3	3,063	Position Title	Registered Nurse III	•	
3. Salary range 3,082	to	5,136				
4. Budgeted starting salary 4,10	0					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	-	Yes	(Yes/N	0)
7. Is space currently available to l	nouse the position (or positions at th	e central office?		No	(Yes/No)
8. If financial or in-kind contribute	tions are available	from a third par	ty, identify belov	w.		
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Se	tting	To	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	65,620	65,620	131,240	65,620	65,620	131,240
Operating expenses	10,800	7,000	17,800	8,800	7,000	15,800
Capital improvements	0	0	0	0	0	0
Total	76,420	72,620	149,040	74,420	72,620	147,040
General fund	76,420	72,620	149,040	74,420	72,620	147,040
General fund Federal funds Special funds	76,420 0	72,620 0	149,040 0	74,420 0	72,620 0	147,040 0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

No

(Yes/No)

Medical Home Program Director job tasks include: Program Administration (20%), Coordination/Collaboration with advisory committees and other stakeholders (20%), Technical Assistance/Training for medical home pilots (50%), and Program Evaluation (10%). Collaborative work needed within the CSHS division would be hampered and operating costs increased if this prerson were outstationed.

Telecommute – Agency Submitted	T	elecommute	- Agency	Submitted
--------------------------------	---	------------	----------	------------------

Version: 2009-B-01-00301

Version 2009B0100301

Project: 29 Medical Home - Admin Assist

Date: 11/18/2008

Time: 12:45 PM

Page 365 of

483

Description Medical Home - Adr	min Assist	2)				
1. Number of full-time equivalen		cluded in analysi	is	Base	Options	
Number that are new posi	0	.50				
Number that are vacant p	0	0				
Number that are proposed to be relocated				0	0	
Number that are proposed	l to be assigned to a	new program		0	0	
Total				0	.50	
2. Position Class and Title:	Class No. 4	1 1	Position Title	Admin Assistant I		
3. Salary range 1,734	to	2,890				
4. Budgeted starting salary 2,1	00	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions of	ontinue past the cu	rrent biennium?		Yes	(Yes/N	(o)
7. Is space currently available to			e central office?	•	No	(Yes/No)
8. If financial or in-kind contribu						,
Name of party		•	Amount		In-kind	0
9. Cost Comparison						
-	(Central Office Se	tting	Te	elecommute Setting	
	Startup	Recurring	~	Startup	Recurring	Total
Salaries and wages	22,743	22,743	45,486	22,743	22,743	45,486
Operating expenses	10,800	7,000	17,800	8,800	7,000	15,800
Capital improvements	0	0	0	0	0	0
Total	33,543	29,743	63,286	31,543	29,743	61,286
General fund	33,543	29,743	63,286	31,543	29,473	61,016
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested a	s a telecommuting	position?		No	(Yes/No)	

Number 29

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Medical Home Administrative Assistant job tasks include: Training Coordination (30%), Meeting Minutes (10%), Information Management (25%), Travel Reimbursement Requests (10%), and Program Administration Support/General Office Support (25%). Collaborative work needed within the CSHS division would be hampered and operating costs increased if this person were outstationed.

1 Ciccommute 112cher Submitted	T	elecom	mute –	Agency	Submitted
--------------------------------	---	--------	--------	--------	------------------

Description Disease Control Administrative Assistant

801 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Version 2009B0100301

Project: 3 Disease Control Administrative Assistant

Number 3

Date: 11/18/2008

Time: 12:45 PM

Page 367 of

483

1. Number of full-time equivalen		cluded in analysi	s	Base	Options	
	Number that are new positions			1	0	
Number that are vacant pending reclassification				0	0	
Number that are proposed				0	0	
Number that are proposed	l to be assigned to a	new program		0	0	
Total				1	0	
2. Position Class and Title:	Class No. 4	12	Position Title	Admin Assistant II		
3. Salary range 1,923	to	3,205				
4. Budgeted starting salary 1,98	87					
5. Funding source percentages						
General Fund 0	Federal	Fund 1	Spe	ecial Fund 0		
6. Will the position or positions c	ontinue past the cu	rrent biennium?		Yes	(Yes/N	0)
7. Is space currently available to	house the position of	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribu	ıtions are available	from a third par	ty, identify belo	w.		
Name of party		_	Amount		In-kind	0
9. Cost Comparison						
	(Central Office Set	ting	Te	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	35,907	35,907	71,814	35,907	35,907	71,814
Operating expenses	7,000	7,000	14,000	5,000	7,000	12,000
Capital improvements	0	0	0	0	0	0
Total	42,907	42,907	85,814	40,907	42,907	83,814
General fund	0	0	0	0	0	0
Federal funds	42,907	42,907	85,814	40,907	42,907	83,814
Special funds	0	0	0	0	0	0
10. Is this position(s) requested a	s a telecommuting j	position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The position provides administrative support to the sureillance and general epidemiology program in the Division and therefore needs to be located in our central office.

Telecommute – A	Agency	Submitted
-----------------	--------	------------------

Version: 2009-B-01-00301

Project: 30 Primary Care

Date: 11/18/2008

Time: 12:45 PM

Page 369 of

483

Version 2009B0100301 Description Primary Care	Number 30		
1. Number of full-time equivalent (FTE) po	sitions included in analysis	Base	Options
Number that are new positions		.50	0
Number that are vacant pending rec	lassification	0	0
Number that are proposed to be relo	cated	0	0
Number that are proposed to be assign	gned to a new program	0	0
Total		.50	0
2. Position Class and Title: Class	ss No. 4,033 Position Title	Hmn Srvce Prgm Admin III	
3. Salary range 2,818	to 4,696	•	
4. Budgeted starting salary 1,600			
5. Funding source percentages			
General Fund 0	Federal Fund 1 S	pecial Fund 0	
6. Will the position or positions continue pa	ast the current biennium?	Yes	(Yes/No)
7. Is space currently available to house the	position or positions at the central office	?	No (Yes/No)
8. If financial or in-kind contributions are a	available from a third party, identify bel	ow.	,
Name of party	Ámount		In-kind 0
9. Cost Comparison			

	Central Office Setting		Telecommute Setting			
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	30,575	30,575	61,150	30,575	30,575	61,150
Operating expenses	7,000	7,000	14,000	4,000	6,000	10,000
Capital improvements	0	0	0	0	0	0
Total	37,575	37,575	75,150	34,575	36,575	71,150
General fund	0	0	0	0	0	0
Federal funds	37,575	37,575	75,150	34,575	36,575	71,150
Special funds	0	0	0	0	0	0
10. Is this position(s) requested	as a telecommuting	position?		No	(Yes/No)	

^{10.} Is this position(s) requested as a telecommuting position?

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The .5 FTE will assist the director of the Primary Care Office administer loan repayment programs and recruitment of foreign medical graduates, designate workforce shortage areas, maintain current data on health care workforce needs in North Dakota and assist in the development of Community Health Centers in North Dakota.

Activities will include:

ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 30 Primary Care

1. Processing loan repayment applications, answering questions from the public and applicants about the loan repayment programs. This will require a through understand of the loan repayment programs. (25%)

Date: 11/18/2008

Time: 12:45 PM

Page 370 of

483

- 2. Processing requests from North Dakota hospitals or clinics for waivers of the home residency requirement for foreign medical graduates in the United States on J-1 immigration status. This will require a through understanding of the J-1 Visa Waiver program and interaction with the United States Department of State and the United States Citizenship and Immigration Service of the Homeland Security Bureau. (10%)
- 3. Assist in the designation of workforce shortage areas in North Dakota. This will require a through knowledge of the designation process and data to be collected. (20%)
- 4. Collect and maintain a current database on the need for health care workers across the state and the retention of health care workers. This will require a survey of hospitals and clinics on a quarterly basis. (40%)
- 5. Assist with presentations to the public and health care providers regarding loan repayment programs and the development of Community Health Centers. (5%)

301 ND DEPARTMENT OF HEALTH

Description Healthy Living Content Exports

Version: 2009-B-01-00301

Version 2009B0100301

Project: 31 Healthy Living Content Experts

Date: 11/18/2008

Time: 12:45 PM

Page 372 of

483

1. Number of full-time equivalent		cluded in analysis		Base	Options	
Number that are new position	ons			0	7	
Number that are vacant per		ion		0	0	
Number that are proposed t	to be relocated			0	0	
Number that are proposed t	to be assigned to a	new program		0	0	
Total				0	7	
2. Position Class and Title:	Class No.	1,033	Position Title	Hmn Srvce Prgm Admin	III	
3. Salary range 2,818	to	4,696		_		
4. Budgeted starting salary 3,000)					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	Yes	(Yes/No)			
7. Is space currently available to h	ouse the position	or positions at the	central office?		No	(Yes/No)
8. If financial or in-kind contribut	ions are available	from a third party	, identify belo	w.		
Name of party			Amount		In-kind	0
9. Cost Comparison						
. Cost Comparison						
2. 2021 2011 par 19011		Central Office Sett	ing	Te	elecommute Setting	
, cost comparison	Startup	Central Office Sett Recurring	ing Total	Te Startup	elecommute Setting Recurring	Total
Salaries and wages					9	Total 702,906
•	Startup	Recurring	Total	Startup	Recurring	
Salaries and wages	Startup 351,453	Recurring 351,453	Total 702,906	Startup 351,453	Recurring 351,453	702,906
Salaries and wages Operating expenses	Startup 351,453 87,325	Recurring 351,453 64,925	Total 702,906 152,250	Startup 351,453 60,200	Recurring 351,453 51,800	702,906 112,000
Salaries and wages Operating expenses Capital improvements	Startup 351,453 87,325 0	Recurring 351,453 64,925 0	Total 702,906 152,250 0	Startup 351,453 60,200 0	Recurring 351,453 51,800 0	702,906 112,000 0
Salaries and wages Operating expenses Capital improvements Total	Startup 351,453 87,325 0 438,778	Recurring 351,453 64,925 0 416,378	Total 702,906 152,250 0 855,156	Startup 351,453 60,200 0 411,653	Recurring 351,453 51,800 0 403,253	702,906 112,000 0 814,906
Salaries and wages Operating expenses Capital improvements Total General fund	Startup 351,453 87,325 0 438,778	Recurring 351,453 64,925 0 416,378	Total 702,906 152,250 0 855,156 855,156	Startup 351,453 60,200 0 411,653 411,653	Recurring 351,453 51,800 0 403,253 403,253	702,906 112,000 0 814,906 814,906

Number 31

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Obesity Prevention nutritionist and physical activity specialists will help develop, implement and evaluate a statewide program to prevent and control obesity and other chronic diseases. They will implement a strategic plan to integrate current and future health promotion initiatives within the department and connect with health promotion efforts external to the department at both the state and local levels. We are not considering either position for a telecommute position as they will work as part of the NPA Division and with a number of public (many located throughout state government) and private partners. And expect the cost would be higher if the positions were outside of the infrastructure already in place. The media coordinator position will work with many different divisions throughout the community health section to ensure that the healthy living message is distributed across ND. Due to the complexity of the different divisions and programs, this

ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 31 Healthy Living Content Experts

Date: 11/18/2008

Time: 12:45 PM

Page 373 of 483

position would not be considered for telecommuting. The youth coordinator position will work with the tobacco staff to integrate youth activities into communities and schools so that the teachers, tobacco coordinators, and others that work with tobacco in the communities have ready made evidenced based activities available to use with youth. Because of the collaboration need with current tobacco staff, this position will not be considered for telecommuting. The Early Childhood/School-Age Health and Wellness Coordinator position will work with early childhood systems and schools to develop, implement and evaluate health maintenance and prevention programs. This position will require extensive collaboration efforts with state and local partners; hence, telecommuting for this position will not be considered.

The Healthy North Dakota worksite wellness specialist will provide overall direction to the program including program planning, implementation and evaluation. Specific program outcomes include increasing the number of North Dakota worksites that have comprehensive worksite wellness programs, increasing the number of employees in those worksites who participate in worksite wellness programs and demonstrating the impact of comprehensive worksite wellness programs on the health status and health practices of participating employees and employers. This person will coordinate efforts across the Healthy North Dakota partnership which includes government and non-government agencies/organizations/associations. We are not considering this position for a telecommute position as this position will represent the Department of Health in worksite wellness efforts as part of the Healthy North Dakota initiative.

ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 32 Healthy Living Epidemiologists

10. Is this position(s) requested as a telecommuting position?

Date: 11/18/2008

Time: 12:45 PM

Page 375 of

483

Version 2009B0100301 Description Healthy Living Epid 1. Number of full-time equivalen Number that are new posi Number that are vacant posi Number that are proposed Number that are proposed	t (FTE) positions in tions ending reclassificat I to be relocated	cluded in analysis		Base 0 0 0 0	Options 2 0 0 0	
Total				0	2	
2. Position Class and Title:	Class No. 3	,413	Position Title	Epidemiologist III		
3. Salary range 2,818	to	4,696				
4. Budgeted starting salary 3,00	00					
5. Funding source percentages						
General Fund 1		Fund 0	Spe	cial Fund 0		
6. Will the position or positions of	ontinue past the cu	rrent hiennium?		Yes	(Yes/N	o)
				1 03	,	•
7. Is space currently available to	house the position	or positions at the			No	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribution	house the position	or positions at the from a third part	y, identify below		No	(Yes/No)
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position	or positions at the from a third part			,	•
7. Is space currently available to8. If financial or in-kind contribution	house the position on the state of the state	or positions at the from a third part	y, identify below Amount	у.	No In-kind	(Yes/No)
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position of the street that the stre	or positions at the from a third part	y, identify below Amount ting	v. Tel	No In-kind ecommute Setting	(Yes/No) 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison 	house the position of ations are available (Startup	or positions at the from a third part	y, identify below Amount ting Total	v. Tel Startup	No In-kind ecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages 	house the position of ations are available Startup 100,415	or positions at the from a third part Central Office Sett Recurring 100,415	y, identify below Amount ting Total 200,830	Tel Startup 100,415	No In-kind ecommute Setting Recurring 100,415	(Yes/No) 0 Total 200,830
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages Operating expenses 	house the position of ations are available (Startup	or positions at the from a third part	y, identify below Amount ting Total	v. Tel Startup	No In-kind ecommute Setting Recurring 100,415 14,800	(Yes/No) 0 Total 200,830 32,000
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	house the position of ations are available Startup 100,415 24,950 0	Central Office Sett Recurring 100,415 18,550	y, identify below Amount ting Total 200,830 43,500 0	Tel Startup 100,415 17,200 0	No In-kind ecommute Setting Recurring 100,415 14,800 0	(Yes/No) 0 Total 200,830 32,000 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	startup 100,415 24,950 0 125,365	Central Office Sette Recurring 100,415 18,550 0 118,965	y, identify below Amount ting Total 200,830 43,500 0 244,330	Tel Startup 100,415 17,200 0 117,615	No In-kind ecommute Setting Recurring 100,415 14,800 0 115,215	(Yes/No) 0 Total 200,830 32,000 0 232,830
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of ations are available Startup 100,415 24,950 0	Central Office Sett Recurring 100,415 18,550	y, identify below Amount ting Total 200,830 43,500 0	Tel Startup 100,415 17,200 0	No In-kind ecommute Setting Recurring 100,415 14,800 0	(Yes/No) 0 Total 200,830 32,000 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	startup 100,415 24,950 0 125,365	Central Office Sette Recurring 100,415 18,550 0 118,965	y, identify below Amount ting Total 200,830 43,500 0 244,330	Tel Startup 100,415 17,200 0 117,615	No In-kind ecommute Setting Recurring 100,415 14,800 0 115,215	(Yes/No) 0 Total 200,830 32,000 0 232,830

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

No

(Yes/No)

The Epi's will work with a number of programs including School Health/Nursing, Tobacco, Worksite Wellness, Obesity Prevention, Healthy North Dakota and other Community Health programs. They will be expected to offer technical assistance on analysis and program planning to program staff. They will identify relevant and appropriate population data and information sources to inform program planning and evaluation, identify trends which may have implications for health status of the population and ensure that the systems to monitor and evaluate programs are established and maintained. Given their close working relationship with a large number of staff and programs located within the Health Department these position are not being considered for telecommuting.

Telecommute – A	Agency	Submitted
		~ an and the

Version: 2009-B-01-00301

Project: 33 Healthy Living Content Admin Assistants

Date: 11/18/2008

Time: 12:45 PM

Page 377 of

483

Version 2009B0100301 Description Healthy Living Conte 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed	ent Admin Assistant (FTE) positions in ions nding reclassificati	cluded in analysis		Base 0 0 0	Options 3 0 0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	3	
2. Position Class and Title:	Class No. 4	3	Position Title	Admin Assist. I		
3. Salary range 1,734	to	2,890				
4. Budgeted starting salary 2,00	0					
5. Funding source percentages						
General Fund 1		Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?		,	Yes (Yes/N	0)
7. Is space currently available to l	house the position o	or positions at the	central office?		No	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third party	, identify belo	w.		
Name of party		4	Amount		In-kind	0
9. Cost Comparison						
	(Central Office Setti	ing		Telecommute Setting	
	Startup	Recurring	Total	Startu	p Recurring	Total
Salaries and wages	108,267	108,268	216,535	108,267	108,268	216,535
Operating expenses	19,425	9,825	29,250	7,800	4,200	12,000
Capital improvements	0	0	0	0	0	0
Total	127,692	118,093	245,785	116,067	112,468	228,535
General fund	127,692	118,093	245,785	116,067	112,468	228,535
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	osition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The administrative assistants will provide administrative support for specific program activities including Obesity Prevention, Healthy North Dakota, School Nursing, and Tobacco. Activities include general program office management such as word processing, database management, scheduling and other secretarial support services as required by the program. These positions are not being considered for telecommuting given the need to have the support staff working directly with the program staff.

Telecommute – Agency Submitted

Version: 2009-B-01-00301

Project: 34 Newborn Screening

Date: 11/18/2008

Time: 12:45 PM

Page 379 of

483

Version 2009B0100301 Description Newborn Screening	Numb	oer 34				
1. Number of full-time equivalent	(FTE) positions in	cluded in analysis		Base	Options	
Number that are new positi		•		0	i	
Number that are vacant per	nding reclassificati	on		0 .	0	
Number that are proposed	to be relocated			0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 4	,033	Position Title	Hmn Srvce Prgm Admin II	II	
3. Salary range 2,818	to	4,696		2		
4. Budgeted starting salary 3,334	4					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ntinue past the cu	rrent biennium?	•	Yes	(Yes/No	o)
7. Is space currently available to h			central office?		Yes	(Yes/No)
8. If financial or in-kind contribut Name of party		from a third party			In-kind	0
9. Cost Comparison						
•	(Central Office Sett	ing	Tel	ecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	54,887	54,887	109,774	54,887	54,887	109,774
Operating expenses	21,000	18,000	39,000	18,000	18,000	36,000
Capital improvements	0	0	0	0	0	0
Total	75,887	72,887	148,774	72,887	72,887	145,774
General fund	75,887	72,887	148,774	72,887	72,887	145,774
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	oosition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position provides follow-up notification and documentation to health care providers on all abnormal newborn screening results. In addition, this position is responsible for the development of protocols, polices, quality assurance and educational materials for the statewide program. This position works extensively with Protected Health Information (PHI), closely with other state partners and with the administrative assistant to assure compliance with follow-up activities (i.e., data base entry, follow-up letters); hence this position will not be considered for telecommuting.

T	el	leco	mmı	ıte —	Agen	icy Si	ubmitted	1
						,, ~.		_

Version: 2009-B-01-00301

Project: 35 Community Health Epidemiologist

Date: 11/18/2008

Time: 12:45 PM

Page 381 of

483

Version 2009B0100301		ber 35				
Description Community Health E						
1. Number of full-time equivalent		cluded in analysis		Base	Options	
Number that are new posit				1	0	
Number that are vacant pe		ion	4	0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				1	0	
2. Position Class and Title:	Class No. 3	3,413	Position Title	Epidemiologist III		
3. Salary range 2,818	to	4,696		. 3		
4. Budgeted starting salary 3,35	55	•				
5. Funding source percentages						
General Fund 0	Federal	Fund 1	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	-	Yes	(Yes/No)
7. Is space currently available to			central office?		Yes	(Yes/No)
8. If financial or in-kind contribu						
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Sett	ina	Ta	lecommute Setting	
		Sential Office Sett	ıng	16	iccommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages			_		•	Total 114,118
Salaries and wages Operating expenses	Startup	Recurring	Total	Startup	Recurring	
	Startup 57,059	Recurring 57,059	Total 114,118	Startup 57,059	Recurring 57,059	114,118
Operating expenses	Startup 57,059 13,000	Recurring 57,059 12,000	Total 114,118 25,000	Startup 57,059 11,000	Recurring 57,059 12,000	114,118 23,000
Operating expenses Capital improvements	Startup 57,059 13,000 0	Recurring 57,059 12,000 0	Total 114,118 25,000 0	Startup 57,059 11,000 0	Recurring 57,059 12,000 0	114,118 23,000 0
Operating expenses Capital improvements Total	Startup 57,059 13,000 0 70,059	Recurring 57,059 12,000 0 69,059	Total 114,118 25,000 0 139,118	Startup 57,059 11,000 0 68,059	Recurring 57,059 12,000 0 69,059	114,118 23,000 0 137,118
Operating expenses Capital improvements Total General fund	Startup 57,059 13,000 0 70,059	Recurring 57,059 12,000 0 69,059 0	Total 114,118 25,000 0 139,118	Startup 57,059 11,000 0 68,059	Recurring 57,059 12,000 0 69,059 0	114,118 23,000 0 137,118

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position is responsible for maintaining the statewide cancer surveillance system, producing statistics on cancer incidence and survival, conducting data analysis and responding to data requests (50%). This position is also responsible for conducting surveillance activities for programs associated with or located in the Division of Chronic Disease (50%). Telecommuting is not possible due to the necessary interactions with many individuals and programs to provide the required statistics and services.

Version: 2009-B-01-00301

Project: 35 Asthma Assistant

Date: 11/18/2008

Time: 12:45 PM

Page 383 of

483

Version 2009B0100301 Description Asthma Assistant 1. Number of full-time equivalent (FT Number that are new positions Number that are vacant pending Number that are proposed to be not	ng reclassification e relocated	ided in analysis		Base 0 0 0 0	Options .50 0 0 0	
	e assigned to a ne	w program		v	-	
Total				0	.50	
2. Position Class and Title:	Class No. 41	_	osition Title	Admin Assist I		
3. Salary range 1,734	to 2	,890				
4. Budgeted starting salary 1,000						
5. Funding source percentages						
General Fund 1	Federal Fu		Spe	ecial Fund 0		
6. Will the position or positions contin				Y	Yes (Yes/No)
7. Is space currently available to hous	e the position or	positions at the c	entral office?		No	(Yes/No)
8. If financial or in-kind contribution	s are available fro	om a third party,	identify below	W.		
Name of party		A	mount		In-kind	0
9. Cost Comparison						
	Cei	itral Office Settii	ıg		Telecommute Setting	
	Startup	Recurring	Total	Startu	p Recurring	Total
Salaries and wages	22,152	22,153	44,305	22,152	22,153	44,305
Operating expenses	3,000	4,000	12,000	6,000	4,000	10,000
Capital improvements)	0	0	0	0	0
Total	30,152	26,153	56,305	28,152	26,153	54,305
General fund	30,152	26,153	56,305	28,152	26,153	54,305
Federal funds)	0	0	0	0	0
Special funds)	0	0	0	0	0
10. Is this position(s) requested as a to	elecommuting pos	sition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will provide general administrative assistant support to the Asthma/Arthritis Director, including correspondence, arranging meetings, making travel arrangements, completing purchase requisitions, submitting reimbursement requests and other similar duties. This position is not eligible for telecommuting due to the required constant interactions with the director and other department programs.

10. Is this position(s) requested as a telecommuting position?

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 36 Asthma/Arthritis Director

Date: 11/18/2008

Time: 12:45 PM

Page 385 of

483

Version 2009B0100301	Numb	oer 36				
Description Asthma/Arthritis Dire	ector					
1. Number of full-time equivalent	(FTE) positions in	cluded in analysis		Base	Options	
Number that are new position				0	ĺ	
Number that are vacant pe	nding reclassificati	ion		0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 4	,033	Position Title	Hmn Srvce Prgm Admin III		
3. Salary range 2,818	to	4,696		C		
4. Budgeted starting salary 3,10	0					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?		Yes	(Yes/No)
			central office?		(Yes/No) (Yes/No)
7. Is space currently available to l	house the position (or positions at the			•	•
7. Is space currently available to l	house the position (or positions at the from a third party			•	•
7. Is space currently available to l8. If financial or in-kind contributionName of party	house the position (or positions at the from a third party	, identify belov		No	(Yes/No)
 6. Will the position or positions co 7. Is space currently available to I 8. If financial or in-kind contribution Name of party 9. Cost Comparison 	house the position of tions are available	or positions at the from a third party	y, identify below Amount	w.	No	(Yes/No)
7. Is space currently available to l8. If financial or in-kind contributionName of party	house the position of tions are available	or positions at the from a third party	y, identify below Amount	w.	No In-kind	(Yes/No)
7. Is space currently available to l8. If financial or in-kind contributionName of party	house the position of tions are available	or positions at the from a third party Central Office Sett	y, identify belov Amount ing	w. Telec	No In-kind commute Setting	(Yes/No)
 7. Is space currently available to I 8. If financial or in-kind contribution Name of party 9. Cost Comparison 	house the position of tions are available C Startup	or positions at the from a third party Central Office Sett Recurring	y, identify belov Amount ing Total	w. Telec Startup	No In-kind commute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to I 8. If financial or in-kind contributed Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	house the position of tions are available Startup 51,608 17,000 0	or positions at the from a third party Central Office Sett Recurring 51,608	y, identify below Amount ing Total 103,216	w. Telec Startup 51,608	In-kind commute Setting Recurring 51,608	(Yes/No) 0 Total 103,216
 7. Is space currently available to I 8. If financial or in-kind contributed Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	startup 51,608 17,000 0 68,608	Central Office Sett Recurring 51,608 14,200 0 65,808	r, identify below Amount ing Total 103,216 31,200	w. Telec Startup 51,608 15,000	In-kind commute Setting Recurring 51,608 11,000	(Yes/No) 0 Total 103,216 26,000
 7. Is space currently available to I 8. If financial or in-kind contributed Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of tions are available Startup 51,608 17,000 0	Central Office Sett Recurring 51,608 14,200 0	y, identify below Amount ing Total 103,216 31,200 0	Telec Startup 51,608 15,000	In-kind commute Setting Recurring 51,608 11,000 0	(Yes/No) 0 Total 103,216 26,000 0
 7. Is space currently available to I 8. If financial or in-kind contributed Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	startup 51,608 17,000 0 68,608	Central Office Sett Recurring 51,608 14,200 0 65,808	r, identify below Amount ing Total 103,216 31,200 0 134,416	Telec Startup 51,608 15,000 0 66,608	In-kind commute Setting Recurring 51,608 11,000 0 62,608	(Yes/No) 0 Total 103,216 26,000 0 129,216
 7. Is space currently available to I 8. If financial or in-kind contributed Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 51,608 17,000 0 68,608 68,608	Central Office Sett Recurring 51,608 14,200 0 65,808 65,608	r, identify below Amount ing Total 103,216 31,200 0 134,416	Telec Startup 51,608 15,000 0 66,608 66,608	No In-kind Commute Setting Recurring 51,608 11,000 0 62,608 62,608	(Yes/No) 0 Total 103,216 26,000 0 129,216

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

(Yes/No)

This position will maintain/expand current efforts in asthma and arthritis (approximately 50% time in each area) and develop stakeholder groups. Additional responsibilities include developing strategic plans for NDDoH asthma and arthritis programs, identifying health equity issues and best practices and seeking continuation funding for the programs. This position is not suited for telecommuting due to the interactions and integration needed with other NDDoH programs.

Telecommute – Agency Su	bmitted
-------------------------	---------

Version: 2009-B-01-00301

Version 2009B0100301

Project: 37 Heart Disease & stroke Admin Asst

Date: 11/18/2008

Time: 12:45 PM

Page 387 of

483

Description Heart Disease & str						
1. Number of full-time equivale	nt (FTE) positions in	cluded in analysis		Base	Options	
Number that are new pos	itions			0	.50	
Number that are vacant		ion		0	0	
Number that are propose	d to be relocated			0	0	
Number that are propose	0	0				
Total				0	.50	
2. Position Class and Title:	Class No.	11 P	osition Title A	dmin Assist I		
3. Salary range 1,734	to	2,890				
4. Budgeted starting salary 1,	333	,				
5. Funding source percentages						
~ ` \ ~ ` \ ~ ` `						
General Fund 1	Federal	Fund 0	Speci	al Fund 0		
			Speci	al Fund 0 Yes	(Yes/N	0)
6. Will the position or positions	continue past the cu	rrent biennium?	•		(Yes/N Yes	o) (Yes/No)
	continue past the cu house the position	rrent biennium? or positions at the c	entral office?		•	•
6. Will the position or positions7. Is space currently available to	continue past the cu house the position	rrent biennium? or positions at the c from a third party,	entral office?		•	•
6. Will the position or positions7. Is space currently available to8. If financial or in-kind contrib	continue past the cu house the position	rrent biennium? or positions at the c from a third party,	entral office? identify below.		Yes	(Yes/No)
6. Will the position or positions7. Is space currently available to8. If financial or in-kind contribName of party	continue past the cu o house the position outions are available	rrent biennium? or positions at the c from a third party,	entral office? identify below. mount	Yes	Yes In-kind	(Yes/No)
6. Will the position or positions7. Is space currently available to8. If financial or in-kind contribName of party	continue past the cu o house the position outions are available	rrent biennium? or positions at the c from a third party,	entral office? identify below. mount	Yes	Yes In-kind elecommute Setting	(Yes/No)
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contribution Name of party 	continue past the cu o house the position outions are available	rrent biennium? or positions at the c from a third party, A Central Office Settin	entral office? identify below. amount	Yes Te	Yes In-kind	(Yes/No)
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages 	continue past the cu o house the position outions are available Startup	rrent biennium? or positions at the c from a third party, A Central Office Settin Recurring	entral office? identify below. amount ng Total	Yes Te Startup	Yes In-kind elecommute Setting Recurring	(Yes/No) 0 Total
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison 	continue past the cu o house the position outions are available Startup 33,855	rrent biennium? or positions at the c from a third party, A Central Office Settin Recurring 33,855	entral office? identify below. amount Total 67,710	Yes Te Startup 33,855	Yes In-kind elecommute Setting Recurring 33,855	(Yes/No) 0 Total 67,710
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses 	continue past the cu o house the position outions are available Startup 33,855	rrent biennium? or positions at the c from a third party, A Central Office Settin Recurring 33,855 4,000	entral office? identify below. amount Total 67,710 12,000	Yes Te Startup 33,855 6,000	Yes In-kind elecommute Setting Recurring 33,855 4,000	(Yes/No) 0 Total 67,710 10,000
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	Startup 33,855 8,000 0	rrent biennium? or positions at the c from a third party, A Central Office Settin Recurring 33,855 4,000 0	entral office? identify below. mount Total 67,710 12,000 0 79,710	Yes Te Startup 33,855 6,000 0 39,855	Yes In-kind elecommute Setting Recurring 33,855 4,000 0 37,855	(Yes/No) 0 Total 67,710 10,000 0 77,710
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	Startup 33,855 8,000 0 41,855	rrent biennium? or positions at the c from a third party, A Central Office Settin Recurring 33,855 4,000 0 37,855	entral office? identify below. amount Total 67,710 12,000 0	Yes Te Startup 33,855 6,000 0	Yes In-kind elecommute Setting Recurring 33,855 4,000 0	(Yes/No) 0 Total 67,710 10,000 0
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 33,855 8,000 0 41,855	rrent biennium? or positions at the c from a third party, A Central Office Settin Recurring 33,855 4,000 0 37,855	entral office? identify below. mount Total 67,710 12,000 0 79,710 79,710	Yes Te Startup 33,855 6,000 0 39,855 39,855	Yes In-kind elecommute Setting Recurring 33,855 4,000 0 37,855	(Yes/No) 0 Total 67,710 10,000 0 77,710 77,710

Number 37

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will provide general administrative support for the Heart Disease and Stroke Prevention program and director. Duties include general correspondence, meeting arrangements, taking minutes, purchase requisitions, contracts, requests for reimbursement and other secretarial tasks. Telecommuting is not appropriate due to the close working relationship needed with the program director.

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 38 Heart Disease & Stroke Director

Date: 11/18/2008

Time: 12:45 PM

Page 389 of

483

Version 2009B0100301 Description Heart Disease & Strok 1. Number of full-time equivalent Number that are new positic Number that are vacant per Number that are proposed to Number that are proposed to	te Director (FTE) positions in ons ons onder reclassification be relocated	ion		Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 3	,063	Position Title	Registered Nurse II	ī	
3. Salary range 3,082	to	5,136		regional range in	•	
4. Budgeted starting salary 3,250)	-,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions co	ntinue past the cu	rrent biennium?			Yes (Yes/N	No)
7. Is space currently available to h			central office?		Yes	(Yes/No)
8. If financial or in-kind contribut						,
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Sett	ing		Telecommute Setting	Ţ
	Startup	Recurring	Total	Star	tup Recurring	Total
Salaries and wages	53,711	53,711	107,422	53,711	53,711	107,422
Operating expenses	17,000	13,000	30,000	15,000	11,000	26,000
Capital improvements	0	0	0	0	0	0
Total	70,711	66,711	137,422	68,711	64,711	133,422
General fund	70,711	66,711	137,422	68,711	64,711	133,422
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position is responsible for developing a statewide heart disease and stroke prevention program, duties include increasing state capacity by planning and implementing population-based interventions; conducting surveillance of cardiovascular disease and related risk factors; assessing policy and environmental supports; identifying promising practices; and promoting cardiovascular health in a variety of settings. This position is not appropriate for telecommuting due to the close working relationships and partnerships needed with other chronic disease programs.

ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 39 Hospital Discharge Epidemiologist

Date: 11/18/2008

Time: 12:45 PM

Page 391 of

483

Version 2009B0100301 Description Hospital Discharge E 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	pidemiologist (FTE) positions in ions nding reclassificati to be relocated	ion		Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 4	,036	Position Title	Hmn Srvce Prgm A	dmin VI	
3. Salary range 3,748	to	6,246		Timin St vee Tigin Ti	G111111 V I	
4. Budgeted starting salary 6,00	0	-,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	•		Yes (Yes/No	o)
7. Is space currently available to l			central office?		No	(Yes/No)
8. If financial or in-kind contribution Name of party	tions are available	- '	y, identify belo [.] Amount	w.	In-kind	0
9. Cost Comparison						
	(Central Office Set	ting		Telecommute Setting	
	Startup	Recurring	Total	Start	up Recurring	Total
Salaries and wages	92,244	92,244	184,488	92,244	92,244	184,488
Operating expenses	24,600	20,400	45,000	18,500	16,800	35,300
Capital improvements	0	0	0	0	0	0
Total	116,844	112,644	229,488	110,744	109,044	219,788
General fund	116,844	112,644	229,488	110,744	109,044	219,788
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting	position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will coordinate the development and implementation of a hospital discharge data system. The coordinator will be responsible for the following:

^{*} Receive the data and ensure the data is complete and clean

^{*} Merge the data into a single database for each calendar year

^{*} Ensure confidentiality of contents are protected

^{*} Match identifiers within the merged dataset and replace identifiers with code numbers

ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 39 Hospital Discharge Epidemiologist

Date: 11/18/2008

Time: 12:45 PM

Page 392 of

483

The position will be most beneficial if it is located in our central office as they will be working directly with the Office of the State Health Officer and the many other program directors in the Department.

^{*} Produced pre-defined results for stakeholders

^{*} Respond to queries of the data for custom requests, especially from hospitals and Department of Health * Provide non-confidential data in a releasable form in accordance with HIPAA protection rules staff

Version: 2009-B-01-00301

Version 2009B0100301

Project: 4 Fargo Field Epidemiologist

Date: 11/18/2008

Time: 12:45 PM

Page 394 of

483

Version 2009B0100301	Num	oci 4						
Description Fargo Field Epidemi								
1. Number of full-time equivalen	Base	Options						
<u>-</u>	Number that are new positions 0							
Number that are vacant po	0	0						
Number that are proposed		0	0					
Number that are proposed	I to be assigned to a	new program		0	0			
Total				0	1			
2. Position Class and Title:	Class No.	3,412	Position Title E ₁	oidemiologist II				
3. Salary range 2,588	to	4,314	•					
4. Budgeted starting salary 3,10	60							
5. Funding source percentages								
General Fund 1	Federal	Fund 0	Specia	al Fund 0				
6. Will the position or positions c	ontinue past the cu	rrent biennium?		Yes	(Yes/N	(o)		
6. Will the position or positions c7. Is space currently available to			central office?	Yes	(Yes/N No	lo) (Yes/No)		
	house the position	or positions at the		Yes		•		
7. Is space currently available to	house the position	or positions at the from a third party		Yes		•		
7. Is space currently available to8. If financial or in-kind contribution	house the position	or positions at the from a third party	y, identify below.	Yes	No	(Yes/No)		
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position utions are available	or positions at the from a third party	y, identify below. Amount		No	(Yes/No)		
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position utions are available	or positions at the from a third party	y, identify below. Amount		No In-kind	(Yes/No)		
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position utions are available	or positions at the from a third party	y, identify below. Amount	Te	No In-kind elecommute Setting	(Yes/No)		
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison 	house the position utions are available Startup	or positions at the from a third party Central Office Sett Recurring	y, identify below. Amount ing Total	Te Startup	No In-kind elecommute Setting Recurring	(Yes/No) 0 Total		
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages 	house the position ations are available Startup 51,062	or positions at the from a third party Central Office Sett Recurring 51,062	y, identify below. Amount ing Total 102,124	Te Startup 51,062	No In-kind elecommute Setting Recurring 51,062	(Yes/No) 0 Total 102,124		
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages Operating expenses 	house the position ations are available Startup 51,062 10,450	or positions at the from a third party Central Office Sett Recurring 51,062 10,450	y, identify below. Amount ing Total 102,124 20,900	Te Startup 51,062 7,450	No In-kind Elecommute Setting Recurring 51,062 5,450	(Yes/No) 0 Total 102,124 12,900		
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	house the position are available Startup 51,062 10,450 0	or positions at the from a third party Central Office Sett Recurring 51,062 10,450 0	y, identify below. Amount ing Total 102,124 20,900 0	Startup 51,062 7,450 0	No In-kind Elecommute Setting Recurring 51,062 5,450 0	(Yes/No) 0 Total 102,124 12,900 0		
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	Startup 51,062 10,450 0 61,512	or positions at the from a third party Central Office Sett Recurring 51,062 10,450 0 61,512	y, identify below. Amount ing Total 102,124 20,900 0 123,024	Startup 51,062 7,450 0 58,512	No In-kind Elecommute Setting Recurring 51,062 5,450 0 56,512	(Yes/No) 0 Total 102,124 12,900 0 115,024		
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 51,062 10,450 0 61,512	Central Office Sett Recurring 51,062 10,450 0 61,512 61,512	y, identify below. Amount Total 102,124 20,900 0 123,024 123,024	Startup 51,062 7,450 0 58,512 58,512	No In-kind Elecommute Setting	(Yes/No) 0 Total 102,124 12,900 0 115,024 115,024		

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number 4

This position is a field epidemiologist position located in Fargo, North Dakota. This position would conduct disease surveillance and investigations in and around the Fargo/Cass County area. The Fargo/Cass County area has the highest disease morbidity in the state. In addition it has more health care providers than other areas - including the largest single provider in the state - Meritcare.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Telecommute – A	gency Submitted
-----------------	-----------------

Version: 2009-B-01-00301

Project: 40 Administrative Assist. - EPR

Date: 11/18/2008

Time: 12:45 PM

Page 396 of

483

Version 2009B0100301	Numb	er 40				
Description Administrative Assi	st EPR					
1. Number of full-time equivalen	it (FTE) positions inc	cluded in analysis		Base	Options	
Number that are new posi-		1	Ô			
Number that are vacant p	ending reclassification	on		0	0	
Number that are proposed				0	0	
Number that are proposed	d to be assigned to a	new program		0	0	
Total				1	0	
2. Position Class and Title:	Class No. 4	1 P	osition Title	Admin Assistant I	v	
3. Salary range 1,734	to	2,890				
4. Budgeted starting salary 2,0	28	•				
5. Funding source percentages						
General Fund 0	Federal 1	Fund 1	Spe	cial Fund 0		
✓ ₹₹7*₹1 4₹			-			
6. Will the position or positions	continue past the cur	rent biennium?		Yes	(Yes/No)
7. Is space currently available to			entral office?	Yes	(Yes/No	o) (Yes/No)
7. Is space currently available to8. If financial or in-kind contribution	house the position o	r positions at the c			•	•
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position o	r positions at the c from a third party,			•	•
7. Is space currently available to8. If financial or in-kind contribution	house the position o	r positions at the c from a third party,	, identify below		Yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position o utions are available f	r positions at the c from a third party,	, identify below Amount	v.	Yes	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison 	house the position o utions are available t C Startup	r positions at the c from a third party, A entral Office Setti Recurring	, identify below Amount ng Total	v.	Yes In-kind elecommute Setting Recurring	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages 	o house the position o utions are available to C Startup 36,481	r positions at the c from a third party, A entral Office Setti Recurring 36,482	, identify below Amount ng Total 72,963	v. Te	Yes In-kind elecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages Operating expenses 	house the position o utions are available t C Startup	r positions at the c from a third party, A entral Office Setti Recurring	, identify below Amount ng Total	v. To Startup	Yes In-kind elecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribents Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	o house the position o utions are available to C Startup 36,481	r positions at the coron a third party. A sentral Office Setting Recurring 36,482 4,000 0	ng Total 72,963 12,000 0	v. Te Startup 36,481	Yes In-kind elecommute Setting Recurring 36,482	(Yes/No) 0 Total 72,963
 7. Is space currently available to 8. If financial or in-kind contribents Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	o house the position o utions are available t Startup 36,481 8,000	r positions at the c from a third party. A Tentral Office Setti Recurring 36,482 4,000	ng Total 72,963 12,000	To Startup 36,481 6,000	Yes In-kind elecommute Setting Recurring 36,482 4,000	(Yes/No) 0 Total 72,963 10,000
 7. Is space currently available to 8. If financial or in-kind contribents Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	o house the position of utions are available for the startup 36,481 8,000 0 44,481 0	r positions at the confrom a third party. A sentral Office Setting Recurring 36,482 4,000 0 40,482 0	ng Total 72,963 12,000 0 84,963 0	To Startup 36,481 6,000 0 42,481 0	Yes In-kind Elecommute Setting Recurring 36,482 4,000 0 40,482 0	(Yes/No) 0 Total 72,963 10,000 0 82,963 0
7. Is space currently available to 8. If financial or in-kind contribe Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	chouse the position of utions are available for the startup 36,481 8,000 0 44,481 0 44,481	r positions at the corror a third party. A sentral Office Setting Recurring 36,482 4,000 0 40,482 0 40,482	ridentify below Amount Total 72,963 12,000 0 84,963 0 84,963	To Startup 36,481 6,000 0 42,481	Yes In-kind Elecommute Setting Recurring 36,482 4,000 0 40,482 0 40,482	(Yes/No) 0 Total 72,963 10,000 0 82,963
 7. Is space currently available to 8. If financial or in-kind contribents Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	chouse the position of utions are available for the startup 36,481 8,000 0 44,481 0 44,481 0	r positions at the corror a third party. A sentral Office Setting Recurring 36,482 4,000 0 40,482 0 40,482 0	ng Total 72,963 12,000 0 84,963 0	To Startup 36,481 6,000 0 42,481 0	Yes In-kind Elecommute Setting Recurring 36,482 4,000 0 40,482 0	(Yes/No) 0 Total 72,963 10,000 0 82,963 0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will provide adminstrative support to the Emergency Response and Prepardness program. Because this position will be required to work side-by-side with on-site program staff, this position will not be considered for telecommuting. Specific duties of the position include:

- · Answer the phones and route to appropriate staff.
- · Arrange conference calls.

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 40 Administrative Assist. - EPR

Date: 11/18/2008

Time: 12:45 PM

Page 397 of

483

- Type and edit correspondence.
- Develop, organize, and maintain program files.
- Schedule appointments and meeting sites, type and distribute agendas, take and prepare meeting minutes.
- Prepare travel authorizations, make travel arrangements, and complete expense vouchers.
- Handle mail preparation and coordinate bulk mailings, prepare information packets for mailing, and maintain

mailing lists.

Provide assistance to section support staff team as needed.

Version: 2009-B-01-00301

Project: 5 Autopsy Assistant

Date: 11/18/2008

Time: 12:45 PM Page 399 of

483

Version 2009B0100301 Description Autopsy Assistant 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	ions nding reclassificati to be relocated	cluded in analysis		Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 3	,212	Position Title	Lab Technician II	•	
3. Salary range 1,734	to	2,890				
4. Budgeted starting salary 18,0	00	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	•		Yes (Yes/N	0)
7. Is space currently available to			central office?		Yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third party	, identify belo	w.		
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Setti	ing		Telecommute Setting	
	Startup	Recurring	Total	Startu	p Recurring	Total
Salaries and wages	33,286	33,286	66,572	33,286	33,286	66,572
Operating expenses	7,000	7,000	14,000	15,000	15,000	30,000
Capital improvements	0	0	0	0	0	0
Total	40,286	40,286	80,572	48,286	48,286	96,572
General fund	40,286	40,286	80,572	48,286	48,286	96,572
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	oosition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will provide autopsy assistance services and will need to be located in the lab where the equipment is located and the service is provided.

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 6 Life Safety Code Construction Visists

Date: 11/18/2008

Time: 12:45 PM

Page 401 of

483

Version 2009B0100301	Numbe	r 6				
Description Life Safety Code Con				_		
1. Number of full-time equivalent	Base	Options				
Number that are new positi		0	2			
Number that are vacant pe		n		0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a n	ew program		0	0	
Total				0	2	
2. Position Class and Title:	Class No. 3,5	19	Position Title	HCF Fire Safety Surv. II		
3. Salary range 2,818	to	4,696		•		
4. Budgeted starting salary 3,84	8					
5. Funding source percentages						
General Fund .67	Federal F	und 0	Spe	ecial Fund .33		
6. Will the position or positions co	ontinue past the curr	ent biennium?	-	Yes	(Yes/No	0)
7. Is space currently available to l	house the position or	positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribu-	tions are available fr	om a third part	y, identify belov	v.		
Name of party HC Facility	y Plans Review Fees	- '	Amount 100,0	000	In-kind	0
9. Cost Comparison						
	Ce	ntral Office Sett	ing	Tel	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	124,180	124,180	248,360	124,180	124,180	248,360
Operating expenses	36,775	36,775	73,550	36,775	36,775	73,550
Capital improvements	0	0	0	0	0	0
Total	160,955	160,955	321,910	160,955	160,955	321,910
General fund	107,840	107,840	215,680	107,840	107,840	215,680
Federal funds	0	0	0	0	0	0
Special funds	53,115	53,115	106,230	53,115	53,115	106,230
10. Is this position(s) requested as	a telecommuting po	sition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The purpose of this request is to add the service on onsite construction/renovation fire safety inspections and review of related changes in facility plans before and during the construction phase and prior to licensure of the facility. Onsite visits during construction have not previously been completed, and there has been minimal staff available to provide follow-up on changes to facility plans. It is anticipated that these positions would be located in Bismarck, however, once the staff members are fully trained consideration would be give to the option being Community Based.

301 ND DEPARTMENT OF HEALTH

Version: 2009-B-01-00301

Project: 7 Environmental Health Practitioner

Date: 11/18/2008

Time: 12:45 PM

Page 403 of 483

Version 2009B0100301	Numl	oer 7				
Description Environmental Heal	th Practitioner					
1. Number of full-time equivalen	it (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi	0	i				
Number that are vacant p	ending reclassificati	on		0	0	
Number that are proposed	d to be relocated			0	0	
Number that are proposed	d to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 3	,402 P	osition Title	Env. Hlth Practitioner II	•	
3. Salary range 2,588	to	4,314				
4. Budgeted starting salary 3,0	61	•				
5. Funding source percentages						
General Fund .553	Federal	Fund .447	Spe	ecial Fund 0		
6. Will the position or positions of	continue past the cu	rrent biennium?	•	Yes	(Yes/No))
7. Is space currently available to	house the position of	or positions at the c	entral office?		No	(Yes/No)
8. If financial or in-kind contrib						,
Name of party		A	Amount		In-kind	0
9. Cost Comparison						
	(Central Office Settin	ng	Tel	lecommute Setting	
•	(Startup	Central Office Settin Recurring	ng Total	Tel Startup	lecommute Setting Recurring	Total
Salaries and wages	Startup 51,062		Total 102,125	Startup 51,062	Recurring 51,063	102,125
Salaries and wages Operating expenses	Startup	Recurring	Total	Startup	Recurring	
Salaries and wages Operating expenses Capital improvements	Startup 51,062 15,000 0	Recurring 51,063	Total 102,125	Startup 51,062	Recurring 51,063	102,125 30,000 0
Salaries and wages Operating expenses Capital improvements Total	Startup 51,062 15,000 0 66,062	Recurring 51,063 15,000 0 66,063	Total 102,125 30,000	Startup 51,062 15,000	Recurring 51,063 15,000	102,125 30,000
Salaries and wages Operating expenses Capital improvements Total General fund	Startup 51,062 15,000 0 66,062 33,063	Recurring 51,063 15,000 0 66,063 33,063	Total 102,125 30,000 0 132,125 66,126	Startup 51,062 15,000 0	Recurring 51,063 15,000 0	102,125 30,000 0
Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	Startup 51,062 15,000 0 66,062 33,063 30,000	Recurring 51,063 15,000 0 66,063 33,063 30,000	Total 102,125 30,000 0 132,125	Startup 51,062 15,000 0 66,062	Recurring 51,063 15,000 0 66,063	102,125 30,000 0 132,125
Salaries and wages Operating expenses Capital improvements Total General fund	Startup 51,062 15,000 0 66,062 33,063 30,000 0	Recurring 51,063 15,000 0 66,063 33,063 30,000 0	Total 102,125 30,000 0 132,125 66,126	Startup 51,062 15,000 0 66,062 33,063	Recurring 51,063 15,000 0 66,063 33,063	102,125 30,000 0 132,125 66,126

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This new position would assist in conducting routine inspections of facilities licensed by the ND Department of Health in addition to assisting in conducting inspections under contract with the Food and Drug Administration. The majority of time, over 90%, is spent traveling and conducting inspections. The balance of time is spent preparing and sending reports, educating the regulated community, planning and preparing work plans, and conducting foodborne outbreak investigations or following up on complaints. The major benefit of locating the position outside the central office is that the position is physically located within the assigned work territory resulting in less travel time to and from the central office. A permanently assigned fleet vehicle is required for this position.

Version: 2009-B-01-00301

Project: 8 Trauma Admin Assistant

Date: 11/18/2008

Time: 12:45 PM

Page 405 of

483

Version 2009B0100301	Numb	er 8				
Description Trauma Admin Ass	istant					
1. Number of full-time equivaler	nt (FTE) positions inc	cluded in analysis		Base	Options	
Number that are new pos		.50	Ô			
Number that are vacant p		on		0	0	
Number that are propose				0	0	
Number that are propose	d to be assigned to a	new program		0	0	
Total				.50	0	
2. Position Class and Title:	Class No. 33	3 F	Position Title Of	ffice Assistant III	·	
3. Salary range 1,572	to	2,620				
4. Budgeted starting salary 1,0	054	•				
5. Funding source percentages						
General Fund 1	Federal 1	Fund 0	Specia	ıl Fund 0		
		(Yes/No)				
6. Will the position or positions	continue past the cur	rent biennium?		Yes	(Yes/No)
7. Is space currently available to	o house the position o	r positions at the o		Yes	(Yes/No	o) (Yes/No)
7. Is space currently available to8. If financial or in-kind contrib	o house the position o	r positions at the o		Yes	•	•
7. Is space currently available to8. If financial or in-kind contribName of party	o house the position o	r positions at the of from a third party		Yes	•	•
7. Is space currently available to8. If financial or in-kind contrib	o house the position o outions are available f	r positions at the c from a third party	, identify below. Amount	Yes	Yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribName of party	o house the position o outions are available f	r positions at the c from a third party A entral Office Setti	, identify below. Amount ng		Yes	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison 	o house the position o outions are available f C Startup	r positions at the of from a third party A entral Office Setti Recurring	, identify below. Amount ng Total	Tel Startup	Yes In-kind ecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages 	o house the position o putions are available f C Startup 18,801	r positions at the of from a third party A entral Office Setti Recurring 18,802	ng Total 37,603	Tel Startup 18,801	Yes In-kind ecommute Setting Recurring 18,802	(Yes/No) 0 Total 37,603
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses 	o house the position of putions are available for the startup 18,801 1,750	r positions at the of from a third party entral Office Setti Recurring 18,802 1,750	ng Total 37,603 3,500	Tel Startup 18,801 1,750	Yes In-kind ecommute Setting Recurring 18,802 1,750	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	o house the position of putions are available for the startup 18,801 1,750 0	r positions at the of from a third party entral Office Setti Recurring 18,802 1,750 0	ng Total 37,603 3,500 0	Tel Startup 18,801 1,750 0	Yes In-kind ecommute Setting Recurring 18,802 1,750 0	(Yes/No) 0 Total 37,603 3,500 0
 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	o house the position of putions are available for the startup 18,801 1,750 0 20,551	r positions at the of from a third party Pentral Office Setti Recurring 18,802 1,750 0 20,552	ng Total 37,603 3,500 0 41,103	Tel Startup 18,801 1,750 0 20,551	Yes In-kind ecommute Setting Recurring 18,802 1,750 0 20,552	(Yes/No) 0 Total 37,603 3,500 0 41,103
 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	o house the position of putions are available for the startup 18,801 1,750 0 20,551 20,551	r positions at the of from a third party entral Office Setti Recurring 18,802 1,750 0 20,552 20,552	ridentify below. Amount Total 37,603 3,500 0 41,103 41,103	Tel Startup 18,801 1,750 0 20,551 20,551	Yes In-kind ecommute Setting Recurring 18,802 1,750 0	(Yes/No) 0 Total 37,603 3,500 0 41,103 41,103
 7. Is space currently available to 8. If financial or in-kind contribents Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	co house the position of putions are available for the position of the putions are available for the position of the putions are available for the putions a	r positions at the of from a third party entral Office Setti Recurring 18,802 1,750 0 20,552 20,552 0	ridentify below. Amount Total 37,603 3,500 0 41,103 41,103 0	Tel Startup 18,801 1,750 0 20,551 20,551	Yes In-kind ecommute Setting Recurring 18,802 1,750 0 20,552	(Yes/No) 0 Total 37,603 3,500 0 41,103 41,103 0
 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	C Startup 18,801 1,750 0 20,551 20,551 0 0	r positions at the of from a third party entral Office Setti Recurring 18,802 1,750 0 20,552 20,552 0 0	ridentify below. Amount Total 37,603 3,500 0 41,103 41,103	Tel Startup 18,801 1,750 0 20,551 20,551	Yes In-kind ecommute Setting Recurring 18,802 1,750 0 20,552	(Yes/No) 0 Total 37,603 3,500 0 41,103 41,103

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Assist the state trauma coordinator and associate trauma coordinator. Attend numerous trauma meetings to take minutes 30%; meeting preparation 25%; general clerical duties 35%; other duties as assigned 10%.

0

10. Is this position(s) requested as a telecommuting position?

ND DEPARTMENT OF HEALTH 301

Version: 2009-B-01-00301

Special funds

Project: 9 Field EMS Specialists

Date: 11/18/2008

Time: 12:45 PM

Page 407 of 483

Version 2009B0100301	N T	h 0				
Description Field EMS Specialis		ber 9				
1. Number of full-time equivalen		naludad in analusia		D	0.4	
Number that are new posi-	it (F I & <i>)</i> positions il	nciuded in analysis		Base	Options	
Number that are vacant p	4	0				
Number that are proposed		HOH		0	0	
Number that are proposed		nou nuoguem		0	0	
rumber that are proposed	u to be assigned to	a new program		0	0	
Total				4	0	
2. Position Class and Title:	Class No.	3,426	Position Title	EMS Specialist II	v	
3. Salary range 2,588	to	4,314				
4. Budgeted starting salary 3,0	000	,				
5. Funding source percentages						
General Fund 1	Federa	l Fund 0	Sp	ecial Fund 0		
6. Will the position or positions	continue past the cu	ırrent biennium?			Yes (Yes/N	lo)
7. Is space currently available to			central office?	•	No	(Yes/No)
8. If financial or in-kind contrib						,
Name of party		- '	Amount		In-kind	0
9. Cost Comparison						
		Central Office Sett	ting		Telecommute Setting	
	Startup	Recurring	Total	Startu	p Recurring	Total
Salaries and wages	200,830	200,830	401,660	200,830	200,830	401,660
Operating expenses	72,600	72,600	145,200	72,600	72,600	145,200
Capital improvements	0	0	0	0	0	0
Total	273,430	273,430	546,860	273,430	273,430	546,860
General fund	273,430	273,430	546,860	273,430	273,430	546,860
Federal funds	0				-	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Yes

(Yes/No)

0

One EMS Specialist will be located in each of the state's four regions. They will be responsible for quality assurance activities, ambulance inspections, and technical assistance for a predominantly volunteer EMS system. Ambulance inspections 30%; quality assurance improvment activities 40%; training volunteer EMS providers 20%, other duties as assigned 10%.

321 DEPARTMENT OF VETERANS AFFAIRS

Version: 2009-B-01-00321

Project: 1 Training / Claims Positions

Date: 10/14/2008

Time: 2:53 PM

Page 1 of 7

Version 2009B0100321	Num	ber 1				
Description Training / Claims Pos	sitions					
1. Number of full-time equivalent		ncluded in analysis		Base	Options	
Number that are new posit		v		0	1	
Number that are vacant pe	Number that are vacant pending reclassification				0	
Number that are proposed	0	0				
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	1 231	Position Title	Vets Benefit Specialist	1	
3. Salary range 2,384	to	3,974	r osition Title	vets Benefit Specialist		
4. Budgeted starting salary 2,38		3,371				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	Yes	(Yes/No)		
7. Is space currently available to l	house the position	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third party	, identify below	w.		(100,110)
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Setti	ing	Te	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	82,940	92 040	165 000	^	0	0
	02,940	82,940	165,880	0	0	0
Operating expenses	15,229	10,654	25,883	0	0	0
Capital improvements	15,229 0	10,654 0	•	<u> </u>	0 0 0	0 0
Capital improvements Total	15,229 0 98,169	10,654 0 93,594	25,883	<u> </u>	0 0 0	0
Capital improvements Total General fund	15,229 0	10,654 0	25,883 0	0	0 0 0 0	0
Capital improvements Total General fund Federal funds	15,229 0 98,169	10,654 0 93,594	25,883 0 191,763	0 0 0	0 0 0 0 0	0 0 0
Capital improvements Total General fund	15,229 0 98,169 98,169 0 0	10,654 0 93,594 93,594 0	25,883 0 191,763 191,763	0 0 0 0	0 0 0 0 0 0 0 (Yes/No)	0 0 0 0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position is in response to the overwehlming request for better service to our veterans in the State of North Dakota. One of the areas focused on by the Public Safety Committe's proposed legislation is the need for better trained County Veteran Service officers. We have 51 County Veteran Service officers (CVSO's) plus their staff/assistants, 3 State service officers and 3 Tribal Vetens Service officers and their staff/assistants in North Dakota.

This position would spend 70% of their time researching, compiling, preparing, updating and conducting quality training events. This person would create/update all the materials needed for training and would conduct training with new and existing CVSO's to ensure they are up to date and qualified to properly serve the Veterans of North Dakota. This would include traveling to participate in specialized training provided by outside agencies, bringing that information back to train ND DVA personnel, conducting training for CVSO's at the spring and fall conferences and updating the training manuals and training kits for new and existing

321 DEPARTMENT OF VETERANS AFFAIRS

Version: 2009-B-01-00321

Project: 1 Training / Claims Positions

Date: 10/14/2008

Time: 2:53 PM

Page 2 of 7

CVSO's. It would be our intent to possibly have this person become an accredited trainer with such organizations as the NACVSO's, VFW, and American Legion so that this person could train and accredit those that attend their training, saving money on sending these persons out of state. The person would also compile and conduct training for new CVSO's so that they are properly prepared to serve the Veterans of ND. This person would also attend the outreach seminars and other speaking/informative events to provide this information to veterans groups. These responsibilities would require many hours of traveling in and out of the state to obtain training and many hours traveling within the state conducting training. This would require the need for electronic/communication items and services such as laptop, projector, cellphone-blackberry so this person can access information online out in the field.

This position would spend 30% of their time conducting VSO services such as taking claims. This is needed to keep up knowledge of these programs as they are constantly changing, and to ensure up to date and quality information is delivered in training.

1. Number of full-time equivalent (FTE) positions included in analysis

Version: 2009-B-01-00325

Version 2009B0100325

Project: 001 Global Behavioral Health

Description Global Behavioral Health

Date: 11/18/2008

Time: 1:55 PM

Page 89 of

105

1. Itamber of fun-time equivalent		iciuucu iii aiiaiysi	•	Dasc	Options	
Number that are new positions				0	11	
Number that are vacant pending reclassification				0	0	
Number that are proposed	Number that are proposed to be relocated				0	
Number that are proposed	Number that are proposed to be assigned to a new program				0	
Total				0	11	
2. Position Class and Title:	Class No. 4	1,102	Position Title	Behavior Health Tech II		
3. Salary range 1,923	to	3,205				
4. Budgeted starting salary 2,10	0	-,				
5. Funding source percentages						
General Fund .94	Federal	Fund .05	Sn	ecial Fund .01		
6. Will the position or positions continue past the current biennium? Yes						0)
7. Is space currently available to h	Yes	(Yes/No)				
					1 45	(100/1/0)
Name of party	8. If financial or in-kind contributions are available from a third party, identify below. Amount					0
9. Cost Comparison						
•	(Central Office Set	ting	Te	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	929,145	929,145	1,858,290	-	929,145	1,858,290
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	929,145	929,145	1,858,290	929,145	929,145	1,858,290
General fund	881,629	881,629	1,763,258		881,629	1,763,258
Federal funds	46,398	46,398	92,796	46,398	46,398	92,796
Special funds	1,118	1,118	2,236	1,118	1,118	2,236
10. Is this position(s) requested as			,	No	(Yes/No)	•

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Base

Options

Due to the direct services being provided by these positions, they need to be located at the site.

Number 001

Telecommute – Agency	Submitted
----------------------	-----------

10. Is this position(s) requested as a telecommuting position?

Version: 2009-B-01-00325

Project: 002 Capacity

Version 2009B0100325 Description Capacity 1. Number of full-time equivalent Number that are new positi Number that are vacant pe Number that are proposed Number that are proposed	ions nding reclassificati to be relocated	cluded in analysis		Base 0 0 0 0 0	Options 5 0 0 0	
Total				0	5	
2. Position Class and Title:	Class No. 4	1,072 P	osition Title	DD Case Manager II		
3. Salary range 2,588	to	4,314				
4. Budgeted starting salary 3,00	9					
5. Funding source percentages			_			
General Fund .51	Federal		Spe	ecial Fund 0	(T. 1947	
6. Will the position or positions co				Yes	(Yes/No	•
7. Is space currently available to l	-	_			Yes	(Yes/No)
8. If financial or in-kind contribut	tions are available	•	_	V.	Y., 1.5., 3	0
Name of party		Α	mount		In-kind	0
9. Cost Comparison		74 1 Off C-44		Tal		
		Central Office Settin	ig Total		ecommute Setting	Total
Salaries and wages	Startup 494,718	Recurring 494,718	989,436	Startup 494,718	Recurring 494,718	989,436
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	494,718	494,718	989,436	494,718	494.718	989,436
General fund	252,306	252,306	504,612	252,306	252,306	504,612
Federal funds	242,412	242,412	484,824	242,412	242,412	484,824
Special funds	0	0	0	0	0	0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

No

(Yes/No)

Due to the direct services being provided by these positions, they need to be located at the site.

Date: 11/18/2008

Time: 1:55 PM

Page 91 of

105

\mathbf{T}	elecommute -	Agei	ncv Si	ıbmi	tted
_	ore commune	T = 1	\mathbf{L}	4 R./ HARA	· · · ·

Version: 2009-B-01-00325

Project: 004 Expansion/Enhancement

Date: 11/18/2008

Time: 1:55 PM

Page 93 of

105

Version 2009B0100325 Description Expansion/Enhancen 1. Number of full-time equivalent Number that are new posit Number that are vacant po Number that are proposed Number that are proposed	t (FTE) positions in tions ending reclassificati to be relocated	cluded in analysis		Base 0 0 0 0	Options 16.50 0 0 0	
Total				0	16.50	
2. Position Class and Title:	Class No. 4	,033	Position Title HSP.	A III	10.00	
3. Salary range 2,818	to	4,696				
4. Budgeted starting salary 3,50	00					
5. Funding source percentages						
General Fund .24		Fund .74	Special I	Fund .02		
6. Will the position or positions c	Yes	Yes (Yes/No)				
7. Is space currently available to					Yes	(Yes/No)
8. If financial or in-kind contribu	itions are available	from a third party	, identify below.			
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Sett		Tel	ecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	1,722,024	1,722,024	3,444,048	1,722,024	1,722,024	3,444,048
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	1,722,024	1,722,024	3,444,048	1,722,024	1,722,024	3,444,048
General fund	414,740	414,740	829,480	414,740	414,740	829,480
Federal funds	1,272,292	1,272,292	2,544,584	1,272,292	1,272,292	2,544,584
Special funds	34,992	34,992	69,984	34,992	34,992	69,984
10. Is this position(s) requested a	s a telecommuting j	position?		No	(Yes/No)	

^{11.} Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Due to the direct services being provided by these positions, they need to be located at the site.

Telecommute – Agency Submitted

Version: 2009-B-01-00325

Project: 005 Provider Requested Enhancement

Date: 11/18/2008

Time: 1:55 PM

Page 95 of

105

Version 2009B0100325 Description Provider Requested E		oer 005				
1. Number of full-time equivalent	(FTE) positions in	cluded in analysi	s	Base	Options	
Number that are new positi		•		0	ĺ	
Number that are vacant pe	nding reclassificat	ion		0	0	
Number that are proposed	to be relocated			0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	1,035	Position Title	Business Analyst I		
3. Salary range 3,388	to	5,646		•		
4. Budgeted starting salary 4,03	7					
5. Funding source percentages						
General Fund .5	Federal	Fund .5	Spe	ecial Fund 0		
6. Will the position or positions co	Ye	es (Yes/No	o)			
7. Is space currently available to l		Yes	(Yes/No)			
8. If financial or in-kind contribute						
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Set	ting		Telecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	129,476	129,476	258,952	129,476	129,476	258,952
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	129,476	129,476	258,952	129,476	129,476	258,952
General fund	64,738	64,738	129,476	64,738	64,738	129,476
Federal funds	64,738	64,738	129,476	64,738	64,738	129,476
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting	position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Due to the interaction of the position with other staff this position would need to be located at the site.

405 INDUSTRIAL COMMISSION

Version: 2009-B-01-00405

Version 2009B0100405

Project: 1 Subsurface Geologist

Description Subsurface Geologist

Date: 11/3/2008

Time: 11:29 AM

Page 43 of 87

1. Number of full-time equivalent (FTE) positions included in analysis]	Base	Options	
Number that are new positions)	1	
Number that are vacant pe		tion)	0	
Number that are proposed				()	0	
Number that are proposed to be assigned to a new program				()	0	
Total				()	1	
2. Position Class and Title:	Class No.	2,083	Position Title	Geologist I	II		
3. Salary range 3,748	to	6,246					
4. Budgeted starting salary 4,99	7						
5. Funding source percentages							
General Fund 1					0		
6. Will the position or positions continue past the current biennium?					Yes	(Yes/No	0)
7. Is space currently available to house the position or positions at the central office?						Yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third part	ty, identify belo	w.			
Name of party		-	Amount			In-kind	0
9. Cost Comparison							
_		Central Office Set	ting		Te	elecommute Setting	
	Startup	Recurring	Total		Startup	Recurring	Total
Salaries and wages	0	156,488	156,488		0	156,488	156,488
Operating expenses	2,000	17,908	19,908		58,267	21,674	79,941
Capital improvements	0	0	0		20,350	0	20,350
Total	2,000	174,396	176,396		78,617	178,162	256,779
General fund	2,000	174,396	176,396		78,617	178,162	256,779
Federal funds	0	0	0		0	0	0
Special funds	0	0	0		0	0	0
10. Is this position(s) requested as	s a telecommuting	position?			No	(Yes/No)	

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number 1

Geological Survey

The geologist III in the subsurface program will undertake oil & gas and other mineral evaluations of the Williston Basin and respond to questions from industry as well as the citizens of North Dakota. This position requires log analysis (25%), core and sample descriptions and interpretations (25%), report writing (25%), response to enquiries from industry and the general public (20%) microscopic analysis (5%). It would not be cost effective to locate the position outside of Bismarck because this person will work very closely with the current Geological Survey subsurface

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

405 INDUSTRIAL COMMISSION

Version: 2009-B-01-00405

Project: 1 Subsurface Geologist

Date: 11/3/2008

Time: 11:29 AM

Page 44 of 87

geologist that is located in Bismarck as well as the Oil and Gas Division petroleum resource analyst that is also in the Bismarck. To locate this person outside of the central office would require purchase of an additional microscope, various laboratory equipment, a 35 mm slide and flatbed scanner, high speed internet access, large format printer/plotter, and oil and gas research books.

405 INDUSTRIAL COMMISSION

Version: 2009-B-01-00405

Project: 2 Mineral Geologist

Date: 11/3/2008

Time: 11:29 AM

Page 46 of 87

Version 2009B0100405	Numl	per 2				
Description Mineral Geologist						
1. Number of full-time equivalent	(FTE) positions in	cluded in analysis	3	Base	Options	
Number that are new positi	ons			0	Ī	
Number that are vacant per	iding reclassificat	ion		0	0	
Number that are proposed to	to be relocated			0	0	
Number that are proposed to	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 2	2,083	Position Title	Geologist III		
3. Salary range 3,748	to	6,246		Č		
4. Budgeted starting salary 4,997	7					
5. Funding source percentages						
General Fund 0	Federal	Fund 0	Spo	ecial Fund 1		
6. Will the position or positions co	Yes	(Yes/N	0)			
7. Is space currently available to h	ouse the position	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribut	ions are available	from a third part	y, identify belov	w.		
Name of party			Amount		In-kind	0
9. Cost Comparison						
		Central Office Set	_	T	'elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	156,488	156,488	0	156,488	156,488
Operating expenses	2,000	22,908	24,908	58,267	21,674	79,941
Capital improvements	0	0	0	20,350	0	20,350
Total	2,000	179,396	181,396	78,617	178,162	256,779
General fund	0	0	0	0	0	0
Federal funds	0	0	0	0	0	0
Special funds 10. Is this position(s) requested as	2,000	179,396	181,396	78,617	178,162	256,779
	,	•	101,000	No	(Yes/No)	,

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Geological Survey

The geologist III in the mineral program will potentially oversee solution mining of potash in northwestern North Dakota and/or the solution mining of uranium in southwestern North Dakota. If either of these two types of mining occurs, they will be large-scale operations. The potash position requires interpretation of geophysical, hydrogeological, and geochemical data (50%), report writing (20%), field inspections (10%), response to enquiries from industry and the general public (10%). It would be most cost effective to initially locate the position in Bismarck for potash regulation because the majority of that person's time will be spent in the Bismarck office interacting with other geologists. Overseeing uranium in

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

405 INDUSTRIAL COMMISSION

Version: 2009-B-01-00405

Project: 2 Mineral Geologist

Date: 11/3/2008

Time: 11:29 AM

Page 47 of 87

situ leach mining would initially be located in the Bismarck office during the permit review period (approximately two years). The position would then be located as near the mine site(s) as practical because oversight of a uranium operation requires a substantial amount of time (30 - 50%) be spent at the mine site. To locate this position outside of the central office would require purchase of an additional microscope, various laboratory equipment, a 35 mm slide and flatbed scanner, high speed internet access, large format printer/plotter, and mineral research books.

405 INDUSTRIAL COMMISSION

Version: 2009-B-01-00405

Project: 3 Engineering Tech IV

Date: 11/3/2008

Time: 11:29 AM

Page 49 of 87

Version 2009B0100405 Description Engineering Tech IV 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	ions inding reclassificati to be relocated	cluded in analysis		Base 0 0 0 0	Options 3 0 0 0	
Total				0	3	
2. Position Class and Title:	Class No. 2	,004	Position Title	Engineering Tech IV	3	
3. Salary range 2,588	to	4,314	1 OSITION THE	Engineering Teen TV		
4. Budgeted starting salary 3,02		1,511				
5. Funding source percentages	.•					
General Fund .6666	Federal	Fund 0	Sp	ecial Fund .3333		
6. Will the position or positions co	Y	es (Yes/No	0)			
7. Is space currently available to	-		central office?	•	Yes	(Yes/No)
8. If financial or in-kind contribu						,
Name of party		- '	Amount		In-kind	0
9. Cost Comparison						
-	(Central Office Sett	ting		Telecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	302,286	302,286	0	302,286	302,286
Operating expenses	12,000	6,699	18,699	36,000	28,500	64,500
Capital improvements	0	0	0	30,000	0	30,000
Total	12,000	308,985	320,985	66,000	330,786	396,786
General fund	8,000	205,990	213,990	44,000	220,524	264,524
Federal funds	0	0	0	0	0	0
Special funds	4,000	102,995	106,995	22,000	110,262	132,262
10. Is this position(s) requested as	s a telecommuting	position?		No	(Yes/No)	

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Description

This individual will be responsible for performing standardized and advanced technical methods and procedures in the completion of certain projects. Responsibilities may include performing preparing a variety of maps, plans, and similar drawings; recording and tabulating information for engineering projects; assists in completing final project records; documents tests and inspections; and preparing field office records. May also supervise lower level technicians assigned to drafting or data collection projects. Other related

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

405 INDUSTRIAL COMMISSION

Version: 2009-B-01-00405

Project: 3 Engineering Tech IV

Date: 11/3/2008

Time: 11:29 AM

Page 50 of 87

engineering duties may also be assigned.

Specific Tasks

60% of time will be spent on confirmation of submittal and proper filing of well logs, DST reports, and geologic reports, picking appropriate formation tops from open-hole logs, and evaluating all cement tops to ensure compliance with rules and regulations;

20% of time will be spent on checking to assure files are complete with required geological information, including both well files and log files;

10% of time will be spent reviewing geological data submitted by industry in support of unitization; and

10% of time will be spent answering inquiries from the public or industry representatives relating to oil and gas activities and/or rules and regulations concerning the conservation of crude oil and natural gas in North Dakota.

Benefits of locating the position outside of a central office setting

The Oil and Gas Division would not benefit financially from locating this position outside of our main office. Most of the job duties will involve processing paperwork, reports and logs received from industry and the utilization of equipment currently available only in our Bismarck office, therefore, we can not justify locating this individual outside of our central office setting.

Additional assets necessary for locating the position outside of a central office setting

Duplicate items and services would have to be provided to locate the position outside of our main office. This would result in an additional start-up cost of \$15,000 to cover costs of a printer (plus supplies), digitizing software license and a high-speed internet connection. Additional recurring costs of \$6,300 would also be experienced.

405 INDUSTRIAL COMMISSION

Version: 2009-B-01-00405

Project: 4 Petroleum Engineer I

Date: 11/3/2008

Time: 11:29 AM

Page 52 of 87

Version 2009B0100405 Description Petroleum Engineer I 1. Number of full-time equivalent (Number that are new position Number that are vacant pen Number that are proposed to Number that are proposed to	ons ding reclassificati o be relocated	cluded in analysis		Base 0 0 0 0	Options 3 0 0 0	
Total				0	3	
2. Position Class and Title:	Class No. 2	,091	Position Title	Petroleum Engineer I		
3. Salary range 2,588	to	4,314				
4. Budgeted starting salary 3,451						
5. Funding source percentages						
General Fund .6666		Fund 0	Sp	ecial Fund .3333		
6. Will the position or positions con	ntinue past the cu	rrent biennium?		Yes	(Yes/No	o)
7. Is space currently available to h	ouse the position o	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribute Name of party	ions are available		, identify belo [.] Amount	w.	In-kind	0
9. Cost Comparison						
•	(Central Office Sett	ing	Те	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	339,162	339,162	0	339,162	339,162
Operating expenses	0	121,863	121,863	24,300	122,667	146,967
Capital improvements	0	0	0	0	0	0
Total	0	461,025	461,025	24,300	461,829	486,129
General fund	0	307,350	307,350	16,200	307,886	324,086
Federal funds	0	0	0	0	0	0
Special funds	0	153,675	153,675	8,100	153,943	162,043
10. Is this position(s) requested as	a telecommuting j	oosition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Description

Work involves the inspection and regulation of oil and gas extraction activities within the scope of responsibilities and authority assigned under Title 38, NDCC to the Director, Oil and Gas Division of the North Dakota Industrial Commission. Will perform inspections and related duties of a routine nature or may assist in complex situations under the close supervision of a higher-level staff member. Alternatively, this level may be used in a training capacity for individuals with less experience.

405 INDUSTRIAL COMMISSION

Version: 2009-B-01-00405

Project: 4 Petroleum Engineer I

Date: 11/3/2008

Time: 11:29 AM Page 53 of 87

Specific Tasks

40% of time will be spent conducting inspections required to determine if production operations are in compliance with current applicable laws, regulations, and policies of the Industrial Commission;

25% of time will be spent conducting inspection of drilling rigs to secure geologic and engineering information and/or serve as a witness during the performance of various required tests;

25% of time will be spent contacting violators of oil and gas conservation laws and Industrial Commission orders to ensure appropriate corrective actions are taken, report operators who refuse to correct violations, and testify at Industrial Commission hearings regarding violations; and

10% of time will be spent as the principle information source and mediator for landowners, oil and gas operators, and Oil and Gas Division management.

Benefits of locating the position outside of a central office setting

The Oil and Gas Division would not benefit financially from locating this position outside of our field offices located in Dickinson, Minot and Williston. Job duties involve utilization of equipment currently available in our field offices which would require duplicate items and services if this individual was located outside of our field office setting.

Additional assets necessary for locating the position outside of a central office setting

Duplicate items and services would have to be provided to locate the position outside of our offices. This would result in an additional start-up cost of \$ 8,100 to cover costs of a printer (plus supplies) and a high-speed internet connection. Additional recurring costs of \$ 100 would also be experienced.

405 INDUSTRIAL COMMISSION

Version: 2009-B-01-00405

Version 2009B0100405

Project: 5 Administrative Assistant II

Description Administrative Assistant II

Date: 11/3/2008

Time: 11:29 AM

Page 55 of 87

Description Administrative Assista	11L 11					
1. Number of full-time equivalent ((FTE) positions in	cluded in analysis		Base	Options	
Number that are new position	ons			.50	0	
Number that are vacant pen	Number that are vacant pending reclassification				0	
Number that are proposed to be relocated				0	0	
Number that are proposed t	o be assigned to a	new program		0	0	
Total				.50	0	
2. Position Class and Title:	Class No.	12	Position Title	Admin. Assistant II		
3. Salary range 1,923	to	3,205				
4. Budgeted starting salary 2,020	ı	,				
5. Funding source percentages						
General Fund 0	Federal	Fund 0	Sp	ecial Fund 1		
6. Will the position or positions con	ntinue past the cu	rrent biennium?	•	Yes	(Yes/No	o)
7. Is space currently available to he			central office?		Yes	(Yes/No)
8. If financial or in-kind contributi						
Name of party			Ámount		In-kind	0
9. Cost Comparison						
		Central Office Sett	ing	Te	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	44,360	44,360	0	44,360	44,360
Operating expenses	0	0	0	0	0	0
Operating expenses						U
	0	0	0	0	0	0
Capital improvements Total	0	0 44,360	0 44,360	0 0	0 44,360	0 44,360
Capital improvements	0 0 0	0 44,360 0		0 0 0	0 44,360 0	0 44,360 0
Capital improvements Total	0 0 0 0	0 44,360 0 0			0 44,360 0 0	0 44,360 0 0
Capital improvements Total General fund	0 0 0 0	0 44,360 0 0 44,360	44,360 0		0 44,360 0 0 44,360	0 44,360 0 0 44,360

Number 5

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This part-time position will assist with the operations of the Industrial Commission Administrative Office. This position will fill in when the full-time Administrative Officer is unable to be in the office. The remainder of this position's time can be handled at a remote location. This is a 50% position. Tasks will include:

50% - reviewing of applications and reports received for two of the three research programs overseen by the Industrial Commission. Assist in the drafting of contracts and summaries of reports as needed.

405 INDUSTRIAL COMMISSION

Version: 2009-B-01-00405

Project: 5 Administrative Assistant II

Date: 11/3/2008

Time: 11:29 AM

Page 56 of 87

20% - maintaining and updating financial records on the various research projects that are overseen by this office.

20% - drafting of minutes from Council and Commission meetings as needed.

10% - general office duties

This position does not require the individual to be in the Capitol office—with internet connections should be able to do a good deal of the work from a home office. However, this position will be needed at a minimum of 1 day a week in the Capitol office to fill in for other staff that is out of the office. It is anticipated that with a lap top computer and an internet connection these tasks could be completed at either the Capitol office or a home office.

OFFICE OF THE LABOR COMMISSIONER

Number 1

Version: 2009-B-01-00406

Version 2009R0100406

Project: 1 New Compliance Investigator FTE

Date: 9/10/2008

Time: 1:44 PM

Page 5 of 9

version 2009B0100406		ber 1				
Description New Compliance In	vestigator FTE					
1. Number of full-time equivalen	t (FTE) positions in	cluded in analysis		Base	Options	
Number that are new positions					1	
Number that are vacant pending reclassification 0					0	
Number that are proposed to be relocated 0					0	
Number that are proposed	0	0				
• •	S	Y 8		· ·	U	
Total				0	1	
2. Position Class and Title:	Class No. 5	5,038 I	Position Title	Compliance Invest. II		
3. Salary range 2,818	to	4,696		•		
4. Budgeted starting salary 3,0	00					
5. Funding source percentages						
General Fund 1		Fund 0	Spe	ecial Fund 0		
6. Will the position or positions of	continue past the cu	rrent biennium?	_	Yes	(Yes/No	o)
7. Is space currently available to	1 41 444				(,
	house the position	or positions at the c	entral office?		Yes	(Yes/No)
8. If financial or in-kind contribu	house the position outions are available	or positions at the c from a third party	entral office? , identify below	v.	Yes	(Yes/No)
8. If financial or in-kind contribution Name of party n/a	house the position of the street that the stre	from a third party	entral office? , identify below Amount 0	v.	Yes In-kind	(Yes/No)
8. If financial or in-kind contribu	house the position outions are available	from a third party	, identify below	w.		
8. If financial or in-kind contribution Name of party n/a	utions are available	from a third party	, identify below Amount 0			
8. If financial or in-kind contributionName of party n/a9. Cost Comparison	utions are available	from a third party	, identify below Amount 0		In-kind	
 8. If financial or in-kind contribution Name of party n/a 9. Cost Comparison Salaries and wages 	utions are available	from a third party A Central Office Setti	, identify below Amount 0 ng	Tel	In-kind	0
8. If financial or in-kind contributionName of party n/a9. Cost Comparison	utions are available (Startup	from a third party A Central Office Setti Recurring	, identify below Amount 0 ng Total	Tel Startup	In-kind ecommute Setting Recurring	0 Total
 8. If financial or in-kind contribution Name of party n/a 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	utions are available Startup	from a third party A Central Office Setti Recurring 100,414	, identify below Amount 0 ng Total 100,414	Tel Startup 0	In-kind ecommute Setting Recurring 100,414	0 Total 100,414
 8. If financial or in-kind contribution Name of party n/a 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	utions are available Startup 0 1,000	from a third party A Central Office Setti Recurring 100,414 2,100	ng Total 100,414 3,100	Tel Startup 0 2,000	In-kind ecommute Setting Recurring 100,414 39,000	Total 100,414 41,000
8. If financial or in-kind contribution Name of party in/a 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	otions are available Startup 0 1,000 0	from a third party A Central Office Setti Recurring 100,414 2,100 0	ng Total 100,414 3,100 0	Tel Startup 0 2,000 0	In-kind ecommute Setting Recurring 100,414 39,000 0	Total 100,414 41,000
8. If financial or in-kind contribution Name of party n/a 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	otions are available Startup 0 1,000 0 1,000	From a third party A Central Office Setti Recurring 100,414 2,100 0 102,514	ng Total 100,414 3,100 0 103,514	Tel Startup 0 2,000 0 2,000	In-kind Recommute Setting Recurring 100,414 39,000 0 139,414	Total 100,414 41,000 0 141,414
8. If financial or in-kind contribution Name of party in/a 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	otions are available Startup 0 1,000 0 1,000 1,000 0 0 0 0 0 0	From a third party A Central Office Setti Recurring 100,414 2,100 0 102,514 102,514 0 0	ridentify below Amount 0 Total 100,414 3,100 0 103,514 103,514	Tel Startup 0 2,000 0 2,000 2,000	In-kind Recommute Setting Recurring 100,414 39,000 0 139,414 139,414	Total 100,414 41,000 0 141,414 141,414

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Staff in the ND Department of Labor's Compliance Investigator II positions are responsible for enforcement of human rights laws and wage and hour laws through investigation and mediation of complaints. In addition, they participate in weekly investigator meetings to review and discuss case findings and analysis.

The main job duties and approximate % of time spent in each area are:

Wage & Hour and Human Rights Casework - 85%

Participation in Investigator Meetings – 7% Responding to Public Inquiry - 7%

406 OFFICE OF THE LABOR COMMISSIONER

Version: 2009-B-01-00406

Project: 1 New Compliance Investigator FTE

Date: 9/10/2008

Time: 1:44 PM

Page 6 of 9

Public Education - 1%

One possible benefit of locating the position in a non-central office setting could be increased access to in-person service for citizens located in and around the telecommuting office. However, a non-central location does present logistical and other challenges that are believed to outweigh the potential benefit noted above.

The additional assets required to locate the position outside of a central office setting include the need to rent office space, travel to and from the central office, and increased postage costs.

108 PUBLIC SERVICE COMMISSION

Description Admin Assitant support PUD grade 6

Number that are new positions

Version: 2009-B-01-00408

Version 2009B0100408

Project: 1 Admin Assitant support PUD grade 6

1. Number of full-time equivalent (FTE) positions included in analysis

Number that are vacant pending reclassification

Number 1

Date: 9/10/2008

Time: 1:49 PM

Page 43 of 73

Number that are proposed	Number that are proposed to be relocated					
Number that are proposed		new program		0	ő	
Total				0	1	
2. Position Class and Title:	Class No.	4 1 F	Position Title Ad	ministrative Assitant 1	•	
3. Salary range 1,734	to	2,890				
4. Budgeted starting salary 2,3	12					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Special	Fund 0		
6. Will the position or positions c			•	yes	(Yes/I	No)
7. Is space currently available to	house the position	or positions at the c	entral office?	•	ves	(Yes/No)
8. If financial or in-kind contribu	ıtions are available	from a third party,	, identify below.		•	
Name of party none		Ā	mount 0		In-kind	0
9. Cost Comparison						
	(Central Office Setti	ng	Tele	ecommute Setting	g
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	80,920	80,920	161,840	80,920	80,920	161,840
Operating expenses	10,000	3,720	13,720	5,000	5,000	10,000
Capital improvements	0	0	0	0	0	0
Total	90,920	84,640	175,560	85,920	85,920	171,840
General fund	90,920	84,640	175,560	85,920	85,920	171,840
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested a	s a telecommuting j	position?		no	(Yes/No)	

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This is a support position that cannot telecommute because the intent of the position is to provide copying, filing, mailing, etc. support for administrative assistants and professional staff.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Base

0

Options

0

408 PUBLIC SERVICE COMMISSION

Version: 2009-B-01-00408

Project: 2 Environ Civil Engineer III PUD

Date: 9/10/2008

Time: 1:49 PM

Page 45 of 73

Version 2009B0100408 Description Environ Civil Engine	eer III PUD	ber 2				
1. Number of full-time equivalen	t (FTE) positions ir	cluded in analysis	;	Base	Options	
Number that are new posit		-		0	ĺ	
Number that are vacant po		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 2	2,043	Position Title Env	vironmental Eng III	1	
3. Salary range 3,388	to	5,646		2115		
4. Budgeted starting salary 4,51	17	,				
5. Funding source percentages						
General Fund 1		Fund 0	Special	Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?		yes	(Yes/No)
7. Is space currently available to	house the position	or positions at the	central office?		yes	(Yes/No)
8. If financial or in-kind contribu	itions are available	from a third party	y, identify below.			
Name of party none			Amount 0		In-kind	0
9. Cost Comparison						
<u>-</u>						
-		Central Office Sett	ing	Te	lecommute Setting	
-	Startup	Central Office Sett Recurring	Total	Te Startup	lecommute Setting Recurring	Total
Salaries and wages	Startup 142,928		Total 285,856			Total 285,856
Operating expenses	Startup	Recurring	Total	Startup	Recurring	
Operating expenses Capital improvements	Startup 142,928 10,000 0	Recurring 142,928	Total 285,856 13,720 0	Startup 142,928	Recurring 142,928	285,856
Operating expenses Capital improvements Total	Startup 142,928 10,000	Recurring 142,928	Total 285,856 13,720	Startup 142,928 5,000	Recurring 142,928 5,000	285,856 10,000
Operating expenses Capital improvements Total General fund	Startup 142,928 10,000 0	Recurring 142,928 3,720 0	Total 285,856 13,720 0	Startup 142,928 5,000 0	Recurring 142,928 5,000 0	285,856 10,000 0
Operating expenses Capital improvements Total General fund Federal funds	Startup 142,928 10,000 0 152,928	Recurring 142,928 3,720 0 146,648	Total 285,856 13,720 0 299,576	Startup 142,928 5,000 0 147,928	Recurring 142,928 5,000 0 147,928	285,856 10,000 0 295,856
Operating expenses Capital improvements Total General fund	Startup 142,928 10,000 0 152,928 152,928 0 0	Recurring 142,928 3,720 0 146,648 146,648 0 0	Total 285,856 13,720 0 299,576 299,576	Startup 142,928 5,000 0 147,928 147,928	Recurring 142,928 5,000 0 147,928	285,856 10,000 0 295,856 295,856

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The position requires a high degree of expertise and education. The commission expects its workload to increase over the next several years and needs to hire experienced and skilled workers to complete its task.

The two public utility divisions are so small that one large project can consume most of their time and leave little time for substantive evaluations of other work projects. If this continues, time delays and errors will occur more frequently. The

8 PUBLIC SERVICE COMMISSION

Version: 2009-B-01-00408

Project: 2 Environ Civil Engineer III PUD

Date: 9/10/2008

Time: 1:49 PM

Page 46 of 73

energy sector is critical to the sustained growth of our economy and adding this position will facilitate its development and is immaterial to the billions being invested in our state through such facilities.

408 PUBLIC SERVICE COMMISSION

Version: 2009-B-01-00408

Project: 3 Public Utility Analyst PUD

Date: 9/10/2008

Time: 1:49 PM

Page 48 of 73

Version 2009B0100408 Description Public Utility Analys		ber 3				
1. Number of full-time equivalent	t (FTE) positions ir	icluded in analysi	S	Base	Options	
Number that are new posit	ions	-		0	1	
Number that are vacant pe		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 5	5,332	Position Title	Public utility anaylst II	1	
3. Salary range 3,748	to	6,246	1 obtain 11tic	i done duncy analyst ii		
4. Budgeted starting salary 6,24	6	-,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	_	ves	(Yes/Ne	n)
7. Is space currently available to l	house the position	or positions at the	central office?	Ju	yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third part	tv. identify belo	w.	Jus	(200110)
Name of party none		-	Amount 0		In-kind	0
9. Cost Comparison						-
	(Central Office Set	ting	T	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	191,384	191,384	382,768	191,384	191,384	382,768
Operating expenses	10,000	3,720	13,720	5,000	5,000	10,000
Capital improvements	0	0	0	0	0	0
Total	201.384	195,104	396,488	196,384	196,384	392,768
	201,504	/				
General fund	201,384	195,104	396,488	196,384	196,394	392,778
Federal funds	,· -	•		196,384 0	196,394 0	392,778 0
	201,384 0 0	195,104 0 0	396,488			·

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The position requires a high degree of expertise and education. The commission expects its workload to increase over the next several years and needs to hire experienced and skilled workers to complete its task.

The two public utility divisions are so small that one large project can consume most of their time and leave little time for substantive evaluations of other work projects. If this continues, time delays and errors will occur more frequently. The

408 PUBLIC SERVICE COMMISSION

Version: 2009-B-01-00408

Project: 3 Public Utility Analyst PUD

Date: 9/10/2008

Time: 1:49 PM

Page 49 of 73

energy sector is critical to the sustained growth of our economy and adding this position will facilitate its development and is immaterial to the billions being invested in our state through such facilities.

PUBLIC SERVICE COMMISSION

Version: 2009-B-01-00408

Project: 4 Environmental Scientist III Reclamation programs

Date: 9/10/2008

Time: 1:49 PM

Page 51 of 73

Version 2009B0100408		nber 4					
Description Environmental Scient							
1. Number of full-time equivalent		included in analysis		Base	Options		
Number that are new positi				0	1		
Number that are vacant per		ition		0	0		
Number that are proposed				0	0		
Number that are proposed	to be assigned to	a new program		0	0		
Total				0	1		
2. Position Class and Title:	Class No.	5,273 P	osition Title H	Environ Scientist III	_		
3. Salary range 3,082	to	5,136					
4. Budgeted starting salary 4,273	3						
5. Funding source percentages							
General Fund .36	Federa	ol Fund .64	Spec	ial Fund 0			
6. Will the position or positions co	ntinue past the c	urrent biennium?	•	yes	(Yes/No)	
7. Is space currently available to h	ouse the position	or positions at the c	entral office?	,	yes	(Yes/No)	
8. If financial or in-kind contribut	ions are availabl	e from a third party,	identify below.		,	(= =====	
Name of party none			mount 0		In-kind	0	
9. Cost Comparison							
		Central Office Settir	ıg	Tel	ecommute Setting		
	Startup	Recurring	Total	Startup	Recurring	Total	
Salaries and wages	68,045	136,090	204,135	68,045	136,090	204,135	
Operating expenses	30,000	3,720	33,720	5,000	5,000	10,000	
Capital improvements	0	0	0	0	0	0	
Total	98,045	139,810	237,855	73,045	141,090	214,135	
General fund	35,297	50,332	85,629	26,296	50,792	77,088	
Federal funds	62,748	89,478	152,226	46,749	90,298	137,047	
Special funds	0	0	0	0	0	0	
10 Is this position(s) possessed at an							
10. Is this position(s) requested as				no	(Yes/No)		
11. Use the narrative button to pro			ositions, includ			ne spent at each task.	Also discuss the

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

An additional Environmental Scientist III position is being requested in the Reclamation Division (starting the second year of the 2009-11 biennium) due to an increase in the workload for regulating surface coal mining and reclamation operations. Much of the added work will be associated with two new lignite mines, reviewing and evaluating data in final bond release applications, and the possible surface mining of uranium enriched lignite seams. It is expected the person occupying the position will spend about 50% of the time carrying out reviews of permit and revision applications, about 25% of the time conducting mine site compliance inspections, and the

408 PUBLIC SERVICE COMMISSION

Version: 2009-B-01-00408

Project: 4 Environmental Scientist III Reclamation programs

Date: 9/10/2008

Time: 1:49 PM

Page 52 of 73

remaining 25% of the time reviewing and evaluating bond release applications. At this time we plan to hire a well qualified person with a botany, range management, agronomy or closely related background.

It is not feasible to have the new Environmental Scientist III position telecommute since this person will need regular access to many of the mining permits and other paper files in the Commission's offices. Nearly all permits issued before 2000 remain in a paper format and the materials for each permit fill multiple (up to 40) three-ring binders and include folded maps, drawings and diagrams that are not be easily copied. Also, the almost daily interaction with other staff having different technical disciplines is very important for training and the effective implementation of this program.

413 DEPT OF FINANCIAL INST

Version: 2009-B-01-00413

Version 2009B0100413

Project: 1 Financial Examiner

Date: 9/10/2008

Time: 1:55 PM

Page 15 of 22

Description Financial Examiner						
-		nalandad in amalania		D	0 - 4	
1. Number of full-time equivale		nciuded in analysis		Base	Options	
Number that are new positions Number that are vacant pending reclassification					0	
		uon		0	0	
Number that are propose				0	0	
Number that are propose	ed to be assigned to a	a new program		U	U	
Total				1	0	
2. Position Class and Title:	Class No.	10 P	osition Title Fina	ancial Examiner I	O	
3. Salary range 31,056		51,768	OSIMOII IIIIC I III	anotal Diaminol 1		
4. Budgeted starting salary 39		22,700				
5. Funding source percentages	,					
General Fund 0	Federal	Fund 0	Snecial	Fund 1		
. Will the position or positions			~ P******		(Ves/No	n)
	continue past the cu	rrent biennium?	_	Yes	(Yes/No	•
7. Is space currently available to	continue past the cu house the position	rrent biennium? or positions at the c	entral office?		(Yes/No Yes	(Yes/No)
 Is space currently available to If financial or in-kind contrib 	continue past the cu house the position	rrent biennium? or positions at the c from a third party,	entral office? identify below.		Yes	(Yes/No)
 Is space currently available to If financial or in-kind contrib Name of party N/A 	continue past the cu house the position	rrent biennium? or positions at the c from a third party,	entral office?		·	•
 Is space currently available to If financial or in-kind contrib Name of party N/A 	continue past the cu o house the position outions are available	rrent biennium? or positions at the c from a third party, A	entral office? identify below. .mount	Yes	Yes In-kind	(Yes/No)
 Is space currently available to If financial or in-kind contrib Name of party N/A 	continue past the cu o house the position outions are available	rrent biennium? or positions at the c from a third party,	entral office? identify below. .mount	Yes	Yes	(Yes/No)
 Is space currently available to If financial or in-kind contrib Name of party N/A 	continue past the cu o house the position outions are available	nrent biennium? or positions at the ce from a third party, A Central Office Settin	entral office? identify below. mount	Yes Te	Yes In-kind lecommute Setting	(Yes/No) 0
7. Is space currently available to B. If financial or in-kind contrib Name of party N/A D. Cost Comparison	continue past the cu o house the position outions are available Startup	or positions at the conformal third party, A Central Office Settin Recurring	entral office? identify below. mount Total	Yes Te Startup	Yes In-kind lecommute Setting Recurring	(Yes/No) 0 Total 39,930
7. Is space currently available to 8. If financial or in-kind contrib Name of party N/A 9. Cost Comparison Salaries and wages	continue past the cu to house the position outions are available Startup 39,720	or positions at the conformal third party, A Central Office Settin Recurring	entral office? identify below. mount Total 39,930	Yes Te Startup 39,720	Yes In-kind lecommute Setting Recurring 210	(Yes/No) 0 Total
7. Is space currently available to 8. If financial or in-kind contrib Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses	continue past the cu o house the position outions are available Startup 39,720 17,679	or positions at the conformal third party, A Central Office Settin Recurring	entral office? identify below. mount Total 39,930 17,679	Yes Te Startup 39,720 9,305	Yes In-kind lecommute Setting Recurring 210 0	(Yes/No) 0 Total 39,930 9,305 0
7. Is space currently available to B. If financial or in-kind contrib Name of party N/A D. Cost Comparison Salaries and wages Operating expenses Capital improvements	continue past the cu o house the position outions are available Startup 39,720 17,679 0	or positions at the conformal office Setting Recurring 100 000000000000000000000000000000000	entral office? identify below. mount Total 39,930 17,679 0	Yes Te Startup 39,720 9,305 0	Yes In-kind lecommute Setting Recurring 210 0 0	(Yes/No) 0 Total 39,930 9,305
7. Is space currently available to B. If financial or in-kind contrib Name of party N/A P. Cost Comparison Salaries and wages Operating expenses Capital improvements Total	continue past the cu o house the position outions are available Startup 39,720 17,679 0	or positions at the conformal office Setting Recurring 100 000000000000000000000000000000000	entral office? identify below. mount Total 39,930 17,679 0	Yes Te Startup 39,720 9,305 0 49,025	Yes In-kind lecommute Setting Recurring 210 0 0 210	(Yes/No) 0 Total 39,930 9,305 0 49,235
7. Is space currently available to 3. If financial or in-kind contrib Name of party N/A 2. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	continue past the cu o house the position outions are available Startup 39,720 17,679 0	or positions at the conformal office Setting Recurring 100 000000000000000000000000000000000	entral office? identify below. mount Total 39,930 17,679 0	Yes Te Startup 39,720 9,305 0 49,025 0	Yes In-kind lecommute Setting Recurring 210 0 0 210 0	(Yes/No) 0 Total 39,930 9,305 0 49,235 0 0
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	continue past the curb house the position outions are available Startup 39,720 17,679 0 57,399 0 57,399	or positions at the conformation at the confor	rotal 39,930 17,679 0 57,609 0 0	Yes Te Startup 39,720 9,305 0 49,025 0 0	Yes In-kind lecommute Setting Recurring 210 0 0 210 0 0 0 0 0	(Yes/No) 0 Total 39,930 9,305 0 49,235

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number 1

The Banking Division of the Department is currently examining 10.8 billion total assets as of June 30, 2008, this is compared to 7.9 billion total assets as of June 30, 2005. This represents a 36.7% increase in assets under the Banking Division responsibility to supervise. The amount of assets examined has increased primarily due to increase in the size of North Dakota banks. With the increase in assets size the examiners are focusing on larger riskier loans, leaving many loans outside of the examination process. Regulations have increased, the composition of the bank's balance sheet has become more complex and most recently, the increased attention to the Bank Secrecy Act and the United and Strengthening America by

413 DEPT OF FINANCIAL INST

Version: 2009-B-01-00413

Project: 1 Financial Examiner

Date: 9/10/2008

Time: 1:55 PM

Page 16 of 22

Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (US PATRIOT Act of 2001) this has placed additional demand on the bank examination staff. Early supervisory intervention has shown to be an effective tool in preventing or minimizing unsafe and unsound financial conditions from occurring at state chartered banks and assisting state banks in the recovery of identified problems. In order to make this a fully functional office the Department would like to increase the examination staff by one position. This would give balance to the examining regions and reduce travel for our staff in Bismarck.

413 DEPT OF FINANCIAL INST

Version: 2009-B-01-00413

Project: 2 Financial Exam/ Invest I

Date: 9/10/2008

Time: 1:55 PM

Page 18 of 22

Version 2009B0100413	Numb	oer 2				
Description Financial Exam/ Inv	est I					
1. Number of full-time equivalen	t (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi	1	0				
Number that are vacant p	ending reclassificati	on		0	0	
Number that are proposed	l to be relocated			0	0	
Number that are proposed	l to be assigned to a	new program		0	0	
Total				1	0	
2. Position Class and Title:	Class No. 1	() P	osition Title	Financial Exam/ Invest I	U	
3. Salary range 31,056	to	51,768		i manetai Examy invest i		
4. Budgeted starting salary 39,		01,700				
5. Funding source percentages						
General Fund 0	Federal	Fund 0	Spe	ecial Fund 1		
C TT7911 (1) 4.4			~ F -			
6. Will the position or positions c	continue past the cur	rrent biennium?		ves	(Yes/No	o)
6. Will the position or positions c7. Is space currently available to	ontinue past the cur house the position o	rrent biennium? or positions at the c	entral office?	yes	(Yes/No	•
7. Is space currently available to	house the position o	or positions at the c	entral office? identify beloy	•	(Yes/No yes	(Yes/No)
 Will the position or positions c Is space currently available to If financial or in-kind contribution Name of party N/A 	house the position o	or positions at the co from a third party,	entral office? identify belov mount 0	•		•
7. Is space currently available to8. If financial or in-kind contribution	house the position o	or positions at the co from a third party,	identify below	•	yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contributionName of party N/A	house the position o utions are available f	or positions at the co from a third party,	identify below mount 0	w.	yes In-kind	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison 	house the position o utions are available f	or positions at the c from a third party, A	identify below mount 0	w.	yes	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages 	house the position of ations are available for Startup 39,720	or positions at the co from a third party, A Central Office Settir	identify below mount 0	w. Tel	yes In-kind ecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses 	house the position of utions are available for C Startup	or positions at the confrom a third party, A Central Office Settin Recurring	identify below mount 0 ng Total	w. Tel Startup	yes In-kind ecommute Setting Recurring	(Yes/No) 0 Total 39,930
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	house the position of ations are available for the startup 39,720 9,305 0	or positions at the confrom a third party, A Central Office Settin Recurring 210	identify below mount 0 ng Total 39,930	w. Tel Startup 39,720	yes In-kind ecommute Setting Recurring 210	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	house the position of ations are available for the startup 39,720 9,305	or positions at the confrom a third party, A Central Office Settin Recurring 210	identify below mount 0 ng Total 39,930	Tel Startup 39,720 9,305	yes In-kind ecommute Setting Recurring 210 0	(Yes/No) 0 Total 39,930 9,305 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of ations are available for the startup 39,720 9,305 0	or positions at the confrom a third party, A Sentral Office Settin Recurring 210 0 0	identify below mount 0 Ig Total 39,930 9,305 0	Tel Startup 39,720 9,305 0	yes In-kind ecommute Setting Recurring 210 0 0	(Yes/No) 0 Total 39,930 9,305
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	house the position of ations are available for Startup 39,720 9,305 0 49,025 0	or positions at the confrom a third party, A Central Office Settin Recurring 210 0 0 210	identify below mount 0 Total 39,930 9,305 0 49,235	Tel Startup 39,720 9,305 0 49,025	yes In-kind ecommute Setting Recurring 210 0 0 210	(Yes/No) 0 Total 39,930 9,305 0 49,235
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of ations are available for Startup 39,720 9,305 0 49,025 0 0 49,025	r positions at the confrom a third party, A Central Office Settin Recurring 210 0 210 0 210 0 2,100	identify below mount 0 Total 39,930 9,305 0 49,235 0	Tel Startup 39,720 9,305 0 49,025	yes In-kind ecommute Setting Recurring 210 0 0 210 0 0	(Yes/No) 0 Total 39,930 9,305 0 49,235 0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The number of licenses issued to Money Brokers, Collection Agencies, and Consumer Finance Companies, Deferred Presentment Service Providers (payday lenders), and Money Transmitters continues to increase on an annual basis. The Department of Financial Institutions has three consumer investigators, and one office staff to supervise and examine 419 collection agencies, 356 money brokers, 22 money transmitter companies, 35 consumer finance companies, and 82 deferred presentment service providers. Staff has revised procedures to continue to provide licenses to agencies in the most efficient manner. The Department has automated the Department records to greatly enhance the licensing process, as the number of new

413 DEPT OF FINANCIAL INST

Version: 2009-B-01-00413

Project: 2 Financial Exam/ Invest I

Date: 9/10/2008

Time: 1:55 PM

Page 19 of 22

licenses issued continues to grow.

Utilize off-site examination procedures to reduce on site examination time. Off-site exam procedures are less disruptive to the financial institutions, reduce Department travel expenses, offer more productive examiner time, and improve morale.

Continue to conduct examinations and investigations of financial institutions for compliance with laws relating to money brokers, collection agencies, consumer finance companies, and deferred presentment service providers (payday lenders). Conduct investigations of complaints and alleged violations of laws, rules, and regulations. Analyze and accept filings for registration, renewal, or amendments, and recommend denials and/or other enforcement actions. Have the ability to conduct all consumer examinations in a timely fashion.

473 ND HOUSING FINANCE AGENCY

Version: 2009-B-01-00473

Project: 55, 57, 61 Housing Program Administrator II

Date: 9/10/2008

Time: 2:05 PM

Page 11 of 22

Version 2009B0100473	Num	ber 55, 57, 61				
Description Housing Program	Administrator II	, ,				
1. Number of full-time equivale		cluded in analysis		Base	Options	
Number that are new po	2	0				
Number that are vacant	pending reclassificat	ion		1	0	
Number that are propose	ed to be relocated			0	0	
Number that are propose	ed to be assigned to a	new program		0	0	
Total				3	0	
2. Position Class and Title:	Class No. 5	i92 1	Position Title	Hous. Prog Admin II	U	
3. Salary range 3,082	to	5,136	osition Title	Hods. I Tog Admin II		
4. Budgeted starting salary 4,		3,130				
5. Funding source percentages						
General Fund 0	Federal	Fund 0	Sn	ecial Fund 1		
6. Will the position or positions			Sp	Yes	(Yes/N	a)
7. Is space currently available t	o house the position	or positions at the o	central office?	103	Yes	(Yes/No)
8. If financial or in-kind contrib	outions are available	from a third party	. identify belo	w.	1 03	(163/110)
Name of party			Amount		In-kind	0
9. Cost Comparison						· ·
	(Central Office Setti	ng	Te	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	4,487	4,487	0	4,487	4,487
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	4,487	4,487	0	4,487	4,487
General fund	0	0	0	0	0	0
Federal funds	0	0	0	0	0	0
Special funds						
10. Is this position(s) requested	0	4,487	4,487	0	4,487	4,487

10. Is this position(s) requested as a telecommuting position?

No (Yes/No)

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Statewide Housing Planning and Development Coordinator 100%

473 ND HOUSING FINANCE AGENCY

Version: 2009-B-01-00473

Project: 58 Housing Program Representative

Date: 9/10/2008

Time: 2:05 PM

Page 13 of 22

Version 2009B0100473	Nun	nber 58				
Description Housing Program Repr	esentative					
1. Number of full-time equivalent (included in analysis	1	Base	Options	
Number that are new positio	Number that are new positions					
Number that are vacant pend	ding reclassifica	ition		0	0	
Number that are proposed to				0	0	
Number that are proposed to	be assigned to	a new program		0	0	
Total				1	0	
2. Position Class and Title:	Class No.	581	Docition Title	Hous Prog Rep	0	
3. Salary range 2,384	to	3,974	i osition Title	nous riog kep		
4. Budgeted starting salary 3,471	•	3,214				
5. Funding source percentages						
General Fund 0	Federa	d Fund 0	Sn	ecial Fund 1		
6. Will the position or positions con			Sp	Yes	(Yes/N	o)
7. Is space currently available to ho	use the position	or positions at the	central office?	103	Yes	(Yes/No)
8. If financial or in-kind contribution	ns are availabl	e from a third party	v. identify belo	w.	1 03	(165/110)
Name of party			Amount	***	In-kind	0
9. Cost Comparison					****	· ·
		Central Office Sett	ing	7	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	3,471	3,471	0	3,471	3,471
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	3,471	3,471	0	3,471	3,471
General fund	0	0	0	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	3,471	3,471	0	3,471	3,471
10. Is this position(s) requested as a	telecommuting	position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

HUD Multifamily Project Management Oversight 100%

Te	lecommute -	– Agency	Submitted
----	-------------	----------	-----------

473 ND HOUSING FINANCE AGENCY

Version: 2009-B-01-00473

Project: 59 Housing Program Specialist I

Date: 9/10/2008

Time: 2:05 PM

Page 15 of 22

Version 2009B0100473 Description Housing Program Spot 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	ecialist I (FTE) positions in ions nding reclassificat to be relocated	ion		Base 1 0 0 0	Options 0 0 0 0 0		
Total				1	0		
2. Position Class and Title:	Class No. 2	.17	Position Title	Housing Prog Spec I	U		
3. Salary range 2,147	to	3,579		Troubing Trog bpoc 1			
4. Budgeted starting salary 3,12	7	,					
5. Funding source percentages							
General Fund 0	Federal	Fund 0	Sp	ecial Fund 1			
6. Will the position or positions continue past the current biennium?				Yes	(Yes/No)		
7. Is space currently available to b	nouse the position o	or positions at the	central office?		Yes	(Yes/No)	
8. If financial or in-kind contribut	tions are available	from a third party	, identify belo	w.		(200110)	
Name of party			Amount		In-kind	0	
9. Cost Comparison							
	(Central Office Sett	ing	Te	Telecommute Setting		
	Startup	Recurring	Total	Startup	Recurring	Total	
Salaries and wages	0	3,127	3,127	0	3,127	3,127	
Operating expenses	0	0	0	0	0	0	
Capital improvements	0	0	0	0	0	0	
Total	0	3,127	3,127	0	3,127	3,127	
General fund	0	0	0	0	0	0	
Federal funds	0	0	0	0	0	0	
Special funds	0	3,127	3,127	0	3,127	3,127	
10. Is this position(s) requested as	a telecommuting p	osition?		No	(Yes/No)		

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Real Estate Loan Servicing 100%

473 ND HOUSING FINANCE AGENCY

Version: 2009-B-01-00473

Project: 60 Accountant / Budget Specialist III

Date: 9/10/2008

Time: 2:05 PM

Page 17 of 22

Version 2009B0100473	Num	ber 60					
Description Accountant / Budget	t Specialist III						
1. Number of full-time equivalen		cluded in analysis	8	Base	Options		
Number that are new posi	tions	·		1	0		
Number that are vacant p		ion		0	0		
Number that are proposed				0	0		
Number that are proposed	l to be assigned to a	new program		0	0		
Total				1	0		
2. Position Class and Title:	Class No. 2	223	Docition Title	A cot / Dud Cree III	0		
3. Salary range 3,082	to	5,136	rosition Title	Acct / Bud Spec III			
4. Budgeted starting salary 4,48		3,130					
5. Funding source percentages	<i>51</i>						
General Fund 0	Federal	Fund 0	Sn	ecial Fund 1			
6. Will the position or positions of			Бр	Yes	(Yes/No		
7. Is space currently available to	house the position	or positions at the	central office?	1 CS	Yes	(Yes/No)	
8. If financial or in-kind contribu	itions are available	from a third nart	v. identify belov	.X/	1 65	(165/140)	
Name of party			Amount	•••	In-kind	0	
9. Cost Comparison					III-Kiiiu	U	
-	(Central Office Sett	ing	Te	Telecommute Setting		
	Startup	Recurring	Total	Startup	Recurring	Total	
Salaries and wages	0	4,487	4,487	0	4,487	4,487	
Operating expenses							
	0	0	0	0	0	0	
Capital improvements	0	0		0	0		
Capital improvements Total	0 0 0	0 0 4,487	0	0 0 0	0 0 4,487	0 0	
Capital improvements Total General fund	0 0 0 0	0 0 4,487 0	0 0	0 0 0 0	0 0	0	
Capital improvements Total General fund Federal funds	0 0 0 0	0 0 4,487 0	0 0	0 0 0 0	0 0	0 0	
Capital improvements Total General fund	0 0 0 0 0	0 0 4,487	0 0 4,487 0	0 0 0 0 0	0 0	0 0	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Bond Accounting 100%

473 ND HOUSING FINANCE AGENCY

Version: 2009-B-01-00473

Project: 62 Housing Program Specialist II

Date: 9/10/2008

Time: 2:05 PM

Page 19 of 22

Version 2009B0100473		ber 62					
Description Housing Program Spec	ialist II						
1. Number of full-time equivalent (FTE) positions ir	cluded in analysis		Base	Options		
Number that are new position	ns	•		1	0		
Number that are vacant pen	ding reclassificat	ion		0	0		
Number that are proposed to	be relocated			0	0		
Number that are proposed to	be assigned to a	new program		0	0		
Total				1	0		
2. Position Class and Title:	Class No. 2	218	Dogition Title	Hous Prog Spec II	U		
3. Salary range 2,384	to	3,974	osidon Tide	nous riog spec ii			
4. Budgeted starting salary 3,471	••	3,777					
5. Funding source percentages							
General Fund 0	Federal	Fund 0	Sn	ecial Fund 1			
6. Will the position or positions con	tinue past the cu	rrent biennium?	Sp	Ye	es (Yes/No	a)	
7. Is space currently available to ho	use the position	or positions at the o	entral office?	1.0	Yes	(Yes/No)	
8. If financial or in-kind contribution	ons are available	from a third party	. identify belo	w	163	(165/110)	
Name of party			Amount	***	In-kind	0	
9. Cost Comparison		_			III-MIIQ	U	
	(Central Office Setti	ng		Telecommute Setting		
	Startup	Recurring	Total	Startup	9	Total	
Salaries and wages	0	3,471	3,471	0	3,471	3,471	
Operating expenses	0	0	0	0	0	0	
Capital improvements	0	0	0	0	0	0	
Total	0	3,471	3,471	0	3,471	3,471	
General fund	0	0	0	0	0	0	
Federal funds	0	0	0	0	0	0	
Special funds 10. Is this position(s) requested as a	0	3,471	3,471	0	3,471	3,471	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Real Estate Loan Servicing 100%

504 HIGHWAY PATROL

Version: 2009-B-01-00504

Version 2009B0100504

Project: 1 Highway Patrol Trooper

Date: 9/10/2008

Time: 2:11 PM

Page 45 of 54

Description Highway Patrol Tro	I					
1. Number of full-time equivale		ncluded in analysis		Base	Options	
Number that are new pos	sitions	•		0	12	
Number that are vacant	pending reclassificat	tion		0	0	
Number that are propose	ed to be relocated			0	0	
Number that are propose	ed to be assigned to a	a new program		0	0	
Total				0	12	
2. Position Class and Title:	Class No.	5,705	Position Title	Highway Patrol Officer 1		
3. Salary range 3,357	to	4,405		ž ,		
4. Budgeted starting salary 3,3	357					
5. Funding source percentages						
Cananal Francis 07			_			
General Fund .87	Federal	l Fund 0	Spe	cial Fund .13		
6. Will the position or positions	continue past the cu	rrent biennium?	-	ecial Fund .13 Yes	(Yes/No	o)
6. Will the position or positions	continue past the cu	rrent biennium?	-		(Yes/No N/A	•
6. Will the position or positions7. Is space currently available to	continue past the cu o house the position	rrent biennium? or positions at the o	central office?	Yes		o) (Yes/No)
6. Will the position or positions7. Is space currently available to	continue past the cu o house the position	rrent biennium? or positions at the c from a third party	central office?	Yes		•
6. Will the position or positions7. Is space currently available to8. If financial or in-kind contribName of party	continue past the cu o house the position	rrent biennium? or positions at the c from a third party	central office? , identify belov	Yes	N/A	(Yes/No)
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contrib Name of party 	continue past the cu o house the position outions are available	rrent biennium? or positions at the c from a third party	central office? , identify below Amount 0	Yes v.	N/A In-kind	(Yes/No)
6. Will the position or positions7. Is space currently available to8. If financial or in-kind contribName of party	continue past the cu o house the position outions are available	orrent biennium? or positions at the of from a third party	central office? , identify below Amount 0	Yes v.	N/A	(Yes/No)
6. Will the position or positions7. Is space currently available to8. If financial or in-kind contribName of party	continue past the cu o house the position outions are available	or positions at the confirment biennium? or positions at the confirment of the following the follow	central office? , identify below Amount 0	Yes v. Tel	N/A In-kind ecommute Setting	(Yes/No) 0 Total
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison 	continue past the cu o house the position outions are available Startup	or positions at the of from a third party Central Office Setti Recurring	central office? , identify below Amount 0 ng Total	Yes v. Tel Startup	N/A In-kind ecommute Setting Recurring	(Yes/No) 0 Total 1,449,984
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	continue past the cu to house the position outions are available Startup 60,416	or positions at the confirment biennium? or positions at the confirment that the confi	central office? , identify below Amount 0 ng Total 1,449,984	Yes v. Tel Startup 60,416	N/A In-kind ecommute Setting Recurring 1,389,568	(Yes/No) 0 Total
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	continue past the cu to house the position outions are available Startup 60,416 37,584	or positions at the confirment biennium? or positions at the confirment that the confi	central office? , identify below Amount 0 ng Total 1,449,984 902,016	Yes v. Tel Startup 60,416 37,584	N/A In-kind ecommute Setting Recurring 1,389,568 864,432	(Yes/No) 0 Total 1,449,984 902,016
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	continue past the cu to house the position outions are available Startup 60,416 37,584 0	central Office Setti Recurring 1,389,568 864,432	central office? , identify below Amount 0 ng Total 1,449,984 902,016 0	Yes v. Tel Startup 60,416 37,584 0	N/A In-kind ecommute Setting Recurring 1,389,568 864,432 0	(Yes/No) 0 Total 1,449,984 902,016 0 2,352,000
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	continue past the cu to house the position outions are available Startup 60,416 37,584 0 98,000	central Office Setti Recurring 1,389,568 864,432 0 2,254,000	central office? , identify below Amount 0 ng Total 1,449,984 902,016 0 2,352,000	Yes v. Tel Startup 60,416 37,584 0 98,000	N/A In-kind ecommute Setting Recurring 1,389,568 864,432 0 2,254,000	(Yes/No) 0 Total 1,449,984 902,016 0
 6. Will the position or positions 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	continue past the cu o house the position outions are available Startup 60,416 37,584 0 98,000 85,000 0 13,000	central Office Setti Recurring 1,389,568 864,432 0 2,254,000 1,961,000 0 293,000	central office? , identify below Amount 0 ng Total 1,449,984 902,016 0 2,352,000 2,046,000	Yes v. Tel Startup 60,416 37,584 0 98,000 98,000 85,000	N/A In-kind ecommute Setting Recurring 1,389,568 864,432 0 2,254,000 1,961,000	(Yes/No) 0 Total 1,449,984 902,016 0 2,352,000 2,046,000

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Number 1

Synopsis of duties for troopers assigned to traffic positions:

Patrol Enforcement - 60%

Commercial Motor Carrier Enforcement - 15%

Crash Investigation - 10%

Traffic Safety Education - 6%

Case Preparation and Traffic Court - 6%

Report Writing - 3%

504 HIGHWAY PATROL

Version: 2009-B-01-00504

Project: 1 Highway Patrol Trooper

Date: 9/10/2008

Time: 2:11 PM

Page 46 of 54

Duties for troopers assigned to Capitol Security:

Security for Supreme Court while in session

Security and protection of the Governor and other officials as assigned

Security and protection of both houses of the Legislative Assembly while in session

Provide training on security at the Capitol to new state employees

Enforcement and investigation of criminal and traffic laws

Respond and investigate traffic crashes and other emergencies on Capitol grounds

Each trooper is assigned a patrol vehicle for daily work. Office time is minimal and would be worked out of existing office space at no additional costs. A telecommute consideration for these positions is not feasible due to the nature of the duties.

504 HIGHWAY PATROL **Version:** 2009-B-01-00504

Version 2009B0100504

Project: 2 Mtr Carrier Permits Technician

1. Number of full-time equivalent (FTE) positions included in analysis

Number that are vacant pending reclassification

Description Mtr Carrier Permits Technician

Number that are new positions

Date: 9/10/2008

Time: 2:11 PM

Page 48 of 54

Number that are vacant pen		auon		0	0	
Number that are proposed t				0	0	
Number that are proposed t	o be assigned to	a new program		0	0	
Total				0	2	
2. Position Class and Title:	Class No.	5,701	Position Title	Mtr Carrier Permits Tech		
3. Salary range 2,233	to	2,750				
4. Budgeted starting salary 2,368		_,				
5. Funding source percentages						
General Fund .87	Feder	al Fund 0	Spe	ecial Fund .13		
6. Will the position or positions cor	tinue past the	current biennium?	•	Yes	(Yes/No)
7. Is space currently available to he	ouse the positio	n or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contributi						(======)
Name of party			Ámount		In-kind	0
9. Cost Comparison						· ·
		Central Office Sett	ing	Tel	ecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	6,892	158,516	165,408	6,892	158,516	165,408
Operating expenses	500	1,500	2,000	500	1,500	•
~			2,000			2,000
Capital improvements	0	0	0	0	0	2,000 0
Capital improvements Total	0 7,392			0	0	0
		0	0		•	
Total	7,392	0 160,016	0 167,408	0 7,392	0 160,016	0 167,408
Total General fund	7,392	0 160,016 139,214	0 167,408 145,645	0 7,392 6,431	0 160,016 139,214	0 167,408 145,645

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number 2

Advise/assist trucking industry on size and weight rules/regulations - 20% Recordkeeping/accounting and other administrative duties - 10%

Issue permits for movement of oversize/overweight loads - 70%

Duties of Permits Technician:

An assignment outside of the Bismarck/Mandan area could be a consideration if the request was from a current experienced employee. For a new employee it is necessary that this assignment is at the central office. Regular interaction with a supervisor and experienced employees is necessary to adequately acquire the

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Base

Λ

Options

504 HIGHWAY PATROL Version: 2009-B-01-00504

Project: 2 Mtr Carrier Permits Technician

Date: 9/10/2008

Time: 2:11 PM

Page 49 of 54

knowledge and skills required for this position. Being located at the central office also contributes to the plan to provide extended office hours in order to more satisfactorily meet the needs of the public.

DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Version 2009B0100530

Project: AS1-2 AS-Cental Office Plant-Storekeepers

Date: 11/17/2008

Time: 8:58 AM

Page 130 of

200

Description AS-Cental Office Plan	nt-Storekeepers					
1. Number of full-time equivalent	(FTE) positions ir	icluded in analysis		Base	Options	
Number that are new position	ons			0	2	
Number that are vacant per	iding reclassificat	ion		0	0	
Number that are proposed t	to be relocated			0	0	
Number that are proposed t	to be assigned to a	new program		0	0	
T ()						
Total				0	2	
2. Position Class and Title:			Position Title	Storekeeper I		
3. Salary range 1,734	to	2,890				
4. Budgeted starting salary 2,038	3					
5. Funding source percentages			_			
General Fund 1		Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co					Yes (Yes/N	•
7. Is space currently available to h					Yes	(Yes/No)
8. If financial or in-kind contribut	ions are available		•	w.		
Name of party			Amount		In-kind	0
9. Cost Comparison						
		Central Office Sett	ing		Telecommute Setting	
	Startup	Recurring	Total	Startu	p Recurring	Total
Salaries and wages	0	149,292	149,292	0	0	0
Operating expenses	0	6,220	6,220	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	155,512	155,512	0	0	0
General fund	0	155,512	155,512	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	^	Δ.	Λ	Λ	0	Λ
10. Is this position(s) requested as	U	U	0	No	(Yes/No)	0

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number AS1-2

These positions will be required to work on site at the ND State Penitentiary. These positions will be responsible for assisting with the daily operations of the Central Office Warehouse facility.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Version: 2009-B-01-00530

Project: AS11 AS-CO- NDSP- Training Officer

Date: 11/17/2008

Time: 8:58 AM

Page 132 of

200

Version 2009B0100530		er AS11				
Description AS-CO- NDSP- Tra						
1. Number of full-time equivaler	nt (FTE) positions in	cluded in analysis		Base	Options	
Number that are new pos	itions			0	ĺ	
Number that are vacant p	ending reclassificati	on		0	0	
Number that are propose	d to be relocated			0	0	
Number that are propose	d to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 8	18 F	Position Title	Training Officer I		
3. Salary range 2,588	to	4,314		G		
4. Budgeted starting salary 3,4	110					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions	continue past the cu	rrent biennium?	•	Yes	(Yes/N	0)
7. Is space currently available to	house the position o	or positions at the o	entral office?		Yes	(Yes/No)
8. If financial or in-kind contrib	utions are available	from a third party	, identify belo	w.		
Name of party		A	Amount		In-kind	0
9. Cost Comparison						
	(Central Office Setti	ng	T	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	113,096	113,096	0	0	0
Operating expenses	0	6,694	6,694	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	119,790	119,790	0	0	0
General fund	0	119,790	119,790	0	0	0
Federal funds	Λ	Λ	0	0	0	0
	U	U	U	· ·	· ·	U
Special funds 10. Is this position(s) requested a	0	0	0	0	0 (Yes/No)	Ö

This position will be required to work on site at the ND State Penitentiary. This position will be responsible for assisting with training staff at NDSP.

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Version: 2009-B-01-00530

Project: AS13 AS-CO- JRCC- Training Officer

Date: 11/17/2008

Time: 8:58 AM

Page 134 of 200

Version 2009B0100530 Description AS-CO- JRCC- Train 1. Number of full-time equivalent Number that are new positi Number that are vacant pe Number that are proposed Number that are proposed	ing Officer (FTE) positions in ions nding reclassificati to be relocated	on	s	Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 8	18	Position Title	Training Officer I		
3. Salary range 2,588	to	4,314		Č		
4. Budgeted starting salary 3,41	0					
5. Funding source percentages						
General Fund 1		Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co			_		Yes (Yes/N	lo)
7. Is space currently available to l	nouse the position o	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribut						
Name of party		_	Amount		In-kind	0
9. Cost Comparison						
	(Central Office Set	ting		Telecommute Setting	ξ
	Startup	Recurring	Total	Startı	ip Recurring	Total
Salaries and wages	0	113,096	113,096	0	0	0
Operating expenses	0	6,694	6,694	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	119,790	119,790	0	0	0
General fund	0	119,790	119,790	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	oosition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will be required to work on site at the James River Correctional Center. This position will be responsible for assisting with training the staff at JRCC.

DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Version 2009B0100530

Project: AS16 AS-CO-P & P Training Officer II

Date: 11/17/2008

Time: 8:58 AM

Page 136 of

200

Description AS CO D & D Turini		KI ASIO				
Description AS-CO-P & P Traini				ъ	0.4	
1. Number of full-time equivalent		cluded in analysi	IS	Base	Options	
Number that are new positi				0	l	
Number that are vacant pe		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 8	19	Position Title	Training Officer II		
3. Salary range 3,082	to	5,136				
4. Budgeted starting salary 4,06	0	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?		Yes	(Yes/l	No)
7. Is space currently available to h	-				Yes	(Yes/No)
8. If financial or in-kind contribut	-	•				,
Name of party		•	Ámount		In-kind	0
9. Cost Comparison						
1	(Central Office Se	tting	T	elecommute Settin	g
	Startup	Recurring	_	Startup	Recurring	Total
Salaries and wages	0	131,312	131,312	0	0	0
Operating expenses	0	6,694	6,694	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	138,006	138,006	0	0	0
General fund	0	138,006	138,006	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0

Number AS16

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will be required to work on site at the ND Department of Corrections. This position will be responsible for training the Parole & Probation staff and any specialized training that may be needed at the DOCR.

530 DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Project: AS18-19 AS-NDSP-Correctional Caseworkers

Date: 11/17/2008

Time: 8:58 AM

Page 138 of

200

Version 2009B0100530 Description AS-NDSP-Correction 1. Number of full-time equivalent Number that are new positi Number that are vacant per Number that are proposed to	al Caseworkers (FTE) positions in ons nding reclassificati to be relocated	on		Base 0 0 0 0	Options 2 0 0 0	
Total				0	2	
2. Position Class and Title:	Class No. 5	,108	Position Title	Correctional Caseworke	r	
3. Salary range 2,588	to	4,314				
4. Budgeted starting salary 3,410)					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co				Yes	(Yes/N	(o)
7. Is space currently available to h	ouse the position o	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribut	ions are available	• •	•	w.	In-kind	0
Name of party 9. Cost Comparison			Amount		III-KIIIQ	0
3. Cost Comparison		Central Office Sett	ing	η	Telecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	226,192	226,192	0	0	0
Operating expenses	0	6,220	6,220	0	0	o O
Capital improvements	Õ	0,220	0,220	0	0	0
Total	0	232,412	232,412	0	0	0
General fund	0	232,412	232,412	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	oosition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

These positions will be required to work on site at the ND State Penitentiary. These positions will be responsible for the Adminstrative Segregation Unit Security and Supervision at NDSP

530 DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Project: AS20-27 AS- JRCC Correctional Officers

Date: 11/17/2008

Time: 8:58 AM

Page 140 of

200

Version 2009B0100530 Description AS- JRCC Correctional Officers 1. Number of full-time equivalent (FTE) positions Number that are new positions Number that are vacant pending reclass Number that are proposed to be relocated.	ification ed	S	Base 0 0 0 0	Options 8 0 0 0	
Total			0	8	
2. Position Class and Title: Class N	o. 5,112	Position Title	Correctional Officer II		
3. Salary range 2,384	to 3,974				
4. Budgeted starting salary 3,141	,				
5. Funding source percentages					
General Fund 1 Fe	deral Fund 0	Spe	ecial Fund 0		
6. Will the position or positions continue past t	he current biennium?	•	Yes	(Yes/N	0)
7. Is space currently available to house the pos		central office?		Yes	(Yes/No)
8. If financial or in-kind contributions are available			v.		,
Name of party	•	Amount		In-kind	0
9. Cost Comparison					
	Central Office Set	ting	Te	lecommute Setting	
Startu	p Recurring	Total	Startup	Recurring	Total
Salaries and wages 0	844,480	844,480	0	0	0
Operating expenses 0	24,880	24,880	0	0	0
Capital improvements 0	0	0	0	0	0
Total 0	869,360	869,360	0	0	0
General fund 0	869,360	869,360	0	0	0
Federal funds 0	0	0	0	0	0
Special funds 0	0	0	0	0	0
10. Is this position(s) requested as a telecommu	ting position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

These positions will be required to work on site at the James River Correctional Center. These positions will be responsible for the security of the recreation area and provide additional security by adding one officer for each floor of the living areas at JRCC.

530 DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Project: AS28-30 AS- Parole & Probation PSI Writers

Date: 11/17/2008

Time: 8:58 AM

Page 142 of

200

Version 2009B0100530 Description AS- Parole & Probation 1. Number of full-time equivalent Number that are new positive in the proposed of t	on PSI Writers (FTE) positions in ons adding reclassification be relocated	on	S	Base 0 0 0 0		Options 3 0 0 0	
Total				0		3	
2. Position Class and Title:	Class No. 5	,101	Position Title	Parole Officer I		J	
3. Salary range 2,384	to	3,974					
4. Budgeted starting salary 3,141		,					
5. Funding source percentages							
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0			
6. Will the position or positions co	ntinue past the cur	rrent biennium?	•		Yes	(Yes/N	(o)
7. Is space currently available to h			e central office?			Yes	(Yes/No)
8. If financial or in-kind contribut							
Name of party			Amount			In-kind	0
9. Cost Comparison							
	(Central Office Set	tting		Telec	ommute Setting	
	Startup	Recurring	Total	Star	tup	Recurring	Total
Salaries and wages	0	316,680	316,680	0		0	0
Operating expenses	0	20,082	20,082	0		0	0
Capital improvements	0	0	0	0		0	0
Total	0	336,762	336,762	0		0	0
General fund	0	336,762	336,762	0		0	0
Federal funds	0	0	0	0		0	0
Special funds	0	0	0	0		0	0
10. Is this position(s) requested as	a telecommuting p	oosition?		No		(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

These positions will be required to work on site at the DOCR Parole & Probation district offices. These positions will be responsible for writing the Presentence Investigation Reports for the Parole & Probation district offices.

530 DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Version 2009B0100530

Project: AS3-4 AS-CO Plant- NDSP Bldg Project CO's

10. Is this position(s) requested as a telecommuting position?

Date: 11/17/2008

Time: 8:58 AM

Page 144 of

200

VEISIOII 2009D0100330	Nume					
Description AS-CO Plant- NDS						
1. Number of full-time equivaler		cluded in analysis		Base	Options	
Number that are new pos	itions			0	2	
Number that are vacant p	ending reclassificati	ion		0	0	
Number that are propose	d to be relocated			0	0	
Number that are proposed	d to be assigned to a	new program		0	0	
Total				0	2	
2. Position Class and Title:	Class No. 5	5,112	Position Title	Correctional Officer II		
3. Salary range 2,384	to	3,974				
4. Budgeted starting salary 2,8	301	•				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions	continue past the cu	rrent biennium?	-	Yes	(Yes/N	o)
7. Is space currently available to			central office?		Yes	(Yes/No)
8. If financial or in-kind contrib				v.		` ,
Name of party			•		T., 1.2., J	
i mile of purty			Amount		In-kind	0
9. Cost Comparison			Amount		In-Kina	0
	(Central Office Sett		Te	In-Kind lecommute Setting	0
	(Startup			Te Startup		0 Total
		Central Office Sett	ing		lecommute Setting	v
9. Cost Comparison	Startup	Central Office Sett Recurring	ing Total	Startup	lecommute Setting	v
9. Cost Comparison Salaries and wages	Startup	Central Office Sett Recurring 192,056	ing Total 192,056	Startup	lecommute Setting	, ,
9. Cost Comparison Salaries and wages Operating expenses	Startup	Central Office Sett Recurring 192,056 6,220	ing Total 192,056 6,220	Startup	lecommute Setting	, ,
9. Cost Comparison Salaries and wages Operating expenses Capital improvements	Startup	Central Office Sett Recurring 192,056 6,220 0	ing Total 192,056 6,220 0	Startup	lecommute Setting	, ,
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total	Startup	Central Office Sett Recurring 192,056 6,220 0 198,276	Total 192,056 6,220 0 198,276	Startup	lecommute Setting	, ,
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	Startup	Central Office Sett Recurring 192,056 6,220 0 198,276	Total 192,056 6,220 0 198,276	Startup	lecommute Setting	, ,

Number AS3-4

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

No

(Yes/No)

These positions will be required to work on site at the ND State Penitentiary. These positions will be responsible for the grounds and building security for the NDSP Bldg Project.

Version: 2009-B-01-00530

Version 2009R0100530

Project: AS31-33-1 AS- JRCC Correctional Officers

Date: 11/17/2008

Time: 8:58 AM

Page 146 of 200

Description AS- JRCC Correction		oer AS31-33-1				
1. Number of full-time equivalen		cludad in analysis		Base	Options	
Number that are new posi		ciuded ili aliaiysis	•	Dase 0	3.50	
Number that are vacant p		on		0	0	
Number that are proposed		OII		0	0	
Number that are proposed		nous nuoguom		0	0	
Number that are proposed	u to be assigned to a	new program		U	U	
Total				0	3.50	
2. Position Class and Title:	Class No. 5	,112	Position Title	Correctional Officer II		
3. Salary range 2,384	to	3,974				
4. Budgeted starting salary 3,1	41					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions	continue past the cui	rrent biennium?	•	Yes	(Yes/I	No)
7. Is space currently available to	house the position o	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contrib	utions are available	from a third party	y, identify belo	w.		` ,
Name of party		•	Amount		In-kind	0
9. Cost Comparison						
-	(Central Office Sett	ting	T	elecommute Setting	g
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	378,078	378,078	0	0	0
Operating expenses	0	10,885	10,885	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	388,963	388,963	0	0	0
General fund	0	388,963	388,963	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
	U	O .	· ·	U	U	U

Number AS31-33-1

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

These positions will be required to work on site at the James River Correctional Center. These positions will be responsible for the security of the tunnel/food services/program space areas at JRCC.

DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Project: AS34-35 AS-NDSP AS Correctional Officers

Date: 11/17/2008

Time: 8:58 AM

Page 148 of

200

Version 2009B0100530 Description AS-NDSP AS Correct 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	ctional Officers (FTE) positions in- ions ending reclassificati to be relocated	on	S	Base 0 0 0 0	Options 2 0 0 0	
Total				0	2	
2. Position Class and Title:	Class No. 5	,112	Position Title	Correctional Officer I	_	
3. Salary range 2,384	to	3,974	1 00101011 1 1010			
4. Budgeted starting salary 3,14	1	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions co	ontinue past the cui	rrent biennium?	•		es (Yes/N	(o)
7. Is space currently available to			central office?		Yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third part	y, identify belo	w.		
Name of party			Amount		In-kind	0
9. Cost Comparison						
	C	Central Office Set	ting		Telecommute Setting	
	Startup	Recurring	Total	Startuj	Recurring	Total
Salaries and wages	0	211,120	211,120	0	0	0
Operating expenses	0	6,220	6,220	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	217,340	217,340	0	0	0
General fund	0	217,340	217,340	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting p	osition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

These positions will be required to work on site at the ND State Penitentiary. These positions will be responsible for the security of the expanded second floor of the Administrative Segregation Unit at NDSP

Telecommute – A	Agency	Submitted
-----------------	--------	------------------

Description AS- Parole & Probation Officers

530 DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Version 2009B0100530

Project: AS37-38 AS- Parole & Probation Officers

Date: 11/17/2008

Time: 8:58 AM

Page 150 of

200

1. Number of full-time equivalent (F	TF) positions	included in analysis	,	Base	Ontions	
Number that are new position		menucu in anaiysis	•	Dase	Options	
Number that are vacant pend		ation		0	0	
Number that are proposed to		ation		0	0	
				0	0	
Number that are proposed to	be assigned to	a new program		U	U	
Total				0	2	
2. Position Class and Title:	Class No.	5,102	Position Title	Parole & Prob Officer II		
3. Salary range 3,082	to	5,136				
4. Budgeted starting salary 4,060		,				
5. Funding source percentages						
General Fund 1	Feder	al Fund 0	Spe	cial Fund 0		
6. Will the position or positions cont	inue past the	current biennium?		Yes	(Yes/No	0)
					•	•
/. Is space currently available to not	ise the positio	n or positions at the	central office?		Yes	(Yes/No)
7. Is space currently available to how. 8. If financial or in-kind contribution				<i>,</i>	Yes	(Yes/No)
8. If financial or in-kind contributio Name of party				'.	y es In-kind	(Yes/No) 0
8. If financial or in-kind contributio			y, identify below	<i>.</i>		
8. If financial or in-kind contributio Name of party			y, identify below Amount			0
8. If financial or in-kind contributio Name of party		le from a third part	y, identify below Amount		In-kind	0
8. If financial or in-kind contributio Name of party	ns are availab	le from a third part Central Office Set	y, identify below Amount ting	Te	In-kind lecommute Setting	0
8. If financial or in-kind contributionName of party9. Cost Comparison	ns are availab Startup	le from a third part Central Office Set Recurring	y, identify below Amount ting Total	Te Startup	In-kind lecommute Setting	0
8. If financial or in-kind contributionName of party9. Cost ComparisonSalaries and wages	ns are availab Startup	le from a third part Central Office Set Recurring 262,624	y, identify below Amount ting Total 262,624	Te Startup	In-kind lecommute Setting	0
 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses 	ns are availab Startup	Central Office Set Recurring 262,624 40,562	y, identify below Amount ting Total 262,624 40,562	Te Startup	In-kind lecommute Setting	0
 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	ns are availab Startup	Central Office Set Recurring 262,624 40,562 0	y, identify below Amount ting Total 262,624 40,562 0	Te Startup	In-kind lecommute Setting	0
 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	ns are availab Startup	Central Office Set Recurring 262,624 40,562 0 303,186	y, identify below Amount ting Total 262,624 40,562 0 303,186	Te Startup	In-kind lecommute Setting	0
8. If financial or in-kind contributio Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	ns are availab Startup	Central Office Set Recurring 262,624 40,562 0 303,186	y, identify below Amount ting Total 262,624 40,562 0 303,186	Te Startup	In-kind lecommute Setting	0

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number AS37-38

These positions will be required to work on site at the DOCR district Parole & Probation offices. These positions will be responsible for the supervision of offenders who are on parole or probation.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

530 DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Project: AS41-45 AS- Education Instructors

Date: 11/17/2008

Time: 8:58 AM

Page 152 of

200

Version 2009B0100530 Description AS- Education Instruct 1. Number of full-time equivalent Number that are new positi Number that are vacant per Number that are proposed Number that are proposed	ctors (FTE) positions inc ons nding reclassification to be relocated	on	s	Base 0 0 0 0		Options 5 0 0 0	
Total				0		5	
2. Position Class and Title:	Class No. 1.	011	Position Title	Instructors		Ü	
3. Salary range 2,588	to	4,314					
4. Budgeted starting salary 3,41	0	,					
5. Funding source percentages							
General Fund 1	Federal 1	Fund 0	Sp	ecial Fund 0			
6. Will the position or positions co	ntinue past the cur	rent biennium?	•		Yes	(Yes/N	0)
7. Is space currently available to h			e central office?	•		Yes	(Yes/No)
8. If financial or in-kind contribut	ions are available f	rom a third par	ty, identify belo	w.			
Name of party		_	Amount			In-kind	0
9. Cost Comparison							
	C	entral Office Se	tting		Tele	commute Setting	
	Startup	Recurring	Total	S	tartup	Recurring	Total
Salaries and wages	0	565,480	565,480	0		0	0
Operating expenses	0	36,520	36,520	0		0	0
Capital improvements	0	0	0	0		0	0
Total	0	602,000	602,000	0		0	0
General fund	0	602,000	602,000	0		0	0
Federal funds	0	0	0	0		0	0
Special funds	0	0	0	0		0	0
10. Is this position(s) requested as	a telecommuting p	osition?		No		(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

These positions will be required to work on site at the ND State Penitentiary. These positions will be responsible for providing educational instruction for the inmates at NDSP

Version: 2009-B-01-00530

Version 2009B0100530

Project: AS46 AS-Treatment-LAC

Date: 11/17/2008

Time: 8:58 AM

Page 154 of

200

Description AS-Treatment-LAC						
1. Number of full-time equivalen	t (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi	tions			0	ĺ	
Number that are vacant p	ending reclassificat	ion		0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 4	,133 P	osition Title	Addiction Counselor II	1	
3. Salary range 2,818	to	4,696		ridaletion counselor ii		
4. Budgeted starting salary 3,7		1,000				
5. Funding source percentages	· -					
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions of	ontinue past the cu	rrent biennium?	~ [Yes	(Yes/N	0)
7. Is space currently available to			entral office?		Yes	(Yes/No)
8. If financial or in-kind contribu						,
Name of party		•	mount		In-kind	0
						U
9. Cost Comparison						O
9. Cost Comparison	(Central Office Settin	ng	Т	elecommute Setting	v
9. Cost Comparison	(Startup	Central Office Settin Recurring	ng Total	T Startup	elecommute Setting Recurring	Total
Salaries and wages			U		_	
•	Startup	Recurring	Total	Startup	_	
Salaries and wages	Startup	Recurring 121,560	Total 121,560	Startup	_	
Salaries and wages Operating expenses	Startup 0 0	Recurring 121,560	Total 121,560 6,694	Startup 0 0	_	
Salaries and wages Operating expenses Capital improvements	Startup 0 0 0 0	Recurring 121,560 6,694 0	Total 121,560 6,694 0	Startup 0 0 0	_	
Salaries and wages Operating expenses Capital improvements Total	Startup 0 0 0 0	Recurring 121,560 6,694 0 128,254	Total 121,560 6,694 0 128,254	Startup 0 0 0	_	
Salaries and wages Operating expenses Capital improvements Total General fund	Startup 0 0 0 0 0 0 0 0 0 0	Recurring 121,560 6,694 0 128,254 128,254 0	Total 121,560 6,694 0 128,254 128,254	Startup 0 0 0 0 0 0 0	_	

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number AS46

This position will be required to work on site at the ND State Penitentiary. This position will be responsible for addiction counselling treatment for inmates at NDSP.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Tel	ecommute	-P	Agency	Si	ıbmitted
-----	----------	----	--------	----	----------

Version: 2009-B-01-00530

Project: AS47 AS-NDSP Property Officer CO II

Date: 11/17/2008

Time: 8:58 AM

Page 156 of

200

Version 2009B0100530 Description AS-NDSP Property O 1. Number of full-time equivalent Number that are new positi Number that are vacant per Number that are proposed Number that are proposed	officer CO II (FTE) positions income ons nding reclassificati to be relocated	on	s	Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 5	,112	Position Title	Correctional Officer II		
3. Salary range 2,384	to	3,974				
4. Budgeted starting salary 3,14	1	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ntinue past the cui	rrent biennium?	•	Yes	(Yes/N	(o)
7. Is space currently available to h			e central office?		Yes	(Yes/No)
8. If financial or in-kind contribut	ions are available	from a third part	y, identify belo	w.		,
Name of party		-	Amount		In-kind	0
9. Cost Comparison						
	C	Central Office Set	ting	T	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	105,560	105,560	0	0	0
Operating expenses	0	3,110	3,110	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	108,670	108,670	0	0	0
General fund	0	108,670	108,670	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	osition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will be required to work on site at the ND State Penitentiary. This position will be responsible for the Property Office Security at NDSP.

530 DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Project: AS48 AS-JRCC Deputy Warden

Date: 11/17/2008

Time: 8:58 AM

Page 158 of

200

Version 2009B0100530 Description AS-JRCC Deputy	Warden	oer AS48				
1. Number of full-time equivale	ent (FTE) positions in	cluded in analysis		Base	Options	
Number that are new po	sitions			0	ĺ	
Number that are vacant	pending reclassificat	ion		0	0	
Number that are propos	ed to be relocated			0	0	
Number that are propos	ed to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 5	5,119	Position Title	Deputy Warden		
3. Salary range 3,748	to	6,246		1 7		
4. Budgeted starting salary 4.	.938					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions	continue past the cu	rrent biennium?	•	Y	es (Yes/N	(o)
7. Is space currently available to			central office?	•	Yes	(Yes/No)
8. If financial or in-kind contri						, ,
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Sett	ing		Telecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	155,918	155,918	0	0	0
Operating expenses	0	6,694	6,694	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	162,612	162,612	0	0	0
General fund	0	162,612	162,612	0	0	0
Federal funds	^	Λ	0	0	0	0
	U	U	U	U	U	U
Special funds	0	0	0	0	0	Ö

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will be required to work on site at the James River Correctional Center. This position will be responsible for assisting the warden with the management of the JRCC facility.

DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Project: AS50 AS-JRCC Human Resource Counselor

Date: 11/17/2008

Time: 8:58 AM

Page 160 of

200

Version 2009B0100530 Description AS-JRCC Human Re 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	source Counselor t (FTE) positions in tions ending reclassificati to be relocated	on	S	Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 4	,133	Position Title	Addiction Counselor	II	
3. Salary range 2,818	to	4,696				
4. Budgeted starting salary 3,71	2	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	•		Yes (Yes/N	(o)
7. Is space currently available to			central office?		Yes	(Yes/No)
8. If financial or in-kind contribu						
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Set	ting		Telecommute Setting	
	Startup	Recurring	Total	Startu	p Recurring	Total
Salaries and wages	0	121,560	121,560	0	0	0
Operating expenses	0	6,694	6,694	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	128,254	128,254	0	0	0
General fund	0	128,254	128,254	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting p	oosition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will be required to work on site at the James River Correctional Center. This position will be responsible for providing addiction counselling for sex offenders at JRCC.

Telecommute – Agency Submitted	Te	lecom	mute -	- Agency	Submitted
---------------------------------------	----	-------	--------	----------	-----------

Version: 2009-B-01-00530

Project: AS51-53 AS-P & P Administrative Assistants

Date: 11/17/2008

Time: 8:58 AM

Page 162 of

200

Version 2009B0100530 Description AS-P&PAdministr 1. Number of full-time equivalent Number that are new posit Number that are vacant pools Number that are proposed Number that are proposed	rative Assistants t (FTE) positions in- tions ending reclassificati to be relocated	on	S	Base 0 0 0 0 0	Options 3 0 0 0	
Total				0	3	
2. Position Class and Title:	Class No. 4	1	Position Title	Admin Assistant I		
3. Salary range 1,734	to	2,890				
4. Budgeted starting salary 2,28	34					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions c	ontinue past the cu	rrent biennium?		Yes	(Yes/N	(o)
7. Is space currently available to	house the position of	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribu	itions are available	from a third part	y, identify belo	w.		
Name of party			Amount		In-kind	0
9. Cost Comparison						
	C	Central Office Set	ting	7	Telecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	244,620	244,620	0	0	0
Operating expenses	0	20,082	20,082	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	264,702	264,702	0	0	0
General fund	0	264,702	264,702	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested a	s a telecommuting p	oosition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

These positions will be required to work on site at the DOCR District Parole & Probation Offices. These positions will be responsible for providing administrative support for the Bismarck, Minot, and Fargo P & P district offices.

Version: 2009-B-01-00530

Project: AS54 AS-NDSP Food Service Security CO II

Date: 11/17/2008

Time: 8:58 AM

Page 164 of

200

Version 2009B0100530 Description AS-NDSP Food Serv 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	ice Security CO II (FTE) positions in ions and reclassificatito be relocated	on		Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 5	,112	Position Title CO II			
3. Salary range 2,384	to	3,974				
4. Budgeted starting salary 3,14	1					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Special F	und 0		
6. Will the position or positions co	ntinue past the cu	rrent biennium?		Yes	(Yes/N	0)
7. Is space currently available to l	nouse the position o	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribute	tions are available	from a third party	y, identify below.			
Name of party			Amount		In-kind	0
9. Cost Comparison						
		Central Office Sett	ing	Te	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	105,560	105,560	0	0	0
Operating expenses	0	3,110	3,110	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	108,670	108,670	0	0	0
General fund	0	108,670	108,670	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	osition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will be required to work on site at the ND State Penitentiary. This position will be responsible for Food Service Security at NDSP.

Telecommute – Agency Sub	mitted
--------------------------	--------

Version: 2009-B-01-00530

Project: AS55&55-1 AS-JRCC-Security-CO II

Date: 11/17/2008

Time: 8:58 AM

Page 166 of

200

Version 2009B0100530	Numb	er AS55&55-1				
Description AS-JRCC-Security-C	CO II					
1. Number of full-time equivalent	t (FTE) positions in	cluded in analysis	3	Base	Options	
	Number that are new positions					
Number that are vacant pe	0	0				
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1.50	
2. Position Class and Title:	Class No. 5	.112	Position Title	Correction Officer II	1.50	
3. Salary range 2,384	to	3,974		2211201111		
4. Budgeted starting salary 3,14	1 1	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co			-	Yes	(Yes/No)	
7. Is space currently available to	house the position o	or positions at the	central office?		Yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third part	y, identify belo	w.		
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Set	_		elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	166,838	166,838	0	0	0
Operating expenses	0	4,665	4,665	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	171,503	171,503	0	0	0
General fund	Λ	171,503	171,503	0	0	0
77 1 1 0 1	0		,		_	_
Federal funds	0	0	0	0	0	0
Federal funds Special funds 10. Is this position(s) requested as	0	0	,	0 0 No	0 0 (Yes/No)	0 0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

These positions will be required to work on site at the James River Correctional Center. These positions will be responsible for the visiting room security at JRCC.

DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Project: AS56 AS-Transitional Planning CCA

10. Is this position(s) requested as a telecommuting position?

Date: 11/17/2008

Time: 8:58 AM Page 168 of

200

Version 2009B0100530 Description AS-Transitional Plann 1. Number of full-time equivalent (Number that are new position in the proposed to t	ing CCA (FTE) positions in ons inding reclassification be relocated	ion		Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 5	5,136 F	Position Title CCA II	ī	•	
3. Salary range 2,384	to	3,974		•		
4. Budgeted starting salary 3,141		, .				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Special Fu	nd ()		
6. Will the position or positions con	ntinue past the cu	wwant hiannium?	~ P		(37 /3)	(- X
	numue past the cu	rrent blenmum:		Yes	(Y es/IN	(0)
7. Is space currently available to he	ouse the position of	or positions at the c	entral office?	Y es	(Yes/N Yes	
7. Is space currently available to he	ouse the position (or positions at the c	entral office?	Yes	Yes Yes	(Yes/No)
7. Is space currently available to he 8. If financial or in-kind contributi Name of party	ouse the position (or positions at the o from a third party	entral office? identify below. amount	Yes		
7. Is space currently available to he8. If financial or in-kind contribution	ouse the position (or positions at the o from a third party	identify below.	Yes	Yes	(Yes/No)
7. Is space currently available to he8. If financial or in-kind contributionName of party	ouse the position of the constant of the const	or positions at the o from a third party	identify below. Amount		Yes In-kind	(Yes/No)
7. Is space currently available to he8. If financial or in-kind contributionName of party	ouse the position of the constant of the const	or positions at the c from a third party	identify below. Amount		Yes	(Yes/No)
7. Is space currently available to he8. If financial or in-kind contributionName of party	ouse the position of ions are available	or positions at the of from a third party A Central Office Setti	, identify below. Amount ng	Te	Yes In-kind lecommute Setting	(Yes/No)
 7. Is space currently available to h 8. If financial or in-kind contributing Name of party 9. Cost Comparison 	ouse the position o ions are available (Startup	or positions at the of from a third party A Central Office Setti Recurring	, identify below. Amount ng Total	Te Startup	Yes In-kind lecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to he 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages 	ouse the position of ions are available Startup	or positions at the of from a third party A Central Office Setti Recurring 105,560	nidentify below. Amount ng Total 105,560	Te Startup	Yes In-kind lecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to he 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses 	ouse the position of ions are available Startup	or positions at the of from a third party A Central Office Setti Recurring 105,560	ng Total 105,560 6,694	Te Startup	Yes In-kind lecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to he 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	ouse the position of ions are available Startup 0 0 0	or positions at the of from a third party A Central Office Setti Recurring 105,560 6,694 0	ng Total 105,560 6,694 0	Te Startup	Yes In-kind lecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to h 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	ouse the position of ions are available Startup 0 0 0 0	or positions at the of from a third party A Central Office Setti Recurring 105,560 6,694 0 112,254	identify below. Amount Total 105,560 6,694 0 112,254	Te Startup	Yes In-kind lecommute Setting Recurring	(Yes/No) 0 Total

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

No

(Yes/No)

This position will be required to work on site a the Department of Corrections Bismarck location. This position will be responsible for the Transitional Planning Transport Coordination.

530 DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Version 2009B0100530

Project: AS57 AS-Trans Facilities-MRCC-Food Service Director

Number AS57

Date: 11/17/2008

Time: 8:58 AM

Page 170 of

200

Description AS-Trans Facilitie	s-MRCC-Food Service	e Director				
1. Number of full-time equivalent	ent (FTE) positions in	cluded in analysis		Base	Options	
Number that are new po	sitions	·		0	1	
Number that are vacant pending reclassification 0					0	
Number that are propos				0	0	
Number that are proposed to be assigned to a new program 0					0	
Total				0	1	
2. Position Class and Title:			osition Title	Food Service Director I		
3. Salary range 2,588		4,314				
4. Budgeted starting salary 3.						
5. Funding source percentages						
General Fund 1		Fund 0	Spe	ecial Fund 0		
6. Will the position or positions continue past the current biennium?					(Yes/	No)
					(168/	110)
7. Is space currently available	to house the position o	or positions at the c			Yes	(Yes/No)
7. Is space currently available t8. If financial or in-kind contri	to house the position o	or positions at the c			•	•
7. Is space currently available t8. If financial or in-kind contri Name of party	to house the position o	or positions at the c from a third party,			•	•
7. Is space currently available t8. If financial or in-kind contri	to house the position o	or positions at the c from a third party,	identify below		Yes	(Yes/No)
7. Is space currently available t8. If financial or in-kind contri Name of party	to house the position of butions are available	or positions at the c from a third party,	identify below mount	w.	Yes	(Yes/No)
 7. Is space currently available to a space of party 9. Cost Comparison 	to house the position of butions are available	or positions at the c from a third party, A Central Office Settin Recurring	identify below mount ng Total	w.	Yes In-kind	(Yes/No)
 7. Is space currently available to a space currently	to house the position of butions are available	or positions at the c from a third party, A Central Office Settin Recurring 113,096	identify below mount ng Total 113,096	w. T	Yes In-kind elecommute Settin	(Yes/No) 0
 7. Is space currently available to a space surrently available to a space surrently	to house the position of butions are available (Startup	or positions at the c from a third party, A Central Office Settin Recurring	identify below mount ng Total	w. T Startup	Yes In-kind elecommute Settin	(Yes/No) 0
 7. Is space currently available to a space surrently available to a space surrently	to house the position of butions are available (Startup	or positions at the c from a third party, A Central Office Settin Recurring 113,096	identify below mount ng Total 113,096	w. T Startup	Yes In-kind elecommute Settin	(Yes/No) 0
 7. Is space currently available of the second of	to house the position of butions are available (Startup	or positions at the c from a third party, A Central Office Settin Recurring 113,096 3,110	identify below mount Total 113,096 3,110	w. T Startup	Yes In-kind elecommute Settin	(Yes/No) 0
 7. Is space currently available of the second of	to house the position of butions are available (Startup	or positions at the c from a third party, A Central Office Settin Recurring 113,096 3,110 0	identify below mount Total 113,096 3,110 0	w. T Startup	Yes In-kind elecommute Settin	(Yes/No) 0
 7. Is space currently available of the second of	to house the position of butions are available (Startup	or positions at the c from a third party, A Central Office Settin Recurring 113,096 3,110 0 116,206	identify below mount Total 113,096 3,110 0 116,206	w. T Startup	Yes In-kind elecommute Settin	(Yes/No) 0
 7. Is space currently available of the second of	to house the position of butions are available Startup 0 0 0 0 0 0 0 0 0 0	or positions at the c from a third party, A Central Office Settin Recurring 113,096 3,110 0 116,206 116,206 0 0	identify below mount Total 113,096 3,110 0 116,206 116,206	w. T Startup	Yes In-kind elecommute Settin	(Yes/No) 0

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will be required to work on site at the Missouri River Correctional Center. This position will be responsible for managing the food services operation at the MRCC.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Telecommute – Agency Sub	bmitted	l
--------------------------	---------	---

Version: 2009-B-01-00530

Project: AS6 AS-CO Medical-JRCC RN

Date: 11/17/2008

Time: 8:58 AM

Page 172 of 200

Version 2009B0100530 Description AS-CO Medical-JRCo 1. Number of full-time equivalent Number that are new positi Number that are vacant per Number that are proposed Number that are proposed	C RN (FTE) positions in ions nding reclassificati to be relocated	on	3	Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 3	,062	Position Title	Registered Nurse II		
3. Salary range 2,818	to	4,696		3		
4. Budgeted starting salary 3,57	8	•				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions co	ntinue past the cur	rrent biennium?	•	Yes	(Yes/N	(o)
7. Is space currently available to h			central office?		Yes	(Yes/No)
8. If financial or in-kind contribut						` ,
Name of party		•	Amount		In-kind	0
9. Cost Comparison						
	(Central Office Set	ting	T	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	117,806	117,806	0	0	0
Operating expenses	0	6,694	6,694	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	124,500	124,500	0	0	0
General fund	0	124,500	124,500	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	oosition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will be required to work on site at the James River Correctional Center. This position will be responsible for providing medical care for the inmates at JRCC.

Telecommute -	- Agency	Submitted
_ 01000111111000		~ an illited

Version: 2009-B-01-00530

Project: AS7 AS-CO Medical- JRCC Health Care Orderly

Date: 11/17/2008

Time: 8:58 AM

Page 174 of

200

Version 2009B0100530		per AS7				
Description AS-CO Medical- JR					Options	
	1. Number of full-time equivalent (FTE) positions included in analysis Base					
Number that are new positions				0	1	
Number that are vacant p		ion		0	0	
Number that are proposed	l to be relocated			0	0	
Number that are proposed	l to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 3	,016	Position Title	Health Care Orderly	II	
3. Salary range 1,572	to	2,620		,		
4. Budgeted starting salary 1,99	96	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sn	ecial Fund 0		
6. Will the position or positions of	ontinue past the cu	rrent biennium?			Yes (Yes/N	(o)
7. Is space currently available to			central office?		Yes	(Yes/No)
8. If financial or in-kind contribu						(= ====
Name of party		F	Amount		In-kind	0
9. Cost Comparison						·
· · · · · · · · · · · · · · · · · · ·	(Central Office Set	ting		Telecommute Setting	
	Startup	Recurring	Total	Startu	O	Total
Salaries and wages	0	73,468	73,468	0	0	0
Operating expenses	0	6,694	6,694	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	80,162	80,162	0	0	0
General fund	0	80,162	80,162	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested a	s a telecommuting p	oosition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will be required to work on site at the James River Correctional Center. This position will be responsible for providing medical care for the inmates and assisting the medical staff at JRCC.

Т	elecommute – .	Agency	Submitted
_	orecommute.	LASCIACY	Submitted

Version: 2009-B-01-00530

Project: AS8 AS-JRCC -CO Medical- Dental Assistant

Date: 11/17/2008

Time: 8:58 AM

Page 176 of 200

Version 2009B0100530 Description AS-JRCC -CO Medica 1. Number of full-time equivalent (Number that are new position Number that are vacant pennion of the proposed to the	al- Dental Assistan (FTE) positions in ons ding reclassificati o be relocated	cluded in analysi ion	s	Base 0 0 0 0	Options .50 0 0 0		
Total				0	.50		
2. Position Class and Title:	Class No. 3	3,320	Position Title	Dental Assistant	.50		
3. Salary range 1,734	to	2,890					
4. Budgeted starting salary 550		•					
5. Funding source percentages							
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0			
6. Will the position or positions con			_		Yes (Yes/No)		
7. Is space currently available to he	ouse the position o	or positions at the	e central office?		Yes	(Yes/No)	
8. If financial or in-kind contributi	ons are available	from a third part	ty, identify belo	w.			
Name of party			Amount		In-kind	0	
9. Cost Comparison							
		Central Office Set	•	_	Telecommute Setting		
	Startup	Recurring	Total	Startup		Total	
Salaries and wages	0	31,870	31,870	0	0	0	
Operating expenses	0	3,110	3,110	0	0	0	
Capital improvements	0	0	0	0	0	0	
Total	0	34,980	34,980	0	0	0	
General fund	0	34,980	34,980	0	0	0	
Federal funds	0	0	0	0	0	0	
Special funds	0	0	0	0	0	0	
10. Is this position(s) requested as	a telecommuting j	position?		No	(Yes/No)		

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will be required to work on site at the James River Correctional Center. This position will be responsible for assisting the dentist at JRCC.

Telecommute – A	gency Submitted
-----------------	-----------------

Version: 2009-B-01-00530

Project: AS9-10 AS-CO Admin- Research Analysts

Date: 11/17/2008

Time: 8:58 AM

Page 178 of 200

Version 2009B0100530		oer AS9-10				
Description AS-CO Admin- Re						
1. Number of full-time equivalent		cluded in analysis		Base	Options	
Number that are new pos				0	2	
Number that are vacant p		.on		0	0	
Number that are propose				0	0	
Number that are propose	d to be assigned to a	new program		0	0	
Total				0	2	
2. Position Class and Title:	Class No. 9	02 P	osition Title	Research Analyst II		
3. Salary range 3,082	to	5,136		, , , , , , , , , , , , , , , , , , ,		
4. Budgeted starting salary 4,0)60	•				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions	continue past the cu	rrent biennium?		Yes	(Yes/No	o)
7. Is space currently available to			entral office?		Yes	(Yes/No)
8. If financial or in-kind contrib						` /
Name of party			mount		In-kind	0
9. Cost Comparison						
3. Cost Comparison						
3. Cost Comparison	(Central Office Settir	ıg	Te	lecommute Setting	
3. Cost Comparison	(Startup	Central Office Settir Recurring	ng Total	Te Startup	lecommute Setting Recurring	Total
Salaries and wages			_		9	Total 0
-		Recurring	Total	Startup	9	Total 0 0
Salaries and wages		Recurring 262,624	Total 262,624	Startup 0	9	Total 0 0 0
Salaries and wages Operating expenses		Recurring 262,624 13,388	Total 262,624 13,388	Startup 0 0	9	Total 0 0 0 0
Salaries and wages Operating expenses Capital improvements		Recurring 262,624 13,388 0	Total 262,624 13,388 0	Startup 0 0 0 0	9	Total 0 0 0 0 0 0
Salaries and wages Operating expenses Capital improvements Total		Recurring 262,624 13,388 0 276,012	Total 262,624 13,388 0 276,012	Startup 0 0 0 0 0	9	0 0 0 0
Salaries and wages Operating expenses Capital improvements Total General fund		Recurring 262,624 13,388 0 276,012	Total 262,624 13,388 0 276,012 276,012	Startup 0 0 0 0 0 0 0	9	0 0 0 0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

These positions will be required to work on site at the ND Department of Corrections. These positions will be responsible for assisting with conducting and researching data at the DOCR.

${f T}$	elecommute –	Agency	Submitted
_			Submittee

Version: 2009-B-01-00530

Project: JS1 YCC Treatment Addiction Counselor II

Date: 11/17/2008

Time: 8:58 AM

Page 180 of 200

Version 2009B0100530 Description YCC Treatment Addi 1. Number of full-time equivalent Number that are new positi Number that are vacant per Number that are proposed Number that are proposed	(FTE) positions in ions nding reclassificati to be relocated	cluded in analysi	s	Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 4	,133	Position Title	Addiction Counselor II	-	
3. Salary range 2,818	to	4,696				
4. Budgeted starting salary 3,300	0	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ntinue past the cu	rrent biennium?	•	Yes	(Yes/N	0)
7. Is space currently available to h			central office?		Yes	(Yes/No)
8. If financial or in-kind contribut				w.		` ,
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Set	ting	T	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	110,014	110,014	0	0	0
Operating expenses	0	7,304	7,304	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	117,318	117,318	0	0	0
General fund	0	117,318	117,318	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	oosition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Position will be required to work on the correctional facility campus.

530 DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Project: JS2 YCC Treatment Mental Health Specialist

Date: 11/17/2008

Time: 8:58 AM

Page 182 of

200

Version 2009B0100530 Description YCC Treatment Ment 1. Number of full-time equivalent Number that are new positi Number that are vacant per Number that are proposed Number that are proposed	(FTE) positions in ons nding reclassificat to be relocated	t icluded in analysis		Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No.	1,085	Position Title	Mental Health Specia	alist	
3. Salary range 3,082	to	5,136		-		
4. Budgeted starting salary 4,01°	7					
5. Funding source percentages						
General Fund 1		Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ntinue past the cu	rrent hiennium?		,	Yes (Yes/N	a)
					105 (105/11	0)
7. Is space currently available to h	ouse the position	or positions at the			Yes	(Yes/No)
7. Is space currently available to h8. If financial or in-kind contribut	ouse the position	or positions at the			•	•
7. Is space currently available to h8. If financial or in-kind contributName of party	ouse the position	or positions at the from a third party			•	•
7. Is space currently available to h8. If financial or in-kind contribut	ouse the position ions are available	or positions at the from a third party	, identify belov Amount		Yes In-kind	(Yes/No)
7. Is space currently available to h8. If financial or in-kind contributName of party	ouse the position ions are available	or positions at the from a third party Central Office Sett	, identify belov Amount ing	w.	Yes In-kind Telecommute Setting	(Yes/No) 0
 7. Is space currently available to h 8. If financial or in-kind contribut Name of party 9. Cost Comparison 	ouse the position ions are available Startup	or positions at the from a third party Central Office Sett Recurring	, identify belov Amount ing Total		Yes In-kind Telecommute Setting	(Yes/No)
 7. Is space currently available to h 8. If financial or in-kind contribut Name of party 9. Cost Comparison Salaries and wages 	ouse the position ions are available	or positions at the from a third party Central Office Sett Recurring 130,108	v, identify belov Amount ing Total 130,108	w.	Yes In-kind Telecommute Setting	(Yes/No) 0
 7. Is space currently available to h 8. If financial or in-kind contribut Name of party 9. Cost Comparison Salaries and wages Operating expenses 	ouse the position ions are available Startup	or positions at the from a third party Central Office Sett Recurring 130,108 7,304	r, identify below Amount ing Total 130,108 7,304	w. Startu	Yes In-kind Telecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to h 8. If financial or in-kind contribut Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	ouse the position ions are available Startup	or positions at the from a third party Central Office Sett Recurring 130,108 7,304 0	r, identify below Amount ing Total 130,108 7,304 0	w. Startu 0	Yes In-kind Telecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to h 8. If financial or in-kind contribut Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	ouse the position of ions are available Startup 0 0 0 0 0	Central Office Sett Recurring 130,108 7,304 0 137,412	r, identify below Amount ing Total 130,108 7,304 0 137,412	Startu 0 0 0 0	Yes In-kind Telecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to h 8. If financial or in-kind contribut Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	ouse the position ions are available Startup 0 0 0	or positions at the from a third party Central Office Sett Recurring 130,108 7,304 0	r, identify below Amount ing Total 130,108 7,304 0	Startu 0 0 0	Yes In-kind Telecommute Setting	(Yes/No) 0 Total 0 0 0
 7. Is space currently available to h 8. If financial or in-kind contribut Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	ouse the position of ions are available Startup 0 0 0 0 0	Central Office Sett Recurring 130,108 7,304 0 137,412	r, identify below Amount ing Total 130,108 7,304 0 137,412	Startu 0 0 0 0	Yes In-kind Telecommute Setting	(Yes/No) 0 Total 0 0 0 0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

No

(Yes/No)

Position will be required to work on the correctional facility campus.

10. Is this position(s) requested as a telecommuting position?

${f T}$	elecommute –	Agency	Submitted
_			

Version: 2009-B-01-00530

Federal funds

Special funds

Project: JS3 YCC JIRS Security Officer I

Date: 11/17/2008

Time: 8:58 AM

Page 184 of 200

Version 2009B0100530 Description YCC JIRS Security Of 1. Number of full-time equivalent of Number that are new position Number that are vacant per Number that are proposed to Number that are propos	(FTE) positions in ons iding reclassificate to be relocated	ncluded in analysi	s	Base 0 0 0 0	(Options 1 0 0 0	
Total				0		1	
2. Position Class and Title:	Class No.	5,531	Position Title	Security Officer I			
3. Salary range 1,923	to	3,205					
4. Budgeted starting salary 2,095	i						
5. Funding source percentages							
General Fund 1		l Fund 0	Sp	ecial Fund 0			
6. Will the position or positions con					Yes	(Yes/No))
7. Is space currently available to h					Yes		(Yes/No)
8. If financial or in-kind contribut	ions are available	e from a third part	ty, identify belo	w.			
Name of party			Amount		In	-kind	0
9. Cost Comparison							
		Central Office Set	ting		Telecommu	te Setting	
	Startup	Recurring	Total	Sta	rtup Ro	ecurring	Total
Salaries and wages	0	76,246	76,246	0	0		0
Operating expenses	0	0	0	0	0		0
Capital improvements	0	0	0	0	0		0
Total	0	76,246	76,246	0	0		0
General fund	0	76,246	76,246	0	0		0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

No

0

0

0

(Yes/No)

0

0

Position is required to work on the campus of the correctional facility.

10. Is this position(s) requested as a telecommuting position?

0

0

0

Version: 2009-B-01-00530

Project: JS4 JS- Central Office Plant - Painter II

Date: 11/17/2008

Time: 8:58 AM

Page 186 of

200

Version 2009B0100530 Description JS- Central Office Plants	lant - Painter II	oer JS4				
1. Number of full-time equivalen	t (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi-				0	1	
Number that are vacant p		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	I to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 8	3,212 F	osition Title	Painter II	•	
3. Salary range 2,147	to	3,579				
4. Budgeted starting salary 2,82	29	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions c	ontinue past the cu	rrent biennium?	•	Ye	s (Yes/N	0)
7. Is space currently available to			entral office?		Yes	(Yes/No)
8. If financial or in-kind contribu						,
Name of party		Ā	Amount		In-kind	0
9. Cost Comparison						
		Central Office Setti	ng	-	Felecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	96,814	96,814	0	0	0
Operating expenses	0	3,110	3,110	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	99,924	99,924	0	0	0
General fund	0	99,924	99,924	0	0	0
Federal funds	0	0	0	0	0	0
0 .16 1						
Special funds 10. Is this position(s) requested a	0	0	0	0	0	0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Position will be required to work on the campus of the correctional facility.

Telecommute – Ag	gency Submitted	
------------------	-----------------	--

Version: 2009-B-01-00530

Project: JS5 JS Central Office Health Care Orderly II

Date: 11/17/2008

Time: 8:58 AM

Page 188 of 200

Version 2009B0100530	Numb	er JS5				
Description JS Central Office Hea	alth Care Orderly II					
1. Number of full-time equivalent	(FTE) positions in	cluded in analysis		Base	Options	
Number that are new positi	ions	·		0	ĺ	
Number that are vacant pe		on		0	0	
Number that are proposed	to be relocated			0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 3	.016 I	Position Title	Health Orderly II	•	
3. Salary range 1,572	to	2,620		21000000 01000000 21		
4. Budgeted starting salary 2,07	1	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	-	Yes	(Yes/N	(o)
7. Is space currently available to h	nouse the position o	or positions at the o	entral office?		Yes	(Yes/No)
8. If financial or in-kind contribut						
Name of party		A	Amount		In-kind	0
9. Cost Comparison						
	(Central Office Setti	ng	To	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	75,572	75,572	0	0	0
Operating expenses	0	6,694	6,694	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	82,266	82,266	0	0	0
General fund	0	82,266	82,266	0	0	0
Federal funds	0	0	0	0	0	0
Special funds						
10. Is this position(s) requested as	0	0	0	0 No	0 (Yes/No)	0

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Position will be required to work on the correctional facility campus.

DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Project: JS6 JS-Central Office-Training Officer I

Date: 11/17/2008

Time: 8:58 AM

Page 190 of

200

Version 2009B0100530 Description JS-Central Office-Tra 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	(FTE) positions in ions nding reclassificati to be relocated	cluded in analysis		Base 0 0 0 0	Options 1 0 0 0		
Total				0	1		
2. Position Class and Title:	Class No. 8	18	Position Title	Training Officer I	•		
3. Salary range 2,588	to	4,314	osition Title	Truming Officer 1			
4. Budgeted starting salary 3,41		.,					
5. Funding source percentages							
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0			
6. Will the position or positions co	ontinue past the cu	rrent biennium?	•	Ye	s (Yes/N	(o)	
7. Is space currently available to			central office?		Yes	(Yes/No)	
8. If financial or in-kind contribu						,	
Name of party			Amount		In-kind	0	
9. Cost Comparison							
	(Central Office Setting			Telecommute Setting		
	Startup	Recurring	Total	Startup	Recurring	Total	
Salaries and wages	0	113,096	113,096	0	0	0	
Operating expenses	0	7,304	7,304	0	0	0	
Capital improvements	0	0	0	0	0	0	
Total	0	120,400	120,400	0	0	0	
General fund	0	120,400	120,400	0	0	0	
Federal funds	0	0	0	0	0	0	
Special funds	0	0	0	0	0	0	
10. Is this position(s) requested as	a telecommuting p	position?		No	(Yes/No)		

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position will be required to work on site at the ND Youth Correctional Center. This position will be responsible for training for the Division of Juvenile Services.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

530 DEPT OF CORRECTIONS AND REHAB

Version: 2009-B-01-00530

Project: JS7 JS- Central Office Training-Admin Assist II

Date: 11/17/2008

Time: 8:58 AM Page 192 of

200

Version 2009B0100530 Description JS- Central Office Tr 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	(FTE) positions in ions ending reclassificati to be relocated	t II cluded in analysis ion		Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 4	2	Position Title	Admin Assistant II	•	
3. Salary range 1,923	to	3,205				
4. Budgeted starting salary 2,07	'1	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	•	Yes	(Yes/N	(o)
7. Is space currently available to			central office?		Yes	(Yes/No)
8. If financial or in-kind contribu						,
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Sett	ing	T	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	75,572	75,572	0	0	0
Operating expenses	0	6,694	6,694	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	82,266	82,266	0	0	0
General fund	0	82,266	82,266	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting p	position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Position is required to work inside the correctional facility.

ADJUTANT GENERAL

Version: 2009-B-01-00540

Project: 1 Computer and Network Specialist II (Grade 11)

Date: 11/3/2008

Time: 8:22 AM

Page 59 of

127

Version 2009B0100540	Numl	ber 1						
Description Computer and Netwo	ork Specialist II (Gra	nde 11)						
1. Number of full-time equivalent (FTE) positions included in analysis Base				Base	Options			
Number that are new posi	tions			0	1			
Number that are vacant pe	ending reclassificat	ion		0	0			
Number that are proposed	l to be relocated			0	0			
Number that are proposed	I to be assigned to a	new program		0	0			
Total				0	1			
2. Position Class and Title:	Class No.	174	Position Title	Computer Network	Spec II			
3. Salary range 2,818	to	4,696		•	•			
4. Budgeted starting salary 3,73	57							
5. Funding source percentages								
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0				
6. Will the position or positions c	6. Will the position or positions continue past the current biennium?				Yes (Yes/N	s (Yes/No)		
7. Is space currently available to	house the position	or positions at the	central office?		Yes	(Yes/No)		
8. If financial or in-kind contribu	ıtions are available	from a third party	, identify belo	w.				
Name of party n/a		1	Amount 0		In-kind	0		
9. Cost Comparison								
		Central Office Setting			Telecommute Setting			
	Startup	Recurring	Total	Star	tup Recurring	Total		
Salaries and wages	129,224	0	129,224	129,224	0	129,224		
Operating expenses	3,000	2,000	5,000	12,000	8,000	20,000		
Capital improvements	0	0	0	0	0	0		
Total	132,224	2,000	134,224	141,224	8,000	149,224		
General fund	132,224	2,000	134,224	141,224	8,000	149,224		
Federal funds	0	0	0	0	0	0		
Special funds	0	0	0	0	0	0		
10. Is this position(s) requested a					(Yes/No)			

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The purpose for this position is to support the continuous operations of State Radio. It is critical that this FTE be on site to ensure the continual services provided by State Radio. Currently, State Radio is supported by 2 IT positions, of which one is always on call 24 hours a day. Telecommuting would not be an option for this FTE.

540 ADJUTANT GENERAL

Version: 2009-B-01-00540

Project: 10 Supervisor Materials Management

Date: 11/3/2008

Time: 8:22 AM

Page 61 of

127

Version 2009B0100540	Numl	ber 10					
Description Supervisor Materials	Management						
				Base	Options		
Number that are new positions				0	Ō		
Number that are vacant pending reclassification Number that are proposed to be relocated				0	0		
				0	0		
Number that are proposed	to be assigned to a	new program		0	1		
Total				0	1		
2. Position Class and Title:	Class No.	533	Position Title	Supervisor Materials Mgmt			
3. Salary range 2,147	to	3,579					
4. Budgeted starting salary 2,86	3						
5. Funding source percentages							
General Fund .25	Federal	Fund .75	Spe	ecial Fund 0			
6. Will the position or positions co	6. Will the position or positions continue past the current biennium?				(Yes/No)		
7. Is space currently available to	house the position	or positions at the	e central office?		Yes	(Yes/No)	
8. If financial or in-kind contribu	tions are available	from a third part	ty, identify belo	w.			
Name of party			Amount		In-kind	0	
9. Cost Comparison							
		Central Office Setting			Celecommute Setting		
	Startup	Recurring	Total	Startup	Recurring	Total	
Salaries and wages	93,448	0	93,448	93,448	0	93,448	
Operating expenses	0	0	0	0	0	0	
Capital improvements	0	0	0	0	0	0	
Total	93,448	0	93,448	93,448	0	93,448	
General fund	23,362	0	23,362	23,362	0	23,362	
Federal funds	70,086	0	70,086	70,086	0	70,086	
Special funds	0	0	0	0	0	0	
10. Is this position(s) requested as a telecommuting position?				No	(Yes/No)		

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Request to fund an existing 100% federally funded position with 25% general funds and 75% federal funds. 100% federal funding did not become available for this position. The Supervisor of Materials Management would support facilities at the Air National Guard in Fargo, maintaining inventories and tracking for accuracy and security. The ANG has seen a significant increase in operations tempo since 911. This position requires on-site location, therefore, telecommuting is not an option.

540 ADJUTANT GENERAL

Version: 2009-B-01-00540

Project: 11 Custodial Supervisor II

Date: 11/3/2008

Time: 8:22 AM

Page 63 of

127

Version 2009B0100540 Description Custodial Supervisor 1. Number of full-time equivalent Number that are new posit Number that are vacant port Number that are proposed Number that are proposed	II t (FTE) positions in tions ending reclassificat to be relocated	ion		Base 0 0 0 0	Options 0 0 0 1	
Total				0	1	
2. Position Class and Title:	Class No. 7	7,015 P	osition Title (Custodial Supervisor II	-	
3. Salary range 1,923	to	3,205				
4. Budgeted starting salary 2,56	54	•				
5. Funding source percentages						
General Fund .25	Federal	Fund .75	Spec	eial Fund 0		
6. Will the position or positions c	ontinue past the cu	rrent biennium?	•	Yes	(Yes/No)
7. Is space currently available to	house the position	or positions at the c	entral office?		Yes	(Yes/No)
8. If financial or in-kind contribu	itions are available	from a third party,	identify below	•		
Name of party		A	mount		In-kind	0
9. Cost Comparison						
		Central Office Settii	ıg	Te	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	41,845	0	41,845	41,845	0	41,845
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	41,845	0	41,845	41,845	0	41,845
General fund	10,461	0	10,461	10,461	0	10,461
Federal funds	31,384	0	31,384	31,384	0	31,384
Special funds	0	0	0	0	0	0
10. Is this position(s) requested a	s a telecommuting	position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Request to use an existing vacant 100% federal position to fund with 25% general funds and 75% federal funds in support of facilities at Camp Grafton. Previous federal funding did not become available. This request for Custodial Supervisor II will be responsible for over seeing all custodial personnel at the new Regional Training Institute (RTI) 147,400 SF and the new Readiness Center Addition at 47,714 SF. Funding is requested beginning the second year of the 09-11 biennium.

Telecommute – Agency Submitted	T	'el	leco	mn	nute	-A	١g	encv	\mathbf{S}	ubr	nitte	d
--------------------------------	---	-----	------	----	------	----	----	------	--------------	-----	-------	---

Version: 2009-B-01-00540

Project: 12 Physical Plant Director II

10. Is this position(s) requested as a telecommuting position?

Date: 11/3/2008

Time: 8:22 AM

Page 65 of 127

Version 2009B0100540	Numb	per 12				
Description Physical Plant Direct		aludad in analusia		Dana	04:	
1. Number of full-time equivaler		ciuded in analysis		Base	Options	
Number that are new pos		•		0	0	
Number that are vacant p		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	d to be assigned to a	new program		0	0 1	
Total				0	1	
2. Position Class and Title:	Class No. 8	3,132 P	osition Title	Physical Plant Director I		
3. Salary range 3,082	to	5,136		-		
4. Budgeted starting salary 4,1	09	•				
5. Funding source percentages						
General Fund .25	Federal	Fund .75	Spe	ecial Fund 0		
6. Will the position or positions	continue past the cu	rrent biennium?	-	Yes	(Yes/No	o)
7. Is space currently available to			entral office?		Yes	(Yes/No)
8. If financial or in-kind contrib	_	-				,
Name of party		•	mount		In-kind	0
9. Cost Comparison						
•	(Central Office Settii	ng.	Tele	ecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	67,059	0	67,059	67,059	0	67,059
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	67,059	0	67,059	67,059	0	67,059
General fund	16,765	0	16,765	16,765	0	16,765
Federal funds	50,294	0	50,294	50,294	0	50,294
Special funds	0	0	0	0	0	0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

No

(Yes/No)

Request to use an existing vacant FTE that had 100% federal funding that did not become available. This request to fill as a Physical Plant Director requires 25% general fund and 75% federal funds. This Physical Plant Director II will support the new Regional Training Institute at Camp Grafton. Request is to fill starting with the second year of the biennium.

Т	elecommu	ite —	Agency	Submitted
_				Dubillitua

Version: 2009-B-01-00540

Project: 13 Systems Mechanic III

Date: 11/3/2008

Time: 8:22 AM

Page 67 of 127

Description Systems Mechanic III 1. Number of full-time equivalent (FTE) positions Number that are new positions Number that are vacant pending reclassifica			Base 0 0	Options 0 0	
Number that are proposed to be relocated Number that are proposed to be assigned to	a new program		0	0 1	
	Fragram		·	•	
Total			0	1	
2. Position Class and Title: Class No.	·	Position Title	Systems Mechanic III		
3. Salary range 2,818 to	4,696				
4. Budgeted starting salary 3,757					
5. Funding source percentages					
	al Fund .75	Sp	ecial Fund 0		
6. Will the position or positions continue past the c			Yes	(Yes/N	0)
7. Is space currently available to house the position				Yes	(Yes/No)
8. If financial or in-kind contributions are available Name of party	- •	, identify belo Amount	w.	In-kind	0
9. Cost Comparison					
•	Central Office Setti	ing	Те	lecommute Setting	
Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages 61,314	0	61,314	61,314	0	61,314
Operating expenses 0	0	0	0	0	0
Capital improvements 0	0	0	0	0	0
Total 61,314	0	61,314	61,314	0	61,314
General fund 15,329	0	15,329	15,329	0	15,329
Federal funds 45,985	0	45,985	45,985	0	45,985
Special funds 0	0	0	0	0	0
10. Is this position(s) requested as a telecommuting	g position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Request to fill an existing vacant FTE that was funded with 100% federal funding that did not become available. This request is to fill a Systems Mechanic III with 25% general funds and 75% federal funds. This position will support building systems at the new Regional Training Institute (147,400 SF) and the new Readiness Center Addition (47,714 SF) at Camp Grafton. Request is for funding beginning the second year of the 09-11 biennium.

Version: 2009-B-01-00540

Version 2009B0100540

Project: 14 General Trades Maintenance Worker II

Number 14

Date: 11/3/2008

Time: 8:22 AM

Page 69 of 127

version 2009B0100540		nber 14					
Description General Trades Maint							
1. Number of full-time equivalent	1. Number of full-time equivalent (FTE) positions included in analysis Base						
Number that are new positi	Number that are new positions 0						
Number that are vacant per	0	0					
Number that are proposed to be relocated 0					0		
Number that are proposed to be assigned to a new program 0					2		
Total	0	2					
2. Position Class and Title:	Class No.	8,210	Position Title	General Trades Maint II			
3. Salary range 2,588	to	4,314					
4. Budgeted starting salary 3,451	1						
5. Funding source percentages							
General Fund .25	Feder	al Fund .75	Sp	ecial Fund 0			
6. Will the position or positions co	ntinue past the	current biennium?	•	Yes	(Yes/N	0)	
7. Is space currently available to h			e central office?		Yes	(Yes/No)	
8. If financial or in-kind contribut	ions are availab	le from a third par	ty, identify belo	w.		,	
Name of party		_	Amount		In-kind	0	
9. Cost Comparison							
		Central Office Se	tting	Tel	lecommute Setting		
	Startup	Recurring	Total	Startup	Recurring	Total	
Salaries and wages	103,764	0	103,764	103,764	0	103,764	
Operating expenses	0	0	0	0	0	0	
Capital improvements	0	0	0	0	0	0	
Total	103,764	0	103,764	103,764	0	103,764	
		•		25.041	Δ		
General fund	25,941	0	25,941	25,941	0	25,941	
General fund Federal funds	25,941 77,823	0	25,941 77,823	25,941 77,823	0	25,941 77,823	
	·	0 0 0		· · · · · · · · · · · · · · · · · · ·	-	•	

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Request to fill 2 existing FTE positions that are 100% federal where funding had not become available. Request to fill at 25% general and 75% federal funds. The two General Trades Maintenance Workers II will support the new Regional Training Institute (147,400 SF) and the new Readiness Center Addition (47,714 SF) at Camp Grafton. This request is for funding beginning the second year of the 09-11 biennium. Requires on-site location.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Version: 2009-B-01-00540

Project: 15 Maintenance Worker II

Date: 11/3/2008

Time: 8:22 AM

Page 71 of

127

Version 2009B0100540	Numl	ber 15				
Description Maintenance Worke	er II					
1. Number of full-time equivalen	it (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi	itions			0	Ō	
Number that are vacant p	ending reclassificat	ion		0	0	
Number that are proposed	d to be relocated			0	0	
Number that are proposed	d to be assigned to a	new program		0	1	
Total				0	1	
2. Position Class and Title:	Class No. 8	B,202	Position Title	Maintenance Worker II		
3. Salary range 1,734	to	2,890				
4. Budgeted starting salary 2,3	12	•				
5. Funding source percentages						
General Fund .25	Federal	Fund .75	Spe	cial Fund 0		
			-			
6. Will the position or positions of	continue past the cu	rrent biennium?		Yes	(Yes/N	l o)
6. Will the position or positions of7. Is space currently available to			central office?	Yes	(Yes/N Yes	o) (Yes/No)
	house the position	or positions at the o				
7. Is space currently available to	house the position	or positions at the o from a third party				
7. Is space currently available to8. If financial or in-kind contribution	house the position	or positions at the o from a third party	, identify below		Yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribeName of party	house the position utions are available	or positions at the o from a third party	, identify below Amount	v.	Yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribeName of party	house the position utions are available	or positions at the of from a third party	, identify below Amount	v.	Yes In-kind	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribeName of party	house the position utions are available	or positions at the of from a third party A Central Office Setti	, identify below Amount ng	v. Te	Yes In-kind elecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison 	house the position utions are available Startup	or positions at the of from a third party A Central Office Setti Recurring	, identify below Amount ing Total	v. Te Startup	Yes In-kind elecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages 	Startup	or positions at the of from a third party A Central Office Setti Recurring 0	, identify below Amount ing Total 37,732	v. Te Startup 37,732	Yes In-kind elecommute Setting Recurring	(Yes/No) 0 Total 37,732
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages Operating expenses 	Startup	or positions at the of from a third party A Central Office Setti Recurring 0 0	, identify below Amount ing Total 37,732 0	v. Te Startup 37,732 0	Yes In-kind elecommute Setting Recurring 0 0	(Yes/No) 0 Total 37,732 0
 7. Is space currently available to 8. If financial or in-kind contribension 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	Startup 37,732 0	or positions at the of from a third party Central Office Setti Recurring 0 0 0	, identify below Amount ing Total 37,732 0 0	Te Startup 37,732 0 0	Yes In-kind elecommute Setting Recurring 0 0 0	(Yes/No) 0 Total 37,732 0 0
 7. Is space currently available to 8. If financial or in-kind contribents Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	Startup 37,732 0 0 37,732	or positions at the of from a third party A Central Office Setti Recurring 0 0 0 0	Amount Total 37,732 0 0 37,732	Startup 37,732 0 0 37,732	Yes In-kind Elecommute Setting Recurring 0 0 0 0	(Yes/No) 0 Total 37,732 0 0 37,732
7. Is space currently available to 8. If financial or in-kind contribe Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	Startup 37,732 0 0 37,732 9,433 28,299 0	or positions at the of from a third party Central Office Setti Recurring 0 0 0 0 0 0 0 0 0	Total 37,732 0 0 37,732 9,433	Startup 37,732 0 0 37,732 9,433	Yes In-kind elecommute Setting Recurring 0 0 0 0	(Yes/No) 0 Total 37,732 0 0 37,732 9,433

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Request to fill an existing vacant FTE that is 100% federal where funding did not become available. This request is to fill a Maintenance Worker II position with 25% general and 75% federal funding. This position will be responsible for general maintenance for the new Regional Training Institute (147,400 SF) and the Readiness Center Addition (47,714 SF) at Camp Grafton. Request is for funding beginning the second year of the 09-11 biennium. This position requires on site location.

Т	elecom	ımute —	Agency	Submitted
_				DUDILLUUG

Version: 2009-B-01-00540

Version 2009B0100540

Description Custodians

Project: 16 Custodians

Number 16

Time: 8:22 AM Page 73 of 127

Date: 11/3/2008

Number that are new position	ber of full-time equivalent (FTE) positions included in analysis Number that are new positions Number that are vacant pending reclassification 0					
-	_	ation		0	0	
Number that are proposed t				0	0	
Number that are proposed t	to be assigned to	a new program		0	2	
Total				0	2	
2. Position Class and Title:	Class No.	7,010	Position Title	Custodian		
3. Salary range 1,294	to	2,156				
4. Budgeted starting salary 1,725	5	,				
5. Funding source percentages						
General Fund .25	Feder	al Fund .75	Spe	cial Fund 0		
6. Will the position or positions co	ntinue past the	current biennium?		Yes	(Yes/No	0)
7. Is space currently available to h			central office?		Yes	(Yes/No)
8. If financial or in-kind contribut	-	•		V.		(=,
Name of party			Amount	•	In-kind	0
9. Cost Comparison						
•		Central Office Set	ting	Te	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	56,304	0	56,304	56,304	0	56,304
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	56,304	0	56,304	56,304	0	56,304
General fund	14,076	0	14,076	14,076	0	14,076
Federal funds	42,228	0	42,228	42,228	0	42,228
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommutin	g position?		No	(Yes/No)	

10. Is this position(s) requested as a telecommuting position?

No (Yes/No)

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Request to fill 2 existing vacant FTE's that were 100% federal where federal funds had not become available. Request to fill two custodian positions using 25% general and 75% federal funds in support of the new Regional Training Institute (147,400 SF) and the new Readiness Center Addition (47,714 SF) at Camp Grafton. Request is for funding beginning the second year of the 09-11 biennium. These positions require on-site location.

Telecommute – Agency Submitted	bmitted	icv Sul	Agen	: —	mute	mı	leco	Cel	\mathbf{I}
--------------------------------	---------	---------	------	-----	------	----	------	-----	--------------

Version: 2009-B-01-00540

10.

Project: 2 Emergency Program Specialist I

Date: 11/3/2008

Time: 8:22 AM

Page 75 of

127

Version	2009B0100540	Number	2		
V CI SIOII	2007D0100340	Number	4		
D 4 *	- D C '1' A T				

De	escription Emergency Program Spe	ecialist I					
1.	Number of full-time equivalent (F	TE) positions	included in analys	is	Base	Options	
	Number that are new position	IS			0	ĺ	
	Number that are vacant pend	ing reclassific	ation		0	0	
	Number that are proposed to	be relocated			0	0	
	Number that are proposed to	be assigned to	a new program		0	0	
	Total				0	1	
2.	Position Class and Title:	Class No.	5,047	Position Title Eme	er Prog Spec I		
3.	Salary range 3,596	to	5,136				
4.	Budgeted starting salary 4,109		,				
	Funding source percentages						
	General Fund .25	Feder	al Fund .75	Special	Fund 0		
6.	Will the position or positions cont	inue past the	current biennium?	-	Yes	(Yes/N	0)
	Is space currently available to hou	-				Yes	(Yes/No)
	If financial or in-kind contribution	_	-				` ,
	Name of party		•	Amount		In-kind	0
9.	Cost Comparison						
	•		Central Office Se	etting	Tel	ecommute Setting	
		Startup	Recurring	Total	Startup	Recurring	Total
	Salaries and wages	131,494	0	131,494	131,494	0	131,494
	Operating expenses	3,000	1,000	4,000	8,000	8,000	16,000
	Capital improvements	Δ	o Î	n [']	n [']	n .	Λ .

	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	131,494	0	131,494	131,494	0	131,494
Operating expenses	3,000	1,000	4,000	8,000	8,000	16,000
Capital improvements	0	0	0	0	0	0
Total	134,494	1,000	135,494	139,494	8,000	147,494
General fund	33,624	250	33,874	34,874	2,000	36,874
Federal funds	100,870	750	101,620	104,620	6,000	110,620
Special funds	0	0	0	0	0	0
Is this position(s) requested	as a telecommuting	position?		No	(Yes/No)	

^{11.} Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The purpose of this FTE is to support our emergency/disaster program. Currently our program has only one FTE and several temporary personnel that varies depending on the number of open disasters. This is a program that works hand in hand with FEMA and Homeland Security; it requires the stability of two full time FTE. There are 13 open disasters at this date that represent approximately \$200 million in disaster grants, it is imperative that we have sufficient full time staff to successfully maintain this program.

Telecommute – Age	ency Submitted
-------------------	----------------

Version: 2009-B-01-00540

Project: 3 Public Information Specialist

Date: 11/3/2008

Time: 8:22 AM

Page 77 of 127

Version 2009B0100540 Description Public Information Sp	pecialist	per 3					
1. Number of full-time equivalent		cluded in analysis		Base	Options		
Number that are new posit				0	1		
Number that are vacant pe		on		0	0		
Number that are proposed				0	0		
Number that are proposed	to be assigned to a		0	0			
Total				0	1		
2. Position Class and Title:	Class No. 8	23	Position Title	Public Info Specialist			
3. Salary range 2,818	to	4,696		•			
4. Budgeted starting salary 3,75	7						
5. Funding source percentages							
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0			
6. Will the position or positions co	ontinue past the cu	rrent biennium?	-	Yes	(Yes/No	o)	
7. Is space currently available to			central office?	•	Yes	(Yes/No)	
8. If financial or in-kind contribu Name of party		from a third party			In-kind	0	
9. Cost Comparison		•	imount		III KIIIG	ŭ	
3. Cost Comparison	(Central Office Sett	inσ	Т	elecommute Setting		
	Startup	Recurring	Total	Startup	Recurring	Total	
Salaries and wages	121,630	0	121,630	121,630	0	121,630	
Operating expenses	2,000	1,000	3,000	8,000	8,000	16,000	
Capital improvements	0	0	0	0	0	0	
Total	123,630	1,000	124,630	129,630	8,000	137,630	
General fund	123,630	1,000	124,630	129,630	8,000	137,630	
Federal funds	0	0	0	0	o [´]	0	
Special funds	0	0	0	0	0	0	
10. Is this position(s) requested as	s a telecommuting 1	oosition?		No	(Yes/No)		
	· · · · · · · · · · · · · · · · · · ·	•					

The position would be responsible for developing, implementing and synchronizing the internal and external organizational strategic information communicative processes. This includes developing and maintaining talking points, briefings, coordinating and communicating effective and timely themes to external and internal audiences providing education about the capabilities and missions of the N.D. National Guard. The external communications include community engagement activities, maximizing opportunities for the N.D. National Guard to appropriately allocate resources to meet community and state requirements and expectations of the stake

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

540 ADJUTANT GENERAL

Version: 2009-B-01-00540

Project: 3 Public Information Specialist

Date: 11/3/2008

Time: 8:22 AM

Page 78 of

127

holders. This position will work very closely with senior military staff at the ND National Guard Headquarters located at Fraine Barracks. Telecommuting would not be a practical option for this FTE.

Ť	alaaa,,,,,,,,,,,,,,,,,,,,,,,,	A	Cubmitted
1	elecommute –	Agency	Submitted

Version: 2009-B-01-00540

Version 2009B0100540

Project: 4 Systems Mechanic III

Date: 11/3/2008

Time: 8:22 AM

Page 80 of

127

Description Systems Mechanic I	II					
1. Number of full-time equivalen		ncluded in analysis		Base	Options	
Number that are new posi	itions	•		0	1	
Number that are vacant p	ending reclassificat	tion		0	0	
Number that are proposed	d to be relocated			0	0	
Number that are proposed	d to be assigned to a	a new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 8	8,263	Position Title	Systems Mechanic III		
3. Salary range 2,818	to	4,696				
4. Budgeted starting salary 3,7.	57					
5. Funding source percentages						
General Fund .25	Federal	Fund .75	Spe	ecial Fund 0		
6. Will the position or positions of	continue past the cu	rrent biennium?	_	Yes	(Yes/N	0)
6. Will the position or positions of7. Is space currently available to			central office?	Yes	(Yes/N Yes	o) (Yes/No)
7. Is space currently available to	house the position	or positions at the			•	•
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position	or positions at the from a third party			•	•
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position utions are available	or positions at the from a third party	, identify belov Amount		Yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribution	house the position utions are available	or positions at the from a third party	, identify belov Amount	v.	Yes	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison 	house the position utions are available Startup	or positions at the from a third party	, identify belov Amount ing Total	v.	Yes In-kind	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages 	house the position utions are available	or positions at the from a third party Central Office Sett Recurring	, identify belov Amount ing	v.	Yes In-kind lecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses 	house the position utions are available Startup	or positions at the from a third party Central Office Sett Recurring	, identify belov Amount ing Total	v. Tel Startup	Yes In-kind lecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	house the position utions are available Startup 123,688	or positions at the from a third party Central Office Sett Recurring	, identify below Amount ing Total 123,688	v. Tel Startup 123,688	Yes In-kind ecommute Setting Recurring	(Yes/No) 0 Total 123,688
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	Startup 123,688 3,000	or positions at the from a third party Central Office Setting 0 1,000	r, identify below Amount ing Total 123,688 4,000	Tel Startup 123,688 8,000	Yes In-kind lecommute Setting Recurring 0 8,000	(Yes/No) 0 Total 123,688 16,000
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 123,688 3,000 0	or positions at the from a third party Central Office Setti Recurring 0 1,000 0	r, identify below Amount ing Total 123,688 4,000 0	Tel Startup 123,688 8,000 0	Yes In-kind lecommute Setting Recurring 0 8,000 0	(Yes/No) 0 Total 123,688 16,000 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	Startup 123,688 3,000 0 126,688	or positions at the from a third party Central Office Setting 0 1,000 0 1,000	7, identify below Amount ing Total 123,688 4,000 0 127,688	Tel Startup 123,688 8,000 0 131,688	Yes In-kind Recommute Setting Recurring 0 8,000 0 8,000	(Yes/No) 0 Total 123,688 16,000 0 139,688
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 123,688 3,000 0 126,688 31,672 95,016 0	cor positions at the from a third party Central Office Sette Recurring 0 1,000 0 1,000 250 750 0	7, identify below Amount ing Total 123,688 4,000 0 127,688 31,922	Tel Startup 123,688 8,000 0 131,688 32,922	Yes In-kind Recommute Setting Recurring 0 8,000 0 8,000 2,000	(Yes/No) 0 Total 123,688 16,000 0 139,688 34,922

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number 4

The purpose of this position is to support mechanical building systems located at ND National Guard Headquarters at Fraine Barracks. This position requires location at Fraine Barracks with 100% of time monitoring/repairing mechanical building systems at that location.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Description Custodial Supervisor II located at ANG in Fargo

Number that are new positions

540 ADJUTANT GENERAL

Version: 2009-B-01-00540

Version 2009B0100540

Project: 5 Custodial Supervisor II located at ANG in Fargo

1. Number of full-time equivalent (FTE) positions included in analysis

Number 5

Date: 11/3/2008

Time: 8:22 AM

Page 82 of

127

Options

Base

rumber that are new pos	Itions			V		
Number that are vacant p	oending reclassifica	tion		0	0	
Number that are propose	d to be relocated			0	0	
Number that are propose		a new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	7,015	Position Title	Custodial Supervisor II		
3. Salary range 1,923	to	3,205				
4. Budgeted starting salary 2,5	564					
5. Funding source percentages						
General Fund .25	Federa	al Fund .75	Sp	ecial Fund 0		
6. Will the position or positions	continue past the c	urrent biennium?	•	Yes	(Yes/N	lo)
7. Is space currently available to			e central office?	•	Yes	(Yes/No)
8. If financial or in-kind contrib		_				(100,110)
Name of party		o mom a omia par	Amount	***	In-kind	0
9. Cost Comparison						
•		Central Office Set	ting	To	elecommute Setting	[
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	89,786	0	89,786	89,786	0	89,786
Operating expenses	3,000	1,000	4,000	8,000	8,000	16,000
Capital improvements	0	0	0	0	0	0
Total	92,786	1,000	93,786	97,786	8,000	105,786
General fund	23,197	250	23,447	24,447	2,000	26,447
Federal funds	69,589	750	70,339	73,339	6,000	79,339
Special funds	0	0	0	0	0,000	0
10. Is this position(s) requested	as a telecommuting	nosition?	ŭ	No	(Yes/No)	v
F ===== F =====	as a coloranimucing	, Popieron.		110	(10)110)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This position would be responsible for 13 buildings at the NDANG. Currently, the only custodial support is through contract janitorial which is not adequate for this number of buildings and does not provide the necessary oversight that would be provided by an FTE. This position would have a requirement to be located on-site.

Telecommut	e – A	gency S	Subm	itted
1 CICCUIIIIIu			Juviii	ittu

10. Is this position(s) requested as a telecommuting position?

ADJUTANT GENERAL 540

Time: 8:22 AM

Date: 11/3/2008

Page 84 of

127

Version: 2009-B-01-00540

Project: 6 Human Relations Counselor

Version 2009B0100540 Description Human Relations Co 1. Number of full-time equivalen Number that are new posit Number that are vacant po Number that are proposed Number that are proposed	ounselor t (FTE) positions in tions ending reclassificat I to be relocated	ion	s	Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No.	4,142	Position Title	Human Relations Cour	nselor	
3. Salary range 2,818	to	4,696				
4. Budgeted starting salary 3,75	57					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions c	ontinue past the cu	rrent biennium?		Y	es (Yes/No	o)
7. Is space currently available to	house the position	or positions at the	e central office?		Yes	(Yes/No)
8. If financial or in-kind contribu	ıtions are available	from a third par	ty, identify belo	w.		
Name of party			Amount		In-kind	0
9. Cost Comparison						
		Central Office Set	tting		Telecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	121,630	0	121,630	121,630	0	121,630
Operating expenses	3,000	48,000	51,000	8,000	48,000	56,000
Capital improvements	0	0	0	0	0	0
Total	124,630	48,000	172,630	129,630	48,000	177,630
General fund	124,630	48,000	172,630	129,630	48,000	177,630
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
40 7 17 1		4 . 4				

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

No

(Yes/No)

This position would provide services to all ND Guard Families as well as Soldier and Airman. The services would include training and education, mobilization preparation, return, reunion, reintegration, referral and services for youth, couples, singles, parents and all included in the Guard Family. The operation tempo is extremely high and the number of difficult cases is increasing. The need for additional support in this area is increasing rapidly. The members of the ND National Guard and their families need this additional support. This position requires extensive travel, serving families throughout the state. It also requires a centralized location within National Guard offices that provides a "one stop" as well as a familiar and static location for soldiers and airmen.

ADJUTANT GENERAL

Version: 2009-B-01-00540

Project: 7 Geographical Information System Specialist III (2)

Date: 11/3/2008

Time: 8:22 AM

Page 87 of

127

Version 2009B0100540 Description Geographical Inform	ation System Specia		_	D		0	
1. Number of full-time equivalent		ciuded in anaiysi	S	Base		Options	
Number that are new posit		·		0		2	
Number that are vacant pe		ion		0		0	
Number that are proposed				0		0	
Number that are proposed	to be assigned to a	new program		0		0	
Total				0		2	
2. Position Class and Title:	Class No. 2	2,115	Position Title	GIS Specialist III			
3. Salary range 3,388	to	5,646		•			
4. Budgeted starting salary 4,51	7						
5. Funding source percentages							
General Fund 0	Federal	Fund 1	Sp	ecial Fund 0			
6. Will the position or positions co	ontinue past the cu	rrent biennium?	•		Yes	(Yes/N	o)
7. Is space currently available to	house the position (or positions at the	e central office?	•	Y	es	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third part	•	w.		T., 1.2., J	. ,
Name of party 9. Cost Comparison			Amount			In-kind	0
3. Cost Comparison	•	Central Office Set	tina		Tologom	mute Setting	
	Startup	Recurring	Total	Star		Recurring	Total
Salaries and wages	285,856	0	285,856	285,856		Recuiring	285,856
Operating expenses	6,000	2,000	8,000	17,000		,000	25,000
Capital improvements	0,000	0	0,000	0	0,	000	0
Total	291,856	2,000	293,856	302,856	Ū	,000	310,856
General fund	0	0	0	0	0,	000	0
Federal funds	291,856	2,000	293,856	302,856	Ū	,000	310,856
Special funds	0	0	0	0	0,		0
10. Is this position(s) requested as	s a telecommuting i	osition?	v	No	v	s/No)	U
11 11 ()					(10	51110)	

^{11.} Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

ADJUTANT GENERAL

Version: 2009-B-01-00540

Project: 8 Physical Plant Dir III - Air National Guard

Date: 11/3/2008

Time: 8:22 AM

Page 89 of

127

In-kind

0

-	•				 	 	 	
· /	2000000100540	Muumban	0					
Version	2009B0100540	Number	ð					
		2	-					
	DI 'IDI (D' T	TT A' NT 4' 1 C 1						
Descrinti	ian Physical Plant Dir I	II - Air National Guard						

Description Physical Plant Dir III - Air National Guard		
1. Number of full-time equivalent (FTE) positions included in analysis	Base	Options
Number that are new positions	0	0
Number that are vacant pending reclassification	0	0
Number that are proposed to be relocated	0	0
Number that are proposed to be assigned to a new program	0	1
Total	0	1

				-
2.	Position Class and Title:	Class No. 8,133	Position Title	Physical Plant Dir III

3. Salary range 3,748

4. Budgeted starting salary 4,997

5. Funding source percentages

General Fund .25 Federal Fund .75 Special Fund 0 6. Will the position or positions continue past the current biennium? Yes (Yes/No)

7. Is space currently available to house the position or positions at the central office? Yes (Yes/No)

8. If financial or in-kind contributions are available from a third party, identify below.

Name of party Amount

9. Cost Comparison

10.

•	Central Office Setting			Telecommute Setting			
	Startup	Recurring	Total	Startup	Recurring	Total	
Salaries and wages	163,102	0	163,102	163,102	0	163,102	
Operating expenses	0	0	0	0	0	0	
Capital improvements	0	0	0	0	0	0	
Total	163,102	0	163,102	163,102	0	163,102	
General fund	40,776	0	40,776	40,776	0	40,776	
Federal funds	122,326	0	122,326	122,326	0	122,326	
Special funds	0	0	0	0	0	0	
Is this position(s) requested	as a telecommuting	position?		No	(Yes/No)		

^{11.} Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This request is for a Physical Plant Director III at the Air National Guard (ANG) in Fargo. It would utilize an existing postion that was 100% federally funded where the federal funding did not become available, this request is to change that funding to 25% general and 75% federal. The operations tempo at this facility has significantly increased since 911. This position would oversee the facility complex at the ANG that includes approximately 13 buildings. This is a building support position, therefore, telecommuting is not an option.

540 ADJUTANT GENERAL

Version: 2009-B-01-00540

Project: 9 Systems Mechanic II

Date: 11/3/2008

Time: 8:22 AM

Page 92 of

127

Version 2009B0100540 Description Systems Mechanic II 1. Number of full-time equivalent Number that are new positi Number that are vacant pe Number that are proposed Number that are proposed	(FTE) positions in ions nding reclassificat to be relocated	ion		Base 0 0 0 0	Options 0 0 0 1	
Total	3	. 0		0	1	
2. Position Class and Title:	Class No. 8	3,262 P	osition Title	Systems Mechanic II	1	
3. Salary range 2,588	to	4,314	osition Title	Systems Weename II		
4. Budgeted starting salary 3,45		4,514				
5. Funding source percentages	1					
General Fund 25	Federal	Fund .75	Sn	ecial Fund 0		
6. Will the position or positions co			₽ P	Yes	(Yes/No	n)
7. Is space currently available to h			entral office?		Yes	(Yes/No)
8. If financial or in-kind contribut						(=====,
Name of party			mount		In-kind	0
9. Cost Comparison						
•		Central Office Setti	ng	Tel	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	112,640	0	112,640	112,640	0	112,640
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	112,640	0	112,640	112,640	0	112,640
General fund	28,160	0	28,160	28,160	0	28,160
Federal funds	84,480	0	84,480	84,480	0	84,480
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting	position?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This request is for 25% general and 75% federal funding for an existing vacant position that was funded with 100% federal funds where federal funding did not become available. This Systems Mechanic II would be responsible for approximately 13 building systems at the Air National Guard in Fargo. This facility has seen a signifant increase in operations tempo since 911. This position requires on-site location, therefore, a telecommute position is not an option.

601 DEPT OF COMMERCE

Version: 2009-B-01-00601

Project: 1 Administrative Assistant

Date: 9/10/2008

Time: 2:15 PM

Page 27 of 45

Version 2009B0100601	Numl	oer 1				
Description Administrative Assista	ant					
1. Number of full-time equivalent	(FTE) positions in	cluded in analysis		Base	Options	
Number that are new position		·		0	1	
Number that are vacant per	nding reclassificati	ion		0	0	
Number that are proposed t				0	0	
Number that are proposed t	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 9	.026	Position Title	Not Classified Admin	1	
3. Salary range 1,933	to	2,898		110t Classifica / tallifi		
4. Budgeted starting salary 2,416	· · · · · · · · · · · · · · · · · · ·	_,-,-,-				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions con	ntinue past the cu	rrent biennium?		у	(Yes/No	n)
7. Is space currently available to he	ouse the position o	or positions at the	central office?	-	y (_ 0	(Yes/No)
8. If financial or in-kind contributi	ions are available	from a third party	, identify below	w.	,	(200110)
Name of party			Amount		In-kind	0
9. Cost Comparison						
		Central Office Setti	ng		Telecommute Setting	
	Startup	Recurring	Total	Startur		Total
Salaries and wages	0	75,379	75,379	0	75,379	75,379
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	75,379	75,379	0	75,379	75,379
General fund	0	75,379	75,379	0	75,379	75,379
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as a	a telecommuting r	ocition?		n	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The Department of Commerce is requesting a new FTE for an administrative assistant position.

The Administrative Assistant position will spend 50% of its time performing administrative duties in Commerce's admin pool. The remaining 50% of this position's time will be spent performing administrative duties for the Marketing and Communications team.

There would be no benefit to locating this position outside a central office location and therefore no assets required.

601 DEPT OF COMMERCE

Version: 2009-B-01-00601

Version 2000R0100601

Project: 2 Data Coordinator

Date: 9/10/2008

Time: 2:15 PM

Page 29 of 45

Version 2009B0100601	Num	ber 2				
Description Data Coordinator						
1. Number of full-time equivalent	(FTE) positions in	cluded in analysis		Base	Options	
Number that are new positi	ions	·		0	.50	
Number that are vacant pe	nding reclassificat	ion		0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	Ö	
		- 0				
Total				0	.50	
2. Position Class and Title:	Class No.	0,026	Position Title	Not Classified - Admir	n	
3. Salary range 2,954	to	4,430				
4. Budgeted starting salary 2,82	1					
5. Funding source percentages						
General Fund 1		Fund 0	Sp	ecial Fund 0		
6. Will the position or positions co	ntinue past the cu	rrent biennium?		y	(Yes/No	o)
7. Is space currently available to h	ouse the position	or positions at the	central office?	•	y	(Yes/No)
8. If financial or in-kind contribut	tions are available	from a third party	, identify belo	w.	•	` ,
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Sett	ing		Telecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	67,704	67,704	0	67,704	67,704
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	Λ	67,704	67,704	0	67,704	67,704
	U	,	,			
General fund	0	67,704	67,704	0	67,704	67,704
Federal funds	0 0	•	•	0 0	**	
Federal funds Special funds	0 0 0	67,704 0 0	•	0 0 0	**	67,704
Federal funds	0 0 0 0 a telecommuting p	67,704 0 0	•	0 0 0 n	**	67,704 0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The Department of Commerce is requesting .5 of an FTE for a data coordinator position.

Nissan bass 2

The data coordinator position will spend 100% of its time performing administrative functions for the Tourism division.

There would be no benefit to locating this position outside a central office location and therefore no assets required.

DEPT OF COMMERCE

Version: 2009-B-01-00601

Project: 3 Workforce Program Administrator

Date: 9/10/2008

Time: 2:15 PM

Page 31 of 45

Version 2009B0100601		ber 3					
Description Workforce Program A							
1. Number of full-time equivalent		ncluded in analysis		Base	Options		
Number that are new position				0	ĺ		
Number that are vacant per	ding reclassification	tion		0	0		
Number that are proposed t				0	0		
Number that are proposed t	o be assigned to	a new program		0	0		
Total				0	1		
2. Position Class and Title:	Class No.	9.022 P	osition Title N	ot Classified - Prof.	1		
3. Salary range 2,638	to	3,957	osition Title 14	ot Classifica - 1 for.			
4. Budgeted starting salary 3,033		2,527					
5. Funding source percentages							
General Fund 0	Federa	Fund 1	Sneci	al Fund 0			
6. Will the position or positions con			Speek	y	(Yes/No)	
7. Is space currently available to he	ouse the position	or positions at the c	entral office?	J	y (165/140	(Yes/No)	
8. If financial or in-kind contributi	ons are available	from a third narty.	identify helow		y	(103/110)	
Name of party			mount		In-kind	0	
9. Cost Comparison					III-MIIQ	U	
***************************************		Central Office Settir	ng	Г	Telecommute Setting		
	Startup	Recurring	Total	Startup	Recurring	Total	
Salaries and wages	0	94,630	94,630	0	94,630	94,630	
Operating expenses	0	64,500	64,500	0	64,500	64,500	
Capital improvements	0	0	0	0	0	0	
Total	0	159,130	159,130	0	159,130	159,130	
General fund			22.250	0	32,250	32,250	
~ · · · · · · · · · · · · · · · · · · ·	0	32,250	32,250	U			
Federal funds	0	32,250 32,250	•	0	•		
	0 0 0	· ·	32,250 32,250 0		32,250 0	32,250 0	
Federal funds	0 0 0 a telecommuting	32,250 0	32,250		32,250 0	32,250	
Federal funds Special funds		32,250 0 position?	32,250 0	0 0 n	32,250 0 (Yes/No)	32,250 0	Also discuss the

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The Department of Commerce is requesting a new FTE for a workforce program administrator position.

The workforce program administrator position will spend 100% of its time performing duties for the State Commission on Community Services.

There would be no benefit to locating this position outside a central office location and therefore no assets required.

DEPARTMENT OF AGRICULTURE

Version: 2009-B-01-00602

Vancier 2000D010000

Project: 1 Plant Protection Technical

Date: 9/10/2008

Time: 2:22 PM

Page 93 of

113

lumber 1				
ns included in analysis		Base	Options	
·		0	1	
		0	0	
i		0	0	
to a new program		0	0	
		0	1	
6.203	Position Title	A g Prog Spec II	1	
		ng nog spec n		
,,,,,,				
eral Fund 0	Spe	ecial Fund 0		
	~		(Yes/No	a)
ion or positions at the	central office?			(Yes/No)
able from a third party	, identify below	w.	110	(105/1(0)
	-		In-kind	0
Central Office Setti	ing	T	elecommute Setting	
Recurring	Total	Startup	Recurring	Total
58,360	58,360	0	58,360	58,360
9,600	12,600	3,000	9,600	12,600
0	0	0	0	0
67,960	70,960	3,000	67,960	70,960
67,960	70,860	2,900	67,960	70,860
,	,			
0	0	0	0	0
0 0 ing position?	•	0 0	0	
	ication to a new program 6. 6,203 6. 4,696 eral Fund 0 e current biennium? ion or positions at the cable from a third party Central Office Setti Recurring 58,360 9,600 0 67,960	rication to a new program 2. 6,203 Position Title 2. 4,696 eral Fund 0 current biennium? ion or positions at the central office? able from a third party, identify belonement Central Office Setting Recurring Securring Securr	ins included in analysis Base Cication I	Second Securing Total Startup Securing Secu

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This technical position would complete phytosanitary certificates for agricultural products destined for export to other countries and would conduct mandated inspections of nurseries and greenhouse. The phytosanitary work is conducted in the Bismarck and Fargo offices. The inspection duties are conducted throughout the state. This position will be located in Bismarck.

Version: 2009-B-01-00602

Project: 2 Plant Protection support

Date: 9/10/2008

Time: 2:22 PM

Page 95 of

113

Version 2009B0100602	Numl	ber 2				
Description Plant Protection supp	port					
1. Number of full-time equivalen	t (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi	tions	•		0	1	
Number that are vacant pe	ending reclassificat	ion		0	0	
Number that are proposed				0	0	
Number that are proposed	l to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 3	33	Position Title	Office Assist II	1	
3. Salary range 1,572	to	2,620	r osition Title	Office Hissist II		
4. Budgeted starting salary 1,90	00	_,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	cial Fund 0		
6. Will the position or positions c	ontinue past the cu	rrent biennium?		Yes	(Yes/N	o)
7. Is space currently available to	house the position	or positions at the	central office?		No	(Yes/No)
8. If financial or in-kind contribu	ıtions are available	from a third party	, identify below	v.		(= ======
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Setti	ing	Te	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	26,624	26,624	0	26,624	26,624
Operating expenses	3,000	1,200	4,200	3,000	1,200	4,200
Capital improvements	0	0	0	0	0	0
Total	3,000	27,824	30,824	3,000	27,824	30,824
General fund	3,000	27,824	30,824	0	27,824	27,824
Federal funds	0	0	0	3,000	0	3,000
Special funds 10. Is this position(s) requested as	0	0	0	0	0	0
	· ·	4.4	U	No	(Yes/No)	0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This support position will provide much-need support to three technical positions located in the Bismarck office and will be back-up to the front desk for the entire agency. This position will be located in Bismarck.

Felecommute –	Agency	Submitted
----------------------	--------------------------	------------------

Version: 2009-B-01-00602

Project: 3 Meat Inspection

Date: 9/10/2008

Time: 2:22 PM

Page 97 of

113

Version 2009B0100602 Description Meat Inspection 1. Number of full-time equivalent Number that are new positions are vacant p	nt (FTE) positions in itions ending reclassificat			Base 0 0		Options 2 0	
Number that are proposed				0		0	
Number that are proposed	d to be assigned to a	new program		0		0	
Total				0		2	
2. Position Class and Title:	Class No.	5,221	Position Title	Ag Prog Inspect I		2	
3. Salary range 2,147	to	3,579	r osition Title	rigirog inspecti			
4. Budgeted starting salary 2,5		-,,-					
5. Funding source percentages							
General Fund .52		Fund .48	Sp	ecial Fund 0			
6. Will the position or positions of	ontinue past the cu	rrent biennium?	•		Yes	(Yes/No	o)
7. Is space currently available to	house the position	or positions at the	central office?	•		No	(Yes/No)
8. If financial or in-kind contribu	ıtions are available	from a third party	, identify belo	w.			` ,
Name of party		4	Amount			In-kind	0
9. Cost Comparison							
		Central Office Setti	U		Tele	commute Setting	
Calantan and	Startup	Recurring	Total		rtup	Recurring	Total
Salaries and wages	0	70,062	70,062	0		70,062	70,062
Operating expenses	3,000	48,000	51,000	3,000		48,000	51,000
Capital improvements Total	0	0	0	0		0	0
General fund	3,000	118,062	121,062	3,000		118,062	121,062
Federal funds	1,560	61,392	62,952	1,560		61,392	62,952
Special funds	1,440 0	56,670	58,110	1,440		56,670	58,110
	O .	0	0	0		0	0
10. Is this position(s) requested a	s a refecommuting [position :		Yes		(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

These two inspector positions will be located in field offices. One position will provide additional inspection services for meat processors who are already state inspected or for additional processors who wish to be state inspected. The second inspection position will provide services to assist state inspected meat processor to ship meat products to other states under new authority in the new farm bill.

Version: 2009-B-01-00602

Project: 4 Organic/Specialty Crop Specialist

Date: 9/10/2008

Time: 2:22 PM

Page 99 of

113

Version 2009B0100602 Description Organic/Specialty Communication 1. Number of full-time equivalenth Number that are new position Number that are vacant position Number that are proposed number t	rop Specialist t (FTE) positions in tions ending reclassificat I to be relocated	ion		Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 6	5,305	Position Title	Ag Mkt Spec I	1	
3. Salary range 2,818	to	4,696		rig mikt opec i		
4. Budgeted starting salary 3,00	00	,				
5. Funding source percentages						
General Fund 0	Federal		Sp	ecial Fund 0		
6. Will the position or positions c	ontinue past the cu	rrent biennium?	•		Yes (Yes/No	o)
7. Is space currently available to			central office?		No	(Yes/No)
8. If financial or in-kind contribu	ıtions are available	from a third party	, identify belo	w.		` ,
Name of party		F	Amount		In-kind	0
9. Cost Comparison						
		Central Office Setti	ng		Telecommute Setting	
	Startup	Recurring	Total	Startu	p Recurring	Total
Salaries and wages	0	42,037	42,037	0	42,037	42,037
Operating expenses	3,000	15,000	18,000	3,000	15,000	18,000
Capital improvements	0	0	0	0	0	0
Total	3,000	57,037	60,037	3,000	57,037	60,037
General fund	0	15,000	15,000	0	15,000	15,000
Federal funds	3,000	42,037	45,037	3,000	42,037	45,037
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting p	oosition?		No	(Yes/No)	

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

This new position will be funded through additional federal funds available for the expansion of specialty crops and for assisting farmers with organic certification. This position will be located in the Bismarck office.

Version: 2009-B-01-00602

Project: 5 Pesticide Program Outreach

Date: 9/10/2008

Time: 2:22 PM

Page 101 of

113

Version 2009B0100602 Description Pesticide Program O 1. Number of full-time equivalen Number that are new posi Number that are vacant pools Number that are proposed Number that are proposed	utreach t (FTE) positions in tions ending reclassificat I to be relocated	ion	3	Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 6	5,222	Position Title	Ag Prog Inspect II	1	
3. Salary range 2,384	to	3,974		rig riog inspect if		
4. Budgeted starting salary 2,80	00	- ,				
5. Funding source percentages						
General Fund 1		Fund 0	Sp	ecial Fund 0		
6. Will the position or positions c	ontinue past the cu	rrent biennium?	•		Yes (Yes/N	(o)
7. Is space currently available to	house the position o	or positions at the	central office?	•	No	(Yes/No)
8. If financial or in-kind contribu	itions are available	from a third party	y, identify belo	w.		(= ====
Name of party			Amount		In-kind	0
9. Cost Comparison						
		Central Office Sett	ing		Telecommute Setting	
	Startup	Recurring	Total	Startı	ip Recurring	Total
Salaries and wages	0	39,235	39,235	0	39,235	39,235
Operating expenses	3,000	12,000	15,000	3,000	12,000	15,000
Capital improvements	0	0	0	0	0	0
Total	3,000	51,235	54,235	3,000	51,235	54,235
General fund	3,000	51,235	54,235	3,000	51,235	54,235
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting p	osition?		No	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This new position will be used to provide outreach and education to the regulated pesticide community to increase compliance with state and federal laws and to supplement regulatory work. This position will be located in Bismarck.

602 DEPARTMENT OF AGRICULTURE

Version: 2009-B-01-00602

Project: 6 Pride of Dakota marketing specialist

Date: 9/10/2008

Time: 2:22 PM

Page 103 of

113

Number that are new positions Federal Fund O O O O O O O O O	Version 2009B0100602 Description Pride of Dakota market 1. Number of full-time equivalent (ting specialist	nber 6		Base	Options		
Number that are proposed to be relocated 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Number that are new position	ons	, and an area area area area area area area a		0	1		
Number that are proposed to be relocated 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Number that are vacant pen-	ding reclassifica	ation		0	0		
Total Class and Title: Class No. 6,305 Position Title Ag Mkt Spec 1	Number that are proposed to	o be relocated			0	0		
2. Position Class and Title: Class No. 6,305	Number that are proposed to	o be assigned to	a new program		0	0		
2. Position Class and Title: Class No. 6,305	Total				0	1		
3. Salary range 2,818 to 4,696 4. Budgeted starting salary 2,800 5. Funding source percentages General Fund 1		Class No	6 3 0 5 P	osition Title Ac	Mkt Spec I	1		
4. Budgeted starting salary 2,800 5. Funding source percentages General Fund 1 Federal Fund 0 Special Fund 0 6. Will the position or positions continue past the current biennium? 7. Is space currently available to house the position or positions at the central office? 8. If financial or in-kind contributions are available from a third party, identify below. Name of party 7. Cost Comparison Federal Office Setting Recurring Recurring Total Salaries and wages 0 Ves/No) Salaries and wages 0 Ves/No) Followimute Setting Total Salaries and wages 0 Ves/No Total Salaries and wages 0 Ves/No Total Startup Recurring Recurring Total Startup Recurring No Perating expenses 3,000 9,600 12,600 0 0 0 0 0 0 Total 3,000 51,637 54,637 3,000 51,637 54,637 3,000 51,637 54,637 General fund 3,000 51,637 54,637 Sepcial funds 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0			•	usition The Ag	, wiki spec i			
5. Funding source percentages General Fund			4,070					
General Fund 1 Federal Fund 0 Special Fund S								
6. Will the position or positions continue past the current biennium? 7. Is space currently available to house the position or positions at the central office? 8. If financial or in-kind contributions are available from a third party, identify below. Name of party 7. Cost Comparison Central Office Setting Total	· ·	Feders	al Fund	Specie	I Fund ()			
7. Is space currently available to house the position or positions at the central office? 8. If financial or in-kind contributions are available from a third party, identify below. Name of party Amount In-kind O 9. Cost Comparison Central Office Setting Startup Recurring Total Salaries and wages Operating expenses 3,000 9,600 12,600 Capital improvements O Capital improvements O Total 3,000 51,637 54,637 General fund 3,000 51,637 54,637 Federal funds O O No (Yes/No) (Yes/No) Total No (Yes/No) (Yes/No)				Specia		(Var Na	`	
8. If financial or in-kind contributions are available from a third party, identify below. Name of party 9. Cost Comparison Central Office Setting Total Startup Recurring Total	7. Is space currently available to ho	use the position	or positions at the c	entral office?	1 68	•	•	
Name of party Amount In-kind 0 9. Cost Comparison Central Office Setting Telecommute Setting Startup Recurring Total Salaries and wages 0 42,037 42,037 0 42,037 42,037 Operating expenses 3,000 9,600 12,600 3,000 9,600 12,600 Capital improvements 0 0 0 0 0 0 Total 3,000 51,637 54,637 3,000 51,637 54,637 General fund 3,000 51,637 54,637 3,000 51,637 54,637 Federal funds 0 0 0 0 0 0 Special funds 0 0 0 0 0 0 10. Is this position(s) requested as a telecommuting position? No (Yes/No)	8. If financial or in-kind contribution	ons are availabl	e from a third narty	identify below		NO	(Tes/No)	
9. Cost Comparison Central Office Setting Telecommute Setting Total				-		In kind	0	
Startup Recurring Total 42,037 42,037 42,037 42,037 42,037 Operating expenses 3,000 9,600 12,600 Operating expenses 0 0 0 0 0 Operating Operating expenses 0 0 0 0 Operating expenses 0 0 0 0 Operating expenses 0 0 0 Operating expenses 0 0 0 Operating expenses 0 0 Operating expenses 0 0 Operating expenses 0 Operating expense	_ v		А	mount		III-KIIIQ	U	
Salaries and wages 0 42,037 42,037 0 42,037 42,037 Operating expenses 3,000 9,600 12,600 3,000 9,600 12,600 Capital improvements 0 0 0 0 0 0 Total 3,000 51,637 54,637 3,000 51,637 54,637 General fund 3,000 51,637 54,637 3,000 51,637 54,637 Federal funds 0 0 0 0 0 0 Special funds 0 0 0 0 0 0 10. Is this position(s) requested as a telecommuting position? No (Yes/No)	.		Central Office Settin	g	T	elecommute Setting		
Salaries and wages 0 42,037 42,037 0 42,037 42,037 Operating expenses 3,000 9,600 12,600 3,000 9,600 12,600 Capital improvements 0 0 0 0 0 0 Total 3,000 51,637 54,637 3,000 51,637 54,637 General fund 3,000 51,637 54,637 3,000 51,637 54,637 Federal funds 0 0 0 0 0 0 Special funds 0 0 0 0 0 0 10. Is this position(s) requested as a telecommuting position? No (Yes/No) (Yes/No)		Startup	Recurring	Total		_	Total	
Operating expenses 3,000 9,600 12,600 3,000 9,600 12,600 Capital improvements 0 0 0 0 0 0 Total 3,000 51,637 54,637 3,000 51,637 54,637 General fund 3,000 51,637 54,637 3,000 51,637 54,637 Federal funds 0 0 0 0 0 0 Special funds 0 0 0 0 0 0 10. Is this position(s) requested as a telecommuting position? No (Yes/No) (Yes/No)	Salaries and wages	0	42,037	42,037	-			
Capital improvements 0 51,637 54,637	Operating expenses	3,000	9,600	12,600	3,000	·	•	
General fund 3,000 51,637 54,637 3,000 51,637 54,637 Federal funds 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Capital improvements	0	0		•	•		
General fund 3,000 51,637 54,637 3,000 51,637 54,637 Federal funds 0 0 0 0 0 0 0 Special funds 0 0 0 0 0 0 0 10. Is this position(s) requested as a telecommuting position? No (Yes/No) (Yes/No) (Yes/No)	Total	3,000	51,637	54,637	3,000	51,637	54.637	
Federal funds 0 0 0 0 0 0 0 0 0 0	General fund	3,000	51,637	,		,	•	
Special funds 0 0 0 0 0 0 0 0 0 0 10. Is this position(s) requested as a telecommuting position? No (Yes/No)	Federal funds	0	_ '			0		
10. Is this position(s) requested as a telecommuting position? No (Yes/No)	Special funds	0	0	0	0	0		
11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the	10. Is this position(s) requested as a	telecommuting	position?		No	(Yes/No)	•	
	11. Use the narrative button to prov	vide a descriptio	n of the position or r	ositions, includir		nd the percent of tim	ne snent at each task. Also discus	s the

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This new position will provide additional marketing support and services to the nearly 400 Pride of Dakota companies. This position will be located in Bismarck.

UPPER GREAT PLAINS TRANS INST

Version: 2009-B-01-00627

Project: 2 Associate Research Fellow - ATAC

Date: 9/10/2008

Time: 2:31 PM

Page 10 of 15

Version 2009B0100627	Numl	ber 2				
Description Associate Research	Fellow - ATAC					
1. Number of full-time equivalen	nt (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi		v		1	0	
Number that are vacant p	ending reclassificat	ion		0	0	
Number that are proposed	d to be relocated			0	0	
Number that are proposed	d to be assigned to a	new program		0	0	
Total				1	0	
2. Position Class and Title:	Class No. 9	9,650 P	Osition Title	Associate Research Fellow	•	
3. Salary range 60,000	to	60,000	osition Title	Associate Research Fellow		
4. Budgeted starting salary 60,		00,000				
5. Funding source percentages						
General Fund 0	Federal	Fund .8	Sn	ecial Fund .2		
C 337911 41 949 949			₽.	comi i dita .2		
o. Will the position or positions of	continue past the cu	rrent biennium?		Yes	(Yes/N	a)
6. Will the position or positions of7. Is space currently available to	continue past the cu house the position	rrent biennium? or positions at the c	entral office?	Yes	(Yes/N Yes	•
7. Is space currently available to	house the position of	or positions at the c	entral office?		(Yes/N Yes	o) (Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 	house the position of	or positions at the c from a third party,	entral office? identify belo mount 0		7	•
7. Is space currently available to8. If financial or in-kind contribution	house the position of	or positions at the c from a third party,	identify belo		Yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contributionName of party N/A	house the position outions are available	or positions at the c from a third party, A	identify belo mount 0	w.	Yes In-kind	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison 	house the position outions are available	or positions at the c from a third party,	identify belo mount 0	w.	Yes	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages 	house the position outions are available	or positions at the c from a third party, A Central Office Settii	identify belo mount 0	ow. Tele	Yes In-kind ecommute Setting	(Yes/No) 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses 	house the position outions are available (Startup	or positions at the c from a third party, A Central Office Settii	identify belo mount 0 ng Total	ow. Tele Startup	Yes In-kind ecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	house the position of utions are available Startup 60,000	or positions at the c from a third party, A Central Office Settii	identify belo mount 0 ng Total	ow. Tele Startup	Yes In-kind ecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	house the position of utions are available Startup 60,000 0	or positions at the c from a third party, A Central Office Settii	identify belo mount 0 ng Total	ow. Tele Startup	Yes In-kind ecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of utions are available Startup 60,000 0 0	or positions at the c from a third party, A Central Office Settii	identify belomount 0 ng Total 60,000 0	Tele Startup 0 0 0	Yes In-kind ecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	house the position of utions are available Startup 60,000 0 60,000 0 48,000	or positions at the c from a third party, A Central Office Settii	identify belo mount 0 Total 60,000 0 0 60,000	Tele Startup 0 0 0 0 0	Yes In-kind ecommute Setting	(Yes/No) 0 Total 0 0 0 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of utions are available Startup 60,000 0 60,000 0 48,000 12,000	or positions at the confrom a third party, A Central Office Settin Recurring 0 0 0 0 0 0 0 0 0 0 0 0 0	identify belo mount 0 Total 60,000 0 60,000 0	Tele Startup 0 0 0 0 0 0 0	Yes In-kind ecommute Setting	(Yes/No) 0 Total 0 0 0 0 0 0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Associate Research Fellow position for the Advanced Traffic Analysis Center.

627 UPPER GREAT PLAINS TRANS INST

Version: 2009-B-01-00627

Project: 2 Urban Planner

Date: 9/10/2008

Time: 2:31 PM

Page 12 of 15

Version 2009B0100627	Num	ber 2				
Description Urban Planner						
1. Number of full-time equivalent	(FTE) positions in	cluded in analysis		Base	Options	
Number that are new positi		-		1	0	
Number that are vacant per	nding reclassificat	ion		0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				1	0	
2. Position Class and Title:	Class No.	9,650 I	Position Title U	Jrban Planner	O .	
3. Salary range 55,000	to	55,000				
4. Budgeted starting salary 55,00	00	,				
5. Funding source percentages						
General Fund 0		Fund .5	Speci	ial Fund .5		
✓ \$\$7,000 43	4.0		-			
6. Will the position or positions co	ntinue past the cu	rrent biennium?		Yes	(Yes/N	0)
6. Will the position or positions co7. Is space currently available to h	ouse the position	or positions at the c	entral office?		(Yes/N Yes	
7. Is space currently available to h8. If financial or in-kind contribut	ouse the position	or positions at the c	entral office? , identify below.		(Yes/N Yes	o) (Yes/No)
7. Is space currently available to h8. If financial or in-kind contributName of party N/A	ouse the position	or positions at the c from a third party	entral office? , identify below. Amount 0			
7. Is space currently available to h8. If financial or in-kind contribut	ouse the position	or positions at the c from a third party	, identify below.		Yes	(Yes/No)
7. Is space currently available to h8. If financial or in-kind contributName of party N/A	ouse the position of the constant of the const	or positions at the c from a third party A Central Office Setti	, identify below. Amount 0		Yes	(Yes/No)
 7. Is space currently available to h 8. If financial or in-kind contribut Name of party N/A 9. Cost Comparison 	ouse the position of the constant of the const	or positions at the c from a third party	, identify below. Amount 0 ng Total		Yes In-kind	(Yes/No)
 7. Is space currently available to h 8. If financial or in-kind contribut	ouse the position of the constant of the const	or positions at the c from a third party A Central Office Setti	, identify below. Amount 0	Te	Yes In-kind elecommute Setting	(Yes/No) 0
 7. Is space currently available to h 8. If financial or in-kind contribut Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses 	ouse the position of the constant of the const	or positions at the c from a third party A Central Office Setti	, identify below. Amount 0 ng Total	Te Startup	Yes In-kind elecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to h 8. If financial or in-kind contribut Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	souse the position of tions are available Startup 55,000 0	or positions at the c from a third party A Central Office Setti	ridentify below. Amount 0 ng Total 55,000 0 0	Te Startup	Yes In-kind elecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to h 8. If financial or in-kind contribut Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	ouse the position of the constant of the const	or positions at the c from a third party A Central Office Setti	, identify below. Amount 0 ng Total	Te Startup	Yes In-kind elecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to h 8. If financial or in-kind contribut Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 55,000 0 55,000 0 0 0 0 0 0 0 0 0 0 0 0	or positions at the c from a third party A Central Office Setti	ridentify below. Amount 0 Total 55,000 0 55,000 0 0 0 0 0 0 0 0 0 0 0 0	Te Startup	Yes In-kind elecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to h 8. If financial or in-kind contribut	Startup 55,000 0 55,000 0 27,500	or positions at the confrom a third party A Central Office Setting Recurring 0 0 0 0 0 0 0	ridentify below. Amount 0 Total 55,000 0 55,000 0 27,500	Te Startup	Yes In-kind elecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to h 8. If financial or in-kind contribut Name of party N/A 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 55,000 0 55,000 0 27,500 27,500	or positions at the confrom a third party A Central Office Setti Recurring 0 0 0 0 0 0 0 0 0 0 0 0	ridentify below. Amount 0 Total 55,000 0 55,000 0 0 0 0 0 0 0 0 0 0 0 0	Te Startup	Yes In-kind elecommute Setting	(Yes/No) 0 Total

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Urban Planner position for the ND Department of Transportation Student Support Center

628 BRANCH RESEARCH CENTERS

Version: 2009-B-01-00628

Varcion 2000B0100620

Project: Opt 10 Research Specialist

Date: 9/10/2008

Time: 2:46 PM

Page 161 of

190

Version 2009B0100628	Numl	ber Opt 10				
Description Research Specialist		•				
1. Number of full-time equivalen	t (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posit	tions	•		0	2	
Number that are vacant pe	ending reclassificat	ion		0	0	
Number that are proposed	to be relocated			0	0	
Number that are proposed		new program		Ö	0	
	G	1 8		v	V	
Total				0	2	
2. Position Class and Title:	Class No. 2	2,450	Position Title	Research Specialist	-	
3. Salary range 65,000	to	72,000		F •••••••		
4. Budgeted starting salary 70,4	128	•				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	~ [yes	(Yes/Ne	a)
7. Is space currently available to	house the position o	or positions at the o	entral office?	yes	yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third party	, identify belov	w.	yes	(165/110)
Name of party			mount	•••	In-kind	0
9. Cost Comparison		_			III-Milu	U
	(Central Office Setti	ng	T	elecommute Setting	
-	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	0	0	180,000	180,000	360,000
Operating expenses	0	0	0	50,000	50,000	100,000
Capital improvements	0	0	0	0	0	0
Total	0	0	0	230,000	230,000	460,000
General fund	0	0	0	230,000	230,000	460,000
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as					-	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

There are many driving forces interested in growing our state's livestock industry. These include the desire of many ag producers to grow their existing enterprises and/or to diversify their operations, utilization of potential feedstuffs that presently are shipped to other states for their livestock operations, opportunities to enhance production of feedstuffs to serve a growing ND industry, use of co-products emerging from the rapidly expanding bioenergy/bioproducts enterprises as feedstuffs, utilization of grazing capacity in range and managed areas, and confinement issues. Two research support staff, one at Carrington, 0.7 at CGREC, and 0.3 at DREC, with operating, are needed to address the issues surrounding the growth of the livestock industry in the state. (Complements Extension initiative S on page 6).

628 BRANCH RESEARCH CENTERS

Version: 2009-B-01-00628

Version 2009B0100628

Project: Opt 14 Weed Science Specialists

Date: 9/10/2008

Time: 2:46 PM

Page 164 of

190

Description Weed Science Specia		σρ ι 14				
1. Number of full-time equivalent		ncluded in analysis		Base	Options	
Number that are new posit	Number that are new positions					
Number that are vacant pe	ending reclassificat	ion		0	1.40 0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1.40	
2. Position Class and Title:	Class No.	2,450 P	osition Title	Research Specialist	1.40	
3. Salary range 65,000	to	70,000		research specialist		
4. Budgeted starting salary 66,7	741	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spec	cial Fund 0		
6. Will the position or positions co	ontinue past the cu	wwont biommiran 2			(X/ /N)	-)
or will the position of positions of	onunue pasi die cu	rrent bienmum:		ves	(Y es/IN	0)
7. Is space currently available to	house the position	or positions at the c	entral office?	yes	(Yes/N	
7. Is space currently available to	house the position	or positions at the c	entral office? identify below	·	yes (Yes/N	(Yes/No)
7. Is space currently available to 38. If financial or in-kind contribu Name of party	house the position	or positions at the c from a third party,	entral office? identify below mount	·		
7. Is space currently available to 8. If financial or in-kind contribu	house the position	or positions at the c from a third party,	identify below	·	yes	(Yes/No)
7. Is space currently available to 18. If financial or in-kind contribu Name of party	house the position tions are available	or positions at the c from a third party,	identify below mount		yes In-kind	(Yes/No)
 7. Is space currently available to 1 8. If financial or in-kind contribu Name of party 9. Cost Comparison 	house the position tions are available	or positions at the c from a third party, A	identify below mount		yes	(Yes/No)
 7. Is space currently available to 1 8. If financial or in-kind contribu Name of party 9. Cost Comparison Salaries and wages 	house the position tions are available	or positions at the c from a third party, A Central Office Settii	identify below mount	Tel	yes In-kind ecommute Setting	(Yes/No) 0
 7. Is space currently available to 1 8. If financial or in-kind contribu Name of party 9. Cost Comparison Salaries and wages Operating expenses 	house the position tions are available Startup	or positions at the c from a third party, A Central Office Settii	identify below mount	Tel Startup	yes In-kind ecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 1 8. If financial or in-kind contribu Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	house the position tions are available Startup	or positions at the c from a third party, A Central Office Settii	identify below mount	Tel Startup	yes In-kind ecommute Setting Recurring	(Yes/No) 0 Total 252,000
 7. Is space currently available to 18. If financial or in-kind contribute Name of party 9. Cost Comparison Salaries and wages	house the position tions are available Startup	or positions at the c from a third party, A Central Office Settii	identify below mount	Tel Startup	yes In-kind ecommute Setting Recurring	(Yes/No) 0 Total 252,000 0
 7. Is space currently available to 1 8. If financial or in-kind contribu Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position tions are available Startup	or positions at the c from a third party, A Central Office Settii	identify below mount	. Tel Startup 126,000 0	yes In-kind ecommute Setting Recurring 126,000 0	(Yes/No) 0 Total 252,000 0 0
 7. Is space currently available to 1 8. If financial or in-kind contributed Name of party 9. Cost Comparison Salaries and wages	house the position tions are available Startup	or positions at the c from a third party, A Central Office Settii	identify below mount	Tel Startup 126,000 0 0 126,000	yes In-kind ecommute Setting Recurring 126,000 0 0 126,000	(Yes/No) 0 Total 252,000 0 0 252,000
 7. Is space currently available to 1 8. If financial or in-kind contribu Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position tions are available Startup 0 0 0 0 0 0 0 0 0	or positions at the c from a third party, A Central Office Settin Recurring 0 0 0 0 0 0 0 0 0	identify below mount	Tel Startup 126,000 0 0 126,000 126,000	yes In-kind ecommute Setting Recurring 126,000 0 0 126,000	(Yes/No) 0 Total 252,000 0 252,000 252,000

Number Opt 14

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Two scientists, one at Hettinger and one at Williston, focusing on chemical and cultural control of weeds in farming and grazing enterprises in western ND. Conduct research on weed control in direct seeding systems and work with other staff on disease management for all no-till crops, field monitoring of crop insect/disease pressures under no-till, soil N, C-N crop residues ratios, water use efficiency and effect of alternative crops in no-till cropping systems for western North Dakota (*Complements Extension initiative W on page 7*).

BRANCH RESEARCH CENTERS

Version: 2009-B-01-00628

Project: Opt 17 Research Scientist

Date: 9/10/2008

Time: 2:46 PM

Page 166 of

190

Version 2009B0100628 Description Research Scientist 1. Number of full-time equivalent Number that are new positions.	nt (FTE) positions i	nber Opt 17	ı	Base	Options	
Number that are vacant p		tion		0	0	
Number that are proposed				0	0	
Number that are proposed	d to be assigned to	a new program		0	0	
Total 2. Position Class and Title: 3. Salary range 80,000			Position Title	0 Faculty	2	
 3. Salary range 80,000 4. Budgeted starting salary 82, 5. Funding source percentages 	to 455	90,000				
General Fund 1	Fodoro	l Fund 0	C	-i-l E l O		
6. Will the position or positions of			Spec	cial Fund 0	(Vac/N	
7. Is space currently available to	house the position	or positions at the	central office?	yes	(Yes/No	•
8. If financial or in-kind contribu	utions are available	e from a third party	v. identify below	'.	yes	(Yes/No)
Name of party			Amount	•	In-kind	0
9. Cost Comparison						ŭ
		Central Office Sett	ing	Tel	ecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	0	0	210,000	210,000	420,000
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total			•	010 000	010 000	40000
	0	0	0	210,000	210,000	420,000
General fund	0 0	0 0	0	210,000	210,000	420,000 420,000
General fund Federal funds	0 0 0	0 0 0	0 0 0	,	- /	,
General fund	0 0 0	0 0 0 0	0 0 0 0	,	210,000	420,000

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

In order to continue to enhance all aspects of livestock production in North Dakota, animal agriculture requires, among other things, access to qualified animal health care. All too often, animal health care providers in some areas of rural North Dakota are nonexistent, thereby increasing the threat of rapid transmission of potentially severe diseases. A program, involving scientists and technical support at Main Station (Veterinary and Microbiological Sciences/Vet Diagnostic Lab) and Dickinson, to identify and deter potential threats is of utmost importance to this crucial component of agriculture.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

1 ciccommute – Agency Sublimited	mmute – Age	ncy Submitted	1
----------------------------------	-------------	---------------	---

10. Is this position(s) requested as a telecommuting position?

BRANCH RESEARCH CENTERS 628

Version: 2009-B-01-00628

Special funds

Project: Opt 17 Animal Tech Support

Date: 9/10/2008

Time: 2:46 PM

Page 168 of

190

Version 2009B0100628 Description Animal Tech Support 1. Number of full-time equivalent Number that are new posit Number that are vacant port Number that are proposed Number that are proposed	rt t (FTE) positions in tions ending reclassificati l to be relocated	on		Base 0 0 0 0 0	Options 2 0 0 0 0	
Total				0	2	
2. Position Class and Title:	Class No. 4	,310 P	osition Title	Research Tech	-	
3. Salary range 34,000	to	40,000				
4. Budgeted starting salary 35,8	391					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	cial Fund 0		
6. Will the position or positions c	ontinue past the cui	rrent biennium?	•	yes	(Yes/No	o)
7. Is space currently available to	house the position of	or positions at the co	entral office?	,	yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third party,	identify below	v.	J	(=)
Name of party			mount		In-kind	0
9. Cost Comparison						•
	C	Central Office Settin	ıg	Tele	ecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	0	0	100,000	100,000	200,000
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	0	0	100,000	100,000	200,000
General fund	0	0	0	100,000	100,000	200,000
Federal funds	0	0	0	0	0	0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

0

yes

(Yes/No)

0

0

In order to continue to enhance all aspects of livestock production in North Dakota, animal agriculture requires, among other things, access to qualified animal health care. All too often, animal health care providers in some areas of rural North Dakota are nonexistent, thereby increasing the threat of rapid transmission of potentially severe diseases. A program, involving scientists and technical support at Main Station (Veterinary and Microbiological Sciences/Vet Diagnostic Lab) and Dickinson, to identify and deter potential threats is of utmost importance to this crucial component of agriculture.

628 BRANCH RESEARCH CENTERS

Version: 2009-B-01-00628

Varcion 2000D0100620

Project: Opt 17 Research Specialist

Date: 9/10/2008

Time: 2:46 PM

Page 170 of

190

Version 2009B0100628	Num	ber Opt 17				
Description Research Specialist						
1. Number of full-time equivalent	t (FTE) positions ir	cluded in analysis	;	Base	Options	
Number that are new posit	ions	•		0	2	
Number that are vacant pe	ending reclassificat	ion		0	0	
Number that are proposed	to be relocated			0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	2	
2. Position Class and Title:	Class No. 2	2.450	Position Title	Research Specialist	2	
3. Salary range 50,000	to	60,000	1 ostdon 1 tic	Research Specialist		
4. Budgeted starting salary 52,6		00,000				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spec	cial Fund 0		
6. Will the position or positions co			Брес		(Yes/N	o)
7. Is space currently available to l	house the position	or positions at the	central office?	yes		•
8. If financial or in-kind contribu	tions are available	from a third nart	identify below	,	yes	(Yes/No)
Name of party			Amount	•	In-kind	0
9. Cost Comparison			· · · · · · · · · · · · · · · · · · ·		III-MIIU	U
* ***********************************	(Central Office Sett	ino	Та	ecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	0	0	140,000	140,000	280,000
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	Õ
Total	0	0	0	140,000	140,000	280,000
General fund	0	0	0	140,000	140,000	280,000
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	Õ	0
10. Is this position(s) requested as	a telecommuting	osition?	-	yes	(Yes/No)	· ·
	0 1					

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

In order to continue to enhance all aspects of livestock production in North Dakota, animal agriculture requires, among other things, access to qualified animal health care. All too often, animal health care providers in some areas of rural North Dakota are nonexistent, thereby increasing the threat of rapid transmission of potentially severe diseases. A program, involving scientists and technical support at Main Station (Veterinary and Microbiological Sciences/Vet Diagnostic Lab) and Dickinson, to identify and deter potential threats is of utmost importance to this crucial component of agriculture.

Telecommute – Agency Submitted	T	'el	eco	mm	ute –	Age	ncv S	Subm	itted
--------------------------------	---	-----	-----	----	-------	-----	-------	------	-------

Version: 2009-B-01-00628

Project: Opt 19 Multiple Land Use Specialist

Date: 9/10/2008

Time: 2:46 PM

Page 172 of

190

Version 2009B0100628 Description Multiple Land Use Sp. 1. Number of full-time equivalent Number that are new position in Number that are vacant performed in Number that are proposed in Number that	pecialist (FTE) positions in ions nding reclassificate to be relocated	ion		Base 0 0 0 0 0	Options .70 0 0 0	
Total				0	.70	
2. Position Class and Title:	Class No.	2,450 P	osition Title	Research Specialist	.70	
3. Salary range 65,000	to	70,000		are specimen		
4. Budgeted starting salary 46,7	19					
5. Funding source percentages						
General Fund 1		Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	-	yes	(Yes/No	o)
7. Is space currently available to h	nouse the position	or positions at the c	entral office?	·	yes	(Yes/No)
8. If financial or in-kind contribut	tions are available	from a third party,	identify below	W.	·	,
Name of party		A	mount		In-kind	0
9. Cost Comparison						
		Central Office Settii	ng	Tel	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	0	0	63,000	63,000	126,000
Operating expenses	0	0	0	30,000	30,000	60,000
Capital improvements	0	0	0	0	0	0
Total	0	0	0	93,000	93,000	186,000
General fund	0	0	0	93,000	93,000	186,000
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting	position?		yes	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

North Dakota is in a critical time period to address the future of the Conservation Reserve Program and the future of grazing on Forest Service lands. The co-use of these lands for recreation, wildlife, grazing and farming provide new dilemmas for the land owners and managers, specifically absentee landowners. Uncertainty in the future of these grazing lands not only affects individual land owners, but entire rural communities that may rely on these lands for long-term sustainability. Two specialists, one at Main Station (SNRS) and one at Hettinger, with operating, are needed to assist land owners by using science-based land management principles to address multiple land use issues. (Complements Extension initiative F on page 2).

Version: 2009-B-01-00628

Version 2009B0100628

Project: Opt 5 Plant Pathologist

Date: 9/10/2008

Time: 2:46 PM

Page 175 of

190

		iber Opt 3				
Description Plant Pathologist				•		
1. Number of full-time equival	lent (FTE) positions i	ncluded in analysis	S	Base	Options	
Number that are new p	ositions	·		0	.70	
Number that are vacant	t pending reclassifica	tion		0	0	
Number that are propo	sed to be relocated			0	0	
Number that are propo		a new program		0	0	
Total				0	.70	
2. Position Class and Title:	Class No.	2,420	Position Title Res	search Scientist		
3. Salary range 74,00		80,000				
4. Budgeted starting salary 7	75,250					
5. Funding source percentages	}					
General Fund 1	Federa	l Fund 0	Special	Fund 0		
6. Will the position or position	s continue nest the cu	rmant hiannium?	-		(Yes/No	.)
Position of Position	is commune past the ci	arrent bieninum:		VES	(162/140))
7. Is space currently available	to house the position	or positions at the	central office?	yes		
7. Is space currently available	to house the position	or positions at the	central office?	yes	yes (1 es/14)	(Yes/No)
7. Is space currently available8. If financial or in-kind contri	to house the position	or positions at the	y, identify below.	yes	yes	(Yes/No)
7. Is space currently available8. If financial or in-kind contributionName of party	to house the position	or positions at the	central office? y, identify below. Amount	yes		
7. Is space currently available8. If financial or in-kind contri	to house the position ibutions are available	or positions at the e from a third part	y, identify below. Amount	·	yes In-kind	(Yes/No)
7. Is space currently available 8. If financial or in-kind contribution Name of party	to house the position ibutions are available	or positions at the from a third part Central Office Sett	y, identify below. Amount	Tel	yes In-kind lecommute Setting	(Yes/No)
7. Is space currently available 8. If financial or in-kind contribution Name of party	to house the position ibutions are available	or positions at the e from a third part	y, identify below. Amount ting	Tel Startup	yes In-kind lecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available 8. If financial or in-kind contribution Name of party 9. Cost Comparison 	to house the position ibutions are available	or positions at the from a third part Central Office Sett	y, identify below. Amount ting Total	Tel Startup 70,000	In-kind lecommute Setting Recurring 70,000	(Yes/No) 0 Total 140,000
 7. Is space currently available 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages 	to house the position ibutions are available	or positions at the from a third part Central Office Sett	y, identify below. Amount ting Total	Tel Startup	yes In-kind lecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages Operating expenses 	to house the position ibutions are available	or positions at the from a third part Central Office Sett	y, identify below. Amount ting Total	Tel Startup 70,000 30,000 0	In-kind lecommute Setting Recurring 70,000 30,000 0	(Yes/No) 0 Total 140,000 60,000 0
 7. Is space currently available 8. If financial or in-kind contribution 9. Cost Comparison 9. Salaries and wages Operating expenses Capital improvements 	to house the position ibutions are available	or positions at the from a third part Central Office Sett	y, identify below. Amount ting Total	Tel Startup 70,000 30,000 0 100,000	yes In-kind lecommute Setting Recurring 70,000 30,000 0 100,000	(Yes/No) 0 Total 140,000 60,000 0 200,000
 7. Is space currently available 8. If financial or in-kind contribution 9. Cost Comparison 9. Salaries and wages Operating expenses Capital improvements Total 	to house the position ibutions are available	or positions at the from a third part Central Office Sett	y, identify below. Amount ting Total	Tel Startup 70,000 30,000 0	In-kind lecommute Setting Recurring 70,000 30,000 0	(Yes/No) 0 Total 140,000 60,000 0
 7. Is space currently available 8. If financial or in-kind contribution 9. Cost Comparison 9. Salaries and wages Operating expenses Capital improvements Total General fund 	to house the position ibutions are available	or positions at the from a third part Central Office Sett	y, identify below. Amount ting Total	Tel Startup 70,000 30,000 0 100,000	yes In-kind lecommute Setting Recurring 70,000 30,000 0 100,000	(Yes/No) 0 Total 140,000 60,000 0 200,000 200,000 0
 7. Is space currently available 8. If financial or in-kind contribution 9. Cost Comparison 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	to house the position ibutions are available Startup 0 0 0 0 0 0 0 0 0	cor positions at the from a third part of the	y, identify below. Amount ting Total	Tel Startup 70,000 30,000 0 100,000 100,000 0	yes In-kind lecommute Setting	(Yes/No) 0 Total 140,000 60,000 0 200,000 200,000

Number Opt 5

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Plant pathologist - A scientist located at Carrington to coordinate and conduct research on sclerotinia and other diseases of major crops grown in Central ND, including wheat, barley, sunflower, soybean, canola, pea, and other crops important to eastern and central ND. Carrington is the ideal location for applied disease research on the many crops grown in the state. A scientist with expertise in plant pathology will enhance the ability of the researchers currently stationed at CREC to effectively carry out controlled studies on disease management. (Complements Extension initiative U on page 7)

Telecommute – .	Agency	Submitted
-----------------	--------	------------------

Version: 2009-B-01-00628

Project: Opt 5 Crop Diease Management

Date: 9/10/2008

Time: 2:46 PM

Page 178 of

190

Version 2009B0100628 Description Crop Diease Manage 1. Number of full-time equivalen Number that are new posi Number that are vacant posi Number that are proposed Number that are proposed	ement t (FTE) positions in tions ending reclassificat I to be relocated	ion		Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 2	2,450	Position Title	Research Specialist	1	
3. Salary range 38,000	to	45,000				
4. Budgeted starting salary 39,9	912	·				
5. Funding source percentages						
General Fund 1		Fund 0	Spec	cial Fund 0		
6. Will the position or positions c			_	yes	(Yes/No	o)
7. Is space currently available to				·	yes	(Yes/No)
8. If financial or in-kind contribu	itions are available		· -	•		
Name of party		1	Amount		In-kind	0
9. Cost Comparison		~		_		
		Central Office Setti	0		lecommute Setting	
Colomics and are are	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	0	0	55,000	55,000	110,000
Operating expenses	0	0	0	0	0	0
Capital improvements Total	0	0	0	0	0	0
	0	0	0	55,000	55,000	110,000
General fund	0	0	0	55,000	55,000	110,000
Federal funds	U	U	0	0	0	0
Special funds	U 4-1	U 	0	0	0	0
10. Is this position(s) requested as	s a telecommuting j	position?		yes	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Crop disease management - two research specialists, one at North Central and one at Langdon, to assist in research on crop diseases, including fusarium head blight (scab), aschochyta, black leg, and other foliar and root diseases of the state's diverse crop complex.

1 Ciccommute - Agency Submitted	Telecommute –	Agency	Submitted
---------------------------------	---------------	---------------	------------------

Version: 2009-B-01-00628

Project: Opt 5 Crop Disease Managment LREC

Date: 9/10/2008

Time: 2:46 PM

Page 180 of

190

Version 2009B0100628 Description Crop Disease Manag 1. Number of full-time equivalen Number that are new posit Number that are vacant portugated in the proposed of the proposed in the pr	ment LREC t (FTE) positions in tions ending reclassificat I to be relocated	ion		Base 0 0 0 0 0	Options .30 0 0 0	
Total				0	.30	
2. Position Class and Title:	Class No.	2,450	Position Title	Research Specialist	.50	
3. Salary range 70,000	to	75,000				
4. Budgeted starting salary 70,4	128					
5. Funding source percentages						
General Fund 1		Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	_	yes	(Yes/No	o)
7. Is space currently available to	house the position	or positions at the o	central office?	•	yes	(Yes/No)
8. If financial or in-kind contribu	ıtions are available			w.	•	
Name of party		I	Amount		In-kind	0
9. Cost Comparison		7 1 1000 0				
		Central Office Setti	_		elecommute Setting	
Colomics and are acc	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages Operating expenses	0	0	0	27,000	27,000	54,000
	0	0	0	0	0	0
Capital improvements Total	0	0	0	07.000	0	0
General fund	0	0	0	27,000	27,000	54,000
Federal funds	0	0	0	27,000	27,000	54,000
Special funds	0	0	0	. U	0	0
10. Is this position(s) requested as	u s a talaaammutina :	U nosition?	0	U	0 (X(N-)	0
10. 15 mis position(s) requested as	s a refeccionnulling	SOSITION:		yes	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Crop disease management - two research specialists, one at North Central and one at Langdon, to assist in research on crop diseases, including fusarium head blight (scab), aschochyta, black leg, and other foliar and root diseases of the state's diverse crop complex. (Complements Extension initiative U on page 7)

628 BRANCH RESEARCH CENTERS

Version: 2009-B-01-00628

Vargion 2000B0100629

Project: Opt 7 Forage Agronomist

Date: 9/10/2008

Time: 2:46 PM

Page 182 of

190

D		-				
Description Forage Agronomist						
1. Number of full-time equivaler	nt (FTE) positions i	ncluded in analysis		Base	Options	
Number that are new pos	itions	•		0	1	
Number that are vacant p	ending reclassificat	ion		0	0	
Number that are propose				0	0	
Number that are propose	d to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	2.420	Position Title Re	search Scientist	1	
3. Salary range 68,000		75,000	100	out off 5 of official		
4. Budgeted starting salary 69,	,691	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Special	Fund 0		
6. Will the position or positions	continue past the cu	rrent biennium?		yes	(Yes/No	n)
7. Is space currently available to	house the position	or positions at the o	entral office?	Jus	yes	(Yes/No)
0 70 00					, ••	
8. If financial or in-kind contrib	utions are available	from a third party	, identify below.			
8. If financial or in-kind contrib	utions are available	from a third party	, identify below. Amount		In-kind	0
8. If financial or in-kind contrib Name of party 9. Cost Comparison	utions are available	from a third party	-		In-kind	0
Name of party		from a third party	Amount	Tel	In-kind	0
Name of party 9. Cost Comparison		from a third party	Amount	Te) Startup		0 Total
Name of party 9. Cost Comparison Salaries and wages	•	from a third party A Central Office Setti	Amount		lecommute Setting	Ü
Name of party 9. Cost Comparison Salaries and wages Operating expenses	•	from a third party A Central Office Setti	Amount	Startup	lecommute Setting Recurring	Total
Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements	•	from a third party A Central Office Setti	Amount	Startup 90,000	lecommute Setting Recurring 90,000	Total 180,000
Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total	•	from a third party A Central Office Setti	Amount	Startup 90,000 20,000	Recurring 90,000 20,000	Total 180,000 40,000 0
Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	•	from a third party A Central Office Setti	Amount	Startup 90,000 20,000 0	Recurring 90,000 20,000 0	Total 180,000 40,000
Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	•	from a third party A Central Office Setti	Amount	Startup 90,000 20,000 0 110,000	Recurring 90,000 20,000 0 110,000	Total 180,000 40,000 0 220,000
Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds Special funds	Startup 0 0 0 0 0 0 0 0 0 0	from a third party Ecentral Office Setti Recurring 0 0 0 0 0 0 0 0	Amount	Startup 90,000 20,000 0 110,000	Recurring 90,000 20,000 0 110,000	Total 180,000 40,000 0 220,000 220,000
Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	Startup 0 0 0 0 0 0 0 0 0 0	from a third party Ecentral Office Setti Recurring 0 0 0 0 0 0 0 0	Amount	Startup 90,000 20,000 0 110,000	Recurring 90,000 20,000 0 110,000	Total 180,000 40,000 0 220,000 220,000 0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

A scientist and research specialist at Central Grasslands REC (Streeter), with operating, will focus on developing cellulosic and other feedstocks for biofuels and high value products requires research on perennial crops typically grown for livestock forage and research specialists at Main Station. Bioproducts agronomist at Carrington, with operating, will focus on identifying efficient agronomic practices of annual and perennial crops that are utilized for bioproduct development. Numerous questions arise regarding type of crop, management, harvest, transportation for this different use.

628 BRANCH RESEARCH CENTERS

Version: 2009-B-01-00628

Version 2009B0100628

Project: Opt 7 Bioproducts Agronomists

Date: 9/10/2008

Time: 2:46 PM

Page 184 of

190

Version 2009B0100628						
Description Bioproducts Agron	iomists					
1. Number of full-time equivale	ent (FTE) positions is	ncluded in analysis	5	Base	Options	
Number that are new pos		0	2			
Number that are vacant	pending reclassificat	0	0			
Number that are propose		0	0			
Number that are propose		a new program		0	0	
T ()						
Total	~			0	2	
2. Position Class and Title:	Class No.		Position Title I	Research Specialist		
3. Salary range 42,000		47,000				
4. Budgeted starting salary 44	1,167					
5. Funding source percentages						
General Fund 1		Fund 0	Spec	ial Fund 0		
6. Will the position or positions	continue past the cu	rrent biennium?		yes	(Yes/No	0)
7. Is space currently available to	o house the position	or positions at the	central office?		yes	(Yes/No)
8. If financial or in-kind contrib	outions are available	from a third party	y, identify below.			
Name of party			Amount		In-kind	•
9. Cost Comparison					III-MIIU	0
2. Cost Companison					III-KIIIU	0
2. Cost Comparison		Central Office Sett	ting	Te	lecommute Setting	0
-	Startup	Central Office Sett Recurring	ing Total	Tel Startup	lecommute Setting	0 Total
Salaries and wages			•			•
-	Startup		•	Startup	lecommute Setting Recurring	Total
Salaries and wages	Startup		•	Startup 120,000	lecommute Setting Recurring 120,000	Total 240,000
Salaries and wages Operating expenses	Startup		•	Startup 120,000 40,000	Recurring 120,000 40,000	Total 240,000 80,000 0
Salaries and wages Operating expenses Capital improvements	Startup		•	Startup 120,000 40,000 0 160,000	Recurring 120,000 40,000 0 160,000	Total 240,000 80,000
Salaries and wages Operating expenses Capital improvements Total	Startup		Total 0 0 0 0 0	Startup 120,000 40,000 0	Recurring 120,000 40,000 0	Total 240,000 80,000 0 320,000
Salaries and wages Operating expenses Capital improvements Total General fund	Startup		Total 0 0 0 0 0	Startup 120,000 40,000 0 160,000 160,000	Recurring 120,000 40,000 0 160,000	Total 240,000 80,000 0 320,000 320,000
Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	Startup 0 0 0 0 0 0 0 0 0 0 0 0	Recurring 0 0 0 0 0 0 0 0 0 0	Total 0 0 0 0 0 0 0 0 0	Startup 120,000 40,000 0 160,000 160,000 0	Recurring 120,000 40,000 0 160,000 160,000 0	Total 240,000 80,000 0 320,000 320,000 0

Number Opt 7

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

A scientist and research specialist at Central Grasslands REC (Streeter), with operating, will focus on developing cellulosic and other feedstocks for biofuels and high value products requires research on perennial crops typically grown for livestock forage and research specialists at Main Station. Bioproducts agronomist at Carrington, with operating, will focus on identifying efficient agronomic practices of annual and perennial crops that are utilized for bioproduct development. Numerous questions arise regarding type of crop, management, harvest, transportation for this different use.

528 BRANCH RESEARCH CENTERS

Version: 2009-B-01-00628

Project: Opt 8 Soil Health Specialists

Date: 9/10/2008

Time: 2:46 PM

Page 186 of

190

	mber Opt 8				
Description Soil Health Specialists					
1. Number of full-time equivalent (FTE) positions	included in analysis	}	Base	Options	
Number that are new positions	0	$\bar{2}$			
Number that are vacant pending reclassific	ation		0	0	
Number that are proposed to be relocated			0	0	
Number that are proposed to be assigned to	a new program		0	0	
Total			0	2	
2. Position Class and Title: Class No.	2,450	Position Title	Research Specialist	2	
3. Salary range 38,000 to	45,000		Research Specialist		
4. Budgeted starting salary 39,912	,				
5. Funding source percentages					
	al Fund 0	Spe	ecial Fund 0		
6. Will the position or positions continue past the	current biennium?	~P`	yes	(Yes/No)
7. Is space currently available to house the position	or positions at the	central office?	<i>yes</i>	yes	(Yes/No)
8. If financial or in-kind contributions are availab	e from a third party	, identify belov	w.	<i>y</i> 03	(103/110)
Name of party		Ámount		In-kind	0
9. Cost Comparison					Ū
	Central Office Sett	ing	Tel	ecommute Setting	
Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages 0	0	0	110,000	110,000	220,000
Operating expenses 0	0	0	15,000	15,000	30,000
Capital improvements 0	0	0	0	0	0
Total 0	0	0	125,000	125,000	250,000
General fund 0	0	0	125,000	125,000	250,000
Federal funds 0	0	0	0	0	0
Special funds 0	0	0	0	0	0
10. Is this position(s) requested as a telecommuting	g position?		yes	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Soils research at NDSU has declined due to reduced faculty numbers in the Soils unit. In the mid-1980's, approximately 23 faculty were in the Soils Department; today, the unit currently has nine faculty. This erosion of scientific expertise has placed great strain on the ability of the unit to complete its mission of research, teaching, and outreach. As a result, some areas of importance to alleviate problems affecting the state have not been studied adequately. Saline and sodic soils are examples of two such problems that need to be addressed. Saline and sodic soils have increased in the state, with estimates that 12.6 million acres are affected to at least some degree. Reduced crop yields, lower weight gain of livestock, and water quality all are affected. Three researchers at Main Station (Soils in SNRS), Langdon, and Hettinger are needed to help address these issues.

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Version 2000P0100620

Project: OPt 6 Food Nutrition Specialist

Date: 9/10/2008

Time: 2:52 PM

Page 3 of 46

Version 2009B0100630		ber OPt 6				
Description Food Nutrition Speciali						
1. Number of full-time equivalent ()	FTE) positions in	ncluded in analysis	S	Base	Options	
Number that are new position	ns	0	2			
Number that are vacant pend	ding reclassificat	tion		0	0	
Number that are proposed to	Number that are proposed to be relocated					
Number that are proposed to	0	0				
Total				0	2	
2. Position Class and Title:	Class No.	2.510	Position Title	Extension Specialist	-	
3. Salary range 55,000	to	60,000		Extension operation		
4. Budgeted starting salary 56,929)	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions con-	tinue past the cu	rrent biennium?		yes	(Yes/N	No)
7. Is space currently available to ho			central office?	,	yes	(Yes/No)
8. If financial or in-kind contribution	ns are available	from a third part	v, identify belov	w.	J = 2	(= 0.0.1 \ 0)
Name of party		_	Amount		In-kind	0
9. Cost Comparison						
<u>-</u>		Central Office Sett	ting	Т	elecommute Setting	!
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	150,000	150,000	300,000	0	0	0
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	150,000	150,000	300,000	0	0	0
General fund	150,000	150,000	300,000	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as a	telecommuting	position?		no	(Yes/No)	
	0.	-				

NI I OD: C

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The FNP serves North Dakota food stamp recipients and helps limited-resource families make more healthful food choices on a limited budget. In North Dakota, there are over 47,000 recipients of food stamps each month. A recent cost/benefit analysis of nutrition education shows an \$8.82 reduction of health care costs for every dollar invested in this program. The federal government provides a dollar-for-dollar match through USDA for every non-federal public dollar that the state invests in this program. Here in North Dakota, the non-federal match is provided by in-kind support that is limited and complicated. Consequently, North Dakota is losing significant federal dollars from USDA because of our inability to provide the non-federal match. This state investment would guarantee another \$300,000 from USDA. These funds would be used to partially cover salaries and would allow the program to be delivered to more counties in the state.

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Project: Opt 8 Agronomy Tech

Date: 9/10/2008

Time: 2:52 PM

Page 6 of 46

Version 2009B0100630	Num	ber Opt 8				
Description Agronomy Tech						
1. Number of full-time equivalen	t (FTE) positions in	icluded in analysis		Base	Options	
	Number that are new positions					
Number that are vacant p		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	l to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 4	1,310	Position Title	Agronomy Tech	•	
3. Salary range 55,000	to	60,000		rigionomy room		
4. Budgeted starting salary 57,		,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions o			~ F	yes	s (Yes/N	o)
7. Is space currently available to	house the position	or positions at the	rentral office?	<i>y</i> 0.	yes	(Yes/No)
8. If financial or in-kind contribu	itions are available	from a third party	. identify belov	w	<i>y</i> 0.5	(163/110)
Name of party			Amount	***	In-kind	0
9. Cost Comparison		•			III-MIIU	V
•	(Central Office Setti	ng	1	Telecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	75,000	75,000	150,000	0	0	0
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	75,000	75,000	150,000	0	0	0
General fund	75,000	75,000	150,000	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested a	•	O .	U	U	U	U

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

NDSU Extension Service agronomists provide educational leadership to Extension agents, producers and industry clientele on all facets of crop production. Much applied research and demonstration activity on various production practices is under taken to localize the information for North Dakota. Additional technical support is needed in the plant sciences and plant pathology departments to assist Extension specialists with these efforts.

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

V------- 2000D0100620

Project: Opt 1 Area Pest Mgmt Specialists

Date: 9/10/2008

Time: 2:52 PM

Page 8 of 46

Version 2009B0100630		ber Opt 1				
Description Area Pest Mgmt Spec	cialists	-				
1. Number of full-time equivalent		ncluded in analysis		Base	Options	
Number that are new positi	0	1				
Number that are vacant per	nding reclassificat	tion		0	0	
Number that are proposed	to be relocated			0	0	
Number that are proposed	to be assigned to a	a new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	2.510	Position Title	Extension Specialist	1	
3. Salary range 65,000	to	75,000	1 osmon The	Extension Specialist		
4. Budgeted starting salary 70,00	•••	75,000				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sn	ecial Fund 0		
6. Will the position or positions co			Sp	yes	(Yes/No	2)
7. Is space currently available to h			central office?	yes	yes	(Yes/No)
8. If financial or in-kind contribut	iouse the postaon ions are available	from a third narts	identify belo	XX 7	yes	(Tes/110)
Name of party			Amount	** •	In-kind	0
9. Cost Comparison						· ·
<u>-</u>		Central Office Sett	ing	Te	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	0	0	90,000	90,000	180,000
Operating expenses	0	0	0	20,000	20,000	40,000
Capital improvements	0	0	0	0	0	0
Total		0	Λ	110,000	110,000	220,000
	0	U	U	110,000	110,000	
General fund	0	0	0	110,000	110,000	220,000
General fund Federal funds	0 0 0	0 0	0 0	•	·	
	0 0 0 0	0 0 0	0 0 0	110,000	·	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The magnitude and consistency of crop yield and quality losses due to plant diseases is a persistent problem, and it continues to increase. The significance of disease losses to crop diversity is threatening the viability to sustain and expand the agricultural economy of the central and eastern regions of North Dakota. Two area pest management specialists, one at the Carrington REC and the other at the Langdon REC, are needed to provide information to area growers affected by crop diseases. (Complements Experiment Station initiative 5.)

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Project: Opt 10 Crop Qualtiy Specialist

Date: 9/10/2008

Time: 2:52 PM

Page 10 of 46

Version 2009B0100630	Numl	ber Opt 10				
Description Crop Qualtiy Specia	dist	•				
1. Number of full-time equivalen	nt (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi	Number that are new positions					
Number that are vacant p	ending reclassificat	ion		0	.60 0	
Number that are proposed	d to be relocated			0	0	
Number that are proposed	d to be assigned to a	new program		0	0	
Total				0	.60	
2. Position Class and Title:	Class No. 2	2.510	Position Title F	Extension Specialist	.00	
3. Salary range 82,000	to	85,000	osition title 1	2xtension specialist		
4. Budgeted starting salary 83,		02,000				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spec	rial Fund 0		
6. Will the position or positions of	continue past the cu	rrent biennium?	~P**	yes	(Yes/N	n)
			central office?	3	•	•
7. Is space currently available to	house the position of	or positions at the		•	yes	(Yes/No)
	house the position of	or positions at the from a third party		•	•	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribution	house the position of	or positions at the from a third party	, identify below.	•	yes	•
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position outions are available	or positions at the from a third party	, identify below. Amount		yes In-kind	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison 	house the position outions are available	or positions at the of from a third party	, identify below. Amount		yes	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages 	house the position outions are available	or positions at the of from a third party Central Office Setti	, identify below. Amount ng	Tel	yes In-kind ecommute Setting	(Yes/No) 0
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages Operating expenses 	house the position outions are available Startup	or positions at the of from a third party Central Office Setti Recurring	, identify below. Amount ing Total	Tel Startup	yes In-kind ecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	house the position of utions are available Startup 63,000	or positions at the from a third party Central Office Setti Recurring 63,000	, identify below. Amount ng Total 126,000	Tel Startup	yes In-kind ecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	house the position of utions are available Startup 63,000 12,000 0 75,000	or positions at the of from a third party Central Office Setti Recurring 63,000 12,000	ng Total 126,000 24,000	Tel Startup	yes In-kind ecommute Setting Recurring	(Yes/No) 0 Total 0 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of utions are available Startup 63,000 12,000 0	Central Office Setti Recurring 63,000 12,000 0	ng Total 126,000 24,000 0	Tel Startup 0 0 0	yes In-kind ecommute Setting Recurring	(Yes/No) 0 Total 0 0 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	house the position of utions are available Startup 63,000 12,000 0 75,000	Central Office Setti Recurring 63,000 12,000 0 75,000	r, identify below. Amount Total 126,000 24,000 0 150,000	. Tel Startup 0 0 0 0 0	yes In-kind ecommute Setting Recurring	(Yes/No) 0 Total 0 0 0 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of utions are available Startup 63,000 12,000 0 75,000 75,000 0 0	Central Office Setti Recurring 63,000 12,000 0 75,000 75,000 0	r, identify below. Amount Total 126,000 24,000 0 150,000 150,000	Tel Startup 0 0 0 0 0 0	yes In-kind ecommute Setting Recurring	(Yes/No) 0 Total 0 0 0 0 0 0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Quality characteristics and functional food components of North Dakota grain commodities are very important to producers and the industry as a whole. This is particularly true in light of the new processes being developed that can influence the functional components of crops present in the food ingredients that are extracted or the food products produced from these ingredients. These functional components can lead to additional marketing opportunities. Additional Extension support in the School of Food Systems is needed to connect research findings to producers and industry. (Complements Experiment Station initiative 9.)

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Version 2009B0100630

Project: Opt 11 Weed Specialists

Date: 9/10/2008

Time: 2:52 PM

Page 12 of 46

Description Weed Specialists		•					
1. Number of full-time equivalent	(FTE) positions in	ncluded in analysis		Base	Options		
Number that are new position		-		0	.60		
Number that are vacant per		tion		0	0		
Number that are proposed t				0	0		
Number that are proposed t	to be assigned to a	new program		0	0		
Total				0	.60		
2. Position Class and Title:	Class No.	2,510 I	Position Title	Extension Specialist			
3. Salary range 68,000	to	72,000					
4. Budgeted starting salary 70,45	50						
5. Funding source percentages							
General Fund 1	Federal	Fund 0	Spe	cial Fund 0			
6. Will the position or positions con	ntinue past the cu	rrent biennium?		yes	(Yes/No)	
7. Is space currently available to h	ouse the position	or positions at the o	entral office?	,	yes	(Yes/No)	
8. If financial or in-kind contributi				v.	,	(2001(0)	
Name of party			Mount		In-kind	0	
9. Cost Comparison							
-		Central Office Setti	ng	Te	lecommute Setting		
	Startup	Recurring	Total	Startup	Recurring	Total	
Salaries and wages	0	0	0	54,000	54,000	108,000	
Operating expenses	0	0	0	12,000	12,000	24,000	
Capital improvements	0	0	0	0	0	0	
Total	0	0	0	66,000	66,000	132,000	
General fund	0	0	0	66,000	66,000	132,000	
Federal funds	0	0	0	0	0	0	
Special funds	0	0	0	0	0	0	
10. Is this position(s) requested as	a telecommuting	position?		yes	(Yes/No)		
11. Use the narrative button to pro			positions, inclu	ıding specific iob tasks aı		e spent at each task	κ. Also discuss the
homo644 of leasth - 41	• • • • • • • • • • • • • • • • • • • •						

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number Opt 11

Weeds are a major threat to profitable crop production in North Dakota. Failure to control weeds costs producers millions of dollars in lost crop yield and quality. Additional weed scientists are needed in western North Dakota (Hettinger and Williston RECs) to conduct research and educational programs on new weed problems, such as herbicide-resistant weeds, to allow growers to achieve economical and successful weed control. (Complements Experiment Station initiative 14.)

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Project: Opt 12 Office Support Staff

Date: 9/10/2008

Time: 2:52 PM

Page 14 of 46

Version 2009B0100630	Numl	oer Opt 12				
Description Office Support Staff		1				
1. Number of full-time equivalen	t (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi	tions	•		0	$\overset{1}{2}$	
Number that are vacant pe	ending reclassificati	ion		0	0	
Number that are proposed				0	0	
Number that are proposed	l to be assigned to a	new program		0	0	
Total				0	2	
2. Position Class and Title:	Class No. 5	,210	Position Title	Admin Secretary	_	
3. Salary range 27,000	to	30,000				
4. Budgeted starting salary 27,3	327					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions c	ontinue past the cu	rrent biennium?	_	yes	(Yes/N	0)
7. Is space currently available to	house the position of	or positions at the o	central office?	•	yes	(Yes/No)
8. If financial or in-kind contribu	ıtions are available	from a third party	, identify belo	w.	•	,
Name of party		Ā	Amount		In-kind	0
9. Cost Comparison						
	(Central Office Setti	ng	T	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	80,000	80,000	160,000	0	0	0
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	80,000	80,000	160,000	0	0	0
General fund	80,000	80,000	160,000	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	(1)	Δ.	^	^	^	^
10. Is this position(s) requested as	0	0	U	0	(Yes/No)	0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Several Extension units have critical needs for additional support staff. Continued decentralization of effort and an increase in recordkeeping for compliance issues, regulations, accountability, data collection and management require increased efforts by current staff to do more with less help. Two office support staff on campus will help to deal with the increased workload that has occurred over the last several years.

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Project: Opt 13 Swine Specialist

Date: 9/10/2008

Time: 2:52 PM

Page 16 of 46

Version 2009B0100630	Numl	ber Opt 13				
Description Swine Specialist		•				
1. Number of full-time equivalen	it (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi	itions	·		0	.60	
Number that are vacant p	ending reclassificat	ion		0	0	
Number that are proposed	d to be relocated			0	0	
Number that are proposed	d to be assigned to a	new program		0	0	
Total				0	.60	
2. Position Class and Title:	Class No. 2	2.510 P	Position Title	Extension Specialist	.00	
3. Salary range 94,000	to	97,000	osition Title	Extension opecians:		
4. Budgeted starting salary 94,	881	.,,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions of	continue past the cu	rrent biennium?		ye	s (Yes/N	(o)
7. Is space currently available to	house the position	or positions at the c	entral office?	•	yes	(Yes/No)
8. If financial or in-kind contribu	utions are available	from a third party,	identify belo	w.		` ,
8. If financial or in-kind contribution Name of party	utions are available	from a third party,	identify belo mount	w.	In-kind	0
8. If financial or in-kind contribu	utions are available	from a third party,	, identify below Amount	w.	In-kind	0
8. If financial or in-kind contribution Name of party	utions are available (from a third party,	, identify belo ^v Amount ng		In-kind Telecommute Setting	-
8. If financial or in-kind contributionName of party9. Cost Comparison	utions are available (Startup	from a third party, A Central Office Settin Recurring	identify below amount ng Total		Telecommute Setting	-
8. If financial or in-kind contribution9. Cost ComparisonSalaries and wages	utions are available Startup 75,000	from a third party, A Central Office Settin Recurring 75,000	identify below amount ng Total 150,000		Telecommute Setting	-
 8. If financial or in-kind contribution 9. Cost Comparison 9. Salaries and wages Operating expenses 	utions are available (Startup	from a third party, A Central Office Settin Recurring 75,000 12,000	identify below amount Total 150,000 24,000	Startup	Telecommute Setting	Total
 8. If financial or in-kind contribution 9. Cost Comparison 9. Salaries and wages Operating expenses Capital improvements 	Startup 75,000 12,000 0	from a third party, A Central Office Settin Recurring 75,000 12,000 0	ridentify below Amount Total 150,000 24,000 0	Startup 0	Telecommute Setting	Total
 8. If financial or in-kind contribution 9. Cost Comparison 9. Salaries and wages Operating expenses Capital improvements Total 	Startup 75,000 12,000 0 87,000	from a third party, A Central Office Settin Recurring 75,000 12,000 0 87,000	ridentify below Amount Total 150,000 24,000 0 174,000	Startup 0	Telecommute Setting	Total
8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	Startup 75,000 12,000 0	from a third party, A Central Office Settin Recurring 75,000 12,000 0	ridentify below Amount Total 150,000 24,000 0 174,000 174,000	Startup 0 0 0 0 0 0	Telecommute Setting	Total
8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	Startup 75,000 12,000 0 87,000	from a third party, A Central Office Settin Recurring 75,000 12,000 0 87,000	ridentify below Amount Total 150,000 24,000 0 174,000	Startup 0 0 0 0 0	Telecommute Setting	Total
8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	75,000 12,000 0 87,000 87,000 0	from a third party, A Central Office Settin Recurring 75,000 12,000 0 87,000 87,000 0	ridentify below Amount Total 150,000 24,000 0 174,000 174,000	Startup 0 0 0 0 0 0	Telecommute Setting	Total

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Because of its economic impact, interest in increasing swine production in the state is growing. Each dollar of return from pigs marketed turns over 3.49 times for feed, labor, trucking, vet services and utilities. Too, because of the importance of remoteness to biosecurity in swine systems, North Dakota is being evaluated as a potential location for swine genetic companies. Consequently, a state swine specialist in the animal sciences department is needed to provide technical expertise and management assistance. (Complements Experiment Station initiative 18.)

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Project: Opt 14 Insect Specialist

Date: 9/10/2008

Time: 2:52 PM

Page 18 of 46

Version 2009B0100630	Numl	per Opt 14				
Description Insect Specialist		•				
1. Number of full-time equivalent	t (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posit		0	1			
Number that are vacant pe	ending reclassificati	ion		0	0	
Number that are proposed	to be relocated			0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 2	2.510	Position Title	Extension Specialist	•	
3. Salary range 55,000	to	60,000				
4. Budgeted starting salary 56,9	929	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	•	yes	(Yes/N	o)
7. Is space currently available to			central office?		yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third party	, identify belo	w.	·	,
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Setti	ng	r	Felecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	75,000	75,000	150,000	0	0	0
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	75,000	75,000	150,000	0	0	0
General fund	75,000	75,000	150,000	0	0	0
Federal funds	Ο	0	0	0	0	0
	0	-	-			· ·
Special funds 10. Is this position(s) requested as	0	0	0	0	0 (Yes/No)	0

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Insect identification is critical for making proper management decisions. The NDSU Entomology Diagnostic Laboratory receives over 1,000 questions on insect identification and pest management each year. Insect survey work is also important in alerting pest managers and detecting trends in insect pest problems. An Extension associate position in the entomology department is needed to address the increased workload regarding the technical handling of insect diagnostics and providing real-time pest survey information via maps posted on the Web.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Project: Opt 15 Food Technician

Date: 9/10/2008

Time: 2:52 PM

Page 20 of 46

Version 2009B0100630	Num	ber Opt 15				
Description Food Technician		•				
1. Number of full-time equivalen	t (FTE) positions in	cluded in analysis	;	Base	Options	
Number that are new posi	tions	0	ĺ			
Number that are vacant p	ending reclassificat	ion		0	0	
Number that are proposed	l to be relocated			0	0	
Number that are proposed	l to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 4	1,310	Position Title	Technician	•	
3. Salary range 56,000	to	59,000				
4. Budgeted starting salary 57,2	299	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions c	ontinue past the cu	rrent biennium?	-	ye	s (Yes/N	(o)
7. Is space currently available to	house the position of	or positions at the	central office?	•	yes	(Yes/No)
8. If financial or in-kind contribu	ıtions are available	from a third party	y, identify belov	W .	•	
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Sett	ing		Telecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	75,000	75,000	150,000	0	0	0
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	75,000	75,000	150,000	0	0	0
General fund	75,000	75,000	150,000	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	U	0	0	0 (Yes/No)	0
10. Is this position(s) requested a						

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Numerous possibilities exist for North Dakotans to use locally grown commodities as a basis for a food business. The Pride of North Dakota Showcase is a perfect venue for these businesses to demonstrate their food entrepreneurial efforts. Small businesses need access to low-cost services such as nutritional labeling and product analysis. There is a growing need to expand and deliver these services. A technical support position is needed.

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Version 2009B0100630

Project: Opt 16 Range Mgmt Area Specialist

Date: 9/10/2008

Time: 2:52 PM

Page 22 of 46

Description Range Mgmt Area S	pecialist	op. 10				
1. Number of full-time equivalen	t (FTE) positions in	icluded in analysis	;	Base	Options	
	Number that are new positions					
Number that are vacant p		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	l to be assigned to a	new program		0	0	
Total				0	.30	
2. Position Class and Title:	Class No. 2	2,510	Position Title	Extension Specialist	.50	
3. Salary range 68,000	to	72,000		periodical		
4. Budgeted starting salary 70,4	428	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions o	ontinue past the cu	rrent biennium?	-	yes	(Yes/No)
7. Is space currently available to	house the position	or positions at the	central office?	•	yes	(Yes/No)
8. If financial or in-kind contribu	ıtions are available	from a third part	y, identify belo	w.	•	,
Name of party			Amount		In-kind	0
9. Cost Comparison						
		Central Office Sett	ing	Te	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	0	0	27,000	27,000	54,000
Operating expenses	0	0	0	10,000	10,000	20,000
Capital improvements	0	0	0	0	0	0
Total	0	0	0	37,000	37,000	74,000
General fund	0	0	0	37,000	37,000	74,000
Federal funds						
	0	0	0	0	0	0
Special funds 10. Is this position(s) requested a	0	0 0	0	0 0	0	0 0

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number Opt 16

North Dakota is in a critical time period for addressing the future of the Conservation Reserve Program and the future of grazing on Forest Service lands. The couse of these lands for recreation, wildlife, grazing and farming provides new dilemmas for the land owners and managers, specifically absentee land owners. Uncertainty about the future of these grazing lands affects not only individual land owners but entire rural communities that may rely on these lands for long-term sustainability. Two specialists—one in the School of Natural Resources and one at the Hettinger REC—are needed to assist land owners by using science-based land management principles to address multiple land-use issues. (Complements Experiment Station initiative 19.)

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Project: Opt 17 Nutrition/ Wellness Area Specialist

Date: 9/10/2008

Time: 2:52 PM

Page 24 of 46

Version 2009B0100630		er Opt 17				
Description Nutrition/Wellness	Area Specialist	•				
1. Number of full-time equivaler	t (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi-		•		0	1	
Number that are vacant p		on		0	0	
Number that are proposed				0	0	
Number that are proposed	d to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 2	.510 F	Position Title E	xtension Specialist	1	
3. Salary range 68,000	to	72,000		atension operation		
4. Budgeted starting salary 69,	700	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Specia	al Fund 0		
6. Will the position or positions of	continue past the cui	rent biennium?		yes	(Yes/No	o)
7. Is space currently available to	house the position of	or positions at the c	entral office?	,	yes	(Yes/No)
8. If financial or in-kind contribu	utions are available i	from a third party	identify below.		•	(=======
Name of party			mount		In-kind	0
9. Cost Comparison						
	C	entral Office Setti	ng	Tel	ecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	0	0	90,000	90,000	180,000
Operating expenses	0	0	0	20,000	20,000	40,000
Capital improvements	0	0	0	0	0	0
Total	0	0	0	110,000	110,000	220,000
General fund	0	0	0	110,000	110,000	220,000
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested a	s a telecommuting p	osition?		yes	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

North Dakota is unique in its capacity to grow a large quantity and variety of agricultural products for human consumption. Consumers need to understand the impact of these commodities in North Dakota and their contribution to good health. Nutrition and wellness education needs to be consistently delivered across the state. Food safety concerns emerge regularly and must be addressed. Disease prevention, such as diabetes education and the looming health impact of obesity in our state and society create an urgent need for an Extension programming out in the state. Area specialists will help to expand delivery of preventive education efforts in nutrition and health programming.

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Version 2009B0100630

Project: Opt 18 Energy Conservation Engineer

Date: 9/10/2008

Time: 2:52 PM

Page 26 of 46

version 2009B0100630		ber Opt 18				
Description Energy Conservation						
1. Number of full-time equivalent	nt (FTE) positions ir	ıcluded in analysi	S	Base	Options	
Number that are new pos	itions	-		0	.70	
Number that are vacant p	ending reclassificat	ion		0	0	
Number that are propose	d to be relocated			0	0	
Number that are propose	d to be assigned to ε	new program		0	0	
m						
Total				0	.70	
2. Position Class and Title:		2,510	Position Title	Extension Specialist		
3. Salary range 75,000		80,000				
4. Budgeted starting salary 75	,250					
5. Funding source percentages						
General Fund 1		Fund 0	Spe	ecial Fund 0		
6. Will the position or positions				yes	(Yes/N	o)
7. Is space currently available to	house the position	or positions at the	e central office?	-	yes	(Yes/No)
8. If financial or in-kind contrib	utions are available	from a third part	ty, identify below	v.	•	
Name of party		_	Amount		In-kind	0
9. Cost Comparison						
	(Central Office Set	ting	Te	elecommute Setting	
	(Startup	Central Office Set Recurring	ting Total	Te Startup	elecommute Setting Recurring	Total
Salaries and wages			_			
Salaries and wages Operating expenses	Startup	Recurring	Total	Startup		Total
	Startup 70,000	Recurring 70,000	Total 140,000	Startup 0		Total
Operating expenses	Startup 70,000 14,000	Recurring 70,000 14,000	Total 140,000 28,000	Startup 0		Total
Operating expenses Capital improvements	Startup 70,000 14,000 0	Recurring 70,000 14,000 0	Total 140,000 28,000 0	Startup 0 0 0		Total
Operating expenses Capital improvements Total	Startup 70,000 14,000 0 84,000	Recurring 70,000 14,000 0 84,000	Total 140,000 28,000 0 168,000	Startup 0 0 0 0 0 0		Total
Operating expenses Capital improvements Total General fund	Startup 70,000 14,000 0 84,000	Recurring 70,000 14,000 0 84,000	Total 140,000 28,000 0 168,000 168,000	Startup 0 0 0 0 0 0 0		Total 0 0 0 0 0 0 0
Operating expenses Capital improvements Total General fund Federal funds	Startup 70,000 14,000 0 84,000 84,000 0 0	Recurring 70,000 14,000 0 84,000 84,000 0 0	Total 140,000 28,000 0 168,000 168,000 0	Startup 0 0 0 0 0 0 0 0	Recurring 0 0 0 0 0 0 0 0 0 0	Total 0 0 0 0 0 0 0 0 0

Number Ont 18

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Input costs associated with production agriculture (fuel, fertilizer, seed, pesticides, transportation, energy crop drying and storage, etc.) are directly affected by the cost of energy. Modern technology can be used to reduce energy costs by optimizing the use of production inputs through appropriate application of "precision agriculture" and/or geospatial application to agriculture. National as well as local and personal databases are available to enable producers to use modern technology to maximize production, protect the environment and reduce input costs. New field equipment technologies such as auto-steer, yield monitoring, parallel tracking, field mapping and variable rate chemical application are also available. An additional Extension specialist in the agricultural and biosystems engineering department is needed to assist producers with determining the appropriate use, cost effectiveness and reliability of these systems under North Dakota conditions. (Complements Experiment Station initiative 24.)

NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Project: Opt 19 Journalist

Date: 9/10/2008

Time: 2:52 PM

Page 29 of 46

Version 2009B0100630	Numl	oer Opt 19				
Description Journalist 1. Number of full-time equivalen	t (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi		ciadea in analysis)	Options 1	
Number that are vacant po		ion		0	0	
Number that are proposed to be relocated					0	
Number that are proposed		new program		0	0	
Total				0	4	
2. Position Class and Title:	Class No. 2	210	D	U 1: /	1	
		•	Position Title	Journalist		
	to	60,000				
4. Budgeted starting salary 56,9	930					
5. Funding source percentages		T	~			
General Fund 1		Fund 0	Spe	cial Fund 0		
6. Will the position or positions c					yes (Yes/N	
7. Is space currently available to					yes	(Yes/No)
8. If financial or in-kind contribution Name of party	tions are available		y, identify belov Amount	v.	In-kind	0
9. Cost Comparison			Amount		III-KIIIG	U
ost comparison	(Central Office Sett	ing		Telecommute Setting	
	Startup	Recurring	Total	Star	9	Total
Salaries and wages	75,000	75,000	150,000	0	0	0
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	75,000	75,000	150,000	0	0	0
General fund	75,000	75,000	150,000	0	0	0
Federal funds	0	0	0	ő	0	Ö
Special funds	0	0	0	ő	0	0
10. Is this position(s) requested as	s a telecommuting p	oosition?	-	no	(Yes/No)	ŭ

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Journalist support is greatly needed to actively seek out and report on a regular basis, the latest research and Extension efforts happening at Research Extension

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Centers and campus departments. The information would be put into consumable form, i.e. news releases, publications, Web pages, newsletters and other media, and targeted to commodity groups, industry partners and others to make widely available the work of NDSU Agriculture and University Extension.

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Version 2009B0100630

Project: Opt 3 4-H State Specialist

Date: 9/10/2008

Time: 2:52 PM

Page 31 of 46

Description 4-H State Specialist	11022	opt 3				
1. Number of full-time equivalen		ncluded in analysis	5	Base	Options	
	Number that are new positions					
Number that are vacant pending reclassification 0					0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to	a new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	2,510	Position Title	Extension Specialist	•	
3. Salary range 68,000	to	72,000		peruna		
4. Budgeted starting salary 69,6	590	,				
5. Funding source percentages						
General Fund 1	Federa	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions c	ontinue past the cu	rrent biennium?	•	yes	(Yes/No)	
7. Is space currently available to	house the position	or positions at the	central office?	•	yes	(Yes/No)
8. If financial or in-kind contribu	ıtions are available	from a third part	y, identify belo	w.	·	
Name of party			Amount		In-kind	0
9. Cost Comparison						
		Central Office Sett	ting	Te	lecommute Setting	† •
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	0	0	90,000	90,000	180,000
Operating expenses	0	0	0	20,000	20,000	40,000
Capital improvements	0	0	0	0	0	0
Total	0	0	0	110,000	110,000	220,000
General fund	0	0	0	110,000	110,000	220,000
Federal funds						
	0	0	0	0	0	0
Special funds 10. Is this position(s) requested as	0	0 0	0 0	0	0 0 (Yes/No)	0

Number Opt 3

^{11.} Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

⁴⁻H programs serve more than 40% of North Dakota's youth, and, in many rural areas, 4-H is the only youth program beyond public schools. In addition to developing technical knowledge, 4-Hers gain life skills. The North Dakota State Fair in Minot and the Western 4-H Camp near Washburn are venues at which significant 4-H activities take place each year. A state 4-H specialist located at the North Central REC in Minot is needed to provide leadership for these activities. This specialist would also provide educational support to programs that lead to youth becoming an integral part of the civic governance and decision-making processes, both in 4-H and in the broader community.

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Version 2009B0100630

Project: Opt 4 Rural Development Specialists

Date: 9/10/2008

Time: 2:52 PM

Page 33 of 46

Description Rural Development Sp							
1. Number of full-time equivalent (FTE) positions in	ncluded in analysis		Base	Options		
Number that are new positio	ons	-		0	$\dot{\hat{z}}$		
Number that are vacant pen		tion		0	0		
Number that are proposed to				0	0		
Number that are proposed to	o be assigned to a	a new program		0	0		
Total				0	2		
2. Position Class and Title:	Class No. 2	2.510 I	Position Title Ex	tension Specialists	2		
3. Salary range 78,000	to	80,000		onsion specialists			
4. Budgeted starting salary 78,20	1	,					
5. Funding source percentages							
General Fund 1	Federal	Fund 0	Special	Fund 0			
6. Will the position or positions con	tinue past the cu	rrent biennium?	•	yes	(Yes/No)	
7. Is space currently available to ho	ouse the position	or positions at the c	entral office?	•	yes	(Yes/No)	
8. If financial or in-kind contribution	ons are available	from a third party	, identify below.		•	,	
Name of party			mount		In-kind	0	
9. Cost Comparison							
		Central Office Setti	ng	Tel	ecommute Setting		
	Startup	Recurring	Total	Startup	Recurring	Total	
Salaries and wages	0	0	0	200,000	200,000	400,000	
Operating expenses	0	0	0	40,000	40,000	80,000	
Capital improvements	0	0	0	0	0	0	
Total	0	0	0	240,000	240,000	480,000	
General fund	0	0	0	240,000	240,000	480,000	
Federal funds	0	0	0	0	0	0	
Special funds	0	0	0	0	0	0	
10. Is this position(s) requested as a				yes	(Yes/No)		
11. Use the narrative button to prov							Also discuss the
hanafite of locating the negition on n							

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number Opt 4

North Dakota has great potential for converting commodities and agricultural processing co-products into higher value products. The development of this industry would stimulate rural economies. Healthy rural communities are dependent upon many factors, but core to any community is its local economy. The role of the two positions listed would be to develop educational materials and deliver programs needed by entrepreneurs, existing business owners and community leaders to extend and expand their capacities to take advantage of new markets, technologies and business opportunities. This institute would incorporate and expand the existing Institute for Business and Industry Development in the Center for Community Vitality.

1. Number of full-time equivalent (FTE) positions included in analysis

630 NDSU EXTENSION SERVICE

Number that are new positions

Version: 2009-B-01-00630

Version 2009B0100630

Description Agents in Training

Project: Opt 5 Agents in Training

Date: 9/10/2008

Time: 2:52 PM

Page 35 of 46

Number that are vacant p	ending reclassifica	ition		0	0		
Number that are proposed	d to be relocated			0	0		
Number that are proposed	d to be assigned to	a new program		0	0		
Total				0	5		
2. Position Class and Title:	Class No.	2,540	Position Title	Extension Agent	-		
3. Salary range 34,000	to	38,000		8.			
4. Budgeted starting salary 35,	658						
5. Funding source percentages							
General Fund 1	Federa	al Fund 0	Sp	ecial Fund 0			
6. Will the position or positions of	continue past the c	urrent biennium?	•	ye	es (Yes/N	(Yes/No)	
7. Is space currently available to			central office?	·	yes	(Yes/No)	
8. If financial or in-kind contribu					•	,	
Name of party		-	Amount		In-kind	0	
9. Cost Comparison							
		Central Office Set	ting		Telecommute Setting		
	Startup	Recurring	Total	Startup	•	Total	
Salaries and wages	0	0	0	250,000	250,000	500,000	
Operating expenses	0	0	0	0	0	0	
Capital improvements	0	0	0	0	0	0	
Total	0	0	0	250,000	250,000	500,000	
General fund	0	0	0	250,000	250,000	500,000	
Federal funds	0	0	0	0	0	0	
Special funds	0	0	0	0	0	0	
10. Is this position(s) requested a	s a telecommuting	position?		ves	(Yes/No)		

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number Opt 5

A key strength of Extension work lies with county Extension agents where the Extension offices serve as the "front door" to the land-grant university system. Working with local interest groups, agents identify issues then develop community-based learning programs to address those needs. Extension agents are hired with college degrees in the areas of agriculture and natural resources, family and consumer sciences, 4-H youth development, and community development. However, the skill set needed for successful Extension work goes well beyond subject matter discipline training. These skills are unique to Extension work and are best learned by working directly with an experienced Extension agent.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Base

Options

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Version 2009B0100630

Project: Opt 7 Livestock Specialists

Date: 9/10/2008

Time: 2:52 PM

Page 37 of 46

Description Livestock Specialis		bei Opt /				
1. Number of full-time equivalent		ncluded in analysis		Base	Options	
Number that are new pos		are the same of th		0	1	
Number that are vacant j		tion		0	0	
Number that are propose				0	0	
Number that are propose		new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	2.510	Docition Title	Extension Specialist	1	
3. Salary range 65,000		75,000	rosidon Tide	Extension Specialist		
4. Budgeted starting salary 70		73,000				
5. Funding source percentages	,000					
General Fund ()	Federal	Fund 0	Sno	ecial Fund 0		
	reucia		Spe	ciai ruiiu 0		
6. Will the position or positions	continue past the cu	rrent hiennium?		VAC	(Vac/Na	.)
6. Will the position or positions 7. Is space currently available to	continue past the cu	rrent biennium?	central office?	yes	(Yes/No	
7. Is space currently available to	house the position	or positions at the	central office?	•	(Yes/No yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contrib	house the position	or positions at the of from a third party	, identify belov	•	yes	(Yes/No)
7. Is space currently available to 8. If financial or in-kind contrib Name of party	house the position	or positions at the of from a third party	central office? , identify belov Amount	•		
7. Is space currently available to8. If financial or in-kind contrib	house the position utions are available	or positions at the of from a third party	, identify belov Amount	v.	yes In-kind	(Yes/No)
7. Is space currently available to 8. If financial or in-kind contrib Name of party	o house the position utions are available	or positions at the of from a third party Leading to the control of the control	, identify belov Amount	v. Tel	yes In-kind ecommute Setting	(Yes/No)
7. Is space currently available to 8. If financial or in-kind contrib Name of party	house the position utions are available	or positions at the of from a third party	, identify belov Amount ing	v.	yes In-kind ecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison 	house the position utions are available Startup	or positions at the of from a third party Leading to the control of the control	, identify belov Amount ing Total	v. Tel Startup 90,000	yes In-kind ecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages 	house the position utions are available Startup	or positions at the of from a third party Leading to the control of the control	, identify belov Amount ing Total	v. Tel Startup	In-kind ecommute Setting Recurring 90,000	(Yes/No) 0 Total 180,000
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses 	house the position utions are available Startup	or positions at the of from a third party Leading to the control of the control	, identify belov Amount ing Total	v. Tel Startup 90,000	yes In-kind ecommute Setting Recurring 90,000 20,000	(Yes/No) 0 Total 180,000 40,000
 7. Is space currently available to 8. If financial or in-kind contrib Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	house the position utions are available Startup	or positions at the of from a third party Leading to the control of the control	, identify belov Amount ing Total	Tel Startup 90,000 20,000 0	yes In-kind ecommute Setting Recurring 90,000 20,000 0	(Yes/No) 0 Total 180,000 40,000 0
 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	house the position utions are available Startup	or positions at the of from a third party Leading to the control of the control	, identify belov Amount ing Total	Tel Startup 90,000 20,000 0 110,000	yes In-kind ecommute Setting Recurring 90,000 20,000 0 110,000	(Yes/No) 0 Total 180,000 40,000 0 220,000
 7. Is space currently available to 8. If financial or in-kind contribent Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position utions are available Startup	or positions at the of from a third party Leading to the control of the control	, identify belov Amount ing Total	Tel Startup 90,000 20,000 0 110,000	yes In-kind ecommute Setting Recurring 90,000 20,000 0 110,000	(Yes/No) 0 Total 180,000 40,000 0 220,000 220,000

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number Opt 7

There are many driving forces behind the interest in growing our state's livestock industry. They include the desire of many agricultural producers to grow their existing enterprises and/or to diversify their operations; utilization of potential feedstuffs that are presently shipped to other states for their livestock operations; opportunities to enhance production of feedstuffs to service a growing North Dakota industry; use of co-products emerging from the rapidly expanding bioenergy/bioproducts enterprises as feedstuffs; and utilization of grazing capacity in range and managed areas. Proper management of grazing systems also holds the potential for increased livestock production. Additional Extension specialists who will continually work with colleagues and industry to evaluate opportunities and provide information that can be used for timely decision-making are needed at the Central Grasslands REC and the Dickinson REC. (Complements Experiment Station initiative 10.)

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Project: Opt 9 Salanity Soil Specialist

Date: 9/10/2008

Time: 2:52 PM

Page 40 of 46

Version 2009B0100630 Description Salanity Soil Speciali	st	oer Opt 9				
1. Number of full-time equivalent		cluded in analysis		Base	Options	
Number that are new posit				0	1	
Number that are vacant pending reclassification				0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 2	,510 I	Position Title	Extension Specialist		
3. Salary range 68,000	to	73,000		1		
4. Budgeted starting salary 69,6	90					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ntinue past the cu	rrent biennium?	-	yes	(Yes/No	o)
7. Is space currently available to l			entral office?	•	yes	(Yes/No)
8. If financial or in-kind contribute	tions are available	from a third party	, identify belov	w.	•	
Name of party		A	Mount		In-kind	0
9. Cost Comparison						
	(Central Office Setti	ng	Te	lecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	0	0	90,000	90,000	180,000
Operating expenses	0	0	0	20,000	20,000	40,000
Capital improvements	0	0	0	0	0	0
Total	0	0	0	110,000	110,000	220,000
General fund	0	0	0	110,000	110,000	220,000
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	osition?		yes	(Yes/No)	

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Soil chemical, physical and biological properties underlie all cropping management systems and decisions made by agricultural producers. Saline- and sodicaffected soils are increasing in North Dakota and are estimated to be as high as 25 percent (12,600,000 ac) of the agricultural land in the state. Approximately two million acres of cropland are affected by salinity in the Red River Valley alone. Many land managers are considering expensive land modifications, such as subsurface drainage, as a means of dealing with this issue. An Extension state specialist is needed at Bismarck to coordinate and support North Dakota Soil

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Conservation District personnel and individual producers in identifying the causes and solutions for salinity and sodicity in watershed and farm fields. (Complements Experiment Station initiative 8.)

630 NDSU EXTENSION SERVICE

Version: 2009-B-01-00630

Version 2009B0100630

Project: opt 16 Land Management Specialist

Date: 9/10/2008

Time: 2:52 PM

Page 43 of 46

Description Land Management		oer opt 10				
1. Number of full-time equivale		cluded in analysis	;	Base	Options	
Number that are new po	sitions	·		0	.80	
Number that are vacant		ion		0	0	
Number that are propose				0	0	
Number that are propose	ed to be assigned to a	new program		0	0	
Total				0	.80	
2. Position Class and Title:	Class No. 2	2,510	Position Title	Extension Specialist		
3. Salary range 75,000		80,000				
4. Budgeted starting salary 76	5,480	·				
5. Funding source percentages						
General Fund 1		Fund 0	Spe	cial Fund 0		
	4.		-		Ø7 B3	
6. Will the position or positions	continue past the cu	rrent biennium?		ye	s (Yes/N	0)
6. Will the position or positions7. Is space currently available t	continue past the cu o house the position o	rrent biennium? or positions at the	central office?	ye	•	•
7. Is space currently available t	o house the position o	or positions at the	central office? y, identify below	•	yes (Yes/N	(Yes/No)
6. Will the position or positions7. Is space currently available t8. If financial or in-kind contrilName of party	o house the position o	or positions at the from a third party	central office? y, identify below Amount	•	•	•
7. Is space currently available t8. If financial or in-kind contril	o house the position o	or positions at the from a third party	y, identify below	•	yes	(Yes/No)
7. Is space currently available t8. If financial or in-kind contributionName of party	o house the position o butions are available	or positions at the from a third party	y, identify below Amount	···	yes	(Yes/No)
 7. Is space currently available t 8. If financial or in-kind contril Name of party 9. Cost Comparison 	o house the position o butions are available	or positions at the from a third party	y, identify below Amount	···	yes In-kind Telecommute Setting	(Yes/No)
 7. Is space currently available t 8. If financial or in-kind contril Name of party 9. Cost Comparison Salaries and wages 	o house the position of butions are available	or positions at the from a third party Central Office Sett	y, identify below Amount ing	···	yes In-kind	(Yes/No)
 7. Is space currently available t 8. If financial or in-kind contril Name of party 9. Cost Comparison Salaries and wages Operating expenses 	o house the position of butions are available (Startup	or positions at the from a third party Central Office Sett Recurring	y, identify below Amount ing Total	7. Startup	yes In-kind Telecommute Setting	(Yes/No)
 7. Is space currently available t 8. If financial or in-kind contril Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	o house the position of butions are available Startup 80,000	or positions at the from a third party Central Office Sett Recurring 80,000	y, identify below Amount ing Total 160,000	7. Startup 0	yes In-kind Telecommute Setting	(Yes/No)
 7. Is space currently available t 8. If financial or in-kind contril Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	o house the position of butions are available Startup 80,000 12,000 0 92,000	or positions at the from a third party Central Office Sett Recurring 80,000 12,000	y, identify below Amount ing Total 160,000 24,000	Startup	yes In-kind Telecommute Setting	(Yes/No)
 7. Is space currently available t 8. If financial or in-kind contril Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	o house the position of butions are available Startup 80,000 12,000 0	Central Office Sett Recurring 80,000 12,000 0	y, identify below Amount ing Total 160,000 24,000 0	Startup	yes In-kind Telecommute Setting	(Yes/No)
 7. Is space currently available t 8. If financial or in-kind contril Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	o house the position of butions are available Startup 80,000 12,000 0 92,000	Central Office Sett Recurring 80,000 12,000 0 92,000	y, identify below Amount ing Total 160,000 24,000 0 184,000	Startup	yes In-kind Telecommute Setting	(Yes/No)
 7. Is space currently available t 8. If financial or in-kind contril Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 80,000 12,000 0 92,000 92,000 0 0	Central Office Sett Recurring 80,000 12,000 0 92,000 92,000 0 0	y, identify below Amount ing Total 160,000 24,000 0 184,000	Startup	yes In-kind Telecommute Setting	(Yes/No) 0 Total 0 0 0 0 0

Number opt 16

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

North Dakota is in a critical time period for addressing the future of the Conservation Reserve Program and the future of grazing on Forest Service lands. The couse of these lands for recreation, wildlife, grazing and farming provides new dilemmas for the land owners and managers, specifically absentee land owners. Uncertainty about the future of these grazing lands affects not only individual land owners but entire rural communities that may rely on these lands for long-term sustainability. Two specialists—one in the School of Natural Resources and one at the Hettinger REC—are needed to assist land owners by using science-based land management principles to address multiple land-use issues. (Complements Experiment Station initiative 19.)

NORTHERN CROPS INSTITUTE

Version: 2009-B-01-00638

Version 2009B0100638

Description Milling Specialist

Project: Opt-Milling Milling Specialist

Date: 9/10/2008

Time: 2:55 PM

Page 17 of 22

1. Number of full-time equivalent (FTE) positions in	ncluded in analysis	S	Base	Options	
Number that are new position				0	1	
Number that are vacant pen		tion		0	0	
Number that are proposed to				0	0	
Number that are proposed to	be assigned to a	a new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	3,310	Position Title	Milling Specialist		
3. Salary range 60,000	to	63,000		8-1		
4. Budgeted starting salary 61,184	4					
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions con	tinue past the cu	rrent biennium?	~_F		yes (Yes/N	Jo)
7. Is space currently available to ho	use the position	or positions at the	central office?	,	yes	(Yes/No)
8. If financial or in-kind contribution	ons are available	from a third part	v. identify belo	w.	<i>j</i> 00	(103/110)
Name of party			Amount	***	In-kind	0
9. Cost Comparison					III-MIIQ	U
•	•	Central Office Sett	ing		Telecommute Setting	Į.
	Startup	Recurring	Total	Startu	p Recurring	Total
Salaries and wages	80,000	80,000	160,000	0	0	0
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	80,000	80,000	160,000	0	0	0
General fund	80,000	80,000	160,000	0	0	0
Federal funds	0	0	0	0	0	Õ
Special funds	0	0	0	0	0	Ö
10. Is this position(s) requested as a	telecommuting	position?		no	(Yes/No)	v

Number Opt-Milling

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

A Milling Specialist is needed to provide expertise in the milling of grains, pulses, oilseeds, and their co-products to strengthen NCI's educational and technical programming efforts for the promotion and utilization of northern grown crops. NCI is proceeding with the reconfiguration of the NCI Pilot Durum Mill to create a dual purpose or "swing" mill for both durum and bread wheats (i.e., HRS, HRW and HW). Creating this new position will address an identified need for milling expertise to showcase the quality and functionality of our regions crops to domestic and international grain buyers and processors.

NORTHERN CROPS INSTITUTE

Version: 2009-B-01-00638

Project: Opt-Pulse Pulse and Oilseed Technologist

Date: 9/10/2008

Time: 2:55 PM

Page 19 of 22

Version 2009B0100638	Numl	oer Opt-Pulse				
Description Pulse and Oilseed T	echnologist	-				
1. Number of full-time equivalen	nt (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi		·		0	1	
Number that are vacant p		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	d to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 4	.310	Position Title	Pulse and Oilseed Techr	าดไ	
3. Salary range 30,000	to	34,000		Tuise and Onseed Teem	101	
4. Budgeted starting salary 31,	608	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions of	continue past the cu	rrent biennium?		yes	(Yes/N	n)
7. Is space currently available to	house the position of	or positions at the	central office?	<i>y</i> 55	yes	(Yes/No)
8. If financial or in-kind contrib	utions are available	from a third party	, identify belo	w.	<i>y</i> • • • • • • • • • • • • • • • • • • •	(103/110)
Name of party			Amount		In-kind	0
9. Cost Comparison						
		Central Office Setti	ing	7	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	45,000	45,000	90,000	0	0	0
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	45,000	45,000	90,000	0	0	0
General fund	45,000	45,000	90,000	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	Λ	0	^	0	0
10. Is this position(s) requested a	U	U	0	0	U	0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

A pulse and oilseed technologist is needed to provide additional support for NCI's efforts to educate domestic and international buyers and processors on the quality and functionality of northern grown crops. This position will work closely with Dr. Mehmet Tulbek, NCI's Pulse and Oilseed Specialist and new Technical Director in evaluation and utilization of the regions specialty crops and help with development of new educational courses and promotional materials.

NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Project: Opt - Crop Q Cereal & Food Scientists

Date: 9/10/2008

Time: 3:11 PM

Page 143 of

197

Version 2009B0100640 Description Cereal & Food Scien 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	tists t (FTE) positions in- tions ending reclassificati to be relocated	on		Base 0 0 0 0	Options 1.40 0 0 0	
Total				0	1.40	
2. Position Class and Title:	Class No. 2	,110	Position Title	Cereal & Food Scientist	1.40	
3. Salary range 80,000	to	84,000		out out to the solution		
4. Budgeted starting salary 82,4	54	,				
5. Funding source percentages						
General Fund 1		Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cur	rent biennium?	-	YES	(Yes/N	o)
7. Is space currently available to l	house the position o	r positions at the	central office?		YES	(Yes/No)
8. If financial or in-kind contribu	tions are available f	from a third part	y, identify belo	w.		,
Name of party			Amount		In-kind	0
9. Cost Comparison						
		Central Office Set	ting	Te	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	147,000	147,000	294,000	0	0	0
Operating expenses	60,000	60,000	120,000	0	0	0
Capital improvements	0	0	0	0	0	0
Total	207,000	207,000	414,000	0	0	0
General fund	207,000	207,000	414,000	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	osition?		NO	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Research to focus on carbohydrates, fats, and oils for food, fuel, and other high value products. A scientist (Cereal and Food Sciences in the School of Food Systems (SFS)) and two research support staff (one in SNS and one in Ag & Biosystems Engineering) at Main Station, and one research specialist at Williston, with operating, will focus on processing of consumer and bio-based food products and ingredients, adhesives and plastics from oilseed and protein meals, and utilization of co-products for food and nonfood uses for value-added enterprises. WREC plans are to produce biodiesel from all the oilseed crops grown in North Dakota to document the oil quality characteristics from each oilseed crop for biodiesel use.

Telecommute - Agency Submit	ted
-----------------------------	-----

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Project: Opt Animal H Animal Health Scientists

Date: 9/10/2008

Time: 3:11 PM

Page 145 of

197

	nber Opt Animal l	H			
Description Animal Health Scientists	•				
1. Number of full-time equivalent (FTE) positions	included in analysi	5	Base	Options	
Number that are new positions	·		0	2	
Number that are vacant pending reclassification	ation		0	0	
Number that are proposed to be relocated			0	0	
Number that are proposed to be assigned to	a new program		0	0	
Total			0	2	
2. Position Class and Title: Class No.	2.210	Position Title	Assist Professor	2	
3. Salary range 80,000 to	85,000	1 objetom Title	71001011110100001		
4. Budgeted starting salary 82,450					
5. Funding source percentages					
	al Fund 0	Spe	ecial Fund 0		
6. Will the position or positions continue past the c	urrent biennium?	~F	yes	(Yes/N	(n)
7. Is space currently available to house the position	or positions at the	central office?) • •	ves	(Yes/No)
8. If financial or in-kind contributions are available	e from a third part	v. identify belo	w.	jes	(I CS/I (O)
Name of party		Amount		In-kind	0
9. Cost Comparison					-
	Central Office Set	ting	7	Telecommute Setting	
Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages 210,000	210,000	420,000	0	0	0
Operating expenses 0	0	0	0	0	0
Capital improvements 0	0	0	0	0	0
Total 210,000	210,000	420,000	0	0	0
General fund 210,000	210,000	420,000	0	0	0
Federal funds 0	0	0	0	0	0
Special funds 0	0	0	0	0	0
10. Is this position(s) requested as a telecommuting	position?		no	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

In order to continue to enhance all aspects of livestock production in North Dakota, animal agriculture requires, among other things, access to qualified animal health care. All too often, animal health care providers in some areas of rural North Dakota are nonexistent, thereby increasing the threat of rapid transmission of potentially severe diseases. A program, involving scientists and technical support at Main Station (Veterinary and Microbiological Sciences/Vet Diagnostic Lab) and Dickinson, to identify and deter potential threats is of utmost importance to this crucial component of agriculture.

Γelecommute –	Agency	Submitted
---------------	---------------	------------------

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Project: Opt Animal H Animal Health Research Specialists

Date: 9/10/2008

Time: 3:11 PM

Page 147 of

197

Version 2009B0100640 Description Animal Health Resea 1. Number of full-time equivalent Number that are new posit Number that are vacant per Number that are proposed Number that are proposed	arch Specialists t (FTE) positions in tions ending reclassificat to be relocated	ion		Base 0 0 0 0 0	Options 3 0 0 0	
Total				0	3	
2. Position Class and Title:	Class No. 2	2,420	Position Title	Research Specialists	3	
3. Salary range 62,000	to	66,000	r obtain 11th	Research Specialists		
4. Budgeted starting salary 63,3	34	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?		yes	(Yes/N	o)
7. Is space currently available to	house the position o	or positions at the	central office?	700	yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third party	, identify below	W .	, .	(103/110)
Name of party			Ámount		In-kind	0
9. Cost Comparison						
	(Central Office Sett	ing	Te	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	190,000	190,000	380,000	0	0	0
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	190,000	190,000	380,000	0	0	0
General fund	190,000	190,000	380,000	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting p	oosition?		no	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

In order to continue to enhance all aspects of livestock production in North Dakota, animal agriculture requires, among other things, access to qualified animal health care. All too often, animal health care providers in some areas of rural North Dakota are nonexistent, thereby increasing the threat of rapid transmission of potentially severe diseases. A program, involving scientists and technical support at Main Station (Veterinary and Microbiological Sciences/Vet Diagnostic Lab) and Dickinson, to identify and deter potential threats is of utmost importance to this crucial component of agriculture.

NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Project: Opt Crop Dis Wheat RustPathologist Specialist

Date: 9/10/2008

Time: 3:11 PM

Page 149 of

197

Version 2009B0100640 Description Wheat RustPatholog 1. Number of full-time equivalent	ist Specialist	oer Opt Crop Di		Daga	04	
Number that are new posit	i (F FE) positions in	Ciudeu ili aliaiysi	3	Base	Options	
Number that are vacant pe		ion		0	1	
Number that are proposed		IOH		0	0	
Number that are proposed		*****		0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 2	,450	Position Title	Research Specialist	•	
3. Salary range 42,000	to	45,000		research specialist		
4. Budgeted starting salary 44,1	.67	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sne	ecial Fund 0		
6. Will the position or positions co			Sp.	yes	(Yes/N	(a)
7. Is space currently available to	house the position of	or positions at the	central office?	yCo	yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third nart	v identify helo	W/	yes	(165/140)
Name of party		nom a um a par	Amount	** •	In-kind	0
9. Cost Comparison			1 x mount		III-KIIIQ	U
•	(Central Office Set	ting	r	Telecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	60,000	60,000	120,000	0	0	0
Operating expenses	10,000	10,000	20,000	0	0	0
Capital improvements	0	0	0	0	0	0
Total	70,000	70,000	140,000	0	0	0
General fund	70,000	70,000	140,000	0	0	0
Federal funds	0	0	0	0	0	Ö
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting p	osition?	-	no	(Yes/No)	ŭ

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Crop Disease Management - Crop Agriculture is very diverse in North Dakota. The state's farmers grow 42 crops and lead the nation in the production of 13 crop commodities. This crop production system provides opportunities for diversification, but also places great burdens on research activities with respect to crop improvement and crop protection. In surveys conducted by numerous commodity groups, diseases routinely are identified by growers as the leading problems for their respective crop, with weed pressure typically ranked second in importance. Diseases and weed pressures not only affect yield, but also product quality. The magnitude and consistency of crop yield and quality losses due to plant diseases is a persistent problem and continues to increase, particularly given the vagaries of the North Dakota growing season. The significance of disease losses to crop diversity is threatening the viability to sustain and expand the agricultural economy

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Project: Opt Crop Dis Wheat RustPathologist Specialist

Date: 9/10/2008

Time: 3:11 PM

Page 150 of

197

of the central and eastern regions of North Dakota.

Wheat Rust Pathologist - A scientist, research specialist, and operating at Main Station (Plant Pathology Department) to coordinate research efforts to identify/develop improved levels of resistance to new races of both wheat leaf and stem rust that threaten wheat production in the state. The position will work closely with existing wheat genetics and breeding programs to identify new sources of genetic resistance and to incorporate these resistance genes into new germplasm and varieties developed for North Dakota. Yield losses to leaf rust vary with environmental conditions, but approached 2% loss (USDA estimate ~ \$40 million of a \$2 billion crop). A new form of stem rust (Ug99) recently emerged from Africa that can overcome most known sources of resistance. This rust race is migrating into Europe and it is anticipated that the race will soon be found in North America. This research effort will focus on identifying and incorporating resistance to this new race into adapted materials.

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Project: Opt Crop Dis Wheat Rust Pathologist Faculty

Date: 9/10/2008

Time: 3:11 PM

Page 152 of

197

Version 2009B0100640 Description Wheat Rust Patholog 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	ist Faculty (FTE) positions in ions ending reclassificat to be relocated	ion		Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 2	2,110	Position Title	Asst Professor	1	
3. Salary range 80,000	to	85,000	1 osition Title	715501 10105501		
4. Budgeted starting salary 82,4	54	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?		yes	(Yes/N	o)
7. Is space currently available to l	house the position o	or positions at the	central office?	jus	yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third par	y, identify below	w.	jus	(105/110)
Name of party		•	Amount		In-kind	0
9. Cost Comparison						
		Central Office Set	ting	7	Telecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	105,000	105,000	210,000	0	0	0
Operating expenses	20,000	20,000	40,000	0	0	0
Capital improvements	0	0	0	0	0	0
Total	125,000	125,000	250,000	0	0	0
General fund	125,000	125,000	250,000	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	osition?		no	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Crop Disease Management - Crop Agriculture is very diverse in North Dakota. The state's farmers grow 42 crops and lead the nation in the production of 13 crop commodities. This crop production system provides opportunities for diversification, but also places great burdens on research activities with respect to crop improvement and crop protection. In surveys conducted by numerous commodity groups, diseases routinely are identified by growers as the leading problems for their respective crop, with weed pressure typically ranked second in importance. Diseases and weed pressures not only affect yield, but also product quality. The magnitude and consistency of crop yield and quality losses due to plant diseases is a persistent problem and continues to increase, particularly given the vagaries of the North Dakota growing season. The significance of disease losses to crop diversity is threatening the viability to sustain and expand the agricultural economy

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Project: Opt Crop Dis Wheat Rust Pathologist Faculty

Date: 9/10/2008

Time: 3:11 PM

Page 153 of

197

of the central and eastern regions of North Dakota.

Wheat Rust Pathologist - A scientist, research specialist, and operating at Main Station (Plant Pathology Department) to coordinate research efforts to identify/develop improved levels of resistance to new races of both wheat leaf and stem rust that threaten wheat production in the state. The position will work closely with existing wheat genetics and breeding programs to identify new sources of genetic resistance and to incorporate these resistance genes into new germplasm and varieties developed for North Dakota. Yield losses to leaf rust vary with environmental conditions, but approached 2% loss (USDA estimate ~ \$40 million of a \$2 billion crop). A new form of stem rust (Ug99) recently emerged from Africa that can overcome most known sources of resistance. This rust race is migrating into Europe and it is anticipated that the race will soon be found in North America. This research effort will focus on identifying and incorporating resistance to this new race into adapted materials.

Telecommute -	- Agency	Submitted
---------------	----------	------------------

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Date: 9/10/2008

Time: 3:11 PM

Page 155 of

197

Version 2009B0100640	Numb	oer Opt Crop Sup				
Description Crop Quliaty Resear	ch Specialists					
1. Number of full-time equivalen	t (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi		·		0	$\overset{\bullet}{2}$	
Number that are vacant pe	ending reclassificati	ion		0	0	
Number that are proposed				0	0	
Number that are proposed	l to be assigned to a	new program		0	0	
Total				0	2	
2. Position Class and Title:	Class No. 2	.420	Position Title F	Research Specialist	-	
3. Salary range 44,000	to	46,000		F		
4. Budgeted starting salary 44,	167	•				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spec	ial Fund 0		
6. Will the position or positions c	continue past the cui	rrent biennium?	•	yes	(Yes/N	n)
	Pool one	OIVIIII				
7. Is space currently available to	house the position of	or positions at the o	entral office?	•	yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribution	house the position of	or positions at the o	central office? , identify below.	•		
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position of	or positions at the of from a third party	central office? , identify below. Amount	•		
7. Is space currently available to8. If financial or in-kind contribution	house the position of the transfer of the tran	or positions at the of from a third party	, identify below. Amount	•	yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position of the transfer of the tran	or positions at the of from a third party	, identify below. Amount		yes	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison 	house the position of utions are available C Startup	or positions at the of from a third party	, identify below. Amount ng Total		yes In-kind	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages 	house the position of attions are available	or positions at the of from a third party A Central Office Setti	, identify below. Amount ng	Te	yes In-kind lecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses 	house the position of utions are available C Startup	or positions at the of from a third party A Central Office Setti Recurring	, identify below. Amount ng Total	Te Startup	yes In-kind lecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	house the position of ations are available Startup 120,000 0 0	or positions at the of from a third party A Central Office Setti Recurring	ng Total 240,000 0	Te Startup	yes In-kind lecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	house the position of ations are available Startup 120,000 0 120,000	central Office Setti Recurring 120,000 0 120,000	ng Total 240,000	Te Startup	yes In-kind lecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of ations are available Startup 120,000 0 0	or positions at the of from a third party Central Office Setti Recurring 120,000 0 0	ng Total 240,000 0	Tel Startup 0 0 0	yes In-kind lecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	house the position of ations are available Startup 120,000 0 120,000	central Office Setti Recurring 120,000 0 120,000	ridentify below. Amount Total 240,000 0 0 240,000	Tel Startup 0 0 0 0	yes In-kind lecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of ations are available Startup 120,000 0 120,000 120,000 0 0 0	cr positions at the of from a third party Central Office Setti Recurring 120,000 0 120,000 120,000 0 0	ridentify below. Amount Total 240,000 0 0 240,000	Tel Startup 0 0 0 0 0	yes In-kind lecommute Setting	(Yes/No)

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Research to focus on carbohydrates, fats, and oils for food, fuel, and other high value products. A scientist (Cereal and Food Sciences in the School of Food Systems (SFS)) and two research support staff (one in SNS and one in Ag & Biosystems Engineering) at Main Station, and one research specialist at Williston, with operating, will focus on processing of consumer and bio-based food products and ingredients, adhesives and plastics from oilseed and protein meals, and utilization of co-products for food and nonfood uses for value-added enterprises. WREC plans are to produce biodiesel from all the oilseed crops grown in North Dakota to document the oil quality characteristics from each oilseed crop for biodiesel use.

40 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Project: Opt Data Ctr State Data Research Specialists

Date: 9/10/2008

Time: 3:11 PM

Page 157 of

197

Version 2009B0100640 Description State Data Research 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	Specialists t (FTE) positions in tions ending reclassificati to be relocated	on		Base 0 0 0 0	Options 1.50 0 0 0	
Total				0	1.50	
2. Position Class and Title:	Class No. 2	,420	Position Title	Research Specialist	1.50	
3. Salary range 60,000	to	65,000	- 00101011 11010	research specialist		
4. Budgeted starting salary 61,0	20	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	cial Fund 0		
6. Will the position or positions co	ontinue past the cui	rrent biennium?	•	yes	(Yes/N	o)
7. Is space currently available to	house the position o	or positions at the	central office?	•	yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third part	y, identify below	7•	·	
Name of party			Amount		In-kind	0
9. Cost Comparison						
	C	Central Office Sett	ing	T	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	100,000	100,000	200,000	0	0	0
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	100,000	100,000	200,000	0	0	0
General fund		100 000	200 000	Λ	0	0
	100,000	100,000	200,000	0	U	0
Federal funds	100,000 0	100,000 0	200,000 0	0	0	0
	0	0	_ '	-	0 0 0	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

The State Data Center focuses on issues surrounding business opportunities in the state, and development of rural communities. These have been major efforts of state leaders for many years. Evaluating parameters that allow for enhanced growth in income and employment in rural areas of the state provide a critical analysis so that leaders make appropriate decisions. These evaluations will be conducted by one research support staff at Main Station (Agribusiness and applied Economics).

Description Pulse, Oilseed & Wheat Quality & Product Evaluation 1. Number of full-time equivalent (FTE) positions included in analysis

NDSU MAIN RESEARCH CENTER

Number that are new positions

Version: 2009-B-01-00640

Version 2009B0100640

Project: Opt Evaluate Pulse, Oilseed & Wheat Quality & Product Evaluation

Number Opt Evaluate

Date: 9/10/2008

Time: 3:11 PM

Page 160 of

197

Number that are vacant p		ation		0	ò	
Number that are proposed to be relocated				0	0	
Number that are proposed	d to be assigned to	a new program		0	0	
Total				0	4	
2. Position Class and Title:	Class No.	2,450	Position Title	Research Specialists	· ·	
3. Salary range 43,000	to	46,000	2 00101011 21010	research specialists		
4. Budgeted starting salary 44,	167	,				
5. Funding source percentages						
General Fund 1	Feder	al Fund 0	Sp	ecial Fund 0		
6. Will the position or positions of	ontinue past the c	current biennium?		yes	(Yes/	No)
7. Is space currently available to			e central office?	,	yes	(Yes/No)
8. If financial or in-kind contribu	ıtions are availab	le from a third par	ty, identify belo	w.	,	(= === ,=)
Name of party		•	Amount		In-kind	0
9. Cost Comparison						
		Central Office Set	ting	ı	Telecommute Settin	g
	Startup	Recurring	Total	Startup	Recurring	0
Salaries and wages	240,000	240,000	480,000	0	0	0
Operating expenses	40,000	40,000	80,000	0	0	0
Capital improvements	0	0	0	0	0	0
Total	280,000	280,000	560,000	0	0	0
General fund	280,000	280,000	560,000	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
			•	ğ ,	U	U

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Developing quality evaluation programs for legume, pulses, and oilseeds would be an important component of the research activities at the NDAES. Activities in this area would be similar to the highly successful, but inadequately staffed and funded, quality evaluation programs for wheat, durum wheat, and barley, and would be of extreme importance to the breeding/genetics programs for these crop commodities as new varieties are being developed, tested, and released. In addition to the quality-demanding food uses of these crops, the market for nonfood uses of these crops, particularly for industrial purposes, is very high - alternate uses of crop commodities provides value-added opportunities for North Dakotans. Two scientists and four research specialists, with operating, at the Main Station (Cereal and Food Science in SFS and Plant Sciences) are needed for this activity to be successful.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

Base

Options

Telecommute -	Agency	Submitted
---------------	--------	------------------

Description Pulse, Oilseed & Wheat quality & product evaluate
1. Number of full-time equivalent (FTE) positions included in analysis

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Version 2009B0100640

Project: Opt Evaluate Pulse, Oilseed & Wheat quality & product evaluate

Number Opt Evaluate

Date: 9/10/2008

Time: 3:11 PM

Page 163 of

197

Salaries and wages Operating expenses Capital improvements Total General fund Federal funds Special funds Is this position(s) requested as a	Startup 210,000 60,000 0 270,000 270,000 0 0	Recurring 210,000 60,000 0 270,000 270,000 0 0 0	Total 420,000 120,000 0 540,000 540,000 0 0	Startup 0 0 0 0 0 0 0 0 0 0 0	Recurring 0 0 0 0 0 0 0 0 0 (Yes/No)	Total 0 0 0 0 0 0 0 0 0
Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	Startup 210,000 60,000 0 270,000	Recurring 210,000 60,000 0 270,000	Total 420,000 120,000 0 540,000		U	Total 0 0 0 0 0 0 0
Salaries and wages Operating expenses Capital improvements Total General fund	Startup 210,000 60,000 0 270,000	Recurring 210,000 60,000 0 270,000	Total 420,000 120,000 0 540,000		U	Total 0 0 0 0 0 0
Salaries and wages Operating expenses Capital improvements Total	Startup 210,000 60,000 0	Recurring 210,000 60,000 0	Total 420,000 120,000 0		U	Total 0 0 0 0
Salaries and wages Operating expenses	Startup 210,000	Recurring 210,000	Total 420,000		U	Total 0 0 0
Salaries and wages	Startup 210,000	Recurring 210,000	Total 420,000		U	Total 0 0
-	Startup	Recurring	Total		U	Total
Lost Comparison			_		U	Total
Lost Comparison	(Central Office Setti	ing	Te	elecommute Setting	
ost Comparison						
		·			AII IMIIU	
f financial or in-kind contributi Name of party	ons are available	from a third party	, identify below.		•	0
s space currently available to he	ouse the position o	or positions at the	central office?	<i>y</i> 03		(Yes/No)
			Бресіа		(Ves/N	(a)
General Fund 1	Federal	Fund 0	Snecia	l Fund 0		
	5					
		87,000				
		•	Position Title As	sst Professor		
Total	CI N			0	2	
Number that are proposed t	o be assigned to a	new program		0	0	
Number that are proposed to be relocated				0	0	
Number that are vacant pending reclassification				0	0	
NTI. 41				U	2	
	Number that are proposed to Total Position Class and Title: Salary range 81,000 Budgeted starting salary 82,45 Funding source percentages General Fund 1 Will the position or positions const space currently available to he financial or in-kind contributions of party	Number that are proposed to be assigned to a Total Position Class and Title: Class No. 2 Salary range 81,000 to Budgeted starting salary 82,455 Funding source percentages General Fund 1 Federal Will the position or positions continue past the customer space currently available to house the position of financial or in-kind contributions are available Name of party	Number that are proposed to be assigned to a new program Total Position Class and Title: Class No. 2,110 Salary range 81,000 to 87,000 Budgeted starting salary 82,455 Funding source percentages General Fund 1 Federal Fund 0 Will the position or positions continue past the current biennium? s space currently available to house the position or positions at the f financial or in-kind contributions are available from a third party Name of party	Number that are proposed to be assigned to a new program Total Position Class and Title: Class No. 2,110 Position Title Assalary range 81,000 to 87,000 Budgeted starting salary 82,455 Funding source percentages General Fund 1 Federal Fund 0 Special Will the position or positions continue past the current biennium? Is space currently available to house the position or positions at the central office? If financial or in-kind contributions are available from a third party, identify below. Name of party Amount	Number that are proposed to be assigned to a new program Total Position Class and Title: Class No. 2,110 Budgeted starting salary 82,455 Funding source percentages General Fund 1 Federal Fund 0 Will the position or positions continue past the current biennium? s space currently available to house the position or positions at the central office? f financial or in-kind contributions are available from a third party, identify below. Name of party O Position Title Asst Professor Special Fund 0 Special Fund 0 yes yes	Number that are proposed to be assigned to a new program Total Position Class and Title: Class No. 2,110 Position Title Asst Professor Salary range 81,000 Budgeted starting salary 82,455 Funding source percentages General Fund 1 Federal Fund 0 Will the position or positions continue past the current biennium? s space currently available to house the position or positions at the central office? financial or in-kind contributions are available from a third party, identify below.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Base

Options

Developing quality evaluation programs for legume, pulses, and oilseeds would be an important component of the research activities at the NDAES. Activities in this area would be similar to the highly successful, but inadequately staffed and funded, quality evaluation programs for wheat, durum wheat, and barley, and would be of extreme importance to the breeding/genetics programs for these crop commodities as new varieties are being developed, tested, and released. In addition to the quality-demanding food uses of these crops, the market for nonfood uses of these crops, particularly for industrial purposes, is very high – alternate uses of crop commodities provides value-added opportunities for North Dakotans. Two scientists and four research specialists, with operating, at the Main Station (Cereal and Food Science in SFS and Plant Sciences) are needed for this activity to be successful.

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Project: Opt Genetics Genetics Scientists

Date: 9/10/2008

Time: 3:11 PM

Page 166 of

197

Version 2009B0100640	Num	ber Opt Genetics				
Description Genetics Scientists		Ī				
1. Number of full-time equivalen	nt (FTE) positions in	cluded in analysis		Base	Options	
Number that are new positions				0	2	
Number that are vacant p		ion		0	0	
Number that are proposed	d to be relocated			0	0	
Number that are proposed	d to be assigned to a	new program		0	0	
Total				0	2	
2. Position Class and Title:	Class No. 2	2.110	Position Title A	Assist Professor	2	
3. Salary range 80,000	to	85,000		155151 1 10105501		
4. Budgeted starting salary 85,	455	32,000				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spec	ial Fund 0		
6. Will the position or positions of	continue past the cu	rrent biennium?		yes	(Yes/N	n)
7. Is space currently available to	house the position	or positions at the c	entral office?	jus	,	•
7. Is space currently available to	house the position	or positions at the o	entral office? , identify below.	•	yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position	or positions at the o from a third party	central office? , identify below. Amount	•	yes	•
7. Is space currently available to8. If financial or in-kind contribution	house the position	or positions at the o from a third party	, identify below.	•	,	(Yes/No)
7. Is space currently available to8. If financial or in-kind contributionName of party	house the position outions are available	or positions at the o from a third party	, identify below. Amount		yes In-kind	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison 	house the position outions are available	or positions at the of from a third party	, identify below. Amount		yes	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages 	house the position outions are available	or positions at the of from a third party A Central Office Setti	, identify below. Amount ng	To	yes In-kind elecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages Operating expenses 	house the position of ations are available (Startup	or positions at the of from a third party A Central Office Setti Recurring	, identify below. Amount ng Total	To Startup	yes In-kind elecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison 9. Salaries and wages Operating expenses Capital improvements 	house the position of ations are available Startup 210,000	or positions at the of from a third party A Central Office Setti Recurring 210,000	, identify below. Amount ng Total 420,000	To Startup	yes In-kind elecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison 9. Salaries and wages Operating expenses Capital improvements Total 	house the position of ations are available Startup 210,000 40,000	or positions at the of from a third party Central Office Setti Recurring 210,000 40,000	ng Total 420,000 80,000	To Startup	yes In-kind elecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of ations are available Startup 210,000 40,000 0	or positions at the of from a third party Central Office Setti Recurring 210,000 40,000 0	ng Total 420,000 80,000	Startup 0 0 0 0	yes In-kind elecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	house the position of ations are available Startup 210,000 40,000 0 250,000	Central Office Setti Recurring 210,000 40,000 0 250,000	ridentify below. Amount Total 420,000 80,000 0 500,000	Startup 0 0 0 0 0	yes In-kind elecommute Setting Recurring 0 0 0 0	(Yes/No) 0 Total 0 0 0 0
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of ations are available Startup 210,000 40,000 0 250,000 250,000 0 0	Central Office Setti Recurring 210,000 40,000 0 250,000 0 250,000 0	ridentify below. Amount Total 420,000 80,000 0 500,000 500,000	Startup 0 0 0 0 0 0 0	yes In-kind elecommute Setting Recurring 0 0 0 0 0	(Yes/No) 0 Total 0 0 0 0 0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Research is needed to improve the efficiency of production and conversion of plant feedstock (both traditional crops and new crops) for bioproduct development using genomics and molecular genetic techniques. Identification of desirable genes/gene products that will enhance crop productivity for biofuels and the development of novel high value products will be critical as the state and Nation continue to embark on energy self-sufficiency. Two scientists and two research specialists, with operating, will work with plant breeders at the Main Station (Plant Sciences department) to direct novel genes into adapted materials for rapid adoption by the region's producers.

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Version 2009B0100640

Project: Opt Genetics Genetics Research Specialists

Date: 9/10/2008

Time: 3:11 PM

Page 169 of

197

Description Genetics Research	Num Specialists	ber Opt Genetics	S			
1. Number of full-time equivalent	nt (FTE) positions in	ncluded in analysi	c	Base	Ontions	
1. Number of full-time equivalent (FTE) positions included in analysis Number that are new positions Bas					Options	
Number that are vacant pending reclassification Number that are proposed to be relocated Number that are proposed to be assigned to a new program				0	0	
				0	0	
				0	0	
ran para	a to we assigned to t	ine w program		U	U	
Total				0	2	
2. Position Class and Title:	Class No.	3,310	Position Title	Research Specialist	2	
3. Salary range 42,000		45,000		research specialist		
4. Budgeted starting salary 44	,167	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sn	ecial Fund 0		
6. Will the position or positions	6. Will the position or positions continue past the current biennium?					n)
7. Is space currently available to house the position or positions at the central office?				yes	(Yes/N yes	(Yes/No)
8. If financial or in-kind contrib	utions are available	from a third part	v. identify belo	W.	<i>y</i> 03	(103/110)
Name of party		F	Amount		In-kind	0
9. Cost Comparison					III-MIIQ	O
		Central Office Setting			Telecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	120,000	120,000	240,000	0	0	0
Operating expenses	40,000	40,000	80,000	0	0	0
Capital improvements	0	0	0	0	0	0
Total	160,000	160,000	320,000	0	0	0
General fund	160,000	160,000	320,000	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested a	as a telecommuting	position?		no	(Yes/No)	

Number Ont Genetics

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Research is needed to improve the efficiency of production and conversion of plant feedstock (both traditional crops and new crops) for bioproduct development using genomics and molecular genetic techniques. Identification of desirable genes/gene products that will enhance crop productivity for biofuels and the development of novel high value products will be critical as the state and Nation continue to embark on energy self-sufficiency. Two scientists and two research specialists, with operating, will work with plant breeders at the Main Station (Plant Sciences department) to direct novel genes into adapted materials for rapid adoption by the region's producers.

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Project: Opt Insect Specialist

Date: 9/10/2008

Time: 3:11 PM

Page 172 of

197

Version 2009B0100640 Number	Opt Insect				
Description Insect Specialist					
1. Number of full-time equivalent (FTE) positions inclu	ded in analysis		Base	Options	
Number that are new positions			0	1	
Number that are vacant pending reclassification			0	0	
Number that are proposed to be relocated			0	0	
Number that are proposed to be assigned to a ne	w program		0	0	
Total			0	1	
2. Position Class and Title: Class No. 2,11	0 Po	sition Title	Assist Professor	1	
• ~ -	5,000		1100100110100001		
4. Budgeted starting salary 82,455	,				
5. Funding source percentages					
General Fund 1 Federal Fu	nd 0	Spe	ecial Fund 0		
6. Will the position or positions continue past the current	nt biennium?		yes	(Yes/N	o)
7. Is space currently available to house the position or p	ositions at the cer	ntral office?	jus	yes	(Yes/No)
8. If financial or in-kind contributions are available fro	m a third party, i	dentify below	W.	<i>y</i> = 0	(105/110)
Name of party		nount		In-kind	0
9. Cost Comparison					v
Cen	tral Office Setting	.	r	elecommute Setting	
Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages 105,000	105,000	210,000	0	0	0
Operating expenses 0	0	0	0	0	0
Capital improvements 0	0	0	0	0	0
Total 105,000	105,000	210,000	0	0	0
General fund 105,000	105,000	210,000	0	0	0
Federal funds 0	0	0	0	0	0
Special funds 0	0	0	0	0	0
10. Is this position(s) requested as a telecommuting posi	tion?		no	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Insect vectors of plant diseases remain an important component of disease control. These vector-borne diseases are particularly important to many of the row crops grown in the state. A scientist at the Main Station (Entomology in SNRS) will lead a research effort to identify appropriate control measures to minimize disease development.

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Date: 9/10/2008

Time: 3:11 PM

Page 174 of

197

Version 2009B0100640 Description Land Management S 1. Number of full-time equivalen Number that are new posi Number that are vacant p Number that are proposed Number that are proposed	Specialist It (FTE) positions in Itions ending reclassificat It to be relocated	ion		Base 0 0 0 0	Options .20 0 0	
Total				0	.20	
2. Position Class and Title:	Class No. 2	2,420 F	Position Title	Research Specialists		
3. Salary range 75,000	to	77,000		ziosom spormists		
4. Budgeted starting salary 75,	992					
5. Funding source percentages						
General Fund 1		Fund 0	Sp	ecial Fund 0		
6. Will the position or positions of	continue past the cu	rrent biennium?			yes (Yes/N	(o)
7. Is space currently available to	house the position	or positions at the c	entral office?		yes	(Yes/No)
8. If financial or in-kind contribu	ıtions are available	from a third party	, identify belo	w.		
Name of party		A	Amount		In-kind	0
9. Cost Comparison		~				
		Central Office Setti	_	_	Telecommute Setting	
Salarias and wasses	Startup 20,000	Recurring	Total	Startu	- 0	Total
Salaries and wages	20,000	20,000	40,000	0	0	0
Operating expenses Capital improvements	10,000	10,000 0	20,000	0	0	0
Total	30,000	30,000	0	0	0	0
General fund	30,000	,	60,000	0	0	0
Federal funds	30,000	30,000 0	60,000	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested a	s a talecommuting	v position?	U	•		0
10. 15 mis position(s) requested a	s a wiccommuning	7031H011:		no	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

North Dakota is in a critical time period to address the future of the Conservation Reserve Program and the future of grazing on Forest Service lands. The co-use of these lands for recreation, wildlife, grazing and farming provide new dilemmas for the land owners and managers, specifically absentee landowners. Uncertainty in the future of these grazing lands not only affects individual land owners, but entire rural communities that may rely on these lands for long-term sustainability. Two specialists, one at Main Station (SNRS) and one at Hettinger, with operating, are needed to assist land owners by using science-based land management principles to address multiple land use issues.

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Project: Opt NDAWN NDAWN

Date: 9/10/2008

Time: 3:11 PM

Page 177 of

197

Version 2009B0100640 Description NDAWN 1. Number of full-time equivalent Number that are new posit Number that are vacant pe Number that are proposed Number that are proposed	(FTE) positions in ions nding reclassificati to be relocated	on		Base 0 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 2	.450	Position Title	Research Specialist	1	
3. Salary range 55,000	to	60,000		Specialist		
4. Budgeted starting salary 56,9	29					
5. Funding source percentages						
General Fund 1		Fund 0	Spec	cial Fund 0		
6. Will the position or positions co	ntinue past the cu	rent biennium?	-	yes	(Yes/N	o)
7. Is space currently available to l	nouse the position o	r positions at the	central office?	·	yes	(Yes/No)
8. If financial or in-kind contribu	tions are available :	from a third party	, identify below		•	,
Name of party		1	Amount		In-kind	0
9. Cost Comparison						
		entral Office Setti	0	T	elecommute Setting	
Calaria a 1	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	75,000	75,000	150,000	0	0	0
Operating expenses	75,000	75,000	150,000	0	0	0
Capital improvements	0	0	0	0	0	0
Total	150,000	150,000	300,000	0	0	0
General fund	150,000	150,000	300,000	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	a telecommuting p	osition?		no	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This widely-used weather network is an extremely visible component of NDSU Agriculture. It is used heavily by both Ag and non-Ag entities throughout the state and can be accessed using either telephone or internet. Combined with the NDAWN web site are disease forecasting systems, which utilize the weather information and provide statistically-based predictions of potential disease development. NDAWN and the disease forecasting systems have saved tens of millions of dollars over the years by alerting farmers to use protective pesticides if disease development is imminent, or to not spray if weather conditions are not appropriate for disease development. NDAWN has suffered due to inconsistent and inadequate funding – in 2007-09, \$200,000 was added to support computer programming, which is vital to the basic functions of the network, with the remaining funds to help offset operations. It is clear that additional funds are needed for

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Project: Opt NDAWN NDAWN

Date: 9/10/2008

Time: 3:11 PM

Page 178 of

197

operations and to create a second research specialist position for weather station maintenance, as new equipment is being evaluated and as additional sites are established (Soils in the School of Natural Resource Sciences (SNRS)).

Telecommute – Agency Submitted	Telecommute –	Agency	Submitted
--------------------------------	---------------	--------	------------------

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Vameiam 2000D0100640

Project: Opt Soil Soil Microbology Research Specialist

Date: 9/10/2008

Time: 3:11 PM

Page 180 of

197

Special funds 10. Is this position(s) requested as		0	U	U	(Yes/No)	0
Special funds	Λ	Λ	0	0	Λ	Δ.
Federal funds	0	0	0	0	0	0
General fund	70,000	70,000	140,000	0	0	0
Total	70,000	70,000	140,000	0	0	0
Capital improvements	0	0	0	0	0	0
Operating expenses	10,000	10,000	20,000	0	0	0
Salaries and wages	60,000	60,000	120,000	0	0	0
	Startup	Recurring	Total	Startup	Recurring	Total
	(Central Office Sett	ing	ŋ	Telecommute Setting	
9. Cost Comparison						-
8. If financial or in-kind contribut Name of party	tions are available	from a third part	y, identify belov Amount	w.	In-kind	0
7. Is space currently available to h			central office?	,	yes	(Yes/No)
6. Will the position or positions co	ntinue past the cu	rrent biennium?		yes	(Yes/N	(o)
5. Funding source percentages General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
4. Budgeted starting salary 44,1	6/					
3. Salary range 43,000	to	46,000				
2. Position Class and Title:	Class No. 3		Position Title	Research Specialist		
Total				0	1	
Number that are proposed	to be assigned to a	new program		0	0	
Number that are proposed				0	0	
Number that are vacant pe	nding reclassificat	ion		0	0	
Number that are new positi	ions	iciaaca iii anaiysis	•	()	Options 1	
1. Number of full-time equivalent	(FTE) positions in	cluded in analysis	•	Base	Options	
Description Soil Microbology Res	search Specialist	oci Optison				
Version 2009B0100640	Numl	ber Opt Soil				

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Understanding the microbial populations of soils allows greater utilization of nutrient cycling, degradation of plant residues and organic chemicals, and the important interaction between crops and the microbial populations, all important in maintaining healthy, productive soils. A scientist and research specialist at Main Station (SNRS) are needed to investigate the interaction between microbial populations, soil health, and plant growth.

NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Version 2009B0100640

Project: Opt Soil Health

Date: 9/10/2008

Time: 3:11 PM

Page 182 of

197

Description Soil Health	imber Option				
1. Number of full-time equivalent (FTE) position	s included in analysi	2	Base	Options	
Number that are new positions	s meradea m amarysi	,	0	Options 1	
Number that are vacant pending reclassifi	cation		0	0	
Number that are proposed to be relocated			0	0	
Number that are proposed to be assigned to			Ö	0	
TD 4.1					
Total			0	1	
2. Position Class and Title: Class No.	, -	Position Title	Asst Professor		
3. Salary range 80,000 to	85,000				
4. Budgeted starting salary 82,455					
5. Funding source percentages					
	ral Fund 0	Spe	ecial Fund 0		
6. Will the position or positions continue past the	current biennium?		yes	(Yes/	No)
7. Is space currently available to house the position	on or positions at the	central office?		yes	(Yes/No)
8. If financial or in-kind contributions are availal	ble from a third part	y, identify belo	w.		
Name of party		Amount		In-kind	0
9. Cost Comparison					
	Central Office Set	ting	T	elecommute Settin	g
Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages 105,000	105,000	210,000	0	0	0
Operating expenses 15,000	15,000	30,000	0	0	0
Capital improvements 0	0	0	0	0	0
Total 120,000	120,000	240,000	0	0	0
Comoval from J 120,000			0		U
General fund 120,000	120,000	240,000	0	0	0
Federal funds 0	120,000 0	240,000 0	0	0	0 0
1 2,000	0		0 0 0	0 0 0	0 0 0

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

in SNRS), Langdon, and Hettinger are needed to help address these issues

Number Opt Soil

Soils research at NDSU has declined due to reduced faculty numbers in the Soils unit. In the mid-1980's, approximately 23 faculty were in the Soils Department; today, the unit currently has nine faculty. This erosion of scientific expertise has placed great strain on the ability of the unit to complete its mission of research, teaching, and outreach. As a result, some areas of importance to alleviate problems affecting the state have not been studied adequately. Saline and sodic soils are examples of two such problems that need to be addressed. Saline and sodic soils have increased in the state, with estimates that 12.6 million acres are affected to at least some degree. Reduced crop yields, lower weight gain of livestock, and water quality all are affected. Three researchers at Main Station (Soils

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Project: Opt Soil Soil Microbiology Scientist

Date: 9/10/2008

Time: 3:11 PM

Page 185 of

197

Version 2009B0100640 Description Soil Microbiology So 1. Number of full-time equivalent Number that are new posit Number that are vacant po Number that are proposed Number that are proposed	cientist t (FTE) positions in tions ending reclassificat to be relocated	ion	s	Base 0 0 0 0	Options 1 0 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 2	2,110	Position Title	Asst Professor	1	
3. Salary range 80,000	to	85,000		11350110103501		
4. Budgeted starting salary 82,4	154	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
5. Funding source percentages						
General Fund 1		Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	_	ves	(Yes/N	(o)
7. Is space currently available to	house the position o	or positions at the	central office?	,	yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third part	y, identify below	w.	y ==	(= === :)
Name of party		_	Amount		In-kind	0
9. Cost Comparison						
	(Central Office Set	ting	T	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	105,000	105,000	210,000	0	0	0
Operating expenses	20,000	20,000	40,000	0	0	0
Capital improvements	0	0	0	0	0	0
Total	125,000	125,000	250,000	0	0	0
General fund	125,000	125,000	250,000	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting p	osition?		no	(Yes/No)	

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Understanding the microbial populations of soils allows greater utilization of nutrient cycling, degradation of plant residues and organic chemicals, and the important interaction between crops and the microbial populations, all important in maintaining healthy, productive soils. A scientist and research specialist at Main Station (SNRS) are needed to investigate the interaction between microbial populations, soil health, and plant growth.

NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Version 2000R0100640

Project: Opt Support Staff - Research

Date: 9/10/2008

Time: 3:11 PM

Page 187 of

197

Version 2009B0100640	Numl	ber Opt Support				
Description Support Staff - Research						
1. Number of full-time equivalen	t (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posi-	tions	•		0	5	
Number that are vacant po	ending reclassificat	ion		0	0	
Number that are proposed	l to be relocated			0	0	
Number that are proposed	l to be assigned to a	new program		0	0	
Total				0	5	
2. Position Class and Title:	Class No. 3	3,310 F	Position Title Re	U Dagarah Crasialist	5	
3. Salary range 43,000	to	46,000	osmon the Ke	esearch Specialist		
4. Budgeted starting salary 44,1		40,000				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Specie	al Fund 0		
			Specia	n runa 0		
6. Will the position or positions of	ontinue nast the cu	rrent hiennium?		Mag	(Vec/N	
6. Will the position or positions configuration 7. Is space currently available to	ontinue past the cu	rrent biennium?	entral office?	yes	(Yes/N	•
7. Is space currently available to	house the position of	or positions at the c	entral office?	yes	(Yes/N yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribu	house the position of	or positions at the c from a third party	identify below.	yes	yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribuName of party	house the position of	or positions at the c from a third party	entral office? dentify below. mount	yes	•	•
7. Is space currently available to8. If financial or in-kind contribu	house the position of tions are available	or positions at the c from a third party A	identify below. Amount	·	yes In-kind	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribuName of party	house the position of ations are available	or positions at the c from a third party A Central Office Setti	identify below. mount	T	yes In-kind elecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribu Name of party 9. Cost Comparison 	house the position of ations are available (Startup	or positions at the c from a third party, A Central Office Settin Recurring	identify below. Imount ng Total	To Startup	yes In-kind	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages 	house the position of ations are available	or positions at the c from a third party A Central Office Setti	identify below. Imput Total 600,000	T	yes In-kind elecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution 9. Cost Comparison Salaries and wages Operating expenses 	house the position of ations are available (Startup	or positions at the c from a third party, A Central Office Settin Recurring	identify below. Imount ng Total	To Startup	yes In-kind elecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages 	house the position of ations are available (Startup	or positions at the confrom a third party. A Central Office Settin Recurring 300,000 0 0	identify below. Impure Total 600,000 0 0	To Startup	yes In-kind elecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	house the position of ations are available Startup 300,000 0 0	central Office Settin Recurring 300,000 0 300,000	identify below. mount Total 600,000 0 0 600,000	To Startup	yes In-kind elecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	house the position of ations are available Startup 300,000 0 0 300,000	or positions at the confrom a third party. A Central Office Settin Recurring 300,000 0 0	identify below. Impure Total 600,000 0 0	Startup 0 0 0 0	yes In-kind elecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of ations are available Startup 300,000 0 0 300,000	central Office Settin Recurring 300,000 0 300,000	ridentify below. mount Total 600,000 0 600,000 600,000	Startup 0 0 0 0	yes In-kind elecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	house the position of tions are available Startup 300,000 0 300,000 300,000 0 0 0	central Office Settin Recurring 300,000 0 300,000 300,000 0 0	identify below. mount Total 600,000 0 600,000 600,000 0 0	Startup 0 0 0 0 0 0 0 0	yes In-kind elecommute Setting Recurring 0 0 0 0 0	(Yes/No) 0 Total 0 0 0 0 0 0 0

Namelson Out Comment

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Several Main Station units have critical need for additional support staff – both office and research staff. Continued decentralization of effort and an increase in recordkeeping for compliance issues, increased granting activities, regulations, accountability, data collection and management require increased efforts by current staff to do more with less help. Four office support staff will allow affected units to deal with the increased workload that has occurred over the last several years. In addition, five research specialists to assist scientists in existing programs will carry out important research and will complete the research teams for maximum efficiency.

10. Is this position(s) requested as a telecommuting position?

640 NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Project: Opt Support Staff - Office

Date: 9/10/2008

Time: 3:11 PM

Page 190 of 197

Version 2009B0100640 Description Support Staff - Offic	e	ber Opt Support				
1. Number of full-time equivalent	t (FTE) positions in	cluded in analysis		Base	Options	
Number that are new posit				0	4	
Number that are vacant pe		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	to be assigned to a	new program		0	0	
Total				0	4	
2. Position Class and Title:	Class No. 5	5,210	Position Title A	dmin Secretary		
3. Salary range 22,000	to	25,000		•		
4. Budgeted starting salary 23,0)44					
5. Funding source percentages						
General Fund 1		Fund 0	Specia	al Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	_	yes	(Yes/N	0)
7. Is space currently available to	house the position o	or positions at the o	central office?	yes	(Yes/N yes	o) (Yes/No)
7. Is space currently available to8. If financial or in-kind contribu	house the position o	or positions at the o	central office?	yes		
7. Is space currently available to8. If financial or in-kind contribuName of party	house the position o	or positions at the o from a third party	central office? , identify below. Amount	yes		
7. Is space currently available to8. If financial or in-kind contribu	house the position of tions are available	or positions at the of from a third party	, identify below. Amount	yes	yes	(Yes/No)
7. Is space currently available to8. If financial or in-kind contribuName of party	house the position of tions are available	or positions at the of from a third party A Central Office Setti	, identify below. Amount	·	yes	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribu Name of party 9. Cost Comparison 	house the position of tions are available (Startup	or positions at the of from a third party A Central Office Setti Recurring	, identify below. Amount ng Total	·	yes In-kind	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages 	house the position of tions are available	or positions at the of from a third party A Central Office Setti	, identify below. Amount ng	Tel	yes In-kind ecommute Setting	(Yes/No)
 7. Is space currently available to 8. If financial or in-kind contributed Name of party 9. Cost Comparison Salaries and wages Operating expenses 	house the position of tions are available (Startup	or positions at the of from a third party A Central Office Setti Recurring	, identify below. Amount ng Total	Tel Startup	yes In-kind ecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contributed Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	house the position of tions are available Startup 140,000 0 0	or positions at the of from a third party Central Office Setti Recurring 140,000 0 0	ng Total 280,000 0	Tel Startup	yes In-kind ecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contributed Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	house the position of tions are available Startup 140,000 0 140,000	Central Office Setti Recurring 140,000 0 140,000	ridentify below. Amount Total 280,000 0 0 280,000	Tel Startup	yes In-kind ecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contribute Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	house the position of tions are available Startup 140,000 0 0	or positions at the of from a third party Central Office Setti Recurring 140,000 0 0	ng Total 280,000 0	Tel Startup	yes In-kind ecommute Setting	(Yes/No) 0 Total
 7. Is space currently available to 8. If financial or in-kind contributed Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	house the position of tions are available Startup 140,000 0 140,000	Central Office Setti Recurring 140,000 0 140,000	ridentify below. Amount Total 280,000 0 0 280,000	Tel Startup	yes In-kind ecommute Setting	(Yes/No) 0 Total

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

no

(Yes/No)

Several Main Station units have critical need for additional support staff – both office and research staff. Continued decentralization of effort and an increase in recordkeeping for compliance issues, increased granting activities, regulations, accountability, data collection and management require increased efforts by current staff to do more with less help. Four office support staff will allow affected units to deal with the increased workload that has occurred over the last several years. In addition, five research specialists to assist scientists in existing programs will carry out important research and will complete the research teams for maximum efficiency.

NDSU MAIN RESEARCH CENTER

Version: 2009-B-01-00640

Project: Opt Swine Swine Scientist

Date: 9/10/2008

Time: 3:11 PM

Page 193 of

197

Version 2009B0100640	Num	per Opt Swine				
Description Swine Scientist		•				
1. Number of full-time equivalen	ıt (FTE) positions ir	cluded in analysis		Base	Options	
Number that are new posi-	itions	•		0	.40	
Number that are vacant p		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	d to be assigned to a	new program		0	0	
Total				0	.40	
2. Position Class and Title:	Class No. 2	2.110	Position Title	Assist Professor	.40	
3. Salary range 80,000	to	85,000	OSITION THE	7133131 1 10103301		
4. Budgeted starting salary 80,		30,000				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions of	continue past the cu	rrent biennium?		yes	(Yes/Ne	n)
7. Is space currently available to	house the position of	or positions at the o	central office?	jus	yes	(Yes/No)
8. If financial or in-kind contribu	utions are available	from a third party	, identify below	W .)	(200110)
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Setti	ng	Te	elecommute Setting	
	~ .					
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	Startup 40,000	Recurring 40,000	Total 80,000	Startup 0	Recurring	Total 0
Operating expenses	-				_	Total 0 0
Operating expenses Capital improvements	-	40,000	80,000		_	Total 0 0 0
Operating expenses Capital improvements Total	40,000 0 0 40,000	40,000 0 0 40,000	80,000 0		_	Total 0 0 0 0 0
Operating expenses Capital improvements Total General fund	40,000 0 0	40,000 0 0	80,000 0 0		_	Total 0 0 0 0 0 0 0
Operating expenses Capital improvements Total General fund Federal funds	40,000 0 0 40,000	40,000 0 0 40,000	80,000 0 0 80,000	0 0 0 0	_	Total 0 0 0 0 0 0 0 0 0
Operating expenses Capital improvements Total General fund	40,000 0 0 40,000 40,000 0	40,000 0 0 40,000 40,000 0	80,000 0 0 80,000 80,000	0 0 0 0	_	Total 0 0 0 0 0 0 0 0 0 0 0

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Because of its economic impact, interest exists to increase swine production in the state. Each dollar of return from pigs marketed turns over 3.49 times for feed, labor, trucking, vet services, utilities, etc. Also, because of the importance of remoteness to biosecurity issues in swine systems, North Dakota is being evaluated as a potential location for swine genetic companies. Consequently, an animal scientist at Main Station (Animal Science) focusing on issues related to the swine industry is needed to identify appropriate management strategies and provide solutions to technical problems.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

701 HISTORICAL SOCIETY

Version: 2009-B-01-00701

Varcion 2000D0100701

Project: 1 3 positions for the State Archives

Date: 9/10/2008

Time: 3:26 PM

Page 57 of 76

Version 2009B0100701		ber 1				
Description 3 positions for the Sta	ite Archives					
1. Number of full-time equivalent	(FTE) positions ir	ıcluded in analysis		Base	Options	
Number that are new positi	ions	•		0	3	
Number that are vacant pe	nding reclassificat	ion		0	0	
Number that are proposed				0	0	
Number that are proposed		new program		0	0	
Total				0	3	
2. Position Class and Title:	Class No. () · TD	osition Title	Archivist (Gr 10?)	3	
3. Salary range 2,588	to	4,314	osition Title 1	Alchivist (Gr 10?)		
4. Budgeted starting salary 3,130		7,317				
5. Funding source percentages	3					
General Fund 1	Federal	Fund 0	Snoo	eial Fund 0		
6. Will the position or positions co			Spec		(Van Ni	
7. Is space currently available to h	nunce past the cu	or positions at the c	entral office?	yes	(Yes/No	•
8. If financial or in-kind contribut	tions are available	from a third narty	identify below		yes	(Yes/No)
AT C	aons are a vanable		mount	•	In-kind	0
Name of party					III-KIIIG	
Name of party 9. Cost Comparison		А				U
9. Cost Comparison	(Te		Ū
		Central Office Settir			lecommute Setting	Ü
	Startup		ng Total	Tel Startup 0	lecommute Setting Recurring	Total
9. Cost Comparison	Startup	Central Office Settin Recurring	ng Total 4,336	Startup 0	lecommute Setting Recurring 4,336	Total 4,336
9. Cost Comparison Salaries and wages	Startup 0	Central Office Settin Recurring 4,336	ng Total	Startup	lecommute Setting Recurring	Total
9. Cost Comparison Salaries and wages Operating expenses	Startup 0	Central Office Settin Recurring 4,336	Total 4,336 1,600	Startup 0 1,500 0	Recurring 4,336 100 0	Total 4,336 1,600 0
9. Cost Comparison Salaries and wages Operating expenses Capital improvements	Startup 0 1,500 0	Central Office Settin Recurring 4,336 100 0	Total 4,336 1,600 0 5,936	Startup 0 1,500 0 1,500	Recurring 4,336 100 0 4,436	Total 4,336 1,600 0 5,936
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total	Startup 0 1,500 0 1,500	Central Office Settin Recurring 4,336 100 0 4,436	Total 4,336 1,600	Startup 0 1,500 0	Recurring 4,336 100 0	Total 4,336 1,600 0
9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	Startup 0 1,500 0 1,500	Central Office Settin Recurring 4,336 100 0 4,436	Total 4,336 1,600 0 5,936 5,936	Startup 0 1,500 0 1,500	Recurring 4,336 100 0 4,436	Total 4,336 1,600 0 5,936 5,936

^{10.} Is this position(s) requested as a telecommuting position?

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

701 HISTORICAL SOCIETY

Version: 2009-B-01-00701
Project: 2 Site Supervisor

Date: 9/10/2008

Time: 3:26 PM Page 59 of 76

Version 2009B0100701 Description Site Supervisor	Numl	per 2				
1. Number of full-time equivalen	t (FTE) positions in	cluded in analysis	5	Base	Options	
Number that are new posi	tions	·		0	1	
Number that are vacant po		ion		0	0	
Number that are proposed				0	0	
Number that are proposed	l to be assigned to a	new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No. 1	,227	Position Title	Site Supervisor	1	
3. Salary range 2,588	to	4,314	1 00101011 11010	Site Supervisor		
4. Budgeted starting salary 3,13	36	,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Sp	ecial Fund 0		
6. Will the position or positions c	ontinue past the cur	rrent biennium?		yes	(Yes/No	o)
7. Is space currently available to	house the position of	or positions at the	central office?	,	yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third part	v, identify belo	w.	7	(= === : :)
Name of party			Amount		In-kind	0
9. Cost Comparison						
	(Central Office Sett	ting	Т	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	4,336	4,336	0	4,336	4,336
Operating expenses	1,500	100	1,600	1,500	100	1,600
Capital improvements	0	0	0	0	0	0
Total	1,500	4,436	5,936	1,500	4,436	5,936
General fund	1,500	4,436	5,936	1,500	4,436	5,936
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested a	s a telecommuting p	osition?		no	(Yes/No)	

^{11.} Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

701 HISTORICAL SOCIETY

Version: 2009-B-01-00701

Version 2009B0100701

Project: 3 Publications Coordinator\Graphic Artist

Number 3

Date: 9/10/2008

Time: 3:26 PM

Page 61 of 76

Description Publications Co	oordinator\Graphic Artis	t				
1. Number of full-time equi	valent (FTE) positions	included in analysi	s	Base	Options	
Number that are new	v positions	•		0	1	
Number that are vac	ant pending reclassifica	tion		0	0	
Number that are pro	posed to be relocated			0	0	
Number that are pro	posed to be assigned to	a new program		0	0	
Total				0	1	
2. Position Class and Title:	Class No.	8,628	Position Title	Publications Coordinator		
3. Salary range 2,8	818 to	4,696				
4. Budgeted starting salary	3,415					
5. Funding source percentag	ges					
General Fund 1		al Fund 0	Sp	ecial Fund 0		
6. Will the position or positi	ions continue past the c	urrent hiennium?	•	yes	(Yes/No	a)
or will the position of positi	ions continue pust the c	arrone ordinamin.		yes	(10311	
7. Is space currently availab	ole to house the position	or positions at the	central office?	•	yes	•
7. Is space currently availab	ole to house the position	or positions at the	central office? y, identify belo	•	·	(Yes/No)
	ole to house the position	or positions at the	central office? y, identify belo Amount	•	·	•
7. Is space currently available8. If financial or in-kind cor	ole to house the position	or positions at the	y, identify belo	•	yes	(Yes/No)
7. Is space currently available8. If financial or in-kind corname of party	ole to house the position	or positions at the	y, identify belo Amount	w.	yes In-kind	(Yes/No)
 7. Is space currently available 8. If financial or in-kind corname of party 9. Cost Comparison 	ole to house the position	or positions at the e from a third part	y, identify belo Amount	w.	yes	(Yes/No)
 7. Is space currently available 8. If financial or in-kind corname of party 9. Cost Comparison Salaries and wages 	ole to house the positior ntributions are availabl	or positions at the e from a third part Central Office Sett	y, identify belo Amount ting	w. Tel	yes In-kind lecommute Setting	(Yes/No) 0
 7. Is space currently available 8. If financial or in-kind corname of party 9. Cost Comparison Salaries and wages Operating expenses 	ole to house the positior ntributions are availabl Startup	or positions at the e from a third part Central Office Sett Recurring	y, identify belo Amount ting Total	w. Tel Startup	yes In-kind lecommute Setting Recurring	(Yes/No) 0 Total
 7. Is space currently available 8. If financial or in-kind corning Name of party 9. Cost Comparison 9. Salaries and wages Operating expenses Capital improvements 	ole to house the position ntributions are availabl Startup	or positions at the e from a third part Central Office Sett Recurring 4,661	y, identify belo Amount ting Total 4,661	w. Tel Startup	yes In-kind lecommute Setting Recurring 4,661	(Yes/No) 0 Total 4,661
 7. Is space currently available 8. If financial or in-kind corname of party 9. Cost Comparison 9. Salaries and wages Operating expenses Capital improvements Total 	ole to house the position ntributions are availabl Startup 0 1,500	or positions at the e from a third part Central Office Sett Recurring 4,661 100	y, identify belo Amount ting Total 4,661 1,600	w. Tel Startup	yes In-kind lecommute Setting Recurring 4,661 100	(Yes/No) 0 Total 4,661 1,600
 7. Is space currently available 8. If financial or in-kind corning in Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	ole to house the position ntributions are available Startup 0 1,500 0	cor positions at the efrom a third part Central Office Sette Recurring 4,661 100 0	ting 4,661 1,600 0	Tel Startup 0 1,500 0	In-kind lecommute Setting Recurring 4,661 100 0	(Yes/No) 0 Total 4,661 1,600 0
 7. Is space currently available 8. If financial or in-kind corning in the Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds 	ole to house the position ntributions are available Startup 0 1,500 0 1,500	cor positions at the efrom a third part Central Office Sette Recurring 4,661 100 0 4,761	y, identify belo Amount ting Total 4,661 1,600 0 6,261	Tel Startup 0 1,500 0 1,500	yes In-kind lecommute Setting Recurring 4,661 100 0 4,761	(Yes/No) 0 Total 4,661 1,600 0 6,261
 7. Is space currently available 8. If financial or in-kind corning in Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund 	Startup 0 1,500 0 1,500 0 1,500 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	cor positions at the efrom a third part Central Office Sette Recurring 4,661 100 0 4,761 4,761 0 0	y, identify belo Amount ting Total 4,661 1,600 0 6,261	Tel Startup 0 1,500 0 1,500 1,500	yes In-kind lecommute Setting Recurring 4,661 100 0 4,761	(Yes/No) 0 Total 4,661 1,600 0 6,261

^{10.} Is this position(s) requested as a telecommuting position?

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

701 HISTORICAL SOCIETY

Version: 2009-B-01-00701

Federal funds

Special funds

0

0

10. Is this position(s) requested as a telecommuting position?

0

0

Project: 4 Multimedia\Web Site

Date: 9/10/2008

Time: 3:26 PM Page 63 of 76

Version 2009B0100701 Number 4 **Description** Multimedia\Web Site 1. Number of full-time equivalent (FTE) positions included in analysis Base **Options** Number that are new positions Number that are vacant pending reclassification 0 0 Number that are proposed to be relocated 0 0 Number that are proposed to be assigned to a new program 0 0 Total 1 2. Position Class and Title: Class No. 871 Position Title Multimedia Developer 3. Salary range 2,384 to 3,974 4. Budgeted starting salary 2,889 5. Funding source percentages General Fund 1 Federal Fund 0 Special Fund 0 6. Will the position or positions continue past the current biennium? yes (Yes/No) 7. Is space currently available to house the position or positions at the central office? yes (Yes/No) 8. If financial or in-kind contributions are available from a third party, identify below. Name of party Amount 0 In-kind 9. Cost Comparison **Central Office Setting Telecommute Setting** Startup Recurring Total Startup Recurring Total Salaries and wages 0 4,047 4,047 0 4,047 4,047 Operating expenses 1,500 100 1,600 1.500 100 1,600 Capital improvements 0 0 Total 1.500 4,147 5,647 1,500 4,147 5,647 General fund 1.500 4,147 5.647 1,500 5,647 4,147

0

0

0

0

(Yes/No)

0

0

0

0

^{11.} Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

HISTORICAL SOCIETY

Version: 2009-B-01-00701

Project: 5 Museum Specialist and Collections Manager

Date: 9/10/2008

Time: 3:26 PM

Page 65 of 76

Version 2009B0100701 Description Museum Specialist a 1. Number of full-time equivalen Number that are new posit Number that are vacant portugues of the proposed of the pr	nd Collections Man t (FTE) positions in tions ending reclassificat to be relocated	icluded in analysis	3	Base 0 0 0 0	Options 2 0 0 0	
Total				0	2	
2. Position Class and Title:	Class No. 1	1,233	Position Title	Museum Specialist	2	
3. Salary range 3,082	to	5,136	1 osmon Time	widsedin Specialist		
4. Budgeted starting salary 3,73						
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions c	ontinue past the cu	rrent biennium?	~F		ves (Yes/Ne	n)
7. Is space currently available to	house the position	or positions at the	central office?	,	yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third part	v. identify belo	w.	<i>j</i> 00	(10)
Name of party			Amount		In-kind	0
9. Cost Comparison						v
	(Central Office Sett	ing		Telecommute Setting	
	Startup	Recurring	Total	Startu	0	Total
Salaries and wages	0	5,034	5,034	0	5,034	5,034
Operating expenses	1,500	100	1,600	1,500	100	1,600
Capital improvements	0	0	0	0	0	0
Total	1,500	5,134	6,634	1,500	5,134	6,634
General fund	1,500	5,134	6,634	1,500	5,134	6,634
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting j	position?		no	(Yes/No)	

^{10.} Is this position(s) requested as a telecommuting position?

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

701 HISTORICAL SOCIETY

Version: 2009-B-01-00701

Project: 6 Human Resource Officer

Date: 9/10/2008

Time: 3:26 PM

Page 67 of 76

Version 2009B0100701 Description Human Resource Off 1. Number of full-time equivalent Number that are new posit Number that are vacant performance of the second performance of the second number that are proposed.	ficer t (FTE) positions in tions ending reclassificat to be relocated	ion	is	Base 0 0 0 0	Options 1 0 0	
Total				0	1	
2. Position Class and Title:	Class No. 8	804	Position Title	Human Resource Officer	1	
3. Salary range 3,388	to	5,646	1 osition Title	Transactive Officer		
4. Budgeted starting salary 4,10		-,				
5. Funding source percentages						
General Fund 1	Federal	Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?		yes	(Yes/No	o)
7. Is space currently available to	house the position (or positions at the	e central office?	,	yes	(Yes/No)
8. If financial or in-kind contribu	tions are available	from a third part	ty, identify belo	w.	•	(=)
Name of party		-	Amount		In-kind	0
9. Cost Comparison						
	(Central Office Set	ting	Tel	ecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	5,467	5,467	0	5,467	5,467
Operating expenses	1,500	100	1,600	1,500	100	1,600
Capital improvements	0	0	0	0	0	0
Total	1,500	5,567	7,067	1,500	5,567	7,067
General fund	1,500	5,567	7,067	1,500	5,567	7,067
Federal funds	0	0	0	0	0	0
Special funds	0	0	0	0	0	0
10. Is this position(s) requested as	s a telecommuting p	position?		no	(Yes/No)	

^{11.} Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

T	el	leco	mmu	te –	A	gency	Su	bmitted
---	----	------	-----	------	---	-------	----	---------

720 GAME AND FISH DEPARTMENT

Version: 2009-B-01-00720

Project: 1 Graphic Artist II

Date: 9/10/2008

Time: 3:39 PM

Page 97 of

114

Version 2009B0100720	Numl	oer 1				
Description Graphic Artist II						
1. Number of full-time equivalent	nt (FTE) positions in	cluded in analysis		Base	Options	
Number that are new pos	itions			1	0	
Number that are vacant p		ion		0	0	
Number that are propose				0	0	
Number that are propose	d to be assigned to a	new program		0	0	
Total				1	0	
2. Position Class and Title:	Class No. 8	,625	Position Title	Graphic Artist II	U	
3. Salary range 2,147	to	3,579	contion Title	Orapine ritust ii		
4. Budgeted starting salary 2,2		-,-,-				
5. Funding source percentages						
General Fund 0	Federal	Fund 0	Spe	ecial Fund 1		
6. Will the position or positions	continue past the cu	rrent biennium?	~_F	Yes	(Yes/No	n)
7. Is space currently available to	house the position o	or positions at the	central office?	1 65	Yes	(Yes/No)
8. If financial or in-kind contrib	utions are available	from a third party	, identify belo	w.	1 00	(103/110)
Name of party			Ámount		In-kind	0
9. Cost Comparison						-
	(Central Office Setti	ing	T	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	84,886	84,886	0	84,886	84,886
Operating expenses	0	5,000	5,000	0	9,000	9,000
Capital improvements	0	0	0	0	0	0
Total	0	89,886	89,886	0	93,886	93,886
General fund	0	0	0	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	0	97,064	97,064	0	101,064	101,064
10. Is this position(s) requested a	as a telecommuting i	osition?		No	(Yes/No)	

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This request changes a temporary staff person at the Department's Bismarck office to a regular full-time position. A temporary employee has been doing this work for approximately two years. Graphic design work is done on the ND Outdoors Magazine, PLOTS Guide, hunting and fishing guide, lottery applications, education brochures, signs and other publications. This person works with staff from all Divisions to assist them in design and layout. About 40% of this personds time is spent on the ND Outdoors magazine and 60% on other items. This onsite person is invaluable for completing a good product and getting it to printers. Have a staff person at the Bismarck office is extremely valuable for annually repeated jobs and for editing.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

720 GAME AND FISH DEPARTMENT

Version: 2009-B-01-00720

Project: 1 Graphic Artist II

Date: 9/10/2008

Time: 3:39 PM

Page 98 of

114

If this position was a telecomuting position, it could reduce space needs at the Bismarck office. One major difficulty would be the proximity to large plotting equipment. This equipment is expensive and is shared by staff at the Bismarck office. It is not practical to have the equipment at both the Bismarck office and the worker's location. It is not practical to have the graphic artist at a location away from the staff that is supported. This has been tried with contract graphic art companies, and it results is difficulties in making changes and travel back and forth. Additionally another high speed internet connection would be needed for this worker if not located at the Bismarck office.

\mathbf{T}	el	leco	mm	ute –	· Age	ncy	Subn	nitted
--------------	----	------	----	-------	-------	-----	------	--------

720 GAME AND FISH DEPARTMENT

Version: 2009-B-01-00720

V------ 2000D0100700

Project: 2 Pilot Game Warden

Date: 9/10/2008

Time: 3:39 PM

Page 100 of

114

Version 2009B0100720		ber 2				
Description Pilot Game Warden	1					
1. Number of full-time equivaler		cluded in analysis		Base	Options	
Number that are new pos				1	0	
Number that are vacant p		ion		0	0	
Number that are propose				0	0	
Number that are propose	d to be assigned to a	new program		0	0	
Total				1	0	
2. Position Class and Title:	Class No.	5.012	Position Title	Game Warden II	O .	
3. Salary range 3,082	to	5,136		Currio Warden II		
4. Budgeted starting salary 3,3	800	-,				
5. Funding source percentages						
General Fund 0	Federal	Fund 0	Spe	ecial Fund 1		
6. Will the position or positions	continue past the cu	rrent biennium?	•	yes	(Yes/No	o)
7. Is space currently available to	house the position	or positions at the c	entral office?	3	Yes	(Yes/No)
8. If financial or in-kind contrib	utions are available	from a third party	, identify belo	w.		(,
Name of party		A	Mount		In-kind	0
9. Cost Comparison						
	(Central Office Setti	ng	To	elecommute Setting	
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	110,014	110,014	0	110,014	110,014
Operating expenses	2,000	5,000	7,000	2,500	7,000	9,500
Capital improvements	0	0	0	0	0	0
Total	2,000	115,014	117,014	2,500	117,014	119,514
General fund	0	0	0	0	0	0
Federal funds	0	0	0	0	0	0
Special funds	•		•			
Special funds 10. Is this position(s) requested a	2,000	115,014	117,014	2,500	117,014	119,514

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Currently the Department has a Warden Supervisor/Investigator who is also a pilot. This combination can be challenging because this supervisor often has job conflicts. Investigations of commercial operations and flight operations have schedule conflicts. It is proposed that a district game warden position be approved for a warden who would also be the Enforcement Division pilot. This would be a Game Warden II who would be a pilot and a district warden in the Bismarck area. Duties would include about 30% aviation and 70% district warden work. This would vary with seasons.

This person will spend a lot of time in the field -either flying or doing district warden work, such as patrolling. There will be some time spent in the central office for

720 GAME AND FISH DEPARTMENT

Version: 2009-B-01-00720

Project: 2 Pilot Game Warden

Date: 9/10/2008

Time: 3:39 PM

Page 101 of

114

administrative work, but the nature of the work is such that a lot of time is spent in the field or at the airport. This position does not lend itself to telecommuting.

750 PARKS AND RECREATION DEPT

Version: 2009-B-01-00750

Version 2009B0100750

Project: 1 Grants Manager

Date: 9/15/2008

Time: 9:49 AM

Page 353 of

376

VCISION 2007D0100730	Mulli	uer i				
Description Grants Manager						
1. Number of full-time equivale	nt (FTE) positions ir	cluded in analysis	S	Base	Options	
Number that are new pos	sitions	•		0	1	
Number that are vacant	pending reclassificat	ion		0	0	
Number that are propose				0	0	
Number that are propose		new program		0	0	
• •	8	rg		v	O	
Total				0	1	
2. Position Class and Title:	Class No.	121	Position Title	Grants/Contract Officer	•	
3. Salary range 2,588	to	4,314				
4. Budgeted starting salary 2,6	600	,				
5. Funding source percentages						
General Fund 0	Federal	Fund 1	Spe	ecial Fund 0		
6. Will the position or positions			~ F	yes	(Yes/I	Vo)
7. Is space currently available to	o house the position	or positions at the	central office?	700	yes	(Yes/No)
8. If financial or in-kind contrib	outions are available	from a third part	v. identify belo	w.	<i>j</i> 00	(103/110)
Name of party			Amount	•	In-kind	0
9. Cost Comparison					****	Ŭ
-	(Central Office Sett	ting	Т	elecommute Setting	יני טי
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	89,202	89,202	0	0	0
Operating expenses	0	0	0	0	0	0
Capital improvements	0	0	0	0	0	0
Total	0	89,202	89,202	0	0	0
General fund	0	0	0	0	0	Õ
Federal funds	0	89,202	89,202	0	0	Õ
Special funds	0	0	0	0	0	0
10. Is this position(s) requested:	as a talasammutina r			-	(X7 (N.)	•
20. 25 this position(s) requested	as a telecommuume i	JOSILION :		no	(Yes/No)	

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number 1

The NDPRD has hired a person to act in the grants manager capacity only on a temporary basis over the past several years. We are confident that federal funds will be available in years to come to fully fund an FTE slot. It would be beneficial for the department and the temporary staff person to allow for benefits. In the event that federal dollars are no longer available, if needed we could fund the position with special funds.

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the

The position works with local political subdivisions through grant processes. Grants are available for outdoor recreation facilities throughout North Dakota

Γelecommute –	Agency	Submitted
---------------	---------------	------------------

750 PARKS AND RECREATION DEPT

Version: 2009-B-01-00750

Version 2009B0100750

Project: 2 Administrative Assistants at several state parks

Number 2

Date: 9/15/2008

Time: 9:49 AM

Page 355 of

376

Description Administrative Assis	stants at several state	e parks				
1. Number of full-time equivalen	t (FTE) positions in	ncluded in analysis	5	Base	Options	
Number that are new posit	tions	•		0	4.25	
Number that are vacant po	ending reclassificat	tion		0	0	
Number that are proposed	l to be relocated			0	0	
Number that are proposed	l to be assigned to a	a new program		0	0	
Total				0	4.25	
2. Position Class and Title:	Class No.	41	Position Title	Administrative Assistan		
3. Salary range 1,734	to	2,890		1 101111111111111111111111111111111111		
4. Budgeted starting salary 1,80	00	•				
5. Funding source percentages						
General Fund 1		Fund 0	Spe	ecial Fund 0		
6. Will the position or positions co	ontinue past the cu	rrent biennium?	_	yes	(Yes/N	No)
7. Is space currently available to	house the position	or positions at the	central office?	,	yes	(Yes/No)
8. If financial or in-kind contribu	ıtions are available	from a third part	y, identify belov	w.	•	(= /
Name of party			Amount		In-kind	0
9. Cost Comparison						
		Central Office Sett	ting	7	Telecommute Setting	[
	Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages	0	295,832	295,832	0	0	0
Operating expenses	0	0	0	0	0	0
Capital improvements	n	0	0	0	0	0
77.4.1	U	U	U	U	U	U
Total	0	295,832	295,832	0	0	0
General fund	0	295,832 295,382	•	0 0	0 0	0 0
General fund Federal funds	0 0 0	•	295,832	0 0 0	0 0 0	0 0 0
General fund	0 0 0 0	295,382 0 0	295,832 295,382	0 0 0 0	0 0 0 0	0 0 0 0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This optional adjustment requests administrative assistants at Fort Abraham Lincoln, Lake Metigoshe at full 100% FTE.

Also being requested are .75% admin assistants at Turtle River, Devils Lake, and Icelandic. These positions were identified as part of the NDPRD Strategic Plan back in 2000. With advances in technology and additional requirements from many state and federal agencies, we are finding that park managers are being tasked with numerous administrative duties leaving less time for park duties. We currently have temporary admin positions at these parks but feel full time FTE are warranted due to the full load of year round activities.

750 PARKS AND RECREATION DEPT

Version: 2009-B-01-00750

Version 2009B0100750

Project: 3 Maintenance Supervisor at BLSP, FRSP, L&CSP

Number 3

Date: 9/15/2008

Time: 9:49 AM

Page 358 of

376

Description Maintenance Superv	isor at BLSP, FRSP	, L&CSP				
1. Number of full-time equivalen	t (FTE) positions in	ncluded in analysis		Base	Options	
Number that are new posi				0	2.50	
Number that are vacant p		tion		0	0	
Number that are proposed				0	0	
Number that are proposed	l to be assigned to a	a new program		0	0	
Total				0	2.50	
2. Position Class and Title:	Class No. 8	3,204	Position Title	Maintenance Supervisor II		
3. Salary range 2,384	to	3,974	2222	Transcrance Supervisor II		
4. Budgeted starting salary 2,50	00					
5. Funding source percentages						
General Fund 1		Fund 0	Spe	ecial Fund 0		
6. Will the position or positions c	ontinue past the cu	rrent biennium?	_	yes	(Yes/N	(o)
7. Is space currently available to	house the position	or positions at the	entral office?	·	yes	(Yes/No)
= *	Position.	or positions at the	onition of the con-		<i>y</i> C 0	(I COLLIO)
8. If financial or in-kind contribu	itions are available	from a third party	, identify belo	w.	<i>y</i> 03	(103/110)
8. If financial or in-kind contribution Name of party	itions are available	from a third party	, identify below Amount	w.	In-kind	0
8. If financial or in-kind contribu	ıtions are available	from a third party	, identify below Amount	w.	•	
8. If financial or in-kind contribution Name of party	ıtions are available	from a third party Central Office Setti	, identify belo ^v Amount ng	w.	•	0
8. If financial or in-kind contributionName of party9. Cost Comparison	itions are available Startup	from a third party Central Office Setti Recurring	, identify below Amount ng Total	w.	In-kind	0
8. If financial or in-kind contributionName of party9. Cost ComparisonSalaries and wages	ıtions are available	from a third party Central Office Setti	, identify belo ^v Amount ng	w. Tel	In-kind ecommute Setting	0
 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses 	itions are available Startup	from a third party Central Office Setti Recurring	ng Total 224,934	w. Tel Startup	In-kind ecommute Setting	0
 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements 	itions are available Startup	Central Office Setti Recurring 224,934 0	ng Total 224,934 0 0	w. Tel Startup	In-kind ecommute Setting	0
 8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total 	itions are available Startup	Central Office Setti Recurring 224,934 0 0 224,934	ridentify below Amount Total 224,934 0 0 224,934	w. Tel Startup	In-kind ecommute Setting	0
8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	itions are available Startup	Central Office Setti Recurring 224,934 0	ridentify below Amount Total 224,934 0 0 224,934 224,934	w. Tel Startup	In-kind ecommute Setting	0
8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund Federal funds	itions are available Startup	Central Office Setti Recurring 224,934 0 0 224,934	ridentify below Amount Total 224,934 0 0 224,934 224,934 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	w. Tel Startup	In-kind ecommute Setting	0 Total 0 0 0 0 0 0 0
8. If financial or in-kind contribution Name of party 9. Cost Comparison Salaries and wages Operating expenses Capital improvements Total General fund	startup 0 0 0 0 0 0 0 0 0 0 0	Central Office Setti Recurring 224,934 0 0 224,934 224,934 0 0	ridentify below Amount Total 224,934 0 0 224,934 224,934	w. Tel Startup	In-kind ecommute Setting	0

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

This optional adjustment continues our commitment to place full time maintenance positions at state parks. Since 1999 we have successfully converted seasonal/temporary positions at seven parks. We currently hire nine month seasonal positions at the remaining three and would like to offer a more permanent situation. Beaver Lake and Fort Ransom requests 100% FTE's and a.5 FTE at Lewis & Clark. This would complete our conversion from temporary to full time maintenance positions.

Should we be approved and receive general funds for these positions, the special funds we will save can go to assist in park operations and maintenance.

770 WATER COMMISSION

Version: 2009-B-01-00770
Project: 1 Hydrologist II

Version 2009B0100770

Date: 10/22/2008
Time: 3:37 PM
Page 49 of 56

VCISION 2007D0100770	Num	Der 1						
Description Hydrologist II								
1. Number of full-time equivalent (FTE) positions included in analysis Number that are new positions Base 0					Options			
					1			
Number that are vacant p	0	0						
Number that are proposed	0	0						
Number that are proposed		new program		· ·	0 0			
1 1		- now program		V	U			
Total				0	1			
2. Position Class and Title:	Class No.	2,057	Position Title	Hydrologist II	1			
3. Salary range 3,082	to	5,136		,				
4. Budgeted starting salary 4,1	09	- ,						
5. Funding source percentages								
General Fund 1	Federal	Fund 0	Sne	ecial Fund 0				
6. Will the position or positions continue past the current biennium?					Yes (Yes/No)			
7. Is space currently available to house the position or positions at the central office?					Yes	(Yes/No)		
8. If financial or in-kind contribu	utions are available	from a third par	tv. identify belov	XV.	1 03	(Tes/140)		
Name of party	Name of party Amount			•	In-kind	0		
9. Cost Comparison			111110 till		III-MIIU	U		
•		Central Office Setting			Telecommute Setting			
	Startup	Recurring	Total	Startup	Recurring	Total		
Salaries and wages	131,494	131,494	262,988	131,494	131,494	262,988		
Operating expenses	3,500	1,560	5,060	4,500	8,280	12,780		
Capital improvements	0	0	0	0	0	0		
Total	134,994	133,054	268,048	135.994	139,774	275,768		
General fund	134,994	133,054	268,048	134,994	139,774	274,768		
Federal funds	0	0	0	0	0	0		
Special funds	0	0	0	0	Ŏ	ő		
10. Is this position(s) requested as a telecommuting position?				No	(Yes/No)	V		

Number 1

10. Is this position(s) requested as a telecommuting position?

No (Yes/No)

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Because most of the resources needed to analyze and process water permits is physically located on site we do not feel that this position is ideally suited for telecommuting.

WATER COMMISSION

Version: 2009-B-01-00770

Version 2009B0100770

Project: 2 Engineering Technician IV

Date: 10/22/2008

Time: 3:37 PM

Page 51 of 56

Description Engineering Technicia	an IV	oci 2					
1. Number of full-time equivalent (FTE) positions included in analysis				Base	Options		
Number that are new positions				0	ĺ		
	Number that are vacant pending reclassification				0		
Number that are proposed to be relocated				0	0		
Number that are proposed to	to be assigned to a	new program		0	0		
Total				0	1		
2. Position Class and Title:	Class No. 2	2,004 P	osition Title E	ngineering Technician IV	7		
3. Salary range 2,588	to	4,314					
4. Budgeted starting salary 3,000)						
5. Funding source percentages							
General Fund 0		Fund 0	Speci	al Fund 1			
6. Will the position or positions con	ntinue past the cu	rrent biennium?	_	Yes	(Yes/No)	
7. Is space currently available to h	ouse the position o	or positions at the c	entral office?		Yes	(Yes/No)	
8. If financial or in-kind contribut	ions are available	from a third party,	identify below.			,	
Name of party		A	mount		In-kind	0	
9. Cost Comparison							
	(Central Office Setting			Telecommute Setting		
	Startup	Recurring	Total	Startup	Recurring	Total	
Salaries and wages	100,414	100,414	200,828	100,414	100,414	200,828	
Operating expenses	3,500	31,715	35,215	3,000	8,040	11,040	
Capital improvements	0	0	0	0	0	0	
Total	103,914	132,129	236,043	103,414	108,454	211,868	
General fund	0	0	0	0	0	0	
Federal funds	0	0	0	0	0	0	
Special funds	103,914	132,129	236,043	103,414	108,454	211,868	
10. Is this position(s) requested as a telecommuting position?				Yes	(Yes/No)		
11. Use the narrative button to pro	vide a description	of the position or p	ositions, includ	ing specific job tasks an	d the percent of tim	e spent at each task. Also discuss the	
benefits of locating the position or I							

benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Number 2

We anticipate this position will be based in the Minot area. Providing service quickly is imperative when you are providing water service to NAWS customers. This position must be available to respond to emergencies quickly.

801 DEPT OF TRANSPORTATION

Version: 2009-B-01-00801

Project: 4 Add Drivers License Examiners

Date: 11/4/2008

Time: 11:52 AM

Page 96 of

110

Description Add Drivers License Examiners	mber 4		Base	Options	
1. Number of full-time equivalent (FTE) position	1. Number of full-time equivalent (FTE) positions included in analysis				
Number that are new positions			0	4	
Number that are vacant pending reclassific	0	0			
Number that are proposed to be relocated	0	0			
Number that are proposed to be assigned t	posed to be assigned to a new program 0				
Total			0	4	
2. Position Class and Title: Class No.	5,241	Position Title	Drivers License Exam I	•	
3. Salary range 1,734 to	2,890	2 00101011 11010	Divers Breense Exam 1		
4. Budgeted starting salary 2,289	,				
5. Funding source percentages					
	ral Fund 0	Sn	ecial Fund 1		
6. Will the position or positions continue past the	Yes	s (Yes/No)			
7. Is space currently available to house the position		Yes	(Yes/No)		
8. If financial or in-kind contributions are availal	ole from a third party	, identify helo	w.	1 05	(163/110)
Name of party		In-kind	0		
9. Cost Comparison		Amount		III KIIIG	Ū
1	Central Office Setting			Telecommute Setting	
Startup	Recurring	Total	Startup	Recurring	Total
Salaries and wages 0	319,288	319,288	0	0	0
Operating expenses 0	0	0	0	0	0
Capital improvements 0	0	0	0	0	0
Total 0	319,288	319,288	0	0	0
General fund 0	0	0	0	0	0
Federal funds 0	0	0	0	0	0
Special funds 0	319,288	319,288	0	0	0
10. Is this position(s) requested as a telecommuting	No	(Yes/No)	-		

11. Use the narrative button to provide a description of the position or positions, including specific job tasks and the percent of time spent at each task. Also discuss the benefits of locating the position or positions outside of a central office setting and the additional assets that will be required to do so.

Due to the increased demand in CDL testing, four additional Drivers License Examiner positions are requested. It is not feasible for persons in these positions to telecommute due to the required face to face interaction and communication with the public. Equipment needed for the jobs are neither easily portable nor available for an employee to adequately perform assigned work outside of the office.

DUTIES INCLUDE:

B01 DEPT OF TRANSPORTATION

Version: 2009-B-01-00801

Project: 4 Add Drivers License Examiners

Date: 11/4/2008

Time: 11:52 AM

Page 97 of

110

- Determine applicant eligibility according to statutory and Department requirements. 20%
- Administer vision examinations, address various medical conditions, and determine proper license restrictions. 20%
- Administer written, audio, and driving examinations as required by State and Federal laws. 20%
- Operate photo ID licensing equipment. 10%
- Administrative duties and responsibilities include a variety of tasks. 15%
- Collect appropriate license fees; complete daily audit; maintain necessary manual and automated records relating to the licensing process and license fees. 10%
- Maintain supply and equipment inventories; maintain testing equipment. 5%